

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK**

MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION, duly called and held on Monday, February 22, 2016 in the Conference Center. Tara Byrne, President, called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

CERTIFICATION

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

ROLL CALL

TARA BYRNE, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILO, Vice President	ROBERT COHEN, District Counsel
NINA HARGROVE, Trustee	MARIE DONNELLY, School Business Official
MATTHEW F. PACCIONE, Trustee	MARIANNE DeCICCO, District Clerk
JACK VOBIS, Trustee	ERIC RICIOPPPO, Public Relations Consultant

APPROVAL OF MINUTES:

Resolution #269 – 2015-2016 – Approval of Minutes of the Regular Business Meeting dated January 25, 2016:

On a motion duly made by Diana Caracciolo, seconded by Jack Vobis, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated January 25, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

PRESENTATIONS TO THE BOARD OF EDUCATION:

FXH and LOMS Student of the Month Recognition

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for January 2016:

Kindergarten, Samantha Bravo	First Grade, Julia Bernhardt
Second Grade, Kayla McDonough	Third Grade, Steven Misrok
Fourth Grade, Hailey Cardiello	

Vincent Randazzo, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for January 2016:

Fifth Grade, Gabriella Gelish	Sixth Grade, Evelynne Baldino
Seventh Grade, Matthew May	Eighth Grade, Hannah Lilly and Sebastian Rivas*

*Sebastian Rivas could not make the December's meeting.

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Dr. Scimeca and their principals believe that each one of the students has

distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students. After these presentations, a brief recess was taken.

Dr. Bovino stated that Mrs. Donnelly, School Business Official will present an overview of the Tax Levy Calculation, which under State law, guides the formulation of our budget this year. This calculation must be filed by the District with the State by March 1, which is why we present this to the community now. You may be aware that the tax cap legislation permits municipalities to raise their annual levy by 2% or the Consumer Price Index, whichever is less. This year the calculation is based on the CPI, which is nearly at 0.

Tax Levy Calculation Presentation

Mrs. Marie Donnelly, School Business Official, presented an explanation of the NYS Tax Cap.

- ✓What it means and how it affects the District?
- ✓Are there exclusions?
- ✓Formula Presentation
- ✓Challenges of the 2016-2017 Tax Cap

Question and answer period.

Mrs. Donnelly stated that the PowerPoint presentation is on the district's website www.ips.k12.ny.us under the Board of Education (BOE) Budget Info. Tab.

REPORTS FROM ADMINISTRATION:

Dr. Rosmarie T. Bovino, Superintendent

✓Received a call from Mayor McGinty regarding the Village drainage study. On Wednesday, Thursday and Friday of this week (2/24 through 2/26), there will be an examination of the drains by the Village on Deal, Radcliffe, Warwick, and Suffolk Roads beginning at 7:30 am. Parents, employees and members of the community are asked not to park near the drains and to leave 10-12 feet on either side of the drains so that the truck and workers will have clearance at the drain sites. If there are any cones or equipment near the drains, please leave them in place and drive with caution as you pass them for the safety of our students, the workers and yourself.

✓The District is in receipt of a letter from the NY State Education Department re: Air Quality at Hegarty Elementary School. Dr. Bovino read the following excerpt from the letter, "Some complaints have been made regarding the buildings crawl space and the fact that it often floods and remains wet. I have reviewed the construction type with your architectural and engineering consultants. The building is properly designed to allow flood waters to penetrate and recede from the crawl space. The first floor is constructed of a structural concrete slab, and it has been confirmed that all communicating penetrations for utility piping between the first floor and crawl space have been properly sealed. Thus the wet crawl space is not able to impact the indoor air. This is also evidenced by the test results indicating no mold issue in the facility. Mold can grow on the surface of the crawl space concrete, but it cannot penetrate the concrete to arrive on interior surfaces of the facility." The letter in its entirety is posted on the district's website. (www.ips.k12.ny.us Under District - Air Quality Reports FXH)

✓Update on Air Quality Testing at LOMS. Insight Environmental performed air quality tests on 2/12/16 with students and employees in the building. The report revealed no irregularities. However, there were irregularities reported from tests conducted during February break without students and employees in the building. Dr. Bovino reported extensively on the issue. Dr. Bovino informed the Board that she contacted Mr. Carl Thurnau at SED about this. She explained the steps taken to rectify the issues. He was in agreement that the steps that were taken at LOMS were proper protocol and he believes that the building is totally safe for occupancy.

Robert Cohen, Counsel for the District:

The issue of calculating the tax levy limit with reference to LIPA PILOTS needs to be determined because PILOT funds are a part of the tax levy calculations for schools and other municipalities. Mr. Cohen stated that the district is hoping to get some answers tomorrow (2/23) from the Nassau County Supreme Court to shed some light and provide guidance on how to calculate tax levy limit in terms of PILOT payments.

PUBLIC BE HEARD:

Members of the public commented on the following:

Mr. Fabris asked the following:

Is there any truth to rumors that there will be fencing installed around the LOMS property?

Were plans for the fence approved? It was stated that the fencing project at the LOMS is at the research stage. Consideration of a 4' high chain link fence were discussed for the safety and security of the children.

The possibility of including a Tide Table in the annual district calendar.

He also stated that at the September Meeting it was stated that signs would be installed stating the hours the playground would be open. Where does the district stand with these signs being installed?

Mr. DeMatteo suggested the possibility of the district installing a circular driveway in front of Hegarty building thus allowing buses/cars to swing around to the front door during flooding.

Mr. Schurin stated, while he means no disrespect to Dr. Bovino, he would like to hear the Board Members debating issues publicly rather than Dr. Bovino reporting on the issues. Therefore he asked the Board for their comments on installing a fence around the LOMS property. Nina Hargrove, Mrs. Byrne, and Mrs. Caracciolo all stated that were in favor of having a fence installed around LOMS. Mr. Vobis and Mr. Paccione stated that they have not seen any plans, therefore, they will not take a stand at this time. Mr. Schurin then asked the following with reference to Motion #270 – Removal of Policy #4107 Retirement. Please explain why you are eliminating this policy and are you replacing it with another one? And the following with reference to Motion #271 – Memorandum of Agreement between Island Park UFSD and the Superintendent of Schools, are you at liberty to discuss this with us?

Mrs. Sarnelli stated that she was disappointed by the comments on facebook and was surprised that the people who were stating negative comments about the Administration and Board are not here this evening voicing their concerns to the Board. Therefore, after all has been said and done, Mrs. Sarnelli asked if the district currently has contingency plans for flooding in place.

Mr. Foster thanked the Administrators, Board and staff for all the decisions that were made during the flood crisis and the handling of the same.

RECOMMENDED ACTIONS:

On a motion duly made by Nina Hargrove, seconded by Diana Caracciolo, resolved that the reading of Resolutions #270 through #296 be waived. Upon vote, motion to waive the reading of Resolutions #270 through #296 unanimously carried.

Resolution #270 – 2015- 2016 – Removal of Policy #4107 Retirement:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved, Policy 4107 “Retirement” is hereby rescinded in its entirety from the Policies of the Island Park Schools Board of Education and a second reading of this change in Policy is waived. Upon vote, motion unanimously carried.

Resolution #271 - 2015-2016 – Personnel – Memorandum of Agreement between Island Park UFSD and the Superintendent of Schools:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education ratifies the Memorandum of Agreement (MOA) dated February 22, 2016 by and between Island Park Union Free School District and the Superintendent of Schools. Upon vote, motion unanimously carried.

Resolution #272 - 2015-2016 – Summer Programs:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the following summer programs:

- Special Education Summer Program – July 5, 2016 through August 12, 2016
- Summer School – July 5, 2016 through August 5, 2016
- Summer Recreation Program* – July 5, 2016 through August 5, 2016

*Recreation Personnel Orientation –June 28th at LOMS
Recreation Personnel Set-Up – June 29th and 30th at LOMS
Basketball Clinic – August 8th through August 12th
Upon vote, motion unanimously carried.

Resolution #273 - 2015-2016 - Recreation - Program Fees (same as Summer 2015):

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve registration fees as follows:

- Summer Recreation Program: Students in Pre-K through Grade 8 @ \$399 each
 - Summer Recreation Program: Siblings in Pre-K through Grade 8 @ \$349 each
 - Summer Recreation Prog: Free & Reduced Price Lunch Students in Pre-K through Grade 8 @ \$349 each
 - Summer Recreation Program: Out of District Students in Pre-K through Grade 8 @ \$499 each
 - Counselor-In-Training (CIT) Program: Students in Grades 8, 9, and 10 @ \$299 each
 - Summer Basketball Clinic Program: Students in Grades 1 through 8 @ \$60 each if registered for Summer Recreation Program; \$75 each if not.
- Upon vote, motion unanimously carried.

Resolution #274 - 2015-2016 – Teen Center (Snow Make-up Date):

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve March 11th as a Teen Center snow make-up date at LOMS.
Upon vote, motion unanimously carried.

Resolution #275 – 2015-2016 – Instructional Placement for Special Education and Pre-School Special Education Students:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated February 22, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Upon vote, motion unanimously carried.

Resolution #276 - 2015-2016 – Personnel – Teaching Assistant Leave Replacement Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the following Teaching Assistant Leave Replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Kathleen Clark	Teaching Assistant	Step 1	3/1/16 – 6/24/16
Certification: Childhood Education (Grs 1-6) Initial, Students with Disabilities (Grs 1-6) Initial			

Upon vote, motion unanimously carried.

Resolution #277 - 2015-2016 – Mentor Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education appoint Mary O’Neill as Mentor for the second half of the 2015-2016 school year. Stipend for duties as Mentor are \$1,970 (prorated ½ year). Upon vote, motion unanimously carried.

Resolution #278 – 2015-2016 – Personnel – Civil Service Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept the recommendation of the Superintendent to approve the following hourly Civil Service Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Joseph Ferrante	Cleaner PT/Sub	\$15.09/per hr.	2/23/16

*Duration is contingent upon satisfactory service and staffing needs of the District.

Upon vote, motion unanimously carried.

Resolution #279 - 2015-2016 – Civil Service Resignation – Monitor:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept the resignation of School Monitor, Anthony Bruno, effective February 5, 2016. He received a full time position elsewhere. Upon vote, motion unanimously carried.

Resolution #280 - 2015-2016 – Civil Service Permanent Status:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education grant permanent Civil Service status to Salvatore Sinnona as a Maintenance Helper effective February 12, 2016. Upon vote, motion unanimously carried.

Resolution #281 - 2015-2016 – Recreation 2016 Egg Hunt:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the personnel and employment hours for the Annual Recreation Egg Hunt that will take place on Saturday, March 19 from 10:30 am to 12:45 pm:

Lynne Closs, Peggy Leone, Linda Rusnak, Lori Grillo, Victoria Rodriguez, Nicholas Saverese, Ricky Holodar, Nick Giovanelli, Renee Martinelli, Alyssa Giovanelli, Joe Savarese, Meaghan Cleary.

Upon vote, motion unanimously carried.

Resolution #282 - 2015-2016 – Designation of a Receiving School District (See Resolution #283):

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the West Hempstead UFSD, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on May 21, 2013, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the West Hempstead UFSD system; and

Whereas, the voters of the Island Park UFSD did in May 2013 approve a contract for a term of five years to commence on July 1, 2013, for the education, on a tuition basis, for some of the Island Park School District’s secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the West Hempstead UFSD as one of the “Receiving School District” for the school year 2016-2017 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD (“Sending School District”).

The resolution shall take effect immediately and the Island Park UFSD shall notify the West Hempstead UFSD, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the West Hempstead UFSD of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable. Upon vote, motion unanimously carried.

Resolution #283 - 2015 -2016– Designation of a Receiving School District (See Resolution #282):

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the Long Beach School District, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on May 21, 2013, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the Long Beach School District system; and

Whereas, the voters of the Island Park UFSD did in May 2013 approve a contract for a term of five years to commence on July 1, 2013, for the education, on a tuition basis, for some of the Island Park School District’s secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the Long Beach School District as one of the “Receiving School District” for the school year 2016-2017 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD (“Sending School District”).

The resolution shall take effect immediately and the Island Park UFSD shall notify the Long Beach School District, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the Long Beach School District of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable.

Upon vote, motion unanimously carried.

Resolution #284 – 2015 -2016 – Financial – C-Biz Valuation Group, LLC – Fixed Asset Year End Valuation & Inventory Update Service:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education authorizes and approves C-Biz Valuation Group, LLC, to conduct the year end Fixed Asset Valuation and Inventory update needed to complete the closing of the school district’s financial books and complete the financial statement for the year-end audit of the school year July 1, 2015 – June 30, 2016, at a cost of \$1,290.00. Upon vote, motion unanimously carried.

Resolution #285 – 2015-2016 – Financial – Internal Claims Audit Report:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept the Internal Claims Audit Report for January 2016.

Upon vote, motion unanimously carried.

Resolution #286 - 2015-2016 – Financial – Budget Transfers:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated February 22, 2016.

Upon vote, motion unanimously carried.

Resolution #287 – 2015 - 2016 – Financial – Acceptance of Financial Reports:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for December 2015, Appropriation Status Report 7/1/15-1/31/16, Revenue Budget Status 7/1/15-6/30/16, Trial Balance 7/1/15-6/30/16.

Warrant #10 – Payroll T&A Fund – January 22, 2016

Warrant #40 – General Fund – January 22, 2016

Warrant #10 – Federal Fund – January 27, 2016

Upon vote, motion unanimously carried.

Resolution #288 – 2015 - 2016 – LOMS Theater Production Pianist Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve Marie Sambolin, Pianist, to provide piano accompaniment for musical rehearsals and performances, assist in organizing and managing try-outs, providing musical direction to individuals and groups for the Lincoln Orens Middle School Theater Production for the 2015-2016 school year. Stipend for said duties is \$65 per hour. Upon vote, motion unanimously carried.

Resolution #289 - 2015-2016 – Personnel – Family Medical Leave:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve a 12-week paid family medical leave for Lori Strejlau beginning on or about March 17, 2016 through June 20, 2016. Upon vote, motion unanimously carried.

Resolution #290 - 2015-2016 – Personnel – AIS Teacher Leave Replacement Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the following AIS leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Jennifer Hohmann	AIS Teacher	MA, Step 2	3/17/16- 6/20/16
Certification Status:	Mathematics 7-12, Initial 1/17/2014		

*On or about. Upon vote, motion unanimously carried.

Resolution #291 – 2015-2016 - Personnel – Per Diem Substitute Teacher Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education appoint the following individuals as a daily substitute:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Molly Zarba	Substitute Teacher	\$90.00 1 st 19 days	Feb 23, 2016
Certification:	Physical Education Perm.	\$95.00 20 th day on	
	Health Education Perm.		

*Duration is contingent upon satisfactory service and staffing needs of the District. Upon vote, motion unanimously carried.

Resolution #292 - 2015-2016 – Personnel – Civil Service Rec Assistant Resignation:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept a resignation from Christine Viola-Weiss, Recreation Assistant part-time, effective January 4, 2016 for personal reasons. Upon vote, motion unanimously carried.

Resolution #293 - 2015-2016 – Personnel Civil Service Part-time Sub Resignation:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education accept a resignation from Cynthia Rosenberg, as substitute part-time Clerk/Typist effective February 29, 2016 so she may accept a part-time Clerk/Typist position. Upon vote, motion unanimously carried.

Resolution #294 - 2015-2016 - Personnel – Civil Service Part-time Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approve the following Clerk/Typist (p/t) Civil Service appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement*</u>	<u>Effective Date</u>
Cynthia Rosenberg	Typist/Clerk I	\$40,598 (halved prorated)	February 29, 2016

This position is made in accordance with Civil Service Rules and Regulations.

*With additional hourly rates for the Recreation Program during the summer months. Upon vote, motion unanimously carried.

Resolution #295 - 2015-2016 – Financial – Air Quality Testing Appointment:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that on December 21, 2015, the Board of Education authorized the Superintendent to seek proposals from other companies as per the district’s purchasing policy to perform appropriate air quality testing in the occupied areas of both schools, the Superintendent selected Insight Environmental, Inc with the total cost not to exceed \$20,000. Upon vote, motion unanimously carried.

Resolution #296 – 2015 – 2016 – Financial - Special Education Transportation Contract:

On a motion duly made by Matthew F. Paccione, seconded by Jack Vobis, resolved that the Board of Education approves the contract for special education transportation as follows:

<u>Vendor</u>	<u>School/ # Students</u>	<u>Duration/ Cost</u>
Guardian	Variety Gallows School	30 Day Emergency Contract/\$6,203.50
		Charges per month (February –June 2016)
		\$4,329.30 per pupil per month
		Monitor per month \$2,000.
		Total: \$6,329.30 per month

Upon vote, motion unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Nina Hargrove, resolved that the meeting be adjourned. Upon vote, motion unanimously carried. Said meeting adjourned at 8:40 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk