



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 11-a

Approval of the minutes from the June 11, 2018 Regular Board Meeting

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MEMBERS PRESENT: Lenny Hay, Emma Waldner, Max Mickelson, Neil Kourbelas, Stephanie Thompson and Carol Jelaco

MEMBERS ABSENT: Paul Kauchich

ALSO PRESENT: Kelly McGovern, Mark Portillo, Scot Duncan, Gina Harvey, Dan Selleroli, Stephanie Tolman, Kayci Arnoldi, Angela Erramouspe, Wanda Maloney, Fernando Moreno, Terry Bernatis, Nicole Bolton, Tiffany Gunter, Lisa DeBernardi, Annette Ice, Eric Urlacher, Ruth Casey, Dylan Bear, Zach Gunyan and Tonette West. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mr. Lenny Hay, Chairman of the Board let the Board Members and audience in the Pledge of Allegiance and called the meeting to order at 7:00 p.m.

RECOGNITION

1. Rock Springs High School Principal Annie Fletcher was recognized for being selected the Administrator of the Year by the Wyoming School Resource Officer Association

ROLL CALL

Present: Lenny Hay, Emma Waldner, Max Mickelson, Stephanie Thompson, Carol Jelaco and Neil Kourbelas

Absent: Paul Kauchich

APPROVAL OF AGENDA –Motion by Mrs. Thompson seconded by Mr. Mickelson and carried to approve the agenda. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to add the addendum to the agenda.

SUPERINTENDENT REPORTS

1. Dylan Bear, Ruth Casey, Annette Ice and Eric Urlacher presented an update on Physical and Health Education.

Mr. Mickelson thanked the employees for the information and the presentation. Discussion was held regarding the effects of the six-day rotation on physical education in the District. Mr. Kourbelas noted that it is very refreshing to have the physical education employees at the meeting.

COMMUNICATIONS AND CORRESPONDENCE

1. Mark Chollak, Sweetwater Education Association President informed the Board that several years ago the SEA brought forward concerns with the current teacher evaluation system and those concerns have not yet been resolved. Mr. Mickelson noted that there are current discussions being held at the state level and explained that there is a disconnect with the teacher evaluation system compared to the administrative evaluation system, however, it is necessary to find a way to follow the law. Discussion was held and Nicole Bolton informed the Board that the State is looking at implementing a state-wide evaluation process that will be adopted and implemented state-wide.

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2. Several parents and District employees addressed the Board regarding concerns they have with the proposed school start and end times for the 2018-2019 school year on tonight's Board Agenda. Discussion was held.
3. Several District employees addressed the Board regarding the bonuses that employees received on June 12, 2018. Discussion was held.
4. District employee Martha Albert informed the Board she would like to parents to know that District teachers are cognizant of students needs and have already started working on activities that can have the students up and moving. She wants to reassure parents that teachers are going to do everything they can to help students with the additional time that may be added to their school day. Discussion was held.
5. Mrs. Jelaco asked Scot Duncan for an update on the Health Insurance Meetings that the District held and if the meetings will be offered again. Scot stated that the attendance was less that 10% and there has been discussion on offering the meetings again.
6. Community member Curt Barker addressed the Board and asked for clarification on a few of the preliminary budget figures. Scot Duncan addressed this inquiry.

Mr. Barker then asked for clarification regarding bus driver hours and questioned whether there was a guarantee time allotment for the drivers. Superintendent McGovern noted there is not a minimum number of hours for drivers to work. The Transportation Department has seen many changes due to budget constraints, Obama Care, etc. and the District has worked to correct the bus lag time.

7. Mr. Kourbelas stated that the District staff takes a lot of unfair "hits" and the school start and end times are the decision of the Board. Many meetings regarding this change have been held in order to inform the community and any criticisms should be directed to the Board.
8. Stephanie Barker questioned why a bus was transporting only one student to and from Farson to attend a summer academy. Kayci Arnoldi explained that this was to provide extended school year service and it is not a transportation issue, but a special education related matter.

BOARD ACTION – Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried that in the interest of concerns for time constraints, Agenda Item 8a-School Start Times will be moved to Agenda Item 5.

SCHOOL START TIMES

1. Superintendent McGovern and Nicole Bolton presented information on the proposed school start and end times.

Mrs. Thompson said that during the Public Forum earlier this evening, she heard comments that the Board had already made up their minds on how they would vote for this item and that is the furthest thing from the truth. She stated that she does not take this decision lightly.

Further discussion was held. Mr. Mickelson suggested the Board think about tabling this item. Discussion was held.

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Annie Fletcher addressed the Board and stated that until a decision has been made by the Board, Rock Springs High School is unable to begin building the 1,400 student schedules that are needed for the start of the 18/19 school year.

Mr. Kourbelas called for question. Motion by Mr. Kourbelas seconded by Mrs. Waldner and carried, with Mr. Mickelson and Mrs. Jelaco each voting no, to approve the school start and end times beginning with the 2018-2019 school year as presented.

TREASURER'S REPORT – Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for May 2018

WARRANTS

1. Motion by Mrs. Waldner seconded by Mrs. Jelaco and carried to approve the bills for May 11, 2018 through June 6, 2018 with Mr. Kourbelas abstaining on warrant no. 119768 and Mr. Mickelson abstaining on warrant no. 119736.

District Warrants were as follows: Net Payroll Nos. 126943 to 127039 and 691221 to 694712 in the amount of \$6,408,519.07; Transfers Nos. 83207 to 83213 in the amount of \$7,310,000.00; Rock Springs National Bank Transfers No. 2637209 to WGIF in the amount of \$9,000,000.00; Wells Fargo Bank General Warrants Nos. 119455 to 120326 in the amount of \$7,337,806.87; General Warrants WGIF Transfer No. 2632818 in the amount of \$3,000,000.00; Commerce Bank General Warrants No. 8110 in the amount of \$965,087.62; Recreation Board Transfer to WGIF Warrant No. 2637215 in the amount of \$250,000.00; Eastside Elementary School Student Activity Fund Warrant No. 22230 in the amount of \$36.00

CONSENT AGENDA – Motion by Mr. Mickelson seconded by Mrs. Thompson and carried that the following items be approved:

1. Minutes from the May 14, 2018 Regular Board Meeting
2. Minutes from the May 14, 2018 Executive Session
3. Minutes from the May 31, 2018 Special Board Meeting and Public Hearing
4. Authorization for Kelly McGovern, Superintendent of Schools to sign all Federal Forms, including Title I and Head Start for the 2018-2019 school year
5. Approval for the letters of disclosure from Lenny Hay, Paul Kauchich, Max Mickelson, Neil Kourbelas, Emma Waldner, Stephanie Thompson, Carol Jelaco, Kelly McGovern and Glenn Scot Duncan to be accepted and entered as part of the minutes of the meeting
6. Authorization for the District Warehouse to initiate the purchase of bulk teacher and office supplies for use throughout the District by using the low bidder based on specifications of the bid
7. Authorization for the District's Accounting Department to initiate the annual renewal of licensing for the Alio software package in the amount of \$23,939.15

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8. Per State Statute requirements (W.S. 16-4-109), approval was granted to hold the Budget Hearing on Wednesday, July 18, 2018 and move the regularly scheduled Board Meeting for Monday, July 9, 2018 to Wednesday, July 18, 2018 and to release the warrants on the regularly scheduled date.
9. Official action be taken concerning certified personnel:
 - a. Accept the hire of Jacob Simpson for the First Grade Instructor position at Stagecoach Elementary School
 - b. Accept the hire of Kayla Horn for the Library/Media position
 - c. Accept the hire of Mandy Sewell for the Fifth Grade Instructor position at Eastside Elementary School
 - d. Accept the hire of Courtney Patterson for the Physical Education/Health Instructor position at Rock Springs Junior High School
 - e. Accept the hire of Samantha Miller for the Resource Instructor position at Stagecoach Elementary School
 - f. Accept the hire of Trilby Applequist for the Fifth Grade Instructor position at Pilot Butte Elementary School
 - g. Accept the hire of Shawna Black for the Sixth Grade Instructor position at Pilot Butte Elementary School
 - h. Accept the hire of Kaiden Walk for the Fifth Grade Instructor position at Pilot Butte Elementary School
 - i. Accept the hire of Rori Pedri for the District wide School Nurse position
 - j. Accept the hire of Lori Feagler for the First Grade Instructor position at Stagecoach Elementary School
 - k. Accept the hire of Jasmine Garcia for the One Year Only First Grade Instructor position at Walnut Elementary School
 - l. Accept the hire of Robert Daniel for the Principal position at Walnut Elementary School
 - m. Accept the hire of Michael Cotignola for the English/Language Arts Instructor position at Farson/Eden Middle School
 - n. Accept the hire of Kimberly Drane for the Counselor position at Pilot Butte Elementary School
 - o. Accept the hire of Annette Bowker for the Resource Instructor position at Westridge Elementary School
 - p. Accept the hire of James Creel for the Library/Media position at Pilot Butte and Eastside Elementary Schools
10. Authorization for the Curriculum, Instruction and Assessment Department to initiate the purchase of Hosted Seats in the amount of \$37,800.00 and Hosted per Enrollment, one-time course seats in the amount of \$3,325.00 through Florida Virtual School for a total amount of \$41,125.00
11. Authorization for the Information Technology Department to renew Dreambox math licenses through Dreambox Learning in the amount of \$45,400.00
12. Authorization for the Information Technology Department to purchase Mobile Device Management from FileWave, Inc. in the amount of \$22,500.00
13. Authorization for the Information Technology Department to purchase the following staff and student machines from Apple, Inc. in the amount of \$108,352.00:
 - 8 – 15” MacBook Pros
 - 30 – 13” MacBook Pros
 - 15 – 21.5” iMacs
 - 40 – 11” MacBook Airs

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14. Authorization for the Information Technology Department to purchase Canvas through Instructure in the amount of \$11,220.00
15. Authorization for the Information Technology Department to renew PowerSchool Registration, Special Education 504, and hosting services through PowerSchool in the amount of \$22,490.70
16. Authorization to award the purchase 350 wired keyboards for District iPads to CDW-G in the amount of \$13,016.15
17. Authorization for the Information Technology Department to renew AESOP software through Frontline Education, not to exceed \$15,512.45
18. Authorization for the Information Technology Department to renew Co:Writer, Snap&Read, and uPar through Don Johnston in an amount not to exceed \$22,161.60
19. Authorization to award the bid for the purchase of the following custodial equipment from Real Kleen Inc., in the amount of \$35,424.00
 - 1 – Bolt 20” Floor Machine, Windsor with Pad Driver
 - 3 – Hillyard C3XP Cleaning Companion Touch Free Cleaning Cart
 - 6 – Windhandler 3 Air Mover 3 Speed with Handle & Transport Wheels
 - 3 – (Round Style) Hepa Proteam Super Coach Backpack Vacuum 10 Qt.
 - 5 – VS 14” Versamatic Upright Dual Motor Vacuum, Windsor (EJ4214)
 - 2 – Windsor Clipper Duo Extractor with Hose Part #: 1.008-048.0
 - 2 – Tennent Ex-Spot-2 Carpet Spotter Machine with Cart, Hose and Tools
 - 1 – 13/14 Gal, 20” Brush Drive w/On-Board Charger, Pad Driver (P) or Brush (B), CT51B50 with 115ah AGM Batteries
 - 4 – Electrostatic Handheld Sprayer
 - 2 – Electrostatic Backpack Sprayer
 - 1 – EDIC CR2 17 Gallon Complete Restroom Cleaning Machine with 5-year Warranty
20. Authorization to award the bid for the purchase of yearbooks and the related support services at Rock Springs High School for the 2018-2019 school year to Herff Jones in the amount of \$26,634.10
21. Approval of the District Strategic Plan as presented
22. Authorization to approve Feeling Buddies Self-Regulation Toolkit (English/Spanish) as the Head Start behavior and social skills program beginning in the 2018-2019 school year

ADDENDUM – Motion by Mr. Kourbelas seconded by Mrs. Jelaco and carried that the following items be approved:

1. Accept the hire of Cindy Allred for the Librarian/Media Specialist position at Sage Elementary School
2. Authorization to award the bid for the re-carpeting work at Walnut Elementary School to Surfaces, Inc. in the amount of \$107,886.00 with a \$7,552.02 contingency fee for a total of \$115,438.02

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3. Authorization to award the bid for the rewire project at Rock Springs High School to Electrical Connections, Inc. in the amount of \$688,317.00 with a \$48,182.19 contingency fee for a total of \$736,499.19

CONSENT AGENDA AND ADDENDUM ITEMS HELD FOR DISCUSSION

1. Motion by Mrs. Jelaco seconded by Mrs. Waldner and carried to approve the following items:
 - a. Authorization to award the bid for the Desert View Elementary School Door Mag Hold Open Installation to A. Pleasant Construction, Inc. in the amount of \$84,988.00 with a contingency fee of \$5,949.16 for a total of \$90,937.16
 - b. Authorization to award the bid for the Overland Elementary School Door Mag Hold Open Installation to A. Pleasant Construction, Inc. in the amount of \$85,907.00 with a contingency fee of \$6,013.49 for a total of \$91,920.49
2. Motion by Mr. Kourbelas seconded by Mrs. Jelaco and carried to award the bid for the Walnut Elementary School fire sprinkler upgrade to Rapid Fire Protection, Inc. in the amount of \$201,860.00 with a \$14,130.20 contingency fee for a total of \$215,990.20
3. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the 2.6% Cost of Living Adjustment for Head Start
4. Motion by Mrs. Waldner seconded by Mr. Mickelson and carried to approve HighScope as the Head Start Preschool Curriculum beginning in the 2018-2019 school year

TRANSPORTATION – The Board received information on the tentative school bus routes for the 2018-2019 school year.

SCHOOL BOARD MEETINGS

1. Motion by Mrs. Thompson seconded by Mr. Mickelson and carried to change the start time of the regular meetings of the Board of Trustees of Sweetwater County School District No. 1, State of Wyoming, to be held each month at 6:00 p.m. on the second Monday effective immediately.

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NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Vacancy Notice as of June 6, 2018
 - b. Calendar for the months of June, July, August and September 2018
 - c. May 2018 Head Start Liaison Report

There being no further business to come before the Board, the meeting was adjourned at 10:00 p.m.

Chairman

Clerk