



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 9-b

Approval of the minutes from the February 11, 2019 Regular Meeting

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MEMBERS PRESENT: Carol Jelaco, Lenny Hay, Stephanie Thompson, Max Mickelson, Matthew Jackman and John Bettolo

**MEMBERS PRESENT
VIA CONFERENCE**

CALL: George Reedy

ALSO PRESENT: Kelly McGovern, Scot Duncan, Gina Harvey, Dan Selleroli, Wanda Maloney, Mark Portillo, Nicole Bolton, Angela Erramouspe, Kayci Arnoldi, Tina Johnson, Tiffany Gunter, Terry Bernatis, Shannon Garrison, Stephanie Tolman, Lisa DeBernardi, Joe Clingenpeel, Bonnie Legerski, Annie Fletcher, Mike Maloney, Barbara Rezzonico, Zach Gunyan and Ellen Wales. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mrs. Carol Jelaco, Chairman of the Board led the Board Members and audience in the Pledge of Allegiance and called the meeting to order at 6:00 p.m.

RECOGNITION

1. The Board of Trustees recognized Stagecoach Elementary School paraprofessional Jennifer Sain for her calm demeanor, quick actions, and helpfulness during a medical emergency.
2. Bonnie Legerski, University of Wyoming Facilitator for Partner Schools in School District #1 and #2 introduced to the Board of Trustees the student teachers and their mentors that are with the District for the 2018-2019 school year.
3. Nicole Bolton introduced to the Board of Trustees the on-line student teachers and their mentors that are with the District for the 2018-2019 school year.

ROLL CALL

Present: Lenny Hay, Stephanie Thompson, Max Mickelson, Carol Jelaco, Matthew Jackman, John Bettolo and George Reedy via conference call

APPROVAL OF AGENDA –Motion by Mr. Jackman seconded by Mr. Bettolo and carried to approve the agenda.

Motion by Mr. Mickelson seconded by Mr. Jackman and carried to approve the Addendum to the Agenda.

INVESTIGATION UPDATE

1. Chairman Jelaco read the following Report of Investigation as compiled by Bruce T. Moats:

Report of Investigation

Question Presented

Whether four members of the Board of Trustees of Sweetwater County School District One held a secret meeting in violation of the Wyoming Public Records Act, Wyo.Stat. §16-4-401, *et.seq.*

Trustee Stephanie Thompson read a statement at the meeting of the trustees on January 14, 2019, alleging that Trustees Carol Jelaco, Max Mickelson, John Bettolo and Matt Jackman “met following the December 2018 board meeting” that was “not advertised and no agenda was published.”

This investigator was appointed to investigate whether an illegal meeting took place in a letter from the attorney for the School District, but did not limit the scope of the investigation to the time period set forth in Thompson’s statement. A copy of the appointment letter is attached. Some trustees questioned whether the scope of the investigation should be limited to that time period.

Materials and Interviews

All of the trustees were asked to provide text messages and emails with other board members from November 1, 2018, for trustees who were not up for election or who were re-elected and December 1, 2018, for the newly elected board members.¹ The text messages and emails are important because members of a governing body cannot use “sequential communications” to circumvent having a discussion or making a decision in a public meeting. *See Statutes below.*

Interviews were conducted in person with Trustees Jelaco, Bettolo and Jackman. Trustee Mickelson pointed to his concern about the scope of the investigation and that his attorney was out of the country in declining to be interviewed at this time. His letter is attached. Phone interviews were conducted with Supt. Kelly McGovern and Trustee Thompson.

The Law

The Wyoming Public Meetings Act establishes the requirements for a meeting of a governing board, such as the board of trustees, and states that the public must have notice of the meeting:

§ 16-4-403. Meetings to be open; participation by public; minutes.

- (a) All meetings of the governing body of an agency are public meetings, open to the public at all times, except as otherwise provided. No action of a governing body of an agency shall be taken except during a public meeting following notice of the meeting in accordance with this act. Action taken at a meeting not in conformity with this act is null and void and not merely voidable.

¹ Other material was volunteered by trustees and the superintendent which did not apply directly to the question at hand.
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(c) Minutes of a meeting:

- (i) Are required to be recorded but not published from meetings when no action is taken by the governing body;
- (ii) Are not required to be recorded or published for day-to-day administrative activities of an agency or its officers or employees.

(d) No meeting shall be conducted by electronic means or any other form of communication that does not permit the public to hear, read or otherwise discern meeting discussion contemporaneously. Communications outside a meeting, including, but not limited to, sequential communications among members of an agency, shall not be used to circumvent the purpose of this act.

§ 16-4-404. Types of meetings; notice; recess.

- (a) In the absence of a statutory requirement, the governing body of an agency shall provide by ordinance, resolution, bylaws or rule for holding regular meetings unless the agency's normal business does not require regular meetings in which case the agency shall provide notice of its next meeting to any person who requests notice. A request for notice may be made for future meetings of an agency. The request shall be in writing and renewed annually to the agency.
- (b) Special meetings may be called by the presiding officer of a governing body by giving verbal, electronic or written notice of the meeting to each member of the governing body and to each newspaper of general circulation, radio or television station requesting the notice. The notice shall specify the time and place of the special meeting and the business to be transacted and shall be issued at least eight (8) hours prior to the commencement of the meeting. No other business shall be considered at a special meeting. Proof of delivery of verbal notice to the newspaper of general circulation, radio or television station may be made by affidavit of the clerk or other employee or officer of the agency charged or responsible for distribution of the notice of the meeting.

A quorum of the Sweetwater School District No. One board is four members.

In addition, Wyo.Stat. §22-22-102 is relevant as it establishes that a newly elected trustee starts his or her term on December 1 after the election. Prior to that time, newly elected trustees are not members of the Board. The statute reads:

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§ 22-22-102. Date of election of trustees; terms; interim vacancies.

- (a) The election of members of the board of trustees of each school district and community college district shall be held at the regular polling places in each district on the Tuesday next following the first Monday in November in general election years. Terms of office shall run for four (4) years beginning at 12:00 noon on the first day in December following the election.

Facts

Trustee Thompson indicated that she received information² about the alleged meeting from Supt. McGovern. Supt. McGovern reported that she received the information from Norma Stensaas.

Ms. Stensaas, who had served on the board in prior years, reported that she was told about a meeting of Jelaco, Mickelson, Bettolo and Jackman by a person whose name she was not comfortable in providing to the investigator. Stensaas said she called Bettolo about the meeting and he did not deny that it took place. She said she told him that she found the meeting to be inappropriate as it at least raised the perception that they had colluded when all four were elected to board offices at the December meeting. She did not know when the meeting took place, but said she was told about it on or about November 19, 2018.

Jelaco, Jackman and Bettolo all stated that a meeting did take place on or about two days after the election at Mickelson's place of business. Jackman said he reached out to Mickelson asking for a heads up on what issues might come up at his first meeting on December 10 so he could get up to speed. No one was exactly sure how Jelaco and Bettolo came to be included in the meeting.

Jelaco said that they first congratulated Jackman and Bettolo on their election and then talked about personal matters. She and Jackman had met while he campaigned to be elected Rock Springs mayor and otherwise did not know each other. Bettolo was a former student of Jelaco's when she was a teacher in the district.

Jelaco, Jackman and Bettolo all said that Mickelson had said he had a previous engagement and left after about 10 minutes. The remaining three then discussed the upcoming Wyoming School Boards Association convention and other topics.

All three denied that they discussed any plans for once they were all formally on the school board. Supt. McGovern was only tangentially discussed, they said. Jackman said he asked Bettolo if he was coming to the board with an agenda as it was well known that Bettolo's contract as an assistant principal had not been renewed earlier in McGovern's tenure as superintendent. He and Bettolo both said Bettolo denied he had an agenda against the superintendent. They briefly discussed that Bettolo felt intimidated by relatives of McGovern at a meet-and-greet for trustee candidates hosted by Mickelson and Jelaco prior to the election.

² Thompson reported in a signed statement to the Board that the alleged meeting took place some time following the December 10, 2018, meeting and before the January 14, 2019, meeting. Thompson said she understood that the meeting took place during that time period, but was not sure why she had come to believe that was the case.

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All three denied that any conversation regarding who would serve as board officers took place. Jelaco said she and Jackman discussed that she might serve as chair and whether others might serve in the other positions. No evidence was uncovered indicating that a quorum of the board engaged in sequential electronic communications to pre-arrange who would be elected as board officers.

Conclusion

The meeting of Jelaco, Jackman, Mickelson and Bettolo about two days after the election was not a violation of the Wyoming Public Meetings Act as a quorum of the board, as it was then constituted, was not in attendance. Jackman and Bettolo were not yet officially members of the board. The members they were to replace were still on the board until noon on December 1, 2018.

The investigator found no cases in Wyoming or other states deciding whether a meeting including a trustee-elect, who has not yet begun his or her term, was found to be part of a quorum of the board in the context of an open meeting law violation. The issue seems to have never come up.

Certainly, a quorum gathering to discuss plans for what they would do once they were all officially on the board would arguably be a violation of the spirit of the law, and led many in the public to mistrust the board. The election of all four of the trustees to board offices at the December meeting of the board created the perception that there was prior agreement to do so. Jelaco, Jackman and Bettolo all denied that they discussed any such plans and only discussed district business in general terms.

Jelaco and Bettolo questioned why they were not asked or informed about the allegation prior to it be announced publicly, which led to the appointment of this investigator. Bettolo questioned the validity of the investigation given that the board did not vote to fund it. He said he cooperated because he wanted the issue resolved.

Jelaco acknowledged that there is a perceived division on the board. The allegation arose in the context with both sides fearing the worst from the other. Both sides mistrust the motives and actions of the other. Resolving that issue is clearly beyond this investigator's scope, but one cannot help but hope that the board can find a path forward from here.

SUBMITTED this 7th day of February, 2019.

Bruce T. Moats (Wyo. Bar No. 6-3077)
Independent Investigator

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January 18, 2019

Bruce T. Moats
Law Office of Bruce T. Moats
2515 Pioneer Ave
Cheyenne, WY 82001

Re: Sweetwater County School District Number One, State of Wyoming

Dear Bruce:

As General Counsel for Sweetwater County School District Number One, State of Wyoming (the District), this letter constitutes your appointment as a special counsel for the purpose of investigating information obtained by citizens of the community, District personnel and/or Board of Trustee Members regarding an alleged unadvertised meeting or meetings between four members of the Board of Trustees constituting a quorum of the Board.

According to the information presented during the Board of Trustees meeting on January 14, 2019, Trustee Stephanie Thompson related that she had received information stating that the four members of the Board, consisting of: Chair, Carol Jelaco; Vice Chair, John Bettolo; Treasurer, Matthew Jackman; and Clerk, Max Mickelson; met in an unadvertised meeting with no published agenda. Wyo. Stat. § 16-4-401(a)(iii). The meeting or meetings allegedly occurred off District property. Further, no minutes of the alleged meeting or meetings were presented for approval by the Board at the January meeting. See Wyo. Stat. § 16-4-403.

At the January 14, 2019 meeting, Trustee Thompson, Trustee Lenny Hay and Trustee George Reedy offered objections to the alleged meeting or meetings, denied any knowledge of the meeting or meetings and indicated they were not notified of the meeting or meetings and did not attend consistent with their obligations under Wyo. Stat. § 16-4-408. Trustee Thompson requested that the matter be investigated by independent counsel.

Consistent with District practice when independent counsel or outside investigation is required, your appointment is made by my office and has been authorized for payment of your services from the District's legal budget by the Superintendent of Schools, who serves as the chief administrative officer of the District, Wyo. Stat. § 21-3-111(a)(iv)(A), and by the Chief Financial Officer of the District.

The scope of the investigation shall be governed by the independent counsel to include interviews with persons, including District employees and Trustees, who may have relevant information pertinent to the subject matter. The independent counsel is also authorized to request access to documents, including electronic records such as emails or text messages, that may contain relevant information. The independent counsel is permitted to request and, if necessary, prosecute claims for public records under the Wyoming Public Records Act for such records that may contain relevant information. Wyo. Stat. § 16-4-201.

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Upon completion of the investigation, the independent counsel shall provide written findings to the Board of Trustees and to the public, with redactions as necessary to protect information considered confidential or legally privileged. If any actions subject to the investigation are deemed to be inconsistent with the language or spirit of Wyoming Open Meetings Act, Wyo. Stat. § 6-5-116, or the statutory duties and obligations of the Board of Trustees, the independent counsel's report shall be presented to the Governor of the State of Wyoming, the Wyoming Attorney General's Office, and the Wyoming State Superintendent of Schools, consistent with the provisions of Wyo. Stat. § 21-3-124.

Thank you for your agreement to serve in this capacity. If you have further questions, please contact this office.

Regards,
George Lemich

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01/29/2019

Bruce Moats
2515 Pioneer Avenue
Cheyenne, WY 82001

Dear Mr. Moats:

Thank you for your response January 25.

Though I still desire to cooperate and resolve this as its impact on me is profound and distressing, unless more is provided than the vague allegation based on malicious rumor, I will not participate in your interview. Additionally, my counsel is out of the country until February 7. I will gladly continue this conversation on his return.

Please find a copy of Trustee Thompson's original statement. You will note she is explicit in stating the alleged meeting occurred after the December 10 board meeting. I implore you to provide details of Trustee Thompson's allegation so that I might respond with specifics.

Yours faithfully,
Max Mickelson

cc: Mike Newman

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Mrs. Jelaco opened the meeting up for comments from the Board members.

2. Mr. Hay read the following statement:

At the January 14, 2019 Board Meeting, Trustee Stephanie Thompson asked for an investigation by independent counsel to be conducted to look into the matter of four Trustees meeting following the December Board Meeting. However, as mentioned in the letter by Bruce Moats, the scope of the investigation was not limited to the time period set forth in Trustee Thompson's statement.

At the January 14th Board Meeting, it was publicly stated, "Mrs. Jelaco, Mr. Jackman, Mr. Bettolo, Mr. Hay and Mr. Reedy all stated they had no knowledge of such meeting taking place. Mrs. Jelaco stated that Mr. Bettolo, Mr. Mickelson, Mr. Jackman and herself all attended a function at Stagecoach Elementary School last week, however, no business took place. She also stated that this was the *only* instance they have been together at the same time. Mr. Bettolo suggested, in light of these allegations, it would only be fair to look into them as he would like complete transparency. Mrs. Jelaco said the District will proceed with an investigation and the findings will be reported back to the public."

Then in the January 15, 2019 publication of the Rocket-Miner, Max Mickelson is quoted as saying, "It was a reckless baseless accusation. It undermines a focus as a leadership team to work with the superintendent." Carol Jelaco followed up by saying, "The statement read by Trustee Thompson Monday night was a complete surprise with no basis in fact."

On at least two occasions, these Trustees told the public they did not have a meeting. The investigation findings say differently.

Although the investigation results yielded the four Trustees, Max Mickelson, Carol Jelaco, John Bettolo, and Matt Jackman did not violate the **letter** of the law, they did in fact violate the **spirit** of the law and the **integrity** and **trust** of this Board of Education.

They DID meet, despite the public denial of any meeting ever occurring and this meeting occurred at Max Mickelson's privately-owned work place, in addition according to the investigative report, did discuss general board business. In doing so, they violated the trust of the public, district staff, and the community. Mr. Mickelson refused to participate in the investigation but yet the meeting took place at his work place.

Two of the Trustees, Carol and Max have been on this board for two years and six years. They knew their actions were not ethical and chose to do so anyway. The two new Board members received training on open meetings law and also knew. Because of their actions there is public mistrust of the Board.

It is disturbing that this new transparency attempts to undermine previous Boards as not being transparent or honest. This has no merit and is disrespectful to those who have served previously for Sweetwater County School District Number One including a former board member who participated in the investigation.

The results of the investigation found the four Trustees to be dishonest with a lack of integrity.

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Trustee Thompson and Superintendent McGovern did the right thing by reporting the allegations. Mr. Bettolo questioned the validity of the investigation given that the board did not vote to fund it. Under WY Statute 21-3-111(a)(iv)(A) payment is authorized by the Superintendent of Schools who serves as the chief administrative officer of the District. The Board of Education did not need to vote on this. As for Trustee Thompson, she also did the right thing. She was obligated to bring the allegations forward in the next public board meeting. She did so as required by the Wyoming Open Meetings Act by objecting to the violation of the meeting that occurred and the objection be recorded in the minutes WY Statute 16-4-408.

I would request this statement be listed fully into public record of the meeting minutes from tonight's meeting.

Leonard Hay

3. Mr. Bettolo questioned where the funds are coming from to pay for the investigation and who represents the Board.

In a raised voice, Mr. Bettolo stated that at a Board meet and greet, members of Superintendent McGovern's family followed him into the restroom. He also noted that he feels he was forced to violate HIPAA when he was required to release a text message to Chairman Jelaco about his mother to the investigator. He has tried to put all of this behind him but he will fight until he is dead to uncover and stop the District intimidation of employees that he feels has gone on for years.

4. Mr. Mickelson read the following statement:

In the past six years of my service on your Sweetwater County School District #1 (SW1) Board of Trustees I have earnestly worked on behalf of our community. Given recent events, I feel it is important to issue this personal statement about my values, beliefs, and commitments as a board trustee.

In 2012 I first ran for a seat on your board for very simple reasons. I believed in our students. I believed in our teachers. I believed in our administrators. I believed in our community. Despite all our challenges. Despite those who say this is "just Rock Springs". Despite the consequences of pushing for better outcomes. I still believe.

In 2016 I ran for a second term on your board. My reasons for running then were not as simple. My experience taught me that believing in better outcomes, believing in propriety, and believing in high expectations isn't enough. Our responsibility, duty, and obligation as a school board is to allocate resources to and develop policies for our district that elevate student outcomes and create a positive environment for the employees of our district. A board that doesn't believe in that possibility, that doesn't work for that future, that doesn't put forth 100% of its effort to create those opportunities has failed in its most basic reason for being. I ran then because I still believe.

I have served half of my second term on your board and am answerable to our community for my actions and inactions. I have witnessed students, teachers, and administrators pushing themselves far beyond expectations. I have witnessed wonderful, innovative learning approaches created for our students. I have witnessed employees jeopardizing their health, their families, and their well-being for our students. I have read the data. I see the financial challenges we face. I know our district is struggling merely to hold ground. I still believe.

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Some of my peers over the past six years have persistently tried to curb my belief in and advocacy for our district and our community by vilifying, bullying, and intimidating me. I know we can do better. I worked to have open debate. Frequently my attempts were fruitless. That is okay. That we have engaged in the destructiveness of internal strife is not okay. My focus, our focus, should be solely on improving student outcomes and creating a district climate people will envy.

I expect us to create a district where parents, students, employees, and members of the public all feel respected, empowered, and valued. I expect our board to work together in good faith on your behalf. I expect your board to do better.

If you believe in our students; if you believe in our teachers; if you believe in our administrators; if you believe we can do better; if you believe great things are happening in our schools; if you believe in education, in the value of educators, and in supporting our schools, then I challenge you to come together to work for that future. If you actively or passively work against that future, then what do you believe? I cannot be dissuaded from my belief that we can do better. If you don't agree, if you believe this is the best we can do, then I challenge you to examine why.

I love Rock Springs. I am proud to make it my home and to raise my children here. I have never found a community with better or more caring people. We need to remember we are here for each other, to set aside these actions that reflect so poorly on us, and to show each other how great we truly are. I still believe.

Yours faithfully,
Max Mickelson

5. Superintendent McGovern stated that the last five years have been very difficult. Morale and funding have not been good, but we persevered.

She noted that she would not raise her voice, but she wants to address that members of her family did attend the Board meet and greet. During the meet and greet Mrs. Jelaco stated she did not trust Superintendent McGovern and did not vote for her. Mr. Mickelson told attendees to have ten employees come to a Board meeting and make up issues to complain about, then have ten more employees attend another Board meeting to complain. At the next meet and greet, no one followed anyone into the restroom. When Mr. Bettolo was asked why he ran for a seat on the board, he answered, "Sweet revenge. Kelly McGovern should be scared."

6. Mr. Bettolo stated that at a meet and greet, when Mrs. McGovern's husband asked him why he ran for a seat on the Board he stated, "I spent a lot of time in Greeley Colorado with my mentor trying to decide what I should do. I was humbled and reminded of the commitment and challenge put to him." Mr. Bettolo has received feedback from the community and they tell him "Don't stop fighting."

Mr. Bettolo said he feels that different people have different versions of intimidation. Members of Mrs. McGovern's family did wait outside of the restroom at a meet and greet to confront him but he is letting it go and doing his best to stay positive.

7. Chairman Jelaco said that denials of an unadvertised meeting were based upon dates given by Mrs. Thompson and she stands by the denial to this date. There is a division in this Board but they need to move forward.

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8. Mrs. Thompson feels that she did the right thing in reporting the unadvertised meeting even though it was not easy. An untrustworthy Board is scrutinized and not transparent. She stated that she was surprised when the investigation uncovered that a meeting had actually been held because she just assumed it would not find any evidence of an unadvertised meeting. She asked that the Board members forgive one another.
9. Mr. Mickelson said that using his business to hold a meeting because of hostility of one person is unbecoming of someone to defend his family from perceived attack. The Board needs to start looking for the good and do our jobs. He has told many people who want to see things changed to come to the Board meetings and make public comment with different groups. If they are not at the meetings, their voice won't be heard.
10. Mr. Jackman said he would like to see the Board get to work and make the District a better place.

GENERAL BOARD BUSINESS

1. Motion by Mr. Jackman seconded by Mrs. Thompson and carried to approve a state-defined district and school leader evaluation system for the evaluation of district and school leaders during the 2019-2020 school year.

SUPERINTENDENT REPORTS

1. Kelly McGovern, Wanda Maloney, Annie Fletcher, Mike Maloney, Barbara Rezzonico and Tina Johnson presented information on graduation rates.
2. Dan Selleroli presented the 2019-2020 State and Local Facility Plan

COMMUNICATIONS AND CORRESPONDENCE

1. Jacob Summers, Sweetwater Education Association Vice-President formally invited the Board to open negotiations with the SEA.
2. Annie Fletcher, Rock Springs High School Principal voiced her support of the Make-A-Wish blood drive fundraiser and noted that it is an opportunity for the community to come together.

TREASURER'S REPORT – Motion by Mr. Mickelson seconded by Mr. Bettolo and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for January 2019.

WARRANTS

1. Motion by Mr. Mickelson seconded by Mr. Hay and carried to approve the bills for January 11, 2019 through February 6, 2019 with Mrs. Jelaco abstaining on warrant no. 126225.

District Warrants were as follows: Net Payroll Nos. 127610 to 127624 and 703864 to 704812 in the amount of \$1,862,192.24; Transfers Nos. 83254 to 83258 in the amount of \$2,981,002.54; General Warrants Nos. 125783 to 126437 in the amount of \$2,707,042.58; (Warrant voided: 125854 in the amount of \$1,000.00)

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CONSENT AGENDA – Motion by Mr. Mickelson seconded by Mr. Jackman and carried that the following items be approved:

1. Minutes from the January 9, 2019 Board Workshop
2. Minutes from the January 14, 2019 Board Workshop
3. Minutes from the January 14, 2019 Executive Session that began at 6:22 p.m.
4. Minutes from the January 14, 2019 Executive Session that began at 8:17 p.m.
5. Minutes from the January 18, 2019 Special Board Meeting
6. Minutes from the January 18, 2019 Executive Session
7. Approval to award the bid for the purchase of copier production hardware and service and digital workflow management software system for the Print Shop from Rocky Mountain Competitive Solution in the amount of \$105,167.00 with total estimated annual service costs of approximately \$23,921.00. This purchase includes two black/white copier configurations and two color copier configurations.
8. Approval to declare the following copiers as surplus property:

| <u>Copier</u> | <u>Acquisition Date</u> | <u>Trade-in Value</u> |
|-----------------|-------------------------|---|
| Xerox 4112 | 3/15/2012 | \$0 |
| Xerox D125CP | 8/17/2012 | \$0 |
| Xerox WC 7775p | 9/4/2012 | \$2,000.00 (applied toward the purchase of new copiers) |
| Xerox WC 7556cp | 6/1/2008 | \$0 |

9. Approval of Resolution No. 2019-2, payroll electronic payments
10. The following action be taken concerning certificated personnel:
 - a. Accept the resignation of Katherine Facklam, Art Instructor at Farson/Eden Schools effective at the end of the 2018-2019 school year
 - b. Accept the retirement of Roberta Patterson, Elementary and Middle School Instructor at Desert School effective at the end of the 2018/2019 school year
 - c. Accept the resignation of Rhonda Jackson, Resource Instructor at Farson/Eden Schools effective at the end of the 2018-2019 school year
 - d. Accept the retirement of Jannette Van Patten, Counselor at Black Butte High School effective at the end of the 2018-2019 school year
11. Approval to authorize the District's Information Technology Department to renew Alexandria Library software through Companion in the amount of \$12,584.00
12. Approval to award the bid for the rewire of Northpark and Westridge Elementary Schools to Electrical Connections, Inc. in the amount of \$164,081.00
13. Approval of the 2019-2020 State and Local Facility Plan

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CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Motion by Mr. Mickelson seconded by Mr. Bettolo and carried to approve the minutes from the January 14, 2019 Regular Board Meeting, with a notation to reference the February 11, 2019 Regular Board Meeting minutes for the notes from the Mr. Bruce Moats investigation.
2. Motion by Mr. Mickelson seconded by Mr. Jackman and carried to authorize the District’s Department of Nutrition Services to accept the results from the Request for Proposal for Commodity Processing for the 2019-2020 school year and to award the commodity processing of beef to JTM and to award the commodity processing of chicken to Pilgrim’s/Gold Kist as listed below:

| Item Being Processed | Vendor | Item Name | USDA Value | Commodity Processing Fee |
|-----------------------------|---------------------|--|------------|--------------------------|
| Coarse Ground Beef - 100154 | JTM | Premium Beef Patty | \$82.99 | \$29.12 |
| Coarse Ground Beef - 100154 | JTM | Seasoned Beef Philly Steak | \$74.11 | \$52.72 |
| Coarse Ground Beef - 100154 | JTM | WGR Breaded Beef Patty | \$42.49 | \$39.18 |
| Chicken-100103 | Pilgrim's/Gold Kist | CN DARK MEAT Drumstick | \$22.51 | \$87.61 |
| Chicken-100103 | Pilgrim's/Gold Kist | CN "PhD" WG Homestyle Chicken Bites | \$29.20 | \$70.30 |
| Chicken-100103 | Pilgrim's/Gold Kist | CN WG Hot & Spicy Breaded Patty w/ISP | \$18.94 | \$60.04 |
| Chicken-100103 | Pilgrim's/Gold Kist | CN WG Breaded Chicken Popcorn-No cups w/ISP | \$11.53 | \$38.43 |
| Chicken-100103 | Pilgrim's/Gold Kist | CN WG Breaded DARK MEAT Chicken Smackers | \$37.89 | \$80.49 |
| Chicken-100103 | Pilgrim's/Gold Kist | Chris P WG Whole Muscle Breast Chicken Bites | \$23.14 | \$91.39 |

CLASS SIZE UPDATE

1. Nicole Bolton gave an update on class sizes as follows:
 Rock Springs High School - one math class at 29 students
 Rock Springs Junior High School – one physical education class at 29 students, one social studies class at 28 students and one science class at 28 students (one student has transferred so once the transfer goes through, this science class will be at 27 students)

SICK LEAVE PAYOUT

1. Motion by Mr. Jackman seconded by Mr. Mickelson and carried to approve a one-time sick leave payout for certified staff retiring at the end of the 2018/2019 school year.

DISTRICT CLIMATE SURVEY UPDATE

1. Mr. Mickelson informed the Board that he met with Mrs. Thompson and Mr. Bettolo to begin the process for a climate survey. Discussion was held and the Board made the decision to keep moving forward with the survey.

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GOOD OF THE ORDER

1. Mr. Bettolo met with the Child Development Center and discussion was held on the possibility of transitional meetings.
2. Mr. Jackman attended the District Insurance Meeting and received information on Teladoc and the amount of money that can be saved by using this service.
3. Mr. Mickelson stated that District employee, Kayci Arnoldi, worked together with another organization to correct the way they were handling their IEP's. The organization appreciated the extra mile this District employee went in fostering good will.
4. Chairman Jelaco noted that she attended the Policy Committee Meeting and met with the Community Fine Arts Council. She reminded the Board of the Special Education training that will be held on Monday, February 25, 2019 beginning at 4:00 p.m.

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Policy DJ/DJF-R-1 (Nutrition Services Purchasing Procedures)
 - b. Policy KK (Visitors to the School)
 - c. Policy KK-R (Presence of Sex Offender on School Grounds)
 - d. Policy KIBA (Prohibited Assistance to Sex Offender)
 - e. Policy EFB (Free and Reduced Meal Prices and Charges)
 - f. Policy EFB-R (Unpaid Meal Balances)
 - g. Vacancy Notice as of February 4, 2019
 - h. Calendar for the months of February, March, April and May 2019
 - i. January 2019 Head Start Liaison Report

EXECUTIVE SESSION

1. Motion by Mr. Jackman seconded by Mr. Bettolo and carried that at this time, 9:27 p.m., the Board shall go into Executive Session for the purpose of discussion of personnel matters.
2. The Board returned from Executive Session at 10:09 p.m.

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There being no further business to come before the Board, the meeting was adjourned at 10:10 p.m.

Chairman

Clerk