

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK**

MINUTES OF REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION, duly called and held on Monday, July 11, 2016 at the Conference Center. Trustee Tara Byrne, called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

CERTIFICATION

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

ROLL CALL

TARA BYRNE, Trustee	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILO, Trustee	ROBERT COHEN, General Counsel
KATHLEEN McDONOUGH, Trustee	MARIE DONNELLY, School Business Official
MATTHEW F. PACCIONE, Trustee	MARIANNE DeCICCO, District Clerk
JACK VOBIS, Trustee	BRIAN CLEARY, District Treasurer

OATH OF OFFICE

The Attorney for the District, Robert Cohen, administered the Oath of Office to the District Clerk, Marianne DeCicco and new trustee Mrs. Kathleen McDonough.

On a motion duly made by Matthew F. Paccione, seconded by Diana Caracciolo, resolved that the Board of Education move into Executive Session to discuss a matter of personnel. Upon vote, motion unanimously carried. Public Meeting reconvened at 7:20 p.m.

ELECTION OF OFFICERS

Nominations and election for the Office of Board President - Board Member Kathleen McDonough nominated Jack Vobis. Board Member Diana Caracciolo seconded the nomination. There were no other nominations for President of the Board. The vote to approve Jack Vobis as President was unanimous.

Nominations and election for the Office of Vice President - Board Member Jack Vobis nominated Diana Caracciolo. Board Member Kathleen McDonough seconded the nomination. There were no other nominations for Vice President of the Board. The vote to approve Diana Caracciolo as Vice President was unanimous.

OATH OF OFFICE

Administered by the Attorney for the District:

Jack Vobis, President of the Board of Education
Diana Caracciolo, Vice President of the Board of Education
Dr. Rosmarie T. Bovino, Superintendent of Schools
Mr. Brian Cleary, District Treasurer

RECOMMENDED ACTIONS:

On a motion duly made by Diana Caracciolo, seconded by Matthew F. Paccione, resolved that the Board of Education waive the reading of Resolutions #1 through #30. Upon vote, motion to waive the readings unanimously carried.

On a motion duly made by Matthew F. Paccione, resolved that the Board of Education approve Resolutions #1 through #30. Upon vote, motion unanimously carried.

Resolution #1 – 2016-2017 – Reapproval of District’s Policies:

Resolved that the Board of Education reapprove the following policies:

Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics, School Board Members Creed and School Code of Conduct

and further, that the Board of Education re-adopts all By-laws, Rules and Regulations, and Policies of the Board of Education in effect on June 30, 2016. Upon vote, motion unanimously carried.

Resolution #2 - 2016-2017 - School Calendar of Events:

Resolved that the Board of Education approve the twelve month calendar of events for the 2016-2017 School Year. Upon vote, motion unanimously carried.

Resolution #3 – 2016-2017 – Appointment of District Treasurer:

Resolved that the Board of Education appoint Brian Cleary as District Treasurer for the 2016-2017 school year and further, that his salary for services be established at \$16,020. Upon vote, motion unanimously carried.

Resolution #4 – 2016-2017 – Appointment of District Clerk:

Resolved that the Board of Education appoint Marianne DeCicco as District Clerk for the 2016-2017 school year and further, that her salary for services be established at \$11,092. Upon vote, motion unanimously carried.

Resolution #5 – 2016-2017 - District Appointments:

Resolved that that the Board of Education approves the following appointments:

Records Access Officer:	Marianne DeCicco
Records Management Officer:	Marianne DeCicco
Residency Hearing Officer:	Dr. Rosmarie T. Bovino
Purchasing Agent:	Marie Donnelly
Purchasing Agent – Alternate:	Dr. Rosmarie T. Bovino
District Treasurer:	Brian K. Cleary
Section 504 Compliance Officer:	Dr. Laurie Scimeca
Medicaid Compliance Officer:	Dr. Laurie Scimeca
Title IX Compliance Officer/Coordinator:	Marie Donnelly
AHERA Compliance Officer:	Enviroscience
Title X/Homeless Children Liaison:	Dr. Laurie Scimeca
Dignity Act Coordinators:	Dr. Craig Morrison and MaryAnn Scanlon
Attendance Officers:	Vincent Randazzo and Jacob Russum
Chemical Hygiene Officer:	Philip DeSantis

Counsel:

- a. General and Labor: Lamb & Barnosky
- b. Bond: Hawkins Delafield & Wood

Fiscal Advisor: Capital Markets Advisors, LLC
Internal Auditor: Pappas and Company
Claims Auditor: Stanley Packman
External Auditor: R.S. Abrams & Co., LLP
District Architect: BBS Architects & Engineers
Public Information Consultant: Watermoor Group Ltd d/b/a Syntax
Insurance Consultant: Hastava Insurance Agency (Henry M. Hastava)
School District Physician: Dr. Eric Schoenfeld
IRS Section 403(b) Compliance & Admin: Omni Group
Employee Assistance Program: Labor Education and Community Service Agency

Upon vote, motion unanimously carried.

Resolution #6 – 2016-2017 – Personnel – Civil Service – Maintainer-in-Charge:

Resolved that the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the 2016-2017 school year and further, that his stipend for services be established at \$19,067 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2013 – June 30, 2016. Upon vote, motion unanimously carried.

Resolution #7 – 2016 - 2017 – Personnel – District Substitute Teacher Caller:

Resolved that the Board of Education approve Sherry Dubler as the District’s Substitute Teacher Caller for the 2016-2017 school year at the annual rate of \$7,354. Upon vote, motion unanimously carried.

Resolution #8 - 2016-2017 – Personnel – Night Person in Charge Appointments:

Resolved that the Board of Education approve the appointment of John Weber as night person in charge of the Lincoln Orens Middle School and Ainsley Bennett as the night person in charge of the Francis X. Hegarty Elementary School for the 2016-2017 school year and further, that the stipend for services be established at \$1,193 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2013 – June 30, 2016. Upon vote, motion unanimously carried.

Resolution #9 – 2016-2017– Authorization to Make Required Transfers in the Budget:

Resolved that the Board of Education authorize the Superintendent of Schools and School Business Official to make the required transfers in the 2016-2017 budget as recommended by the district’s auditors. Upon vote, motion unanimously carried.

Resolution #10 – 2016-2017 – Annual Designation of Banks as Depositories for District Funds:

Resolved that the Board of Education designate the following banks as Depositories of School District funds for the 2016-2017 school year:

- Bank of America, Chase, TD (Toronto Dominion), HSBC,
- State Bank of Long Island, Capital One and Flushing Commercial Bank,
- First National Bank of LI and Capital One

Each institution is allowed to have accounts for the following funds: A, C, D, F, J, K, T, TE & V.
Upon vote, motion unanimously carried.

Resolution #11 – 2016-2017 – Designation of Official Newspapers of the District:

Resolved that the Board of Education designate the Oceanside/Island Park Herald and the Island Park Tribune as the official newspapers of the Island Park UFSD for the 2016-2017 school year. Upon vote, motion unanimously carried.

Resolution #12 – 2016-2017 – Authorization to Prepare Payroll:

Resolved that the Board of Education authorize the Account Clerk for payroll to prepare the payroll with certification by the Superintendent of Schools or School Business Official. Upon vote, motion unanimously carried.

Resolution #13 – 2016-2017 – Authorization to Invest Monies as per the School District Investment Policy:

Resolved that the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy #5106 of the District dated January 24, 2000, as readopted July 1, 2016 and again this evening. Upon vote, motion unanimously carried.

Resolution #14 – 2016-2017 – Approval of Petty Cash Appropriations:

Resolved that for the 2016-2017 school year, the Board of Education approve the following monthly Petty Cash appropriations:

- \$100 Principal, Francis X. Hegarty School
- \$100 Principal, Lincoln Orens Middle School
- \$100 School Business Official, Island Park UFSD
- \$100 Recreation Supervisor, Island Park Recreation Department
- \$100 Bus Dispatcher, Transportation Department
- \$100 Coordinator, Food Service Department
- \$100 Maintainer-in-Charge, Maintenance Department

Upon vote, motion unanimously carried.

Resolution #15 – 2016-2017 – Authorization of Convention Attendance and Necessary Travel:

Resolved that the Board of Education authorize convention attendance and necessary travel at District expense as listed:

- Board of Education Members: SCOPE
 - Nassau/Suffolk School Boards Association
 - New York School Boards Association
 - National School Boards Association
- School Business Official: Conferences approved by the Superintendent
- Treasurer: Conferences approved by the Superintendent

Upon vote, motion unanimously carried.

Resolution #16 - 2016-2017– Special Education – Authorization to Initiate Referrals:

Resolved that in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2016-2017 School Year:

- Dr. Laurie Scimeca, Pupil Personnel Director
- Mr. Jacob Russum, Principal, Francis X. Hegarty School
- Mr. Vincent Randazzo, Principal, Lincoln Orens Middle School

Upon vote, motion unanimously carried.

Resolution #17 - 2016-2017 - Committees on Preschool Special Education and Special Education

Membership:

Resolved that the Board of Education approve the appointments of members on the Sub-Committee, Committees on Preschool Special Education and Special Education for the 2016-2017 School Year. Upon vote, motion unanimously carried.

Resolution #18 – 2016-2017 - Approval of IDEA Contracts:

Resolved that the Board of Education approve contracts for distribution of 2016-2017 funds provided by IDEA Part B Sections 611 and 619 to private schools serving Island Park residents. This distribution is in accordance with regulations of the State Education Department.

<u>School</u>	<u># of Students</u>	<u>611 Amount</u>	<u>619 Amount</u>
Martin DePorres	1	\$1,562	\$0
Hagedorn Little Village School	4	\$6,248	\$984
Kidz Therapy Services, PLLC	1*	\$521	\$ 82
HASC	3	\$4,686	\$738
Brookville Center	1	\$1,562	\$246
Just Kids	1	\$1,562	\$246

Total \$18,437

*related services only

Upon vote, motion unanimously carried.

Resolution #19 – 2016-2017 – Approval of the District’s Participation in Cooperative Bids for the 2016-2017 School Year:

Resolved that the Board of Education accept the recommendation of the Superintendent to participate in all cooperative bid opportunities that are available to the District in accordance with state law, including but not limited to:

NAEIR – National Association for the Exchange of Industrial Resources

LISNDA – Long Island School Nutrition Directors Association

TCPN – The Cooperative Purchasing Network

New York State Contracts

County Contracts (New York State)

Nassau BOCES Cooperative Bidding Service (Various Commodities and/or Services)

Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)

Upon vote, motion unanimously carried.

Resolution #20 – 2016-2017 – Renewal of the District’s Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2016-2017 School Year:

Resolved that the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District’s participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2016-2017 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation. Upon vote, motion unanimously carried.

Resolution #21 – 2016-2017 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:

Resolved that the Board of Education authorize the Superintendent of Schools and/or the District Treasurer to publish, in the official district newspapers and on its website, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law. Upon vote, motion unanimously carried.

Resolution #22 - 2016-2017 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2016-2017 School Tax Rates:

Resolved that for the purpose of setting the 2016-2017 School Tax Rates, the Board of Education adopt the following resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.

That the following budget \$40,104,005 of the necessary claims and expenditures in the Island Park UFSD (#31) in the Town of Hempstead school year 2016-2017 amounting to:

	\$38,784,548	School Purpose
	\$ 1,319,457	Library Purpose
Total	\$40,104,005	be and the same is hereby accepted.

Resolved, that the sum of

	\$31,820,110	School Purpose
	\$ 1,284,701	Library Purpose
Total	\$33,104,811	be the remainder

of budget adopted as above and the amount which must be raised by taxation \$33,104,811 for Island Park UFSD (#31) of the Town of Hempstead, Nassau County, New York for the year 2016-2017 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2016-2017.

That the District Clerk of the School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2016. Upon vote, motion unanimously carried.

Resolution #23 – 2016-2017 - Financial – Health Services Agreements with Local School Districts:

Resolved that the Board of Education, as per Education Law §3602-C approve Agreements and authorize the Board president to sign the Agreements, subject to the approval of the Attorney for the District, with each of the following school districts to provide health services to private/parochial school students who reside in the Island Park School District for the 2016-2017 school year:

Bellmore UFSD, Briarwood UFSD, East Rockaway UFSD, East Meadow UFSD, Freeport UFSD, Garden City UFSD, Great Neck UFSD, Hempstead UFSD, Hicksville UFSD, Levittown UFSD, Long Beach City School District, Lynbrook UFSD, Manhasset UFSD, Mineola UFSD, New Hyde Park-Garden City UFSD, North Bellmore UFSD, North Merrick UFSD, Old Westbury UFSD, Rockville Centre UFSD, Syosset UFSD, Uniondale UFSD and Wantagh UFSD. Upon vote, motion unanimously carried.

Resolution #24 – 2016-2017- Financial – Designation of Employees Authorized to Open Bids:

Resolved that the School Business Official and/or her designee in the Business Office are designated to perform this function. Upon vote, motion unanimously carried.

Resolution #25 - 2016-2017- Financial – Authorization of Facsimile Signature:

Resolved that the District Treasurer is authorized to either sign checks manually or by use of facsimile signature; and shall maintain control of his own facsimile signature. Upon vote, motion unanimously carried.

Resolution #26– 2016-2017- Financial – Federal and State Aid Funds:

Resolved that the Board authorizes the Superintendent of Schools to act as the school district representative in the application for the administration of federal and state funds. Upon vote, motion unanimously carried.

Resolution #27 – 2016-2017- Financial – Collection and Review of Prevailing Wage Data:

Resolved that the School Business Official be designated as the individual responsible for the collection and review of prevailing wage data paid to contractors in conformance with New York State Labor Law. Upon vote, motion unanimously carried.

Resolution #28 – 2016-2017- Financial – Determination of Residency:

Resolved that the Board of Education, in accordance with §100.2(y) of the Regulations of the Commissioner of Education of the State of New York, appoints the Superintendent of Schools and the Residency Hearing Officer, or the Superintendent’s designee, to conduct hearings and to determine whether a child is entitled to attend the schools of the District for the balance of the school year. Upon vote, motion unanimously carried.

Resolution #29 – 2016-2017- Financial –Authorized Signature for Nassau County Civil Service Commission:

Resolved that the Board of Education, in accordance with Sections 95, 100, and 101 of the New York State Civil Service Law, authorizes the President of the Board of Education to accept responsibility for signing payroll certifications. This responsibility cannot be designated. Upon vote, motion unanimously carried.

Resolution #30 – 2016-2017- Financial –Approval of District Representative for Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust:

Resolved that the Board of Education approve the appointments of Dr. Rosmarie T. Bovino and Marie Donnelly as the managerial employees serving as representatives of Island Park UFSD on the Board of Trustees of the Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust for the 2016-2017 school year. Upon vote, motion unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the meeting be adjourned. Upon vote, motion unanimously carried. Said meeting adjourned at 7:35 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk