

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK**

**MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**, duly called and held on Monday, December 21, 2015 in the Conference Center. Tara Byrne, President, called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CERTIFICATION**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

**ROLL CALL**

TARA BYRNE, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILO, Vice President	ROBERT COHEN, District Counsel
NINA HARGROVE, Trustee	MARIE DONNELLY, School Business Official
MATTHEW F. PACCIONE, Trustee	MARIANNE DeCICCO, District Clerk
JACK VOBIS, Trustee	ERIC RICIOPPO, Public Relations Consultant

**APPROVAL OF MINUTES:**

**Resolution #216 -2015-2016 - Minutes of Regular Business Meeting dated November 16, 2015:**

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated November 16, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

**PRESENTATIONS TO THE BOARD OF EDUCATION:**

**FXH and LOMS Student of the Month Recognition**

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for October:

Kindergarten, Addison Miller	First Grade, Dyllan Hohmann
Second Grade, Jack Ciccimarro	Third Grade, Mario Rocha
Fourth Grade, Alexandra Hernandez	

Vincent Randazzo, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for October:

Fifth Grade, Isabella Mejia Acevedo	Sixth Grade, Daniel Cipra
Seventh Grade, Morgan Polente	Eighth Grade, Logan Dexter

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Dr. Scimeca and their principals believe that each one of the students has distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students. After these presentations, a brief recess was taken.

**Representatives from Belfor Restoration, Envirosience and BBS Engineering were present to discuss work completed and work to be conducted at FXH**

Belfor is a professional water damage restoration contractor who assisted us in the past along with an environmental consultant, Envirosience. Belfor Restoration performed an examination of all the tunnels and crawl spaces below FXH. Two small leaks were discovered; one was a steam leak and the other a water leak. Ultimate Power, our heating company, was called and the steam pipe was repaired. The water leak will be repaired on the weekend. There was also a sewage leak found under the building. Belfor and Envirosience reported that there is no sewage leaching into the building and there is no odor in the building either. Affected bathrooms in FXH had to be shut down to stop the leak. Belfor and Envirosience have given us their full assurances that there is no immediate health concern or danger to the children or employees in the building. On December 18, Belfor will be in the building all day and oversee the repair of the waste pipe and remove any excess moisture caused by the steam and water leaks as well as clean and sanitize these areas thoroughly. They will remove any soil contaminated by the sewage and sanitize the remaining area. Belfor Restoration, Envirosience and BBS Engineering discussed the completed work at FXH, and the work to be conducted. At this time members of the public addressed their concerns and views to the Board and the representatives present.

**PUBLIC BE HEARD:**

Members of the public addressed the following concerns:

- Are you aware that there is mold in urinals at FXH?
- Are you aware that there is an increase of illnesses in students?
- Why are the bathrooms closed and are they still closed at FXH?
- Is the air quality testing going to be done with the windows closed and heat on at FXH?
- Why wasn't debris in the crawl space taken out after Superstorm Sandy?
- Why doesn't the same rules apply to school buildings that apply to homeowners with reference to clean up after Superstorm Sandy?

**REPORTS FROM ADMINISTRATION:**

**Dr. Rosmarie T. Bovino, Superintendent**

Dr. Bovino reviewed the recommended motions on this evening's Agenda with the Board. Dr. Bovino recommended that Motion #245 be amended as Jet Environmental Consulting is not in compliance with the district's purchasing policy and the addition of Motion #247.

**RECOMMENDED ACTIONS:**

**Old Business:**

**Resolution #138 – 2015-2016 – Personnel – Family Medical Leave (Amend):**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education amend the following paid family medical leave for Lisa Goodman, Long-term Substitute Teacher, as follows, beginning on December 7<sup>th</sup> through December 11<sup>th</sup>. At the conclusion of the paid family medical leave, an unpaid family medical leave will begin December 14<sup>th</sup> through March 11, 2016. Upon vote, motion unanimously carried.

**New Business:**

**Resolution #217 – 2015-2016 – Instructional Placement for Special Education and Pre-School Special Education Students:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated December 21, 2015. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Upon vote, motion unanimously carried.

**Resolution #218 - 2015-2016 – Personnel – Teaching Assistant Resignation:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Ashley Garry, Teaching Assistant, effective December 18, 2015 to accept a full time teaching position in another district. Upon vote, motion unanimously carried.

**Resolution #219 - 2015-2016 – Personnel – Approval of Extension of Elementary Teacher Leave**

**Replacement Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following extension leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Lynne Intintoli	Elementary Teacher	MS, Step 2	12/23/15-6/24/16

Certification Status: Childhood Education (Grs 1-6) Prof; Students with Disabilities (Grs 7-12) Prof; Social Studies 7-12 Prof; Students w/Disabilities (Birth-Gr 2) Initial; Students w/Disabilities (Grs 1-6) Initial.

\*On or about. Duration is contingent upon satisfactory service and staffing needs of the District.  
Upon vote, motion unanimously carried.

**Resolution #220 - 2015-2016 – Personnel – Approval of Extension of Teaching Assistant Leave Replacement**

**Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following extension leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Allison Riccio Zanone	Teaching Assistant	Step 2 (prorated)	12/23/15-6/24/16

Certification Status: Early Childhood K-12 initial

\*On or about. Duration is contingent upon satisfactory service and staffing needs of the District.  
Upon vote, motion unanimously carried.

**Resolution #221 - 2015-2016 – Personnel – Approval of Teaching Assistant Leave Replacement**

**Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Kelley McDonald	Teaching Assistant	Step 1 (prorated)	1/4/16-6/24/16

Certification Status: English Language Arts 7-12, Initial; ELA 5-6 Extension, Initial

\*On or about. Duration is contingent upon satisfactory service and staffing needs of the District.  
Upon vote, motion unanimously carried.

**Resolution #222 - 2015-2016 - Personnel – Daily Substitute Teacher Appointments:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Debbie Banahan	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	December 22, 2015
		\$95.00 20 <sup>th</sup> day on	
Diane Brous	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	December 22, 2015
		\$95.00 20 <sup>th</sup> day on	

Certification: Sp Ed & Elem Ed, Permanent  
Certification: Sp Ed (Grs N-6), Permanent

Upon vote, motion unanimously carried.

**Resolution #223 - 2015-2016 – LOMS Theater Arts Director Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of Michael Canestraro as the LOMS Theater Arts Director for the 2015-2016 school year. Stipend for services as Theater Arts Director is \$2,753. Upon vote, motion unanimously carried.

**Resolution #224 - 2015-2016 – LOMS Theater Arts Assistant Director Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of Ashley Nicastro as the LOMS Theater Arts Assistant Director for the 2015-2016 school year. Stipend for services as Theater Arts Assistant Director is \$1,300. Upon vote, motion unanimously carried.

**Resolution #225 – 2015-2016– Theater Arts Set Designer Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of Christopher Jahn as the Set Designer for the LOMS Theater Production. Stipend for said duties will be \$1,000 for the 2015-2016 school year. Upon vote, motion unanimously carried.

**Resolution #226 - 2015-2016 – Theater Arts Costume Creator/Designer Appointment:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of Beth Peckham-Kinnier as the Costume Creator/Designer for the LOMS Theater Production. Stipend for said duties will be \$1,000 for the 2015-2016 school year. Upon vote, motion unanimously carried.

**Resolution #227 - 2015-2016 – Personnel – Teaching – Homework Club Advisor:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board approve the appointment of Ashley Fechtig as a substitute Homework Club Advisor for the 2015-2016 school year. Stipend for said duties is \$56.64 per hour as per the Agreement between the Board of Education and the Island Park Faculty Association. Upon vote, motion unanimously carried.

**Resolution #228 - 2015-2016 – Personnel – Civil Service Resignation:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Nancy Donnelly, School Bus Driver effective November 24, 2015 for retirement purposes. Upon vote, motion unanimously carried.

**Resolution #229 - 2015-2016 - Personnel - Civil Service – Security Aide (PT/Sub) Appointments:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following part-time non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Anthony Ruocco	Security Aide (PT/Sub)	\$15.09/per hour	December 22, 2015
Louis Sanchez	Security Aide (PT/Sub)	\$15.09/per hour	Pending CS Approval

\*These positions are made in accordance with Civil Service Rules and Regulations. Upon vote, motion unanimously carried.

**Resolution #230 - 2015-2016 - Personnel - Civil Service – Cleaner (PT/Sub) Appointments:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following part-time non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Anthony Ruocco	Cleaner (PT/Sub)	\$15.09/per hour	December 22, 2015
Daniel Barbaro	Cleaner (PT/Sub)	\$15.09/per hour	December 22, 2015
Louis Sanchez	Cleaner (PT/Sub)	\$15.09/per hour	December 22, 2015

\*These positions are made in accordance with Civil Service Rules and Regulations.  
Upon vote, motion unanimously carried.

**Resolution #231 - 2015-2016 - Personnel - Civil Service – Monitors (PT/Sub) Appointments:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following part-time non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Sheryl Marrero	Monitor (PT/Sub)	\$10.54/per hour	January 5, 2016
Cynthia Silberman	Monitor (PT/Sub)	\$10.54/per hour	January 5, 2016
Janis Itkin	Monitor (PT/Sub)	\$10.54/per hour	January 5, 2016
Cecia Mendez	Monitor (PT/Sub)	\$10.54/per hour	January 5, 2016

\*These positions are made in accordance with Civil Service Rules and Regulations.  
Upon vote, motion unanimously carried.

**Resolution #232 - 2015-2016 –Recreation Winter Programs Staff:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following employees to work additional hours in the Recreation Winter Program as follows:

<u>Name</u>	<u>Title</u>	<u>Sessions/hours</u>	<u>Fee</u>
Peggy Leone	HS Basketball Coach	10 Sessions/1 ½ hrs	\$32.15/per hr
Keith Manginelli	Youth Basketball Coach	10 Sessions/2.75 hrs	\$32.15/per hr
Colleen Cody	Recreation Monitor	10 Sessions/2.75 hrs	\$12/per hr
Nicholas Giovanelli	Recreation Monitor	10 Sessions/1 ½ hrs	\$13.17/per hr
Joe Klein	Recreation Monitor	10 Sessions/2.75 hrs	\$10.72/per hr
Barbara DeLucia	Chaperone (Comp Exp LOMS)	10 Sessions/1 hr	\$25/per hr
Linda Rusnak	Chaperone (Comp Exp FXH)	10 Sessions/1 hr	\$25/per hr
Lynne Closs	Security Aide	8 Sessions/1 hr	\$26.80/per hr
Peggy Leone	Adult Basketball Coach	8 Sessions/1 ½ hrs	\$32.15/per hr
Mary Delores Virgilio	Co-Ed Volleyball Monitor	12 Sessions/2 hrs	\$12.94/per hr
Peggy Leone	Chaperone (Swimming)	10 Sessions/1.5 hrs	\$25/per hr
Ricky Holodar	Recreation Aide	10 Sessions/2.75 hrs	\$10.54/per hr
Emily Wirtz	Recreation Aide	10 Sessions/2.75 hrs	\$10.54/per hr
Andrea Wool	Zumba Instructor	20 Sessions	\$75/session

Upon vote, motion unanimously carried.

**Resolution #233 - 2015-2016 – Recreation Activity:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the Pick Up/Drop Off trip to Long Beach Ice Arena on Tuesday, December 29. This activity is offered to children in Grades 4-6. The cost for the Recreation Department is \$8/per child at a minimum of 20 participants. Upon vote, motion unanimously carried.

**Resolution #234 - 2015-2016 – Recreation Vendor:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following vendor to provide programs to the Island Park School Recreation Program for the 2015-2016 school year at the rate indicated:

Donald Papa d/b/a Into the Light (Yoga Instruction), \$70 per person, 12-15 sessions  
Upon vote, motion unanimously carried.

**Resolution #235 - 2015-2016 – Separation of Health Insurance for Island Park Library Employees:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that upon recommendation of the Superintendent of Schools and District Legal Counsel, it is hereby

Resolved, that the Board of Education of the Island Park Union Free School District supports the efforts of the Island Park Public Library to become a separate participating agency for purposes of health insurance coverage with the New York State Health Insurance Program (“NYSHIP”); and it is further

Resolved, that the health insurance coverage of employees of the Island Park Public Library through the School District is hereby canceled effective upon Island Park Public Library’s recognition by NYSHIP as a separate participating agency; and it is further

Resolved, that the Island Park Union Free School District will fully cooperate in transitioning health insurance coverage from the District to the Library. Upon vote, motion unanimously carried.

**Resolution #236 - 2015-2016 – Financial – Flex Benefits Administration:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education of Island Park Union Free School District renew the contract with Brown & Brown of New York, Inc. (d/b/a Fitzharris & Company) to administer the District’s Flexible Spending Plan for the 2016 calendar year at a fee of \$3.95 per person/per month, the same rate as the previous year. Upon vote, motion unanimously carried.

**Resolution #237 – 2015 -2016 – Financial – Authorization to Liquidate Capital Reserves:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education authorize the liquidation of the balances of Capital Reserve #1 (A878) in the amount of \$196,589.90 and Capital Reserve #2 (A879) in the amount of \$3,775.30 to the general fund. Both reserves have expired and the remaining funds are no longer needed for their original intended purposes. Upon vote, motion unanimously carried.

**Resolution #238 – 2015 -2016 – Financial – Authorization to Fund Capital Reserve:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education authorize the funding of Capital Reserve #1 (H878) from the general fund, in the amount of \$200,365.20. Upon vote, motion unanimously carried.

**Resolution #239 – 2015 -2016 – Financial – Participation in National Purchasing Cooperative:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education has been presented a proposed Interlocal Agreement by and between the Region 4 Education Service Center, lead agency for The Cooperative Purchasing Network (TCPN), and the Island Park School District found to be acceptable and in the best interests of the Island Park School District and its citizens, are hereby in all things approved.

Now, therefore, be it resolved by the Board of Trustees of the Island Park School District, Island Park, New York.

Section I. The Terms and conditions of the agreement having been reviewed by the Board of Trustees of the Island Park School District and found to be acceptable and in the best interests of the Island Park School District and its citizens are hereby in all things approved.

Section II. The School Business Official/Marie Donnelly of the Island Park School District under the direction of the Board of Trustees of the Island Park School District is hereby designated to act for the Island Park School District in all matters relating to The Cooperative Purchasing Network including the designation of specific contracts in which the Island Park School District desires to participate. Upon vote, motion unanimously carried.

**Resolution #240 - 2015-2016 – Financial – Approval of Change Order:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education authorize the approval of Change Order #1 for Total Construction, Inc. in the amount of \$5,340.42 to cover unforeseen conditions relating to underground piping during the summer 2015 FXH drainage and black top project. Upon vote, motion unanimously carried.

**Resolution #241 – 2015-2016 – Financial – Internal Claims Audit Report:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education accept the Internal Claims Audit Report for November and December 2015 submitted by Stan Packman, Internal Claims Auditor for the District. Upon vote, motion unanimously carried.

**Resolution #242 - 2015-2016 – Financial – Acceptance of Financial Reports:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for October 2015, Appropriation Status Report 7/1/15 through 11/30/15; Revenue Budget Status Report 7/1/15-11/30/15; Trial Balance Fund Report 7/1/15 through 11/30/15:

- Warrant 25 – General Fund – November 13, 2015
- Warrant 27 – General Fund – November 13, 2015
- Warrant 28 – General Fund V – November 13, 2015
- Warrant 5 – T&A Fund – November 13, 2015
- Warrant 7 – Cafeteria Fund – November 13, 2015
- Warrant 6 – Federal Fund – November 25, 2015
- Warrant 10 – Capital Fund – November 25, 2015
- Warrant 7 – Federal Fund – November 25, 2015
- Warrant 7 – Payroll T&A – November 30, 2015
- Warrant 31 – General Fund – December 11, 2015
- Warrant 8 – Cafeteria Fund – December 11, 2015
- Warrant 11 – Capital Fund – December 11, 2015
- Warrant 8 – Federal Fund – December 11, 2015
- Warrant 33 – Medicare Reimb Gen’l Fund – December 31, 2015

Upon vote, motion unanimously carried.

**Resolution #243 – 2015-2016 – Financial – Awarded Contractor – Belfor Property Restoration:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that Belfor Property Restoration is hereby selected from the list of awarded contractors of the Cooperative Purchasing Network (“TCPN”) and awarded a contract to perform Repair and Removal Services within the tunnels and crawl spaces below the Francis X. Hegarty Elementary School pursuant to the proposals the district received in the amount of \$9,580.46. Upon vote, motion unanimously carried.

**Resolution #244 – 2015-2016 – Financial – Air Quality Testing at FXH Award:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Environmental Engineering firm of Enviroscience, Inc will perform appropriate air quality testing in the occupied areas of the Francis X. Hegarty Elementary School to monitor airborne microbes, carbon dioxide, mold, relative humidity and temperature at a cost not to exceed \$12,000. Upon vote, motion unanimously carried.

**Resolution #245 – 2015-2016 – Financial – Air Quality Testing at FXH Award (Rejected):**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education reject the appointment of the firm Jet Environmental Consulting, LLP due to the company not submitting a proposal in advance of the Board Meeting. Upon vote, motion to reject unanimously carried.

**Resolution #246 – 2015-2016 – Personnel – Family Medical Leave:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education approve the following paid family medical leave for James Calderone, Custodian, as follows, beginning

on January 7, 2016 through January 29, 2016. At the conclusion of the paid family medical leave, an unpaid family medical leave will begin February 1, 2016 through April 4, 2016. Upon vote, motion unanimously carried.

**Resolution #247 – 2015-2016 – Financial – Air Quality Testing Proposals:**

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board authorize the Superintendent to seek proposals from other companies as per the district's purchasing policy to perform appropriate air quality testing in the occupied areas of FXH Elementary School to monitor airborne microbes, carbon dioxide, mold, relative humidity beginning December 28, 2015 – June 30, 2016 at a total cost not to exceed \$12,000. Upon vote, motion unanimously carried.

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the meeting be adjourned. Upon vote, motion unanimously carried. Said meeting adjourned at 8:50 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk