



THE GREENBURGH-GRAHAM UNION-FREE SCHOOL DISTRICT
1 SOUTH BROADWAY
HASTINGS-ON-HUDSON, NEW YORK 10706
(914) 478-1106, EXT. 4400 FAX (914) 478-0904

Oliver B. Levy
Superintendent

April 6, 2020

Dear GGUFSD Parents,

Please be advised that concerns have surfaced regarding the attire and behaviors of students in the home learning environment. It is the mission of GGUFSD to provide the highest quality distance learning program for students during this time of crisis. We recognize that our parents are our partners and are committed to the academic success of their scholars. Please note that to serve your child more effectively, we are asking that each family adhere to the following guidelines during live instruction:

- 1 - All students should be appropriately and fully dressed for sessions (i.e., shirts, pants, etc.)
- 2 - Students should have appropriate screen names (full name displayed, not nicknames) so teachers can quickly identify participants.
- 3 - The chat feature should only be utilized for **instructional** questions and comments.
- 4 - Personal interactions between family members need to be private and appropriate. Loud voices and noises interfere with learning.
- 5 - Appropriate school language should be maintained during all "live" lessons. Please note that students or parents using profanity or inappropriate language during live sessions will be removed immediately.
- 6 - Students should work from an appropriate and comfortable workspace in the home, (i.e., desk, kitchen tables, etc.)
- 7 - We highly recommend that parents limit background noise and visuals such as music, games, and television so participants can remain focused.
- 8 - Parents, guardians, and siblings should refrain from interacting or speaking with other students during live lessons.

As always, if there are any questions or comments, please reach out to your child's principal with concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "O. Levy". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Oliver B. Levy