



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 9-a

Approval of Minutes from the November 14, 2016 Regular Board Meeting

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
NOVEMBER 14, 2016
PAGE 1**

MEMBERS PRESENT: Brady Baldwin, Emma Waldner, Lenny Hay, Max Mickelson, Neil Kourbelas, Joyce Corcoran and Paul Kauchich

ALSO PRESENT: Kelly McGovern, Nicole Bolton, Scot Duncan, Mark Portillo, Gina Harvey, Dan Selleroli, Stephanie Tolman, Fernando Moreno, Angie Erramouspe, Shannon Garrison, Kayci Arnoldi, Wanda Maloney, June Privitt, Suzanne Martin, Terry Bernatis, Carrie Ellison, Lorna Bath, Maggie Coletti, Cole Seaver and Zach Gunyan. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mr. Brady Baldwin, Chairman of the Board called the meeting to order at 7:00 p.m.

Music Instructor Weston Lamb led the Northpark Elementary School choir students in the National Anthem.

RECOGNITION

1. This evening the Board of Trustees honored the following classified employees that have completed 25 years of service to Sweetwater County School District Number One:

Laurie Cheadle - Custodian - Pilot Butte Elementary School
Lamar Scott - Special Services Data Specialist/Technologist - Central Administration Building
2. Terry McCrann, Rock Springs High School Instructor was recognized for being selected as the 2017 Sweetwater County School District Number One Teacher of the Year.
3. Darrin Peppard, Rock Springs High School Principal was recognized for being named the 2016 Wyoming Secondary Principal of the Year.
4. Gwen Allgaier, Technology Secretary was recognized for volunteering her time and expertise during a District wide lockout, which occurred while she was having lunch at Walnut Elementary School with her granddaughter.
5. The following Northpark Elementary School staff members were recognized for going above and beyond for the benefit of students: Lorna Bath, Maggie Coletti and Melisa Havskjold
6. Rock Springs High School Marching Band was recognized for earning a Superior rating and Caption Awards for outstanding percussion and brass sections from the Wyoming High School Activities Association and Wyoming Music Educators Association. The percussion section also earned a Caption Award from the University of Wyoming Invitational. The three drum majors, Kaylee Hardesty, Chancy Lowinske and Kyra Seppie were all recognized for receiving Outstanding Drum Major Caption Awards.

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
NOVEMBER 14, 2016
PAGE 2**

7. The following District principal's were recognized for allowing the Rock Springs High School junior students of the Fire Law & Leadership Academy to come to their schools and work with students and staff when their community job shadowing business partners were unable to accommodate them due to the Columbus Day federal holiday: Tina Searle - Sage Elementary, Brent McMurtrey - Eastside Elementary, Ryan Allen - Overland Elementary, Kris Cundall - Walnut Elementary and Annie Fletcher - Lincoln Elementary.
8. Black Butte High School was recognized for their implementation of technology into classrooms as well as being highlighted in the recently released 2017 Wyoming Department of Education's Digital Learning Plan.
9. The following District employees and community agencies for recognized for their efforts with the District wide active shooter training on October 14, 2016: Madeleine Pitsch-School Psychologist, Rhonda Kettering-District Social Worker, Norm Garrey-Rock Springs High School, Rock Springs Police Department, Rock Springs Fire Department, Sweetwater County Sheriff's Office, Sweetwater Combined Communications and Sweetwater Medics.

Representatives from Desert View Elementary School second grade classes of Mrs. Worthington, Mrs. Unguren-Allen and Mrs. Blazovich presented the agencies with candy bars and thank you letters.
10. The Board of Trustees, Superintendent Kelly McGovern and Sweetwater Education Association President Jené Chollak recognized the week of November 14-18 as American Education Week.

ROLL CALL

Present: Max Mickelson, Emma Waldner, Lenny Hay, Joyce Corcoran, Paul Kauchich, Neil Kourbelas and Brady Baldwin

APPROVAL OF AGENDA - Motion by Mr. Kourbelas seconded by Mrs. Waldner and carried to approve the agenda.

AMERICAN EDUCATION WEEK

1. Motion by Ms. Corcoran seconded by Mr. Kauchich and carried to approve the American Education Week Proclamation in collaboration with the Sweetwater Education Association.

COMMUNICATIONS AND CORRESPONDENCE

1. Amanda Margrave, Rock Springs High School instructor introduced Krystal Magana, Rock Springs High School student and Kaitlyn Duran, Black Butte High School student. Krystal and Kaitlyn attended the Wyoming Latina Youth Conference at the University of Wyoming in October and shared their experience with the Board and audience
2. Lynn Sorensen, Sweetwater Education Association Secretary noted that representatives from the Board of Trustees, SEA and Administrative team met last week for a very productive meeting. The SEA looks forward to working with the Board and administrators.

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
NOVEMBER 14, 2016
PAGE 3**

3. Martha Albert, Sage Elementary School Instructor addressed the Board regarding her experiences as an instructor for the District. Martha suggested acknowledging that these are trying times and she feels everyone would like to see Sweetwater County School District #1 at it's best. She would like to see a spirit of gratitude fostered throughout the District and invited everyone to join her in the "I See You" Campaign.
4. Brent McMurtrey, Eastside Elementary School Principal asked everyone in attendance to save the date of October 2017 for the next Digital Citizenship Family Night.
5. Mrs. Waldner congratulated incoming Board Members Carol Jelaco and Stephanie Thompson. She thanked Ms. Corcoran and Chairman Brady Baldwin for their service to the Board.
6. Ms. Corcoran stated that she appreciates the Board in its entirety and has enjoyed serving. She noted that the District has come a long way under Chairman Baldwin and Superintendent McGovern's leadership. Ms. Corcoran thanked the community for allowing her to serve on the Board.
7. Superintendent McGovern presented plaques to Chairman Baldwin and Ms. Corcoran on behalf of the Trustees and herself.

TREASURER'S REPORT - Motion by Ms. Corcoran seconded by Mrs. Waldner and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for October 2016.

CONSENT AGENDA – Motion by Mr. Kourbelas seconded by Ms. Corcoran and carried that the following items be approved:

1. Minutes from the October 10, 2016 Regular Board Meeting
2. Authorization for the District Warehouse to initiate the purchase of bulk custodial supplies, by using the low bidder based upon specifications of the bid, as was noted in the bid recap sheet
3. Post approval of the emergency repair of the walk-in freezer at Rock Springs Junior High School and to allow Vaughn's Plumbing and Heating of Rock Springs to replace the entire mechanic components for a total project cost of \$11,616.96
4. Post approval of the installation of plugins for additional buses in the District Transportation yard and to allow Castle Rock Electric to complete the installation of the plugins for a total project cost of \$23,980.00
5. Post approval of the sweeping, minor repairs and restriping of the Rock Springs High School parking lot and to release payment to R & D Sweeping & Asphalt Maintenance in the amount of \$11,900.00
6. Post approval to release payment to Picture Perfect Playgrounds in the amount of \$16,995.00 for the wood fiber topping for District playgrounds
7. Approval to declare vehicle #106, a 2003 Chevrolet Suburban with 273,550+ miles, as surplus property and to advertise for sale

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
NOVEMBER 14, 2016
PAGE 4**

8. Approval to initiate the replacement and upgrade to the current fuel system through Easton Sales and Service in the amount of \$35,607.82
9. Approval to initiate the renewal of SchoolMessenger notification service software through West Interactive Services Corporation in the amount of \$17,927.30
10. Post approval to release payment in the amount of \$10,948.88 to Nicholas for the purchase of new test menu items

CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Motion by Mrs. Waldner seconded by Mr. Mickelson and carried to approve the bills for October 7, 2016 through November 10, 2016, with Mr. Kourbelas abstaining on two salaries warrants.

District Warrants were as follows: Net Payroll Nos. 124918 to 125142 and 660067 to 662263 in the amount of \$3,648,635.39; Transfers Nos. 83088 to 83096 in the amount of \$5,896,363.04; General Warrants Nos. 105644 to 106537 in the amount of \$5,476,415.89; (Warrants voided: 106065 and 106069), General Warrants: WGIF Transfers No. 2334425 in the amount of \$900,000.00; Recreation Board Transfer Warrant No. 1050 in the amount of \$2,432.75
2. Motion by Mr. Kourbelas seconded by Mr. Hay and carried to authorize the post approval for the replacement of the signage at Overland Elementary School and release of the payment to Sign+ in the amount of \$16,205.00 and an overall budget approval of \$26,383.00, which includes the slab and electric.
3. Motion by Mr. Hay seconded by Mrs. Waldner and carried to move forward with the proposal from Inberg-Miller Engineering in the amount of \$26,500.00 as the design professionals and to approve the total design budget of \$28,885.00 for the parent drop-off at Desert View Elementary School. The total design budget includes the initial design budget estimate and a 9% contingency.

GENERAL BOARD BUSINESS

1. Motion by Mr. Kourbelas seconded by Mr. Hay and carried that Policy EFC (Vending Machines and Competitive Sales) be approved as presented.

SUPERINTENDENT REPORTS

1. Carrie Ellison, Lorna Bath, Maggie Coletti and Cole Seaver gave a presentation on Northpark Elementary School
2. Scot Duncan presented a Fiscal update
3. School Visits Update by Nicole Bolton
4. Stephanie Tolman presented information on the Active Shooter Training
5. Kayci Arnoldi presented a Special Services Update

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
NOVEMBER 14, 2016
PAGE 5**

6. Dan Selleroli presented a Facilities update

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Vacancy Notice as of November 9, 2016
 - b. Calendar for the months of November and December 2016 and January and February 2017
 - c. October 2016 Head Start Liaison Report

There being no further business to come before the Board, the meeting was adjourned at 9:57 p.m.

Chairman

Clerk