



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 6-a

Approval of Minutes from the May 8, 2017 Regular Meeting

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
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MEMBERS PRESENT: Lenny Hay, Max Mickelson, Stephanie Thompson, Paul Kauchich, Carol Jelaco, Emma Waldner and Neil Kourbelas

ALSO PRESENT: Kelly McGovern, Nicole Bolton, Stephanie Tolman, Scot Duncan, Fernando Moreno, Mark Portillo, Dan Selleroli, Gina Harvey, Terry Bernatis, Shannon Garrison, Wanda Maloney, Angie Erramouspe, Kayci Arnoldi, Suzanne Martin, Ryan Allen and Cassandra Vincelette. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mr. Lenny Hay, Chairman of the Board called the meeting to order at 7:00 p.m.

Overland Elementary School student Valentina Sagastume, Rock Springs Junior High School students Kaden Allen, Elie Alfaro, Madison Pankowski, Rock Springs High School students Sarah Stucki and Kade Thomas led the Board Members and audience in the Pledge of Allegiance.

RECOGNITION

1. In addition to Superintendent Kelly McGovern, Darrin Peppard, Thomas Jassman, Debbie Petrie-Bullock and Bradlee Skinner, the following Rock Springs High School Renaissance students recognized the efforts of our trustees and presented them with corsages and boutonnieres as a token of thanks: Joe Adkins, Abigayle Bledsoe, Shaylyn Dick, Kayla Gonzales, Gabe Copeland, Niushia Gonzalez, Andrea Juarez, Fabian Martinez and Alyssa Quigley.
2. Trustees Neil Kourbelas and Carol Jelaco were recognized for completing the requirement for school board member certification through the Wyoming School Boards Association.
3. The following District Department Chairs were recognized for their leadership: Michael Moore, Janelle Parton, Bernie Keslar, Hope Downs Lewis, Jennifer Wilmetti, Lorna Bath, Andy Hall, Darcy Bath, Jeanne Coulson, Mary Schuck, Brian Redmond, Shari Kumer, Sandra Garber, Koral Hueller and Rhonda Kettering.
4. The following Instructional Teacher Leaders were recognized for their valuable instructional support provided to teachers and staff across the District: Meagan Doport, Courtney McKasy, Aaron Huff, Heather Biggs, Cedric Philo, Jordan Erspamer, Andrea Carroll, Crystal Richardson, Tenesa Bledsoe, Candi Ruffini, Deanah Fullmer and David Galindo.

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5. The Board of Trustees, Superintendent Kelly McGovern and Sweetwater County School District Number One honored the following employees who will be retiring:

Todd Bennett - Rock Springs Junior High School Assistant Principal
Stefanie Bolles - District-wide Educational Diagnostician
Sandra Brooks - Rock Springs Junior High School Special Education Instructor
Karen Carter - Elementary Instructor at Walnut Elementary School
Jana Erickson - Career Center Coordinator and Business Instructor at Rock Springs High School
Janet Goldman - Elementary Instructor at Overland Elementary School
Letha Hyde - Building Secretary at Westridge Elementary School
Debra Izatt - Special Education Instructor at Eastside Elementary School
Christine Jacobsen - District-wide Elementary Vocal Music Instructor
Bonnie Legerski - Library/Media Specialist at Rock Springs Junior High School
Max Lockett - Elementary Instructor at Eastside Elementary School
Peter Martin - Title I Instructor at Westridge Elementary School
Suzanne Martin - Title I Coordinator
LeeAnn O'Farrell - Title I Instructor at Westridge Elementary School
Janelle Parton - English Instructor at Black Butte High School
Dave Pedri - Math Instructor at Rock Springs High School
Mary Ann Pyzyna - District-wide School Nurse
Mary Radosevich - District-wide IEP Coach
Jolene Reekers - Elementary Instructor at Westridge Elementary School
Cathy Ronick - Business Instructor at Rock Springs High School
Debra Salisbury - Elementary Instructor at Sage Elementary School
William Schmeling - Social Worker at Rock Springs High School
Barbara Sell - Elementary Instructor at Overland Elementary School
Pamela Sipe - District-wide Elementary Art Instructor
Sheila Syvrud - District-wide Elementary Physical Education Instructor
Kelly Wagner - Language Arts Instructor at Rock Springs Junior High School
Norma Walden - ELL Instructor at Westridge Elementary School
Daniel Weber - Elementary Instructor at Northpark Elementary School
Teresa Wiens-Carlson - Special Education Instructor at Rock Springs High School
Jodie Williams - Elementary Instructor at Desert View Elementary School

ROLL CALL

Present: Lenny Hay, Paul Kauchich, Max Mickelson, Stephanie Thompson, Carol Jelaco, Emma Waldner and Neil Kourbelas

APPROVAL OF AGENDA - Motion by Mrs. Thompson seconded by Mrs. Waldner and carried to approve the agenda. Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried to add the addendum to the agenda.

COMMUNICATIONS AND CORRESPONDENCE

1. Jené Chollak, Sweetwater Education Association President informed the Board of Trustees that the SEA Members ratified the negotiated agreement.

Jené extended an invitation to attend the SEA Retiree Recognition Dinner on May 18th beginning at 5:30 p.m. at the Outlaw Inn.

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2. Rock Springs High School students Sarah Stucki and Kade Thomas gave a presentation to show awareness on student mental health.
3. Superintendent Kelly McGovern thanked Sarah Stucki, Kade Thomas and Mrs. Gamble for putting together the presentation for the Board Meeting.
4. Martha Albert, Sage Elementary School Instructor acknowledged the Sage Elementary School Safety Team and Transportation Director Fernando Moreno for the amazing job they did during the Sage evacuation and reunification drill.

Martha thanked both the SEA and Board Negotiation teams for coming together with reasonable requests. She stated this year's negotiations were pleasant and good willed.

5. Mr. Kourbelas gave a shout out to the coaches and staff involved in putting on the I-80 Track Meet and stated that the organization at the meet was impressive.

Mr. Kourbelas addressed agenda item #12a - Board Information on Transportation for Student Activities Policy. He reviewed the process of the Policy Committee and spoke to concerns he had with the policy as it is currently written.

EXECUTIVE SESSION

1. Motion by Mr. Kauchich seconded by Mrs. Waldner and carried that at this time, 7:55 p.m., the Board shall go into Executive session for the purpose of discussing legal and personnel matters.
2. The Board returned from Executive Session at 8:49 p.m. Motion by Mr. Kourbelas seconded by Mr. Mickelson and carried to resume the Board Meeting.

NEGOTIATED AGREEMENT

1. Motion by Mr. Kourbelas seconded by Mrs. Waldner and carried, with Mr. Mickelson abstaining, to accept the 2017-2018 negotiated agreement as recommended by the Board and Sweetwater Education Association Negotiation teams.

TREASURER'S REPORT - Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for April 2017.

WARRANTS

1. Motion by Mrs. Waldner seconded by Mr. Mickelson and carried to approve the bills for April 7, 2017 through May 3, 2017, with Mrs. Jelaco abstaining on warrant no. 110094.

District Warrants were as follows: Net Payroll Nos. 125684 to 125794 and 669968 to 671632 in the amount of \$3,097,212.11; Transfers Nos. 83125 to 83129 in the amount of \$3,875,000.00; General Warrants Nos. 109899 to 110499 in the amount of \$4,927,986.99; (Warrant voided: 109960); General Warrants-WGIF No. 2415530 in the amount of \$2,000,000.00; Activity Funds-Desert View Warrants Nos. 001 and 002 in the amount of \$1,116.49

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CONSENT AGENDA – Motion by Mr. Kourbelas seconded by Mrs. Jelaco and carried that the following items be approved:

1. Minutes from the April 10, 2017 Public Meeting
2. Approval to advertise for a Public Hearing on June 26, 2017 to amend the 2016-2017 General Fund, Special Revenue Funds, Capital Project Funds, and other District funds in the event transfers or overruns occur in specific areas
3. Official action be taken concerning certified personnel:
 - a. Accept the resignation of Sandra Garber, Library/Media Specialist effective at the end of the 2016-2017 school year
 - b. Accept the resignation of Paige Garcia, Social Studies Instructor at Rock Springs Junior School effective at the end of the 2016-2017 school year
 - c. Accept the resignation of Maygan Layson, Science Instructor at Rock Springs Junior High School effective at the end of the 2016-2017 school year
 - d. Accept the resignation of Julie King, Assistant Principal at Rock Springs High School effective June 30, 2017
 - e. Accept the resignation of Chelsea Brunski, Resource Instructor at Rock Springs Junior High School effective at the end of the 2016-2017 school year
 - f. Accept the resignation of Shawn Milam, School Psychologist effective at the end of the 2016-2017 school year
 - g. Accept the application for the early retirement incentive and notice of retirement from Barbara Sell, First Grade Instructor at Overland Elementary School effective at the end of the 2016-2017 school year
 - h. Accept the application for the early retirement incentive and notice of retirement from Janet Goldman, First Grade Instructor at Overland Elementary School effective at the end of the 2016-2017 school year
 - i. Accept the application for the early retirement incentive and notice of retirement from Sandra Brooks, Alternative Academic Program Instructor at Rock Springs Junior High School effective at the end of the 2016-2017 school year
 - j. Accept the application for the early retirement incentive and notice of retirement from Cathy Ronick, Business Instructor at Rock Springs High School effective at the end of the 2016-2017 school year
 - k. Accept the application for the early retirement incentive and notice of retirement from Jana Erickson, Career Center Coordinator/Business Instructor at Rock Springs High School effective at the end of the 2016-2017 school year
 - l. Accept the application for the early retirement incentive and notice of retirement from Teresa Wiens-Carlson, Alternative Academic Program Instructor at Rock Springs High School effective at the end of the 2016-2017 school year
 - m. Accept the application for the early retirement incentive and notice of retirement from Karen Carter, Fourth Grade Instructor at Walnut Elementary School effective at the end of the 2016-2017 school year
 - n. Accept the application for the early retirement incentive and notice of retirement from William Schmeling, Social Worker at Rock Springs High School effective at the end of the 2016-2017 school year

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- o. Accept the application for the early retirement incentive and notice of retirement from Bonnie Legerski, Library/Media Specialist at Rock Springs Junior High School effective at the end of the 2016-2017 school year
- p. Accept the application for the early retirement incentive and notice of retirement from Christine Jacobsen, Vocal Music Instructor effective at the end of the 2016-2017 school year
- q. Accept the application for the early retirement incentive and notice of retirement from Debra Izatt, Alternative Behavior Program Instructor at Eastside Elementary School effective at the end of the 2016-2017 school year
- r. Accept the application for the early retirement incentive and notice of retirement from Jolene Reekers, First Grade Instructor at Westridge Elementary School effective at the end of the 2016-2017 school year
- s. Accept the application for the early retirement incentive and notice of retirement from LeeAnn O'Farrell, Title I Instructor at Westridge Elementary School effective at the end of the 2016-2017 school year
- t. Accept the application for the early retirement incentive and notice of retirement from Pamela Sipe, Art Instructor effective at the end of the 2016-2017 school year
- u. Accept the application for the early retirement incentive and notice of retirement from Sheila Syvrud, Physical Education Instructor effective at the end of the 2016-2017 school year
- v. Accept the application for the early retirement incentive and notice of retirement from Peter Martin, Title I Instructor at Westridge Elementary School effective at the end of the 2016-2017 school year
- w. Accept the application for the early retirement incentive and notice of retirement from Jodie Williams, Third Grade Instructor at Desert View Elementary School effective at the end of the 2016-2017 school year
- x. Accept the application for the early retirement incentive and notice of retirement from Stefanie Bolles, Educational Diagnostician effective at the end of the 2016-2017 school year
- y. Accept the application for the early retirement incentive and notice of retirement from Daniel Weber, Second Grade Instructor at Northpark Elementary School effective at the end of the 2016-2017 school year
- z. Accept the application for the early retirement incentive and notice of retirement from Todd Bennett, Assistant Principal at Rock Springs Junior High School effective at the end of the 2016-2017 school year
- aa. Accept the application for the early retirement incentive and notice of retirement from Debra Salisbury, Kindergarten Instructor at Sage Elementary School effective at the end of the 2016-2017 school year
- bb. Accept the application for the early retirement incentive and notice of retirement from C. Suzanne Martin, Title I Coordinator effective at the end of the 2016-2017 school year
- cc. Accept the application for the early retirement incentive and notice of retirement from Mary Ann Pyzyna, School Nurse effective at the end of the 2016-2017 school year
- dd. Accept the application for the early retirement incentive and notice of retirement from Kelly Wagner, English Instructor at Rock Springs Junior High School effective at the end of the 2016-2017 school year
- ee. Accept the application for the early retirement incentive and notice of retirement from Norma Walden, ELL Instructor at Westridge Elementary School effective at the end of the 2016-2017 school year
- ff. Accept the hire of Jessica Anson for the Math Instructor position at Rock Springs Junior High School
- gg. Accept the hire of Dylan Hutzenbieler for the Math Instructor position at Rock Springs Junior High School

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- hh. Accept the hire of Samantha Winters for the Kindergarten Instructor position at Desert View Elementary School
 - ii. Accept the hire of Kalista Lacey for the First Grade Instructor position at Desert View Elementary School
 - jj. Accept the hire of Bailey Stanfield for the First Grade Instructor position at Westridge Elementary School
 - kk. Accept the hire of William Hiser for the Assistant Principal position at Rock Springs High School
 - ll. Accept the hire of Fred Hollingshead for the Assistant Principal position at Rock Springs High School
 - mm. Accept the hire of Elizabeth Bramwell for the Sixth Grade Instructor position at Eastside Elementary School
 - nn. Accept the hire of Laura Gunderson for the District Library/Media Specialist position
 - oo. Accept the hire of Carrie Sturgeon for the District Social Worker position
 - pp. Accept the hire of Tina Taylor for the Social Worker position at Rock Springs High School
 - qq. Accept the hire of Kendra Coy for the Alternative Behavior Program Instructor position at Pilot Butte Elementary School
 - rr. Accept the hire of Brooke Watts for the Alternative Secondary Classroom Instructor position at Black Butte High School
 - ss. Accept the hire of Tanisha Floyd for the Library/Media Specialist position at Pilot Butte and Stagecoach Elementary Schools
 - tt. Accept the hire of Emily Pugmire for the Alternative Daily Living Skills Instructor position at Pilot Butte Elementary School
4. Approval to award the bid for the select demolition of Lowell School, including a contingency, to Shepard Construction, Inc., of Rawlins, Wyoming in the amount of \$320,275.00
5. Approval of the replacement of the existing pneumatic controls at Desert View and Overland Elementary Schools, by LONG Mechanical Solutions, over the upcoming fiscal year for the following amounts, which includes a 4% contingency: Desert View Elementary School - \$233,783.00 and Overland Elementary School - \$241,170.00
6. Approval to authorize the District's Facilities Department to award the bid for the purchase of a Kubota Utility Vehicle to Bonneville Equipment, in the amount of \$29,390.16
7. Approval to award the bid for the purchase of the following custodial equipment to Real Kleen, Inc. of Evanston, Wyoming in the amount of \$53,160.00:
- 14 - Proteam Super Coach Vac HEPA Backpack Vacuums
 - 4 - Proteam Super Quarter Vac HEPA Backpack Vacuums
 - 1 - Proteam Super Half Vac Pro Vacuum
 - 3 - Karcher Clipper Duo carpet Extractors
 - 6 - VS 14 Karcher Versamatic Vacuums
 - 3 - Eagle 20" Floor Scrubbers
 - 2 - 24" Riding Scrubbers

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8. Approval to award the bid for the purchase of Mobile Lab Carts for K-12 schools in the District to Troxell Communications, Inc. in the amount of \$28,143.00 as follows:
 - 1 - 40 station cart
 - 1 - 20 station cart
 - 20 - 30 station carts
 - 13 - 10 station carts
 - 26 - small mobile device baskets
9. Approval to authorize the District's Information Technology Department to renew Microsoft Licensing through CDW-G in the amount of \$33,102.00
10. Approval to authorize the District's Information Technology Department to purchase the services for virtualization of BlueCat DNS and DHCP servers in the amount of \$18,225.00
11. Approval to authorize the District's Information Technology Department to renew SchoolDude modules through Dude Solutions including: Capital Forecast Direct, Crisis Manager, and Event Essentials Pro in the amount of \$15,440.25
12. Approval to award the bid for the Westridge Elementary School sprinkler upgrade, including a contingency fee, to Rapid Fire Protection, Inc. in the amount of \$400,234.00
13. Approval to authorize the District's Transportation Department to award the bid for the purpose of purchasing bulk transportation supplies for the District Transportation Department's use to Auto Parts Unlimited of Rock Springs, Wyoming on all items bid by Auto Parts Unlimited of Rock Springs and use the low bidder based on specifications of the bid for all other items

CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Mrs. Jelaco noted that on the minutes for the April 10, 2017 Regular Board Meeting, on page three under the Consent Agenda motion, it incorrectly states Mrs. Mickelson seconded the motion. This will need to be changed to reflect Mr. Mickelson seconded the motion. Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried to approve the minutes from the April 10, 2017 Regular Meeting with the correction as listed above changing Mrs. Mickelson to Mr. Mickelson.
2. Motion by Mr. Kourbelas seconded by Mrs. Thompson and carried, with Mr. Mickelson abstaining on both items, to authorize a one-time contribution to an HSA of \$100 - Employee and Employee/Spouse; \$200 - Employee/Children and Employee/Children/Spouse for employees with a Health Savings Account in effect on September 1, 2017 and to approve a one-time contribution to an HSA of \$50 for an early notice of opening a new Health Savings Account and have turned in the completed Health Savings Account Payroll Election Form to the Business Office by July 1, 2017.
3. Discussion was held on the approval to advertise for a Public Hearing on May 25, 2017. Motion by Mr. Mickelson seconded by Mr. Kourbelas and carried to approve the amended agenda item as follows: Approval to advertise for a Public Hearing on Friday, May 26, 2017 at 5:30 p.m. to amend the General Fund for the 2017 Early Retirement Incentive, Data Correction to the 2017 Statewide Payment Model and other items that may come before the Board.

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FINANCE

1. Motion by Mr. Mickelson seconded by Mr. Kauchich and carried to approve the Preliminary Budget for the 2017-2018 Fiscal Year as per Wyoming State Statute 16-4-104
2. Motion by Mrs. Waldner seconded by Mr. Mickelson and carried to grant permission to send out 2017-2018 Purchase Orders for necessary supplies and equipment needed for the start of school in August.

HEAD START

1. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the 2015-2016 Head Start Annual Report. Mrs. Waldner stated she feels Head Start is a wonderful program and Mr. Kauchich has done an excellent job as the Board Advocate for Head Start.

SUPERINTENDENT REPORTS

1. Ryan Allen and Cassandra Vincelette gave a presentation on Overland Elementary School
2. Due to the lateness of the hour, Dan Selleroli suggested he move his scheduled Facilities Update to the May 26th Board Meeting. The Trustees were in agreement.

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Transportation for Student Activities Policy
 - b. Vacancy Notice as of May 3, 2017
 - c. Calendar for the months of May, June, July and August 2017
 - d. April 2017 Head Start Liaison Report

There being no further business to come before the Board, the meeting was adjourned at 10:14 p.m.

Chairman

Clerk