

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK**

**MINUTES OF THE REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**, duly called and held on Wednesday, July 11, 2018 at the Conference Center. Mr. Jack Vobis, called the meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**CERTIFICATION**

The District Clerk certified that pursuant to the Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune, posted at both schools, the Public Library, Village Hall, and posted on the District's website. Further, all members of the Board of Education had due notice of said meeting.

**ROLL CALL**

Jack Vobis, Trustee  
Diana Caracciolo, Trustee  
Kathleen McDonough, Trustee  
Ray Miley, Trustee

Rosmarie T. Bovino, Superintendent of Schools  
Vincent Randazzo, Assistant Superintendent  
Robert Cohen, District Counsel  
Marianne DeCicco, District Clerk

Absent: Tara Byrne

**OATH OF OFFICE**

The Attorney for the District, Robert Cohen, administered the Oath of Office to the District Clerk, Marianne DeCicco and new trustee, Diana Caracciolo.

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education move into Executive Session to discuss a matter of personnel. Upon vote, motion unanimously carried. Public Meeting reconvened at 7:05 pm.

**ELECTION OF OFFICERS**

Nominations and election for the Office of Board President – Board Member Diana Caracciolo nominated Jack Vobis. Board Member Kathleen McDonough seconded the nomination. There were no other nominations for President of the Board. The vote to approve Jack Vobis as President was unanimous.

Nominations and election for the Office of Vice President – Board Member Jack Vobis nominated Diana Caracciolo. Board Member Kathleen McDonough seconded the nomination. There were no other nominations for Vice President of the Board. The vote to approve Diana Caracciolo as Vice President was unanimous.

**OATH OF OFFICE:**

Administered by Marianne DeCicco, District Clerk:

**Jack Vobis, President of the Board of Education  
Diana Caracciolo, Vice President of the Board of Education  
Rosmarie T. Bovino, Superintendent of Schools**

**RECOMMENDED ACTIONS:**

On a motion duly made by Kathleen McDonough, seconded by Ray Miley, resolved that the Board of Education waived the reading of Resolutions #1 through #31. Upon vote, motion to waive the readings unanimously carried. On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the Board of Education approve Resolutions #1 through #31. Upon vote, motion unanimously carried.

**Resolution #1 – 2018-2019 – Reapproval of District’s Policies:**

Resolved that the Board of Education reapprove the following policies:

*Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics, School Board Members Creed and School Code of Conduct*

and further, that the Board of Education re-adopts all By-laws, Rules and Regulations, and Policies of the Board of Education in effect on June 30, 2018. Upon vote, motion unanimously carried.

**Resolution #2 – 2018-2019 – Appointment of District Treasurer:**

Resolved that the Board of Education appoint Brian Cleary as District Treasurer for the 2018-2019 school year and further, that his salary for services be established at \$16,545. Upon vote, motion unanimously carried.

**Resolution#3 – 2018-2019 – Appointment of District Clerk:**

Resolved that the Board of Education appoint Marianne DeCicco as District Clerk for the 2018-2019 school year and further, that her salary for services be established at \$11,540. Upon vote, motion unanimously carried.

**Resolution #4 – 2018-2019 - District Appointments:**

Resolved that the Board of Education approves the following appointments:

ESSA Title I & Grants Compliance Coordinator:	Vincent Randazzo
Records Access Officer:	Marianne DeCicco
Records Management Officer:	Marianne DeCicco
Residency Hearing Officer:	Dr. Rosmarie T. Bovino
Purchasing Agent:	Albert Chase
Purchasing Agent – Alternate:	Dr. Rosmarie T. Bovino
District Treasurer:	Brian K. Cleary
Assistant District Treasurer:	Vincent Randazzo
Central Treasurer for Extra Classroom Activity Funds:	Albert Chase
Section 504 Compliance Officer:	Dr. Laurie Scimeca
Medicaid Compliance Officer:	Dr. Laurie Scimeca
Title IX Compliance Officer/Coordinator:	Vincent Randazzo
AHERA Compliance Officer:	Enviroscience
Title X/Homeless Children Liaison:	Dr. Laurie Scimeca
Dignity Act Coordinators:	MaryAnn Scanlon and New Psychologist
Attendance Officers:	Dr. Bruce Hoffman and Jacob Russum
Chemical Hygiene Officer:	Philip DeSantis
Counsel:	
a. General and Labor: Lamb & Barnosky	
b. Bond: Hawkins Delafield & Wood	
Fiscal Advisor:	Capital Markets Advisors, LLC
Internal Auditor:	Pappas and Company
Claims Auditor:	Stanley Packman
External Auditor:	R.S. Abrams & Co., LLP
District Architect:	BBS Architects & Engineers
Public Information Consultant:	Watermoor Group Ltd d/b/a Syntax
School District Physician:	Dr. Eric Schoenfeld
IRS Section 403(b) Compliance & Admin:	Omni Group
Employee Assistance Program:	Labor Education and Community Service Agency

Upon vote, motion unanimously carried.

**Resolution #5 - 2018-2019 – Personnel – Civil Service – Maintainer-in-Charge:**

Resolved that the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the 2018-2019 school year and further, that his stipend for services be established at \$20,037 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2016 – June 30, 2019. Upon vote, motion unanimously carried.

**Resolution #6 – 2018-2019 – Personnel – District Substitute Teacher Caller:**

Resolved that the Board of Education approve Sherry Dubler as the District's Substitute Teacher Caller for the 2018-2019 school year at the annual rate of \$7,614. Upon vote, motion unanimously carried.

**Resolution #7 - 2018-2019 – Personnel – Night Person in Charge Appointments:**

Resolved that the Board of Education approve the appointment of John Weber as night person in charge of the Lincoln Orens Middle School and Ainsley Bennett as the night person in charge of the Francis X. Hegarty Elementary School for the 2018-2019 school year and further, that the stipend for services be established at \$1,254 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2016 – June 30, 2019. Upon vote, motion unanimously carried.

**Resolution #8 - 2018-2019 – Special Education – Authorization to Initiate Referrals:**

Resolved that in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2018-2019 School Year:

Dr. Laurie Scimeca, Pupil Personnel Director  
Mr. Jacob Russum, Principal, Francis X. Hegarty School  
Dr. Bruce Hoffman, Principal, Lincoln Orens Middle School

Upon vote, motion unanimously carried.

**Resolution #9 – 2018-2019 – Designation of Official Newspapers of the District:**

Resolved that the Board of Education designate Newsday, the Herald and the Island Park Tribune as the official newspapers of the Island Park UFSD for the 2018-2019 school year. Upon vote, motion unanimously carried.

**Resolution #10 - 2018-2019 – Authorization to Prepare Payroll:**

Resolved that the Board of Education authorize the Account Clerk for payroll to prepare the payroll with certification by the Superintendent of Schools or School Business Official. Upon vote, motion unanimously carried.

**Resolution #11 – 2018-2019 - Financial –Authorized Signature for Nassau County Civil Service Commission:**

Resolved that the Board of Education, in accordance with Sections 95, 100, and 101 of the New York State Civil Service Law, authorizes the President of the Board of Education to accept responsibility for signing payroll certifications. This responsibility cannot be designated. Upon vote, motion unanimously carried.

**Resolution #12 - 2018-2019 - Committees on Preschool Special Education and Special Education Membership:**

Resolved that the Board of Education approve the appointments of members on the Sub-Committee, Committees on Preschool Special Education and Special Education for the 2018-2019 School Year as follows:

**Committee on Special Education Membership 2018-2019 School Year**

Dr. Laurie Scimeca, Chairperson  
Mrs. Maryann Scanlon  
Mrs. Laurie Goldschlag  
Mrs. Allison Janofsky  
Mrs. Maryann Scanlon, Psychologist  
Physician  
Student's Related Service Provider and/or  
Student's Special Education Teacher  
Student's Regular Education Teacher  
Student, when/where appropriate and Student's Parent

**Committee on Preschool Special Education Membership 2018-2019 School Year**

Dr. Laurie Scimeca, Chairperson  
Mrs. Maryann Scanlon  
Mrs. Allison Janofsky  
Mrs. Laurie Goldschlag  
Mrs. Allison Lynch  
Mrs. Maryann Scanlon, Psychologist  
Physician  
Nassau County Representative  
Representative from 2 to 2-11 program, if application made

Representative from Preschool Agency or Evaluator  
Related Service Provider and/or Regular Education Teacher

Upon vote, motion unanimously carried.

**Resolution #13– 2018-2019 – Approval of IDEA Contracts:**

Resolved that the Board of Education approve contracts for distribution of 2018-2019 funds provided by IDEA Part B Sections 611 and 619 to private schools serving Island Park residents. This distribution is in accordance with regulations of the State Education Department.

<u>School/Number of Students</u>	<u>611 Amount</u>	<u>619 Amount</u>
Bilinguals Inc – 1 CPSE	\$1,443	\$269
Hagedorn Little Village – 2 CPSE, 1 CSE	\$4,329	\$538
Variety Child Learning Center – 1 CSE, 1 CPSE	\$2,886	\$269
Kidz Therapy – 6 RS, 1 CPSE	\$4,329	\$809
HASC – 2 CPSE	\$2,886	\$538
Center for Developmental Disability – 1 CSE	\$1,443	\$0
Brookville Center – 1 CPSE	\$1,443	\$269
	<u>\$18,759</u>	<u>\$2,692</u>

**Grand Total: \$21,451**

Upon vote, motion unanimously carried.

**Resolution #14 – 2018-2019– Authorization to Make Required Transfers in the Budget:**

Resolved that the Board of Education authorize the Superintendent of Schools and School Business Administrator to make the required transfers in the 2018-2019 budget as recommended by the district’s auditors. Upon vote, motion unanimously carried.

**Resolution #15 – 2018-2019 – Designation of Alternate to Sign Checks:**

Resolved that the President of the Board of Education be designated to sign checks in the absence of the Treasurer and Assistant Treasurer. Upon vote, motion unanimously carried.

**Resolution #16 – 2018-2019 – Annual Designation of Banks as Depositories for District Funds:**

Resolved that the Board of Education designate the following banks as Depositories of School District funds for the 2018-2019 school year:

Bank of America, Chase, TD (Toronto Dominion), HSBC,  
State Bank of Long Island, Capital One and Flushing Commercial Bank,  
First National Bank of LI and Capital One

Each institution is allowed to have accounts for the following funds: A, C, D, F, H, HB, J, K, T, TE & V.

Upon vote, motion unanimously carried.

**Resolution #17 – 2018-2019 – Authorization to Invest Monies as per the School District Investment Policy:**

Resolved that the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy #5106 of the District dated January 24, 2000, as readopted July 10, 2017 and again this evening. Upon vote, motion unanimously carried.

**Resolution #18 – 2018-2019 – Approval of Petty Cash Appropriations:**

Resolved that the Board of Education does, hereby, appoint the following as treasurers for a petty cash fund in the amount of \$100 for the 2018-2019 school year:

Jacob Russum, Principal - Francis X. Hegarty School  
Dr. Bruce Hoffman, Principal - Lincoln Orens Middle School  
Albert Chase, Interim School Business Administrator - Island Park UFSD  
Keith Manginelli, Recreation Supervisor - Island Park Recreation Department  
Marion Toby, Bus Dispatcher - Transportation Department (7/1/18-8/17/18)  
Kelly Angelo, Bus Dispatcher - Transportation Department (8/20/18-6/30/19)  
George Schneider, School Lunch Manager - Food Service Department  
Steve Polidoro, Maintainer-in-Charge - Maintenance Department

Upon vote, motion unanimously carried.

**Resolution #19 – 2018-2019 – Authorization of Convention Attendance and Necessary Travel:**

Resolved that the Board of Education authorize convention attendance and necessary travel at District expense as listed:

Board of Education Members: SCOPE  
Nassau/Suffolk School Boards Association  
New York School Boards Association  
National School Boards Association  
School Business Administrator: Conferences approved by the Superintendent  
Assistant Superintendent: Conferences approved by the Superintendent  
Upon vote, motion unanimously carried.

**Resolution #20 – 2018-2019 - Financial – Designation of Employees Authorized to Open Bids:**

Resolved that the School Business Administrator and/or his/her designee in the Business Office are designated to perform this function. Upon vote, motion unanimously carried.

**Resolution #21 – 2018-2019 – Approval of the District’s Participation in Cooperative Bids for the 2018-2019 School Year:**

Resolved that the Board of Education accept the recommendation of the Superintendent to participate in all cooperative bid opportunities that are available to the District in accordance with state law, including but not limited to:

NAEIR – National Association for the Exchange of Industrial Resources  
LISNDA – Long Island School Nutrition Directors Association  
LIFSDA – Long Island School Food Service Directors Association  
Nassau County Directors of School Facilities Purchasing Consortium  
TCPN – The Cooperative Purchasing Network  
New York State Contracts  
County Contracts (New York State)

Nassau BOCES Cooperative Bidding Service (Various Commodities and/or Services)  
Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)

Upon vote, motion unanimously carried.

**Resolution #22 – 2018-2019 – Renewal of the District’s Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2018-2019 School Year:**

Resolved that the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District’s participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2018-2019 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation. Upon vote, motion unanimously carried.

**Resolution #23 – 2018-2019 - Financial – Determination of Residency:**

Resolved that the Board of Education, in accordance with §100.2(y) of the Regulations of the Commissioner of Education of the State of New York, appoint the Superintendent of Schools as the Residency Hearing Officer, or the Superintendent’s designee, to conduct hearings and to determine whether a child is entitled to attend the schools of the District for the balance of the school year. Upon vote, motion unanimously carried.

**Resolution #24 – 2018-2019 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:**

Resolved that the Board of Education authorize the Superintendent of Schools and/or the School Business Official to publish, in the official district newspapers and on its website, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law. Upon vote, motion unanimously carried.

**Resolution #25 - 2018-2019 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2018-2019 School Tax Rates:**

Resolved that for the purpose of setting the 2018-2019 School Tax Rates, the Board of Education adopt the following resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.

That the following budget \$41,294,425 of the necessary claims and expenditures in the Island Park UFSD (#31) in the Town of Hempstead school year 2018-2019 amounting to:

	\$39,887,986	School Purpose
	\$ 1,406,439	Library Purpose
Total	\$41,294,425	be and the same is hereby accepted.

That, the sum of

	\$31,982,290	School Purpose
	\$ 1,335,495	Library Purpose
Total	\$33,317,785	be the remainder

of budget adopted as above and the amount which must be raised by taxation \$33,317,785 for Island Park UFSD (#31) of the Town of Hempstead, Nassau County, New York for the year 2018-2019 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2018-2019.

That the District Clerk of the School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2018. Upon vote, motion unanimously carried.

**Resolution #26 – 2018-2019 - Financial – Health Services Agreements with Local School Districts:**

Resolved that the Board of Education, as per Education Law §3602-C approve Agreements and authorize the Board president to sign the Agreements, subject to the approval of the Attorney for the District, with each of the following school districts to provide health services to private/parochial school students who reside in the Island Park School District for the 2018-2019 school year:

Bellmore UFSD, Briarwood UFSD, East Rockaway UFSD, East Meadow UFSD, Freeport UFSD, Garden City UFSD, Great Neck UFSD, Hempstead UFSD, Hicksville UFSD, Levittown UFSD, Long Beach City School District, Lynbrook UFSD, Manhasset UFSD, Mineola UFSD, New Hyde Park-Garden City UFSD, North Bellmore UFSD, North Merrick UFSD, Old Westbury UFSD, Rockville Centre UFSD, Syosset UFSD, Uniondale UFSD and Wantagh UFSD.

Upon vote, motion unanimously carried.

**Resolution #27 - 2018-2019 - Financial – Authorization of Facsimile Signature:**

Resolved that the District Treasurer is authorized to either sign checks manually or by use of facsimile signature; and shall maintain control of his own facsimile signature. Upon vote, motion unanimously carried.

**Resolution #28 – 2018-2019 - Financial – Federal and State Aid Funds:**

Resolved that the Board authorizes the Superintendent of Schools to act as the school district representative in the application for the administration of federal and state funds. Upon vote, motion unanimously carried.

**Resolution #29 – 2018-2019- Financial – Collection and Review of Prevailing Wage Data:**

Resolved that the School Business Official be designated as the individual responsible for the collection and review of prevailing wage data paid to contractors in conformance with New York State Labor Law. Upon vote, motion unanimously carried.

**Resolution #30 – 2018-2019- Financial –Approval of District Representative for Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust:**

Resolved that the Board of Education approve the appointments of Dr. Rosmarie T. Bovino and the School Business Official as the managerial employees serving as representatives of Island Park UFSD on the Board of Trustees of the Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust for the 2018-2019 school year. Upon vote, motion unanimously carried.

**Resolution #31 - 2018-2019 - Insurance Consulting Services:**

Resolved that the Board of Education approve the appointment of Hastava Insurance Agency to provide insurance consulting services at a rate of \$9,200 (to be paid in twelve equal installments of \$766.66). Upon vote, motion unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the Reorganization Meeting be adjourned. Upon vote, motion unanimously carried. Said public reorganization meeting adjourned at 7:15 pm.

Respectfully submitted,

Marianne DeCicco, District Clerk