



**SWEETWATER COUNTY  
SCHOOL DISTRICT #1**

## Consent Agenda Item 10-r

Approval of the March 12, 2018 Regular Board Meeting Minutes

**SCHOOL BOARD MINUTES  
CENTRAL ADMINISTRATION BUILDING  
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**MEMBERS PRESENT:** Lenny Hay, Emma Waldner, Paul Kauchich, Stephanie Thompson and Carol Jelaco

**MEMBERS PRESENT  
VIA CONFERENCE**

**CALL:** Max Mickelson

**MEMBERS ABSENT:** Neil Kourbelas

**ALSO PRESENT:** Kelly McGovern, Nicole Bolton, Mark Portillo, Scot Duncan, Gina Harvey, Dan Selleroli, Stephanie Tolman, Kayci Arnoldi, Terry Bernatis, Angie Erramouspe, Shannon Garrison, Wanda Maloney, George Lemich, Kari Moneyhun, Thomas Jassman, Mike Rohr and Zach Gunyan. Also in attendance were staff members, students, constituents of the District and members of the media.

**CALL MEETING TO ORDER** – Mr. Lenny Hay, Chairman of the Board called the meeting to order at 7:00 p.m.

Members of the Rock Springs High School Student Council led the Board Members and audience in the Pledge of Allegiance.

**RECOGNITION**

1. The Board of Trustees and Superintendent Kelly McGovern recognized the following Rock Springs High School Student Council Members for their support and commitment to help the Make A Wish Foundation by raising a grand total of \$27,943.50: Rock Springs High School Student Council Sponsor Amberlee Beardsley and Student Council Members Alison Arnoldi, Martin Ayala, Alyssa Bedard, Megan Borders, Stella Carlson, Jaymin Carroll, Xitlaly Chavarria, Kia Comstock, Bradyn Conover, Dayna Folks, Bailey Hammontree, Abby Hautala, Bradlie Hunsaker, Taylor Jenkins, Lorin Jones, Nicholas Kautzman, Zoe Kautzman, Antonina Klatka, Megan Leavitt, Chloe Love, Jakob Moeller, Braxton Patterson, Julianna Pizzato, Makena Price, Bailee Radakovich, Alex Riley, Emily Roark, Alyssa Roark, Haley Sains, Conley Searle, Sydney Shannon, Hannah Spicer, Bella Spicer, Madison Sullivan, Annika Syvrud, Sarye Thomas, Katelin Valdez, Madeline Verheydt, Maya Verheydt, Yadhira Vicnecio and Kingdom Wanjoku
2. Rock Springs High School Instructor Tony Yerkovich was honored for his 25 years of service to the District.
3. Daniel Johnson, 4<sup>th</sup> Grade Instructor at Walnut Elementary School and Jordan Erspamer, 4<sup>th</sup> Grade Instructor at Stagecoach Elementary School were recognized for their collaborative efforts in facilitating learning for a homebound student.
4. Mrs. Jelaco was presented with a Certificate of Official Recognition from Wyoming School Boards Association for completing the prescribed requirements to become a WSBA Certified Master School Board Member.

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**ROLL CALL**

Present: Lenny Hay, Emma Waldner, Paul Kauchich, Stephanie Thompson, Carol Jelaco and Max Mickelson  
via conference call

Absent: Neil Kourbelas

**APPROVAL OF AGENDA** - Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried to approve the agenda.

**SUPERINTENDENT REPORTS**

1. Mike Rohr of Gallagher Consulting presented the Health and Life Insurance Plan Review
2. Thomas Jassman presented information on Rock Springs High School Fundraising

**COMMUNICATIONS AND CORRESPONDENCE**

1. Riley Skorcz, a student at Rock Springs High School and organizer for the RSHS Walkout in Support of School Safety presented a brief overview of the documentation that she provided to the Board Members, titled "Never Again: A Call to Action, Reforming School Safety in the Wake of the Parkland, Florida School Shooting". She invited all those in attendance to participate in the Walkout on March 14, 2018 at 10:00 a.m.
2. Parent Brandi Chubb addressed the Board regarding food sensitivities and the availability of gluten free foods in the school cafeteria's.

**TREASURER'R REPORT** – Motion by Mrs. Waldner seconded by Mrs. Jelaco and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for February 2018

**WARRANTS**

1. Motion by Mrs. Thompson seconded by Mr. Kauchich and carried to approve the bills for February 9, 2018 through March 7, 2018 with Mrs. Jelaco abstaining on warrant nos. 117278 and 117489

District Warrants were as follows: Net Payroll Nos. 126695 to 126780 and 686660 to 688182 in the amount of \$2,746,395.50; Transfers Nos. 83190 to 83193 in the amount of \$4,770,000.00; General Warrants Nos. 116900 to 117711 in the amount of \$4,842,602.18 (Warrant voided: 117024); Retiree Insurance Refund Warrant No. 16948 in the amount of \$1,659.00

**CLASS SIZE UPDATE**

1. Nicole Bolton gave an update on class sizes as follows: Rock Springs High School has two sections that have 28 students.

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**CONSENT AGENDA** – Motion by Mr. Kauchich seconded by Mrs. Waldner and carried that the following items be approved:

1. The Application for Deposit of Public Funds from the following financial institutions and they be placed on file for the 2018-2019 Fiscal year:

Rock Springs National Bank	\$22,000,000.00
1st Bank North Side Branch	Unlimited Dollars
US Bank National Association	Collateral based on Deposits
Wyoming Government Investment Fund	Collateral based on Deposits
Rocky Mountain Bank	Collateral based on Deposits
Wells Fargo Bank	Collateral based on Deposits
Bank of the West	Unlimited
Commerce Bank of Wyoming	\$10,000,000.00

Application for Deposit of Public Funds for the Head Start Program and it be placed on file for the 2018-2019 Fiscal year:

1st Bank North Side Branch	Unlimited Dollars
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2. Official action be taken concerning certificated personnel:
  - a. Accept the resignation of Andrea DeCorte, Fifth Grade Instructor at Pilot Butte Elementary School effective at the end of the 2017-2018 school year
  - b. Accept the resignation of Sheryl Easterling, Sixth Grade Instructor at Pilot Butte Elementary School effective at the end of the 2017-2018 school year
  - c. Accept the hire of Taeko Colbert for the School Psychologist position
  - d. Accept the hire of Tamara Tucker for the School Psychologist position
3. Authorization for the District's Information Technology Department to renew eChalk Webpage Hosting services through eChalk, Inc. in the amount of \$25,435.00
4. Authorization for the District's Information Technology Department to go out to bid for 38 mobile lab carts with a capacity of 30 devices that can hold either iPads or laptops
5. Authorization for the District's Information Technology Department to go out to bid for cameras for Rock Springs High School and other systems throughout the District
6. Approval of the Head Start Annual Self-Assessment
7. Approval of the 2016-2017 Head Start Annual Report
8. Approval of the Head Start Strategic Plan
9. Approval of the Head Start School Readiness Goals

**CONSENT AGENDA ITEMS HELD FOR DISCUSSION**

1. Motion by Mrs. Thompson seconded by Mrs. Waldner and carried to approve the minutes from the February 12, 2018 Regular Meeting.
2. Motion by Mrs. Waldner seconded by Mrs. Thompson and carried to award the bid for the Walnut Elementary School rewire project to Electrical Connections, Inc. in the amount of \$96,880.00.
3. Motion by Mrs. Waldner seconded by Mr. Kauchich and carried to award the bid for the Rock Springs High School network expansion project to CDW-G in the amount of \$212,253.80.

**FACILITIES**

1. Motion by Mrs. Thompson seconded by Mrs. Jelaco and carried to award the bid for the purchase of fitness center equipment for Farson/Eden School to Life Fitness in the amount of \$46,387.95 and the remaining items to be awarded to Power Systems not to exceed \$5,058.11 for a total not to exceed \$51,466.06.
2. Motion by Mrs. Waldner seconded by Mrs. Jelaco and carried to declare the current Farson/Eden fitness equipment as surplus property and to advertise for sale.

**GENERAL BOARD BUSINESS**

1. Motion by Mrs. Thompson seconded by Mr. Kauchich and carried that the following policies be approved as presented:
  - a. Access Authorization Policy
  - b. Applications and Data Criticality Analysis Policy
  - c. Assigned Security Responsibility Policy
  - d. Audit Controls Policy
  - e. Automatic Logoff Policy
  - f. Contingency Operations Policy
  - g. Data Backup and Storage Policy
  - h. Policy IKF (Graduation Requirements)
  - i. Policy IKFA (Wyoming Postsecondary Education Options Program)

**NEW BUSINESS**

1. Each member of the Board received the following information:
  - a. Contingency Plan Policy
  - b. Data Breach Management Policy
  - c. Disposal Policy
  - d. Facility Access Controls Policy
  - e. Policy FCA (Capitalization Policy)
  - f. Vacancy Notice as of March 7, 2018
  - g. Calendar for the months of March, April, May and June 2018
  - h. February 2018 Head Start Liaison Report

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**EXECUTIVE SESSION**

1. Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried that at this time, 8:24 p.m., the Board shall go into Executive Session for the purpose of discussion of legal and personnel matters.
2. The Board returned from Executive Session at 9:29 p.m. Motion by Mrs. Jelaco seconded by Mrs. Waldner and carried to resume the Board Meeting.

There being no further business to come before the Board, the meeting was adjourned at 9:29 p.m.

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Chairman

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Clerk