



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 7-b

Approval of the minutes from the July 18, 2018 Regular Board Meeting

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CENTRAL ADMINISTRATION BUILDING
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MEMBERS PRESENT: Lenny Hay, Paul Kauchich, Max Mickelson, Stephanie Thompson and Carol Jelaco

MEMBERS ABSENT: Emma Waldner and Neil Kourbelas

ALSO PRESENT: Kelly McGovern, Mark Portillo, Scot Duncan, Gina Harvey, Dan Selleroli, Stephanie Tolman, Wanda Maloney, Fernando Moreno, Terry Bernatis, Nicole Bolton, Tiffany Gunter, Lisa DeBernardi, Shannon Garrison, Zach Gunyan and Tonette West. Also in attendance were staff members, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mr. Lenny Hay, Chairman of the Board led the Board Members and audience in the Pledge of Allegiance and called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Lenny Hay, Paul Kauchich, Max Mickelson, Stephanie Thompson and Carol Jelaco

Absent: Emma Waldner and Neil Kourbelas

APPROVAL OF AGENDA –Mr. Hay stated that on Agenda Item 11-m, Image Learning will need to be changed to Imagine Learning. Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried to approve the agenda and to approve Agenda Item 11-m with the following wording: Recommendation to authorize the District’s Title III Department to initiate the renewal of Imagine Learning software through Imagine Learning, Inc. in the amount of \$16,350.00.

Motion by Mr. Kauchich seconded by Mrs. Jelaco and carried to approve the personnel addendum item to accept the hire of Kaitlynn Gee for the One Year Only Language Arts Instructor position at Rock Springs High School.

SUSPEND BOARD MEETING – Motion by Mr. Mickelson seconded by Mr. Kauchich and carried to suspend the Board Meeting at 6:03 p.m. and open the 2018-2019 Budget Hearing.

RECONVENE BOARD MEETING – Motion by Mr. Kauchich seconded by Mr. Mickelson and carried to close the 2018-2019 Budget Hearing and reconvene the Board Meeting at 6:06 p.m.

SUPERINTENDENT REPORT

1. Nicole Bolton and Wanda Maloney presented the Evaluation System Update and Exit Survey Results.

TREASURER’S REPORT – Motion by Mrs. Thompson seconded by Mr. Kauchich and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer’s Reports for June 2018

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WARRANTS

1. Motion by Mrs. Jelaco seconded by Mrs. Thompson and carried to approve the bills for June 26, 2018 through July 12, 2018.

District Warrants were as follows: Net Payroll Nos. 127137 to 127163 and 695621 to 695880 in the amount of \$405,025.40; Transfers Nos. 83216 to 83220 in the amount of \$3,900,741.56; Wells Fargo Bank General Warrants Nos. 120689 to 121011 in the amount of \$2,377,686.81 (Warrant voided: 120836 in the amount of \$4,152.83); General Warrants WGIF Transfer Nos. 2656623, 2657978 and 2658826 in the amount of \$14,198,500.00; Commerce Bank General Warrants No. 4204 in the amount of \$9,000.00; Reserve for Depreciation General Fund Warrants Nos. 99001 to 99002 in the amount of \$422,664.80

CONSENT AGENDA – Motion by Mr. Mickelson seconded by Mrs. Thompson and carried that the following items be approved:

1. Minutes from the June 11, 2018 Regular Board Meeting
2. Minutes from the June 25, 2018 Special Board Meeting and Public Hearing
3. Minutes from the June 25, 2018 Executive Session
4. The 2018-2019 Budget as presented:

BUDGET APPROPRIATION AND LEVY RESOLUTION

WHEREAS, on the 18th day of July, 2018, the budget officer filed with the Board of Trustees of Sweetwater County School District No. One a tentative budget and budget message for the fiscal year ending June 30, 2019; and

WHEREAS, a summary of such budget was entered into the Board minutes, and notice of a public hearing on such budget together with said summary published in the Rock Springs Rocket-Miner, a newspaper having general circulation in Sweetwater County, State of Wyoming, on the 11th day of July, 2018; and

WHEREAS, a public hearing was held concerning such budget on the third Wednesday in July at 6:00 p.m., at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Sweetwater County School District No. One that such budget, revised, if applicable, is hereby adopted and, subject to future amendment, is in effect for the fiscal year ending June 30, 2019.

BE IT FURTHER RESOLVED that the following appropriations are made as of and for the fiscal year ending June 30, 2019 and that those respective expenditures applicable to each department and fund shall be limited to the amounts hereby appropriated, subject to future amendment.

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Appropriations:

General Fund	\$ 87,185,137
Major Maintenance	\$ 7,735,911
Special Revenue Fund - Others	\$ 8,177,763
Sweetwater County School District #1 Recreation Board	\$ 1,408,467
Debt Service Fund	\$ - 0 -
Capital Projects Fund - Capital Projects	\$ 17,548,260
Capital Projects Fund - District Projects	\$ 1,392,142
Capital Projects Fund - Capital Construction	\$ 2,993,452
Board Designated Transportation Leases	\$ 268
Internal Service Fund - Insurance Fund	\$ 20,200,770
Enterprise Fund - Food Service Fund	\$ 2,139,762
Enterprise Fund - Others	\$ 65,464
Agency Fund - Pupil Activity Fund	<u>\$ 701,100</u>
 Total Appropriations	 \$ 149,548,496

BE IT FURTHER RESOLVED that after deducting all available cash and estimated revenues, the following amounts must be raised through general taxation, and that such levies as are required to provide such amounts are hereby authorized as of and for the fiscal year ending June 30, 2019.

Amounts to be raised:

General Fund	\$ 43,436,701
Debt Service Fund	\$ NONE
Sweetwater BOCES	\$ 678,083
Region V BOCES	\$ 271,233
Sweetwater County School District #1 Recreation Board	\$ 1,356,167

5. Approval of the Continuing Finance Resolution
6. Official action be taken concerning certified personnel:
 - a. Accept the resignation of Virginia Caroline Wittman, Kindergarten Instructor at Walnut Elementary School effective June 26, 2018, pending a suitable replacement is found
 - b. Accept the resignation of Katherine Facklam, Art Instructor at Farson-Eden Schools effective June 25, 2018 pending a suitable replacement is found
 - c. Accept the resignation of Dan Creel, Library Media Instructor at Pilot Butte and Eastside Elementary Schools effective immediately
 - d. Accept the resignation of Holly Miller, Resource Instructor at Desert View Elementary School effective immediately
 - e. Accept the hire of Megan Harrell for the Second Grade Instructor position at Northpark Elementary School
 - f. Accept the hire of Erica Fenske for the One Year Only Fourth Grade Instructor position at Desert View Elementary School
 - g. Accept the hire of Jacob Harkins for the Art Instructor position at Northpark and Sage Elementary Schools

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7. Authorization for the District's Information Technology Department to renew Fleet Optimization Services in the amount of \$28,289.00
8. Authorization for post approval of the quote from R & D Sweeping and Asphalt Maintenance, LC in the amount of \$14,350.00 for the restriping and sweeping of the parking lot at Rock Springs High School
9. Authorization for post approval to award the quote for the replacement of the broken concrete at the Rock Springs Junior High School parking lot to W.R.M. Construction in the amount of \$17,160.00
10. Authorization for post approval to award the quote for the installation of a sprinkler irrigation system and hydro seeding at Lowell School to Cheeney Landscaping, Inc. in the amount of \$21,805.00
11. Authorization for post approval of the bids for the addition of a security vestibule at Desert School to Bennett Paint and Glass in the amount of \$9,308.60 for the construction of the vestibule and to A-Core Inc. in the amount of \$3,500.00 for the wall preparation prior to the construction of the vestibule, for a project total of \$12,808.60
12. Authorization for post approval of the quote from Wylie Construction in the amount of \$164,225.00 for Change Order No. 1 for the parking lot reconstruction at Sage Elementary School

HEALTH PREMIUMS

1. Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried to approve the 2018-2019 health plan insurance premiums as proposed by Sweetwater County School District Number One, with Mr. Mickelson declaring a conflict. Mrs. Jelaco thanked Scot Duncan and his staff for their work on the health plan premiums.

**HEALTH PLAN PREMIUMS-STAND ALONE PLAN - 1,000 DEDUCTIBLE
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
SCHOOL DISTRICT EMPLOYEE				
EMPLOYEE (SINGLE)	\$118	\$118	0.00%	\$0
EMPLOYEE/SPOUSE	\$549	\$549	0.00%	\$0
EMPLOYEE/SPOUSE/CHILDREN	\$649	\$649	0.00%	\$0
EMPLOYEE/CHILDREN	\$228	\$228	0.00%	\$0
DUAL EMPLOYEE (Incl. incentive retiree)	\$236	\$236	0.00%	\$0
DUAL EMPLOYEE-FAMILY (Incl. incentive retiree)	\$346	\$346	0.00%	\$0
COBRA (INCLUDE 2% ADMINISTRATION FEE)				
EMPLOYEE (SINGLE)	\$824	\$901	9.34%	\$77
EMPLOYEE/SPOUSE	\$1,549	\$1,694	9.36%	\$145
EMPLOYEE/CHILDREN	\$1,582	\$1,703	9.36%	\$148
FAMILY	\$2,126	\$2,325	9.36%	\$199
RETIREES				
EMPLOYEE (SINGLE)	\$790	\$790	0.00%	\$0
EMPLOYEE/SPOUSE	\$1,485	\$1,485	0.00%	\$0
EMPLOYEE/CHILDREN	\$1,516	\$1,516	0.00%	\$0
FAMILY	\$2,038	\$2,038	0.00%	\$0
SINGLE-OVER 65	\$456	\$439	-3.73%	(\$17)
TWO PARTY-OVER 65	\$799	\$768	-3.88%	(\$31)

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**HEALTH PLAN PREMIUMS-STAND ALONE PLAN - 1,500 HIGH DEDUCTIBLE H.S.A. QUALIFIED
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
SCHOOL DISTRICT EMPLOYEE				
EMPLOYEE (SINGLE)	\$104	\$104	0.00%	\$0
EMPLOYEE/SPOUSE	\$484	\$484	0.00%	\$0
EMPLOYEE/SPOUSE/CHILDREN	\$572	\$572	0.00%	\$0
EMPLOYEE/CHILDREN	\$201	\$201	0.00%	\$0
DUAL EMPLOYEE (Incl. incentive retiree)	\$208	\$208	0.00%	\$0
DUAL EMPLOYEE-FAMILY (Incl. incentive retiree)	\$305	\$305	0.00%	\$0
COBRA (INCLUDE 2% ADMINISTRATION FEE)				
EMPLOYEE (SINGLE)	\$758	\$796	5.01%	\$38
EMPLOYEE/SPOUSE	\$1,426	\$1,496	4.91%	\$70
EMPLOYEE/CHILDREN	\$1,456	\$1,528	4.95%	\$72
FAMILY	\$1,956	\$2,053	4.96%	\$97
RETIREES				
EMPLOYEE (SINGLE)	\$696	\$696	0.00%	\$0
EMPLOYEE/SPOUSE	\$1,309	\$1,309	0.00%	\$0
EMPLOYEE/CHILDREN	\$1,336	\$1,336	0.00%	\$0
FAMILY	\$1,796	\$1,796	0.00%	\$0
SINGLE-OVER 65	\$406	\$384	-5.42%	(\$22)
TWO PARTY-OVER 65	\$711	\$671	-5.63%	(\$40)

**HEALTH PLAN PREMIUMS-STAND ALONE PLAN - 2,500 HIGH DEDUCTIBLE H.S.A. QUALIFIED
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
SCHOOL DISTRICT EMPLOYEE				
EMPLOYEE (SINGLE)	\$85	\$85	0.00%	\$0
EMPLOYEE/SPOUSE	\$396	\$396	0.00%	\$0
EMPLOYEE/SPOUSE/CHILDREN	\$468	\$468	0.00%	\$0
EMPLOYEE/CHILDREN	\$165	\$165	0.00%	\$0
DUAL EMPLOYEE (Incl. incentive retiree)	\$170	\$170	0.00%	\$0
DUAL EMPLOYEE-FAMILY (Incl. incentive retiree)	\$250	\$250	0.00%	\$0
COBRA (INCLUDE 2% ADMINISTRATION FEE)				
EMPLOYEE (SINGLE)	\$621	\$654	5.31%	\$33
EMPLOYEE/SPOUSE	\$1,168	\$1,230	5.31%	\$62
EMPLOYEE/CHILDREN	\$1,193	\$1,256	5.28%	\$63
FAMILY	\$1,602	\$1,688	5.37%	\$86
RETIREES				
EMPLOYEE (SINGLE)	\$570	\$570	0.00%	\$0
EMPLOYEE/SPOUSE	\$1,071	\$1,071	0.00%	\$0
EMPLOYEE/CHILDREN	\$1,094	\$1,094	0.00%	\$0
FAMILY	\$1,470	\$1,470	0.00%	\$0
SINGLE-OVER 65	\$339	\$309	-8.85%	(\$30)
TWO PARTY-OVER 65	\$593	\$541	-8.77%	(\$52)

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**HEALTH PLAN PREMIUMS - MEDICARE SUPPLEMENT TYPE PLAN
MEDICAL ONLY - SECONDARY TO MEDICARE
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
RETIREES				
SINGLE-OVER 65	\$252	\$252	0.00%	\$0
TWO PARTY-OVER 65	\$442	\$442	0.00%	\$0
* INCENTIVE RETIREEES				
SINGLE-OVER 65	\$208*	\$208*	0.00%	\$0
TWO PARTY-OVER 65	\$367*	\$367*	0.00%	\$0

* Beginning October 1, 2016, the District is offering a one-time incentive of \$44/month for single, or \$75/month for a period of 12 months, for any Post 65 Retiree choosing this plan. This one-time incentive is reflected in the SCSD #1 Proposed rates for Incentive Retirees above.

**HEALTH PLAN PREMIUMS-STAND ALONE PLAN - DENTAL
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
SCHOOL DISTRICT EMPLOYEE				
EMPLOYEE (SINGLE)	\$6	\$7	16.67%	\$1
EMPLOYEE/SPOUSE	\$29	\$34	17.24%	\$5
EMPLOYEE/SPOUSE/CHILDREN	\$34	\$40	17.65%	\$6
EMPLOYEE/CHILDREN	\$12	\$14	16.67%	\$2
DUAL EMPLOYEE (Incl. incentive retiree)	\$12	\$14	16.67%	\$2
DUAL EMPLOYEE-FAMILY (Incl. incentive retiree)	\$18	\$21	16.67%	\$3
COBRA (INCLUDE 2% ADMINISTRATION FEE)				
EMPLOYEE (SINGLE)	\$49	\$50	2.04%	\$1
EMPLOYEE/SPOUSE	\$92	\$94	2.17%	\$2
EMPLOYEE/CHILDREN	\$94	\$96	2.13%	\$2
FAMILY	\$126	\$130	3.17%	\$4
RETIREEES				
EMPLOYEE (SINGLE)	\$41	\$49	19.51%	\$8
EMPLOYEE/SPOUSE	\$78	\$92	17.95%	\$14
EMPLOYEE/CHILDREN	\$79	\$94	18.99%	\$15
FAMILY	\$107	\$127	18.69%	\$20
SINGLE-OVER 65	\$54	\$64	18.52%	\$10
TWO PARTY-OVER 65	\$94	\$112	19.15%	\$18

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**HEALTH PLAN PREMIUMS-STAND ALONE PLAN - VISION
MONTHLY PREMIUMS**

TYPE OF COVERAGE	2017-2018 CURRENT	2018-2019 PROPOSED BY SCSD#1	% INCREASE SCSD#1	INCREASE
SCHOOL DISTRICT EMPLOYEE				
EMPLOYEE (SINGLE)	\$4	\$4	0.00%	\$0
EMPLOYEE/SPOUSE	\$18	\$19	5.56%	\$1
EMPLOYEE/SPOUSE/CHILDREN	\$21	\$22	4.76%	\$1
EMPLOYEE/CHILDREN	\$7	\$8	14.29%	\$1
DUAL EMPLOYEE (Incl. incentive retiree)	\$8	\$8	0.00%	\$0
DUAL EMPLOYEE-FAMILY (Incl. incentive retiree)	\$11	\$12	9.09%	\$1
COBRA (INCLUDE 2% ADMINISTRATION FEE)				
EMPLOYEE (SINGLE)	\$26	\$28	7.69%	\$2
EMPLOYEE/SPOUSE	\$49	\$52	6.12%	\$3
EMPLOYEE/CHILDREN	\$50	\$53	6.00%	\$3
FAMILY	\$67	\$71	5.97%	\$4
RETIREES				
EMPLOYEE (SINGLE)	\$26	\$27	3.85%	\$1
EMPLOYEE/SPOUSE	\$48	\$51	6.25%	\$3
EMPLOYEE/CHILDREN	\$49	\$52	6.12%	\$3
FAMILY	\$66	\$70	6.06%	\$4
SINGLE-OVER 65	\$33	\$35	6.06%	\$2
TWO PARTY-OVER 65	\$57	\$62	8.77%	\$5

GENERAL BOARD BUSINESS

1. Motion by Mrs. Thompson seconded by Mr. Mickelson and carried to approve the Data Breach Management Policy
2. Motion by Mrs. Thompson seconded by Mr. Mickelson and carried to approve the Information Classification Policy

TRANSPORTATION – The Board received information on the tentative school bus routes for the 2018-2019 school year. Mr. Mickelson stated that he appreciates the social media posting of the tentative school bus routes.

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Policy IKA-R-1 (Assignment Codes – All Grades)
 - b. Risk Management Policy
 - c. Security Awareness and Training Policy
 - d. Security Incident Procedures
 - e. Termination Procedure
 - f. Unique User Identification Policy
 - g. Wireless Security Policy
 - h. Vacancy Notice as of July 12, 2018
 - i. Calendar for the months of July, August, September and October 2018
 - j. June 2018 Head Start Liaison Report

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Mr. Mickelson asked those in attendance to encourage community members to attend future Budget Workshops.

There being no further business to come before the Board, the meeting was adjourned at 7:19 p.m.

Chairman

Clerk