

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK**

**MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**, duly called and held on Monday, March 21, 2016 in the Conference Center. Tara Byrne, President, called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CERTIFICATION**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

**ROLL CALL**

TARA BYRNE, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILO, Vice President	ROBERT COHEN, District Counsel
JACK VOBIS, Trustee	MARIE DONNELLY, School Business Official
	MARIANNE DeCICCO, District Clerk
	ERIC RICIOPPO, Public Relations Consultant

*Absent:* Trustees, Nina Hargrove and Matthew F. Paccione

**APPROVAL OF MINUTES:**

**Resolution #298 - 2015-2016 – Minutes of Regular Business Meeting dated February 22, 2016:**

On a motion duly made by Jack Vobis seconded by Diana Caracciolo, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated February 22, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #299 – 2015-2016 – Minutes of Special Business Meeting dated March 15, 2016:**

On a motion duly made by Jack Vobis seconded by Diana Caracciolo, resolved that the Board of Education approve the Minutes of the Special Business Meeting dated March 15, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

**PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:**

**FXH and LOMS Student of the Month Recognition**

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for February 2016:

Kindergarten, William Lordi	First Grade, Xavier Straub
Second Grade, Fiona Braddish	Third Grade, Samuel Roman Cerquin
Fourth Grade, Michael Ducorsky	

Vincent Randazzo, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for February 2016:

Fifth Grade, Sebastian Diaz	Sixth Grade, Kaetlyn Lee
Seventh Grade, Andrea Dispo	Eighth Grade, Sophia Castaldo

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Dr. Scimeca and their principals believe that each one of the students has distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students. After these presentations, a brief recess was taken.

**Mrs. Marie Donnelly, School Business Official**

◆ **Anticipated 2016-2017 Budget Expenses & Revenues** (Mrs. Donnelly stated that the PowerPoint presentation is on the district's website [www.ips.k12.ny.us](http://www.ips.k12.ny.us) under the Board of Education (BOE) Budget Info. Tab) Board Members and members of the public asked questions.

**Mrs. Christine Chu & Mr. William McCrann (Technology Presentation)**

◆ **Microsoft 365 Presentation** (future migration to Microsoft 365)

**REPORTS FROM SUPERINTENDENT:**

**Dr. Rosmarie T. Bovino reported on the following:**

◆ *Congratulations:*

Anything Goes! – Mr. Randazzo, Mr. Canestraro, Ms. Nicastro and the Lincoln Orens students on a fantastic production of Anything Goes. I also want to thank Ms. Sambolin for musical direction, Mr. Jahn and Mr. Heitefuss for stage set and Mrs. Peckham for costumes. A great production!

Mr. Manginelli and Rec Dept Staff for a well-attended and fun-filled Easter Egg Hunt.

Mrs. Stein, School Nurse on her permanent Civil Service status.

◆ Update on FEMA and Insurance Reimbursements.

◆ There was a Newsday article, "PreK on LI." Island Park was not mentioned. Currently there are 6 separate funding streams for PreK programs in NY State. The chart and info in the article did not include Pre-K Programs administered through state grants. Our PreK program is funded under a state grant.

◆ **Agenda Items:**

◇ #300 School Social Workers' Recognition Week: Mrs. Allison Janofsky (Simon) and Mrs. Felicita Caranza.

◇ #301, #302 and #303: UPK Policies required under our Grant as per this year's audit.

◇ #307 – Chemical Hygiene Officer; required by law for oversight and disposal of chemicals used in school lab programs.

**CORRESPONDENCE:**

Apology letter to Board of Education from First Student with reference to their failure for showing up to take 9<sup>th</sup> grade students to Long Beach High School for their Orientation on September 1<sup>st</sup>. First Student made restitution by supplying the District with five free charters trips for the 2015-2016 school year.

**PUBLIC BE HEARD:**

No members of the public asked any questions or made any comments. Discussions pursued during presentations.

## **RECOMMENDED MOTIONS:**

On a motion duly made by Diana Caracciolo, seconded by Jack Vobis, resolved that the reading of Resolutions #300 through #331 be waived. Upon vote, motion to waive the reading of Resolutions #300 through #331 unanimously carried.

### **Resolution #300 - 2015-2016 – Resolution to Governor Andrew M. Cuomo to proclaim March 6-12, 2016 as School Social Workers Week in the State of New York:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved whereas, school social workers serve as vital members of a school's education team, playing a central role in creating partnerships between the home, school and community to ensure student academic success; and

Whereas, school social workers are especially skilled in providing services to students who face serious challenges to school success, including disability, poverty, discrimination, abuse, neglect, mental illness, homelessness, bullying, familial stressors, and other barriers to learning; and

Whereas, one in five school age children in New York State has a diagnosable mental disorder and one in 10 has a mental health problem severe enough to impair home, school, and/or community functioning; and

Whereas, seventy-five to eighty percent of children and youth in need of mental health services do not receive them, the discrepancy being greater for minority children and children of poverty; and

Whereas, those who wish to access community mental health services often find them unavailable, inaccessible, or inadequate and

Whereas, school mental health programs are critical to early identification of and early intervention for mental health problems; and

Whereas, school social workers, being licensed mental health professionals in our schools, provide necessary assessment, interventions, counseling, family outreach, and community referrals; and

Whereas, school social workers are part of the New York State Safe Schools Task Force because their knowledge of school culture and school climate are necessary for responsible school safety planning; and

Whereas, in 2014, the high school graduation rate in New York State was seventy-six percent, and approximately 60,000 high school students drop out annually; and

Whereas, research indicates that school mental health programs improve educational outcomes by decreasing absences, dropout rates and discipline referrals, while improving academic achievement; and

Whereas, the celebration of school social workers week highlights the vital role school social workers play in the lives of students in New York State; now, therefore, be it

Resolved, that this legislative body pause in its deliberations to memorialize Governor Andrew M. Cuomo to proclaim March 6-12, 2016, as School Social Workers Week in the State of New York, and to honor and recognize the contributions of school social workers to the success of students in schools across the State, as well as encourage the people of New York State to observe School Social Workers Week with appropriate activities that promote awareness of the vital role of school social workers, in schools and in the community helping students prepare for their futures as productive, engaged citizens; and be it further

Resolved that a copy of this resolution, suitable engrossed, be transmitted to the Honorable Andrew M. Cuomo, Governor of the State of New York. Upon vote, motion unanimously carried.

**Resolution #301 - 2015-2016 – Section 3 – School Program - addition of Policy #3101.0 to Policy #3101**

**Age for Admission to School (First Reading):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the first reading of the addition of Policy #3101.0 to Policy #3101 Age for Admission to School to the Policies of the Island Park Schools Board of Education to include Pre-Kindergarten. Upon vote, motion unanimously carried.

**Resolution #302 - 2015-2016 – Section 3 – School Program – Proposed Regulation to Policy 3101.0**

**(First Reading):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the first reading of the proposed Regulation #3101.0 to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

**Resolution #303 – 2015-2016 – Section 3 – School Program – Modifications to Policy #3102.1 and Policy #3113 (First Reading):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the first reading of modifications to Policies #3102.1 – Assignment of Students to Schools and #3113 – School Day to the Policies of the Island Park Schools Board of Education to include Pre-Kindergarten. Upon vote, motion unanimously carried.

**Resolution #304 - 2015-2016 – Board of Education Summer Meeting Dates for 2016:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education schedule the following Summer Meeting Dates: Reorganizational Meeting - July 11, 2016 at 7 pm in the Conference Center, Regular Business Meeting - August 29, 2016 at 7 pm in the Conference Center. Upon vote, motion unanimously carried.

**Resolution #305 – 2015-2016 – Instructional Placement for Special Education and Pre-School Special Education Students:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated March 21, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Upon vote, motion unanimously carried.

**Resolution #306 - 2015-2016 – Contract with Creative Tutoring:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the contract between Creative Tutoring and Island Park UFSD for educational service for students for the period March 7, 2016 through June 30, 2016 and that the President of the Board of Education be authorized to sign said contract. Upon vote, motion unanimously carried.

**Resolution #307 - 2015-2016 – Personnel – Appointment of Chemical Hygiene Officer:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of Philip DeSantis as Chemical Hygiene Officer effective April 1 through June 30, 2016. Stipend for said duties is \$45/hour for approximately 15 hours. Upon vote, motion unanimously carried.

**Resolution #308 - 2015-2016 – Personnel – Approval of Annual Long-term Per Diem Substitute Teacher:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following annual long term Per Diem Substitute Teacher appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Duration*</u>
Diane Brous	Substitute Teacher (LOMS Primary Assignment)	\$120/per day	3/17/16- 6/20/16

Certification Status: Special Education N-6, permanent  
Upon vote, motion unanimously carried.

\*On or about.

**Resolution #309 - 2015-2016 – Personnel – Lacrosse Coach Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Matthew Tarasenko, as Lacrosse Coach for the 2015-2016 school year, for personal reasons. Upon vote, motion unanimously carried.

**Resolution #310 - 2015-2016 – Personnel – Track & Field Coach Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Dominick Barone as Track & Field Coach so he may be appointed as the Lacrosse Coach for the 2015-2016 school year. Upon vote, motion unanimously carried.

**Resolution #311 - 2015-2016 – Personnel – Track & Field Asst Coach Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Keith Manginelli as Track & Field Asst Coach so he may be appointed as the Track & Field Coach for the 2015-2016 school year. Upon vote, motion unanimously carried.

**Resolution #312 - 2015-2016 – Personnel – Coach/Supervisor Appointments for Sports:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following appointments for the 2015-2016 school year as follows:

<u>Name</u>	<u>Coach/Supervisor - Sport</u>	<u>Stipend</u>
Dominick Barone	Coach for Grs 7 & 8 Lacrosse	\$4,381
Keith Manginelli	Coach for LOMS Track & Field	\$3,680
Jennifer Hohmann	Supervisor for Boy's Grs 7 & 8 Wrestling	\$60.24 per match
Marie Bitetto	Supervisor for Girl's Gr 7 Basketball	\$60.24 per game

Upon vote, motion unanimously carried.

**Resolution #313 – 2015-2016 – Personnel – Civil Service Permanent Status:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education grant permanent Civil Service status to Reina Stein as a School Nurse effective March 21, 2016. Upon vote, motion unanimously carried.

**Resolution #314 - 2015-2016 – Personnel – Recreation Coaches:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of the following individuals as Recreation Coaches\*: Dominick Barone, Tracy Hutt and Robert Gewirtz. Stipend for said duties as coach is \$32.15 per hour.

\*All coaches possess NYS Teaching and Coaching Certifications, AED, CPR and First Aid certifications. Upon vote, motion unanimously carried.

**Resolution #315 - 2015-2016 – Personnel – School Monitor Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Tami Marsden (School Monitor) effective March 1, 2016 for personal reasons. Upon vote, motion unanimously carried.

**Resolution #316 - 2015-2016 – Personnel – School Monitor Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Sheryl Ryba (School Monitor) effective March 9, 2016 for personal reasons. Upon vote, motion unanimously carried.

**Resolution #317 - 2015-2016 – Personnel – Cleaner (Pt/Sub) Resignation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the resignation of Jose Pena (Cleaner Pt/Sub) effective February 26, 2016 due to his seeking full time employment. Upon vote, motion unanimously carried.

**Resolution #318 - 2015-2016 – Personnel – Civil Service Appointments (PT/Sub):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following Civil Service appointments:

<u>Name</u>	<u>Title</u>	<u>Salary</u>	<u>Effective Date</u>
Edward Rolla	Security Aide (Sub)*	\$15.09	March 22, 2016
Sam Mignoli	Food Service Helper (PT)	\$14.04	March 22, 2016
Eleanor Grimando	Food Service Helper (PT)	\$14.04	March 22, 2016
Corinne DiBari	Food Service Helper (Sub)*	\$14.04	March 22, 2016

\*On a will call as needed basis.

Upon vote, motion unanimously carried.

**Resolution #319 - 2015-2016 – Personnel - Summer Transportation:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve an additional 1.5 hours extra each day for the Island Park Schools Bus Drivers who transport students to/from LOMS to/from local sites such as Masone Beach, Shell Creek Park, and the Island Park Public Library during the 2016 Summer Recreation Program.

Upon vote, motion unanimously carried.

**Resolution #320 - 2015 - 2016 – Personnel – Recreation Programs (Afternoons/Evenings and Saturdays):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following Recreation staff to work the 2015-2016 Recreation Programs:

<u>Name</u>	<u>Recreation Program</u>	<u>Hourly Rate</u>
Keith Manginelli	Basketball Coach/Clinics (Youth)	\$32.15
Peggy Leone	Basketball Coach (Adults) & Basketball Coach (High School) Swimming (Chaperone)	\$32.15 \$32.15 \$25.00
Barbara DeLucia	Computer Explorer Program (Chaperone)	\$25.00
Linda Rusnak	Computer Explorer Program (Chaperone)	\$25.00
Dolores Virgilio	Volleyball Rec Monitor (Adults)	\$12.94
Joe Klein	Recreation Monitor	\$10.72
Katie Lynch	Recreation Monitor	\$12.00
Joe Savarese	Recreation Monitor	\$13.40
Colleen Cody	Recreation Monitor	\$10.54
Nicholas Giovanelli	Recreation Monitor	\$13.17
Michael Mangino	Recreation Monitor	\$13.40
Kelley McDonald	Recreation Monitor	\$13.40
Alexa Alongi	Recreation Monitor	\$13.40
Ricky Holodar	Recreation Aide	\$10.54
Emily Wirtz	Recreation Aide	\$10.54
Meghan Cleary	Student Worker	\$ 8.90

Upon vote, motion unanimously carried.

**Resolution #321 - 2015 – 2016 - Personnel – Recreation Sports Programs (Spring/Summer):**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the appointment of the following coaches\* for the Spring and Summer 2016 Recreation Sports Programs: Tracy Hutt, Robert Gewirtz and Dominick Barone at an hourly stipend of \$32.15.

\*All coaches possess a valid NYS Teaching and Coaching Certificate, AED, CPR and First Aid.

Upon vote, motion unanimously carried.

**Resolution #322 - 2015 – 2016 – Personnel – Recreation April Basketball Clinic:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following recreation staff to work the April Basketball Clinic on April 25 through April 29 from 8:30 am to 12:00 pm:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jay Lynch	Recreation Assistant	\$26.80
Joe Savarese	Recreation Monitor	\$13.40
Michael Mangino	Recreation Monitor	\$13.40
Kelly McDonald	Recreation Monitor	\$13.40
Katie Lynch	Recreation Monitor	\$12.00

Upon vote, motion unanimously carried.

**Resolution #323 – 2015-2016 – Financial – Recreation Vendor:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following vendor to provide a youth tennis clinic to the Island Park Schools Recreation Program for Spring/Summer 2016 as follows:

Long Island Foundation for Tennis  
 10 Cold Spring Lane, Huntington, NY 11743  
 516-633-4720  
 Instructor: Charles Russell  
 Service: Youth Tennis Clinic  
 Fee: \$75/per hour/group session

Upon vote, motion unanimously carried.

**Resolution #324 – 2015-2016 – Financial – Recreation Vendor:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the following vendor to provide a youth crossfit program to the Island Park Schools Recreation Program for Spring/Summer 2016 as follows:

Crossfit Island Park  
 4454 Austin Boulevard, Island Park, NY 11558  
 516-432-2102  
 Instructor: Molly Zarba  
 Service: Youth Crossfit Program  
 Fee: \$60/45 minutes/group session

Upon vote, motion unanimously carried.

**Resolution #325 – 2015 -2016 – Financial – R.S. Abrams & Co., LLP, Single Audit:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the Single Audit Report for the Fiscal Year ended June 30, 2015 (requiring no Corrective Action Plan). Upon vote, motion unanimously carried.

**Resolution #326 – 2015-2016 – Financial – Internal Claims Audit Report:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the Internal Claims Audit Report from Mr. Stanley Packman, Internal Claims Auditor for the District for February 2016. Upon vote, motion unanimously carried.

**Resolution #327 - 2015-2016 – Financial – Budget Transfers:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated March 21, 2016. Upon vote, motion unanimously carried.

**Resolution #328– 2015 -2016 – Financial – Contract for Services – Pupil Transportation Consultant:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the contract for services for Nancy Nunziata (d/b/a JN Business Services) as consultant for bids prepared and implemented by the South West Quadrant Transportation Consortium. Upon vote, motion unanimously carried.

**Resolution #329 – 2015 – 2016 – Financial – Plumbing Repairs – Lincoln Orens Middle School:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the proposal for services by Belfor Long Island LLC, 60 Raynor Avenue, Ronkonkoma, NY 11778 to repair services that are required in the girls and boys locker rooms and rooftop setback waste vent piping as per the proposal dated March 3, 2016. Total cost for the work is \$7,842. Upon vote, motion unanimously carried.

**Resolution #330 – 2015- 2016 – Financial – Acceptance of Financial Reports:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for February 2016, Revenue Budget Status 7/1/15-2/29/16; Trial Balance Fund 7/1/15-2/29/16; Appropriation Status Report 7/1/15-2/29/16 and:

- Warrant #42 – General Fund – February 12, 2016
- Warrant # 11 – T&A Fund – February 12, 2016
- Warrant #14 – Capital Fund – February 12, 2016
- Warrant #13 – Payroll T&A Fund – February 20, 2016
- Warrant #44 – General Fund – February 26, 2016
- Warrant #12 T&A Fund – February 26, 2016
- Warrant #10 – Cafeteria Fund – February 26, 2016
- Warrant #11 Federal Fund – February 26, 2016
- Warrant #46 – General Fund – March 11, 2016
- Warrant #14 – T&A – March 11, 2016
- Warrant #11 – Cafeteria Fund – March 11, 2016
- Warrant #15 – Capital Fund – March 11, 2016
- Warrant #12 – Federal Fund – March 11, 2016

Upon vote, motion unanimously carried.

**Resolution #331 – 2015 – 2016 – Financial – Caulking – Lincoln Orens Middle School:**

On a motion duly made by Jack Vobis, seconded by Diana Caracciolo, resolved that the Board of Education approve the proposal for services by Belfor Long Island LLC, 60 Raynor Avenue, Ronkonkoma, NY 11778 for the caulking repair services that are required in the classrooms and crawl space at the Lincoln Orens Middle School as per the proposal dated March 3, 2016. Total cost for the work is \$21,671.88. Upon vote, motion unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Jack Vobis, resolved that the meeting be adjourned. Upon vote, motion unanimously carried. Said meeting adjourned at 8:45 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk