



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 16-c

Approval of the minutes from the March 11, 2019 Regular Board Meeting

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MEMBERS PRESENT: Carol Jelaco, Lenny Hay, Stephanie Thompson, Max Mickelson, Matthew Jackman, George Reedy and John Bettolo

ALSO PRESENT: Kelly McGovern, Scot Duncan, Dan Selleroli, Wanda Maloney, Mark Portillo, Nicole Bolton, Kayci Arnoldi, Tiffany Gunter, Terry Bernatis, Shannon Garrison, Stephanie Tolman, Lisa DeBernardi, Joe Clingenpeel, Dr. Rhonda Gamble, Aaron Huff, Zach Gunyan and Tonette West. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mrs. Carol Jelaco, Chairman of the Board called the meeting to order at 7:41 p.m.

Farson/Eden High School students Cortland Barker and Cougar Lux led the Board Members and audience in the Pledge of Allegiance.

RECOGNITION

1. The Board of Trustees recognized Rock Springs High School student Mikayla Maes for being selected as the Boys and Girls Club of Sweetwater County Youth of the Year and taking third place in the Wyoming Youth of the Year Competition in which she was awarded a \$250 scholarship from the Wyoming Area Council. Due to the late start of the Board Meeting, Mikayla was unable to remain in attendance at the meeting. She will be awarded her certificate at an upcoming Board Meeting.
2. Farson/Eden High School students Cortland Barker and Cougar Lux were recognized for their efforts as volunteers with the Farson/Eden Fire Department in extinguishing the fire that occurred at one of the Farson teacherages.
3. The following Facilities employees were recognized for going above and beyond in giving up their time on Super Bowl Sunday, by undertaking the task of providing the extensive snow removal that was needed, in order to allow our students and staff to be safe: Terry Bernatis, Richard Bettolo, Trevor Cole, Michael Fisher, Joseph Hruska, Steven Kessner, Matthew Mlinar, Peter Pitsch and Charles Riddle. Due to the late start of the Board Meeting, Terry Bernatis was the only employee that was able to remain in attendance at the meeting. The remaining employees will be awarded their certificates at an upcoming Board Meeting.
4. The Board of Trustees and Sweetwater County School District Number One honored the following certified employees with 25 years of service: Emma Best, Stephen Downing, Teresa Edwards, Julie Petersen and Haley Seilbach.
5. Trustee Stephanie Thompson was presented with a Certificate of Official Recognition from the Wyoming School Board Association for completing the requirements to become a WSBA Certified School Board Member.
6. District substitute teacher, Steve Pribyl, was recognized for effectively performing the Heimlich maneuver and saving the life of a District student.

ROLL CALL

Present: Lenny Hay, Stephanie Thompson, Max Mickelson, Carol Jelaco, Matthew Jackman, John Bettolo and George Reedy

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APPROVAL OF AGENDA –Motion by Mr. Jackman seconded by Mrs. Thompson and carried to approve the agenda with the addition of the addendum and to move items 11a, Policy DJ/DJF-R-1 (Nutrition Services Purchasing Procedures); 11c, Policy KK-R (Presence of Sex Offender on School Grounds); and 11f, Policy EFB-R (Unpaid Meal Balances) to New Business-Board Information, as they do not require Board action.

SUPERINTENDENT REPORTS

1. Wanda Maloney, Dr. Rhonda Gamble and Aaron Huff presented information on online learning
2. Scot Duncan presented a District budget update
3. Dan Selleroli presented a Facilities update

TREASURER’S REPORT – Motion by Mrs. Thompson seconded by Mr. Bettolo and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer’s Reports for February 2019.

WARRANTS

1. Motion by Mr. Hay seconded by Mr. Reedy and carried to approve the bills for February 12, 2019 through March 7, 2019 with Mr. Bettolo abstaining on warrant no. 126952. Mr. Bettolo expressed his concern that the Board did not authorize warrant no. 127083 in the amount of \$4,402.93 to the Law Office of Bruce T. Moats, P.C.

District Warrants were as follows: Net Payroll Nos. 127625 to 127688 and 704813 to 706343 in the amount of \$2,877,317.30; Transfers Nos. 83259 to 83262 in the amount of \$2,870,000.00; General Warrants Nos. 126438 to 127182 in the amount of \$3,584,870.32

CONSENT AGENDA – Motion by Mr. Mickelson seconded by Mr. Hay and carried that the following items be approved:

1. Minutes from the February 11, 2019 Public Meeting
2. Minutes from the February 11, 2019 Regular Meeting
3. Minutes from the February 11, 2019 Executive Session
4. Minutes from the February 25, 2019 Board Workshop

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5. Applications for Deposit of Public Funds from the following financial institutions and they be placed on file for the 2019-2020 Fiscal year:

Rock Springs National Bank	\$22,000,000.00
1st Bank North Side Branch	Unlimited Dollars
US Bank National Association	Collateral based on Deposits
Wyoming Government Investment Fund	Collateral based on Deposits
Rocky Mountain Bank	Collateral based on Deposits
Wells Fargo Bank	Collateral based on Deposits
Bank of the West	Unlimited
Commerce Bank of Wyoming	\$10,000,000.00

Application for Deposit of Public Funds for the Head Start Program and it be placed on file for the 2019-2020 Fiscal year:

1st Bank North Side Branch	Unlimited Dollars
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6. The following action be taken concerning certificated personnel:
- Accept the retirement of Sadie Johansen, Third Grade Instructor at Walnut Elementary School effective at the end of the 2018-2019 school year
 - Accept the resignation of Rebecca Doshier, Second Grade Instructor at Stagecoach Elementary School effective at the end of the 2018-2019 school year
 - Accept the resignation of Emily Beitel, English Instructor at Rock Springs High School effective at the end of the 2018-2019 school year
 - Accept the retirement of Julie Weir, Math Instructor at Rock Springs High School effective at the end of the 2018-2019 school year
7. Approval to authorize the District's Information Technology Department to renew KnowBe4 Security Awareness Training software in the amount of \$11,080.00
8. Post approval of the parts and repair work to bus #41 to Cummins Rocky Mountain Sales and Service in the amount of \$15,453.95
9. Post approval of the Converjnt Technologies, LLC contract in the amount of \$19,497.00 for the annual inspections of the fire alarms, sprinklers and backflow preventers and annual monitoring as follows:

Black Butte High School	\$1,105.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Central Administration	\$1,113.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Desert School (Wamsutter)	\$ 905.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Desert View Elementary	\$ 735.00	Fire Alarm/1 Sprinkler System & Monitoring
Eastside Elementary	\$1,477.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Facilities	\$ 235.00	Fire Alarm/Sprinkler System & Backflow Preventer

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Farson-Eden School	\$1,315.00	Fire Alarm/Sprinkler System/Backflow Preventer, Fire Pump Testing & Monitoring
Head Start (Washington)	\$ 475.00	Fire Alarm & Monitoring
Lincoln Elementary	\$ 475.00	Fire Alarm & Monitoring
Lowell School	\$ 575.00	Fire Alarm/Sprinkler System & Monitoring
Northpark Elementary	\$ 826.00	Fire Alarm & Monitoring
Overland Elementary	\$ 690.00	Fire Alarm/1 Sprinkler System/Backflow Preventer & Monitoring
Pilot Butte Elementary	\$1,272.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Rock Springs High School	\$2,442.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Rock Springs Junior High	\$1,181.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Sage Elementary	\$1,148.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Stagecoach Elementary	\$1,220.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring
Walnut Elementary	\$1,108.00	Fire Alarm/1 Sprinkler System & Monitoring
Westridge Elementary	\$1,200.00	Fire Alarm/Sprinkler System/Backflow Preventer & Monitoring

10. Approval to authorize the District's Facilities Department to go out to bid for the renovations and/or replacement of the identified teacher housing (teacherages) in Farson and Wamsutter
11. Approval to authorize the District's Facilities Department to use contractors, based upon availability, for renovations and site preparations for teacher housing (teacherages) in Farson and Wamsutter, up to State Statute allowable amounts
12. Approval of the Head Start 2018/2019 Community Assessment Update
13. Approval of the Head Start 2018-2019 Self-Assessment
14. Approval of the Head Start 2019/2020 Continuation Grant Application

CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Motion by Mr. Jackman seconded by Mr. Reedy and carried to approve the request of Lorna Bath and Bailey Heide, Fourth Grade Instructors at Northpark Elementary School for their students to travel to the Teton Science School in Jackson, Wyoming from May 13-16, 2019.

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- Motion by Mrs. Thompson seconded by Mr. Mickelson and carried to authorize the District’s Information Technology Department to purchase the following equipment from Apple, Inc. in the total amount of \$980,860.00:

User	Device Type	Quantity	Cost
Students	iPad 6	300	\$118,200.00
Students	MacBook Airs (13”)	900	\$675,000.00
Staff	iPads	80	\$31,520.00
Staff	MacBook Pros (13”)	100	\$131,000.00
Staff (Admin, IT)	MacBook Pros (15”)	10	\$25,140.00
		Total:	\$980,860.00

- Motion by Mr. Mickelson seconded by Mr. Hay and carried to approve the Head Start Proposal to Extend Duration of Education Services, beginning fall 2019.

ADDENDUM – Motion by Mr. Bettolo seconded by Mr. Jackman and carried that the following items be approved:

- Accept the resignation of Christy Calvey, Speech-Language Pathologist effective at the end of the 2018-2019 school year.
- Accept the resignation of Machenzie Harris (Lucero), Fifth Grade Instructor at Eastside Elementary School effective at the end of the 2018-2019 school year.
- Accept the resignation of Christopher Clark, Business Instructor at Farson/Eden School effective at the end of the 2018-2019 school year.
- Authorization for Rock Springs High School to purchase 214 Advanced Placement Exams in the amount of \$20,116.00 for Rock Springs High School students.
- Authorization for post approval of the purchase of a manufactured home, for the replacement of the Farson teacherage that was destroyed by fire, in an amount up to \$126,900.00. This amount includes \$86,900.00 for the purchase of a 2018 Champion manufactured home from Factory Homes LLC and \$40,000.00 for site prep, including electrical work, dirt work, concrete, etc.

CLASS SIZE UPDATE

- Nicole Bolton gave an update on class sizes as follows:
Rock Springs High School - one math class over 27 students
Rock Springs Junior High School – no classes over 27 students

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GENERAL BOARD BUSINESS

1. Motion by Mr. Jackman seconded by Mrs. Thompson and carried that the following policies be approved as presented:
 - a. Policy KK (Visitors to the School)
 - b. Policy KIBA (Prohibition on Aiding and Abetting Sexual Abuse)
 - c. Policy EFB (Unpaid Meal Balances)

GOOD OF THE ORDER

1. Mrs. Thompson stated that Region V BOCES renewed their contract with Sweetwater County School District #2 for the Jackson Elementary School building. They will continue to run the Roosevelt Learning Center at the building for another year.

The District Wellness Committee is putting together a 5K run on May 4, 2019. It is being held in conjunction with the Kentucky Derby.

2. Mr. Bettolo noted that the Child Development Center is very appreciative of the assistance and collaboration with the District Special Education Department.
3. Mr. Jackman encouraged all District Health Plan Policy holders to sign up for Teladoc. Using this service will help to keep District health care costs down.

Mr. Jackman noted that he is the President of the local Kiwanis Club and they will be holding an all you can eat crab boil. The tickets are on sale now.

4. Superintendent McGovern stated that she would like to provide clarified to Mr. Bettolo on his concern with the authorization for the payment of warrant no. 127083 in the amount of \$4,402.93 to the Law Office of Bruce T. Moats, P.C. Per Wyo. Stat. § 21-3-111(a)(iv)(A), authorization for payment of these services from the District's legal budget can be made by the Superintendent of Schools, who serves as the chief administrative officer of the District. She also cited District Policy DJ-DJF that authorizes the Superintendent to expend amounts for budget items totaling less than \$10,000.00.

Mr. Bettolo noted that he does not feel that Wyo. Stat. § 21-3-111(a)(iv)(A) supports Superintendent McGovern's statement.

5. Mrs. Jelaco stated that the Community Fine Arts Center held an auction of the Vase family art. The proceeds from this auction will be very beneficial to the Fine Arts Center.

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NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Policy DJ/DJF-R-1 (Nutrition Services Purchasing Procedures)
 - b. Policy KK-R (Presence of Sex Offender on School Grounds)
 - c. Policy EFB-R (Unpaid Meal Balances)
 - d. Vacancy Notice as of March 4, 2019
 - e. Calendar for the months of March, April, May and June 2019
 - f. February 2019 Head Start Liaison Report

EXECUTIVE SESSION

1. Motion by Mr. Jackman seconded by Mr. Hay and carried that at this time, 9:24 p.m., the Board shall go into Executive Session for the purpose of discussion of legal and personnel matters.
2. The Board returned from Executive Session at 10:47 p.m.

There being no further business to come before the Board, the meeting was adjourned at 10:48 p.m.

Chairman

Clerk