



**SWEETWATER COUNTY  
SCHOOL DISTRICT #1**

## Consent Agenda Item 7-a

Approval of the minutes from the August 13, 2018 Regular Board Meeting

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
AUGUST 13, 2018  
PAGE 1**

**MEMBERS PRESENT:** Paul Kauchich, Max Mickelson, Stephanie Thompson, Emma Waldner, Neil Kourbelas and Carol Jelaco

**MEMBERS ABSENT:** Lenny Hay

**ALSO PRESENT:** Mark Portillo, Scot Duncan, Gina Harvey, Dan Selleroli, Stephanie Tolman, Wanda Maloney, Fernando Moreno, Terry Bernatis, Nicole Bolton, Angela Erramouspe, Kayci Arnoldi, Tina Johnson, Tiffany Gunter, Lisa DeBernardi, Shannon Garrison, Zach Gunyan and Tonette West. Also in attendance were staff members, constituents of the District and members of the media.

**CALL MEETING TO ORDER** – Mr. Paul Kauchich, Vice-Chairman of the Board led the Board Members and audience in the Pledge of Allegiance and called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present: Paul Kauchich, Max Mickelson, Stephanie Thompson, Emma Waldner, Neil Kourbelas and Carol Jelaco

Absent: Lenny Hay

**APPROVAL OF AGENDA** –Motion by Mr. Kourbelas seconded by Mr. Mickelson and carried to approve the agenda with the addition of the amendment.

**SUPERINTENDENT REPORT**

1. Dan Selleroli presented an update on the District facilities

**COMMUNICATIONS AND CORRESPONDENCE**

1. Nicole Bolton provided an update on AESOP, the District's substitute placement and absence management system.
2. Nicole Bolton introduced the District's new administrators: Robert Daniel-Walnut Elementary School Principal, Ronald Urbin-Pilot Butte Elementary School Principal, Sarah Blake-Desert View Elementary School Principal, Bryant Blake-Sage Elementary School Principal, and Sean Grube-Rock Springs Junior High School Associate Principal and Athletic Director
3. Amanda Buel, Sage Elementary School Instructor asked Nicole Bolton for clarification on how a request would be submitted in to AESOP when a certified employee may need to leave unexpectedly during the school day.

**TREASURER'S REPORT** – Motion by Mrs. Waldner seconded by Mrs. Thompson and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for July 2018

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
AUGUST 13, 2018  
PAGE 2**

**WARRANTS**

1. Motion by Mrs. Waldner seconded by Mrs. Jelaco and carried to approve the bills for July 18, 2018 through August 8, 2018 with Mr. Kourbelas abstaining on warrants #121112, 121174 and 121250.

District Warrants were as follows: Net Payroll Nos. 127164 to 127190 and 695881 to 696402 in the amount of \$806,034.12; Transfers Nos. 83221 to 83223 in the amount of \$1,830,000.00; Wells Fargo Bank General Warrants Nos. 121012 to 121625 in the amount of \$2,154,313.09 (Warrants voided: 121115 in the amount of \$12,390.00 and 121129 in the amount of \$7,963.54); Commerce Bank General Warrants-Retainage Release in the approximate amount of \$159,489.91; Activity Funds Head Start Nutrition Warrants No. 1100 in the amount of \$8,075.00; Retiree Insurance Refund Warrants No. 18126 in the amount of \$314.00; Reserve for Depreciation General Fund Warrants Nos. 6292018 in the amount of \$15.00

**CONSENT AGENDA** – Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried that the following items be approved:

1. Minutes from the July 18, 2018 Board Workshop
2. Minutes from the July 18, 2018 Regular Board Meeting
3. Minutes from the July 18, 2018 Budget Hearing
4. Approval to award the bid for the District's propane needs in Farson for the 2018-2019 school year to Ferrellgas of Big Piney, WY for a total delivered cost of \$1.299/gallon
5. Authorization for the District's Information Technology Department to renew Plato licenses in the amount of \$13,923.80
6. Authorization for the District's Special Services Department to purchase Robots4Autism materials and training from the RoboKind Company in the amount of \$12,325.00
7. Authorization for the District's Information Technology Department to purchase EventEssentials Pro, CrisisManager, CapitalForecastDirect and MaintenanceEssentials Pro from Dude Solutions in the amount of \$24,260.52
8. Authorization for post approval of the quote from R & D Sweeping and Asphalt Maintenance, LC in the amount of \$22,500.00 for the crack seal, seal coat and striping of the parking lot at Overland Elementary School
9. Authorization for post approval for the District Facilities Department to go out to bid for choral risers for Rock Springs High School and Stagecoach Elementary School and to award the bid for the choral risers to Wenger Corporation in the amount of \$29,206.00
10. Approval to award the bid for the purchase of mechanic fluids for the 2018-2019 school year to Homax Oil Sales, Inc. in the amount of \$12,564.70, based on specifications of the bid.
11. Approval to authorize the Title VIII, Impact Aid survey date of October 10, 2018

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
AUGUST 13, 2018  
PAGE 3**

12. Approval of the handbook changes for the 2018-2019 school year
13. Approval for Mr. Thomas Jassman, Rock Springs High School Activities Director/Associate Principal to represent Rock Springs High School and Mr. Dan Mitchelson, Farson-Eden High School Activities Director to represent Farson-Eden High School as the official Wyoming High School Activities representatives.
14. Approval to appoint Breanna Jackman to the School Board Fine Arts Committee

**CONSENT AGENDA ITEMS HELD FOR DISCUSSION**

1. Motion by Mr. Kourbelas seconded by Mrs. Jelaco and carried with Mrs. Waldner abstaining, to award the District's fuel needs for the 2018-2019 school year as follows: Red Horse Oil Company, Cardwell Distributing Company, Homax Oil Sales, and Kellerstrass Oil Company be placed on the approved vendor list for bulk fuel supplies for Rock Springs; Wamsutter Conoco be awarded the bid for fuel supplies in Wamsutter; and Eaton Investments be awarded the bid for fuel supplies in Farson.
2. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried that the following official action be taken concerning certified personnel:
  - a. Accept the retirement of Sharon Pollock, District Art Instructor effective immediately
  - b. Accept the hire of Greta Clark for the One Year Only Family and Consumer Science Instructor position at Rock Springs Junior High School
  - c. Accept the hire of Maria DeSimone for the One Year Only Language Arts/English Instructor position at Rock Springs High School
  - d. Accept the hire of Angela Rutledge for the One Year Only Math Instructor position at Rock Springs Junior High School
  - e. Accept the hire of Maurgan Porter for the One Year Only Kindergarten Instructor position at Walnut Elementary School
  - f. Accept the hire of Donna Audevart for the One Year Only Art Instructor position at Eastside and Pilot Butte Elementary Schools
  - g. Accept the hire of Courtney Grote for the One Year Only School Improvement Counselor position at Rock Springs Junior High School
  - h. Accept the hire of Penny Strain for the One Year Only Resource/Title One Instructor position at Desert School
  - i. Accept the hire of Matthew Hanson for the One Year Only School Improvement Counselor position at Eastside Elementary School
  - j. Accept the hire of Jessica Castillo for the One Year Only School Improvement Counselor position at Pilot Butte Elementary School
  - k. Accept the hire of Jessica Durfee for the One Year Only English Language Learner Instructor position at Eastside Elementary School

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
AUGUST 13, 2018  
PAGE 4**

**GENERAL BOARD BUSINESS**

1. Motion by Mr. Kourbelas seconded by Mrs. Thompson and carried that the following policies be approved as presented:
  - a. Risk Management Policy
  - b. Security Awareness and Training Policy
  - c. Security Incident Procedures
  - d. Termination Procedure
  - e. Unique User Identification Policy
  - f. Wireless Security Policy

Mrs. Jelaco expressed her concerns regarding staff training on District Policies.

**TRANSPORTATION**

1. Motion by Mr. Mickelson seconded by Mrs. Thompson and carried to approve the school bus routes for the 2018-2019 school year.

**BOARD INFORMATION**

1. Each member of the Board received the graduation dates for 2019:

Black Butte High School – Monday, May 20, 2019 – 7:00 p.m.  
Desert School 8<sup>th</sup> Grade Reception – Wednesday, May 22, 2019 – 7:00 p.m.  
Farson-Eden High School – Thursday, May 23, 2019 – 6:00 p.m.  
Rock Springs High School – Sunday, May 19, 2019 – 6:00 p.m.

Mrs. Jelaco requested that in light of the change from past years graduation dates at Rock Springs High School, she would like to provide the rationale to the community for the date change, as well as looking into the possibility of an earlier start time.

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
AUGUST 13, 2018  
PAGE 5**

**NEW BUSINESS**

1. Each member of the Board received the following information:
  - a. Vacancy Notice as of August 8, 2018
  - b. Calendar for the months of August, September, October and November 2018
  - c. July 2018 Head Start Liaison Report

There being no further business to come before the Board, the meeting was adjourned at 6:57 p.m.

---

Chairman

---

Clerk