



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 10-a

Approval of Minutes from the June 12, 2017 Regular Board Meeting

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MEMBERS PRESENT: Max Mickelson, Stephanie Thompson, Paul Kauchich, Carol Jelaco, Emma Waldner and Neil Kourbelas

**MEMBERS PRESENT
VIA CONFERENCE**

CALL: Lenny Hay

ALSO PRESENT: Kelly McGovern, Stephanie Tolman, Scot Duncan, Fernando Moreno, Dan Selleroli, Gina Harvey, Shannon Garrison, Wanda Maloney, Angie Erramouspe, Kayci Arnoldi, Suzanne Martin, June Privitt, Tina Johnson, Colby Lynch, Anne Babiuk, Mike Swenson and Zach Gunyan. Also in attendance were staff members, students, and constituents of the District.

CALL MEETING TO ORDER – Mr. Paul Kauchich, Vice-Chairman of the Board called the meeting to order at 7:00 p.m.

Head Start Willow Classroom students Ryan Babbitt, Erika Chaverria, Richa Cherny, Arianna Clark, Cesar Contreras, Billy Dodd, Jason Duran, Adelynn Elenbaum, Zameson Gerken, Vayolet Hernandez Solis, Kamilah Martinez, Myla Mooney, Carlos Moreno and Jade Williams led the Board Members and audience in the Pledge of Allegiance.

Head Start Willow Classroom Students performed for the Board of Trustees and audience.

RECOGNITION

1. The following student from Sweetwater County School District #1 took first place in the Young Author State Competition and will be recognized at the State Literacy Conference in September:

Yulizia Vicencio-Delgadillo - 2nd Grade Non-Fiction, Westridge Elementary School

The following students were given honorable mention at the state level and received a certificate from the state:

Shane Meats - 5th Grade Fiction, Pilot Butte Elementary School
MyKenzy Davis - 6th Grade Poetry, Eastside Elementary School
Rebecah Winward - 9th Grade Poetry, Farson-Eden High School
Jesse Madsen - 10th Grade Poetry, Farson-Eden High School

2. Shari Kumer, Black Butte High School Art Instructor was selected by her peers as the 2017 Wyoming Secondary Art Educator at the State Art Symposium in April.

ROLL CALL

Present: Paul Kauchich, Max Mickelson, Stephanie Thompson, Carol Jelaco, Emma Waldner, Neil Kourbelas and Lenny Hay via conference call

APPROVAL OF AGENDA - Motion by Mrs. Jelaco seconded by Mr. Kourbelas and carried to approve the addendum to the agenda. Motion by Mrs. Thompson seconded by Mrs. Waldner and carried to approve the amended agenda.

COMMUNICATIONS AND CORRESPONDENCE

1. Dan Selleroli distributed documents to the Board of Trustees regarding the Rock Springs Satellite High School. Dan informed the Board Members that the satellite high school project is on the June 21, 2017 School Facilities Commission Work Session Agenda. The School Facilities Department recommends that the Commission approve the study to explore medium term strategies that are in the best financial interest of the state and are the most cost effective in order to deliver quality educational services until a long term remedy for the satellite high school becomes financially viable.

Mrs. Jelaco questioned whether the repurposing of Lincoln Elementary School would satisfy the space for the satellite high school? Dan Selleroli stated that it would not be his recommendation due to the time frame and if the District would ever need an additional elementary school in the future we would no longer have one if Lincoln is repurposed as a satellite high school.

Dan noted that if the agenda item is approved at the June 21st School Facilities Commission Work Session and funding is approved, he would advise the District to purchase and renovate a building with the funds.

TREASURER'S REPORT - Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for May 2017.

WARRANTS

1. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the bills for May 5, 2017 through June 7, 2017.

District Warrants were as follows: Net Payroll Nos. 125795 to 126009 and 671633 to 676034 in the amount of \$6,945,138.24 (Warrant voided: 672115 and Stop Payment: 125845); Transfer No. 2436143 in the amount of \$10,000,000.00; Transfers Nos. 83130 to 83136 in the amount of \$9,750,757.67; General Warrants Nos. 110500 to 111431 in the amount of \$11,059,902.28; General Warrants-WGIF Transfers Nos. 2431109 and 2438336 in the amount of \$4,000,000.00; Activity Funds-Stagecoach Warrants No. 1051 in the amount of \$977.40 and Rec Board Warrants No. 2434512 in the amount of \$4,000,000.00; Teacher Housing Trust-Housing Deposit Return Warrants Nos. 06-2017-01 and 06-2017-02 in the amount of \$1,250.00; Insurance Fund-Retiree Insurance Refund Warrant No. 16575 in the amount of \$553.00; Employee Insurance II Warrant No. 105074 in the amount of \$1,319.94

CONSENT AGENDA – Motion by Mrs. Thompson seconded by Mrs. Waldner and carried that the following items be approved:

1. Minutes from the May 8, 2017 Regular Meeting
2. Minutes from the May 26, 2017 Special Board Meeting and Public Hearing
3. Authorization for Kelly McGovern, Superintendent of Schools to sign all Federal Forms, including Title I and Head Start for the 2017-2018 school year

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4. Approval for the letters of disclosure from Lenny Hay, Paul Kauchich, Max Mickelson, Neil Kourbelas, Emma Waldner, Stephanie Thompson, Carol Jelaco, Kelly McGovern and Glenn Scot Duncan to be accepted and entered as part of the minutes of the meeting
5. Approval to issue a credit card in the name of the District for Annie Fletcher, Rock Springs High School Principal
6. Authorization for the District's Accounting Department to initiate the annual renewal of licensing for the Alio software package in the amount of \$21,757.67
7. Authorization for the District Warehouse to initiate the purchase of bulk teacher office supplies for use throughout the district by using the low bidder based on specifications of the bid
8. Per State Statute requirements (W.S. 16-4-109), approval was granted to hold the Budget Hearing on Wednesday, July 19, 2017 and move the regularly scheduled Board Meeting for Monday July 10, 2017 to Wednesday, July 19, 2017 and to release the warrants on the regularly scheduled date.
9. Official action be taken concerning certified personnel:
 - a. Accept the resignation of Vanessa Behrens, Resource Instructor at Eastside Elementary School effective immediately pending finding a suitable replacement
 - b. Accept the hire of Sara Bailey for the Resource Instructor position at Rock Springs High School
 - c. Accept the hire of Jill Gerrish for the Resource Instructor position at Rock Springs High School
 - d. Accept the hire of Machenzie Lucero for the Fifth Grade Instructor position at Eastside Elementary School
 - e. Accept the hire of Jamie Morgan for the District-wide Art Instructor position
 - f. Accept the hire of Amy Wiig for the District-wide School Nurse position
 - g. Accept the hire of Amber Schwarzwalter for the Alternative Behavior Program Instructor position at Eastside Elementary School
 - h. Accept the hire of Aaron Taylor for the Social Studies Instructor position at Rock Springs High School
 - i. Accept the hire of Jamie Lovato for the District-wide School Nurse position
 - j. Accept the hire of Morghan Kozlowski for the Transition Coordinator position at Rock Springs High School
 - k. Accept the hire of Danielle Torpey for the Language Arts Instructor position at Black Butte High School
 - l. Accept the hire of Jordan Orozco for the Library/Media Specialist position at Sage Elementary School
 - m. Accept the hire of Kelly DeLisle for the Resource Instructor position at Eastside Elementary School
 - n. Accept the hire of Stacey Musick for the District-wide Deaf and Hard of Hearing Instructor position
 - o. Accept the resignation of Jill Gerrish, Resource Instructor at Rock Springs High School effective immediately pending finding a suitable replacement
10. Authorization for the District's Curriculum, Instruction and Assessment Office to sell surplus English Language Arts, English Learner and Secondary Foreign Language curriculum resources to Follett School Solution for a total of \$18,350.32
11. Approval of the Title I School-wide Plans for Northpark and Westridge Elementary Schools

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12. Authorization for the post approval of the quote from LONG Building Technologies for the emergency replacement of the IT server room air conditioner and controls in the amount of \$85,939.00
13. Approval to award the bid for the replacement of the boiler at Northpark Elementary School to Rock Springs Winnelson in the amount of \$18,738.55
14. Approval to authorize the District's Information Technology Department to renew Lightspeed Mobile Device Management through Venture Technologies in the amount of \$22,148.68
15. Approval to award the bid for the purchase of 9 Uninterruptible Power Supply (UPS) battery backup units for the new Farson K-12 building to SSA Technology in the amount of \$12,007.51
16. Approval to authorize the District's Information Technology Department to renew IXL Learning through IXL Learning in the amount of \$36,478.00
17. Approval to authorize the District's Information Technology Department to renew ImageNow document scanning software through Lexmark in the amount of \$15,483.30
18. Approval to award the bid for the upgrade licenses for five (5) C3650-48 Cisco Switches to Venture Technologies in the amount of \$24,995.00
19. Approval to authorize the District's Special Service Department to renew District-wide licenses for Snap & Read, uPAR, and Co-Writer from Don Johnston, Inc. in the amount of \$22,161.60
20. Approval to authorize the District's Department of Nutrition Services to pay the Wyoming Department of Education for the United States Department of Agriculture (USDA) commodities for the 2017-2018 school year in the event monthly purchases exceed \$10,000.00

CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Mrs. Jelaco asked for further clarification as to the intent for the purchase of 13 cameras for the transportation building. Stephanie Tolman stated there is currently no security at the transportation building and the cameras are being purchased for security purposes. Superintendent McGovern noted that the Board previously approved the purchase of storage containers that will house additional inventory at the building and security will be needed for the inventory. Motion by Mr. Kourbelas seconded by Mrs. Thompson and carried to award the bid for the purchase of 13 cameras for the transportation building to Interconnex in the amount of \$16,969.32
2. Mrs. Jelaco stated that she would like to know the names of the six district's that have teamed up to for the Western Wyoming Food Cooperative as well as what the approximate savings will be. Angie Erramouspe, Director of Nutrition Services stated that she would research these items and get back to her. Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried to authorize the Department of Nutrition Services to award the overall bid for the purchase of food product and supplies for the 2017-2018 school year to Nicholas and Company
3. Discussion was held on the funding for the Cost of Living Adjustment for Head Start. Motion by Mr. Mickelson seconded by Mrs. Waldner and carried to approve the 1.00% Cost of Living Adjustment for Head Start.

GENERAL BOARD BUSINESS

1. Mr. Kourbelas stated that he would like to modify the last sentence of section #1, under Inclement Weather, on page two of the Transportation for Student Activities Policy to read: If the road is not passable including, but not limited to, chain law, no unnecessary travel, closure to light high profile vehicles, extreme blow over risk, black ice, reduced visibility, or closed, or is reasonably projected to not be passable for the return trip, the trip will be cancelled or re-routed. Discussion was held. Mr. Kourbelas made a motion to table the Approval of the Transportation for Student Activities Policy and return it to the Policy Committee. Discussion was held. Mr. Kourbelas withdrew his motion to table the policy. Motion by Mr. Kourbelas seconded by Mr. Mickelson to amend the last sentence of section #1, under Inclement Weather, on page two of the Transportation for Student Activities Policy to read: If the road is not passable including, but not limited to, chain law, no unnecessary travel, closure to light high profile vehicles, extreme blow over risk, black ice, reduced visibility, or closed, or is reasonably projected to not be passable for the return trip, the trip will be cancelled or re-routed. Discussion was held. Mr. Mickelson called for question on the motion to amend the Policy. Motion carried with a no vote from Mrs. Waldner, Mrs. Thompson and Mrs. Jelaco. Motion by Mr. Mickelson seconded by Mr. Kourbelas and carried to approve the policy as amended, with a no vote from Mrs. Thompson and Mrs. Jelaco.

SUPERINTENDENT REPORTS

1. Tina Johnson, Colby Lynch, Anne Babiuk and Mike Swenson gave a presentation on Rock Springs Junior High School

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Policy IKEA (Seventh and Eighth Grade Promotion Requirements and Transition Process)
 - b. Policy IKEAB (Promotion Requirements, Farson-Eden Middle School)
 - c. Vacancy Notice as of June 7, 2017
 - d. Calendar for the months of June, July, August and September 2017
 - e. May 2017 Head Start Liaison Report

EXECUTIVE SESSION

1. Motion by Mrs. Jelaco seconded by Mr. Mickelson and carried that at this time, 9:07 p.m., the Board shall go into Executive session for the purpose of discussing legal and personnel matters.
2. The Board returned from Executive Session at 9:53 p.m. Motion by Mr. Mickelson seconded by Mr. Kourbelas and carried to resume the Board Meeting.

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There being no further business to come before the Board, the meeting was adjourned at 9:54 p.m.

Chairman

Clerk