



**SWEETWATER COUNTY
SCHOOL DISTRICT #1**

Consent Agenda Item 8-a

Approval of the February 12, 2018 Regular Board Meeting Minutes

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
FEBRUARY 12, 2018
PAGE 1**

MEMBERS PRESENT: Lenny Hay, Emma Waldner, Max Mickelson, Neil Kourbelas, Paul Kauchich, Stephanie Thompson and Carol Jelaco

ALSO PRESENT: Kelly McGovern, Nicole Bolton, Mark Portillo, Scot Duncan, Gina Harvey, Dan Selleroli, Mark Portillo, Stephanie Tolman, Fernando Moreno, Kayci Arnoldi, Terry Bernatis, Angie Erramouspe, Shannon Garrison, Mike Estes, Annie Fletcher, Mike Maloney and Zach Gunyan. Also in attendance were staff members, students, constituents of the District and members of the media.

CALL MEETING TO ORDER – Mr. Lenny Hay, Chairman of the Board called the meeting to order at 7:00 p.m.

Eastside Elementary School student Ashton Kelsey and Rock Springs Junior High School student Shiva Yeshlur led the Board Members and audience in the Pledge of Allegiance.

RECOGNITION

1. The Board of Trustees and Superintendent Kelly McGovern recognized the following students for their achievements at the Sweetwater County Spelling Bee: Ashton Kelsey, Kelsey Crockett and Shiva Yeshlur.
2. Mrs. Thompson was presented with a Certificate of Official Recognition from Wyoming School Boards Association for completing the prescribed requirements to become a WSBA Certified School Board Member.
3. John Cundall, Rock Springs High School Fire, Law and Leadership Academy Director was recognized for bringing students from the Academy to volunteer for a fundraiser benefitting the Humane Society. John led his students by example, working right alongside them, saving countless hours of prep time.
4. Jolene Erickson, University of Wyoming Facilitator for Partner Schools in School Districts #1 and #2 introduced to the Board of Trustees the student teachers and their mentors that are with the District for the 2017-2018 school year.
5. Nicole Bolton introduced to the Board of Trustees the Non-University of Wyoming student teachers and their mentors that are with the district for the 2017-2018 school year.
6. The Board of Trustees and Superintendent Kelly McGovern recognized the following District bus drivers that drive “over the road” to activities and sporting events: Kevin Babiuk, Jim Barker, Rosemary Buddecke, Sorrell Burris, Manuel Castillo, Lonnie Edgin, John Edwards, James Etier, Katrina Etier, Jessica Gomez, Wesley Hawks, Dearcy Lowry, Jerry Macy, Cleo Miller, Steve Mines, Rex Reed, Nakeysha Toomey and Brooke Wilcock
7. The Board of Trustees and Superintendent Kelly McGovern recognized the following Sage Elementary School custodial staff and District Facilities employees for going above and beyond this school year to ensure not only safe schools at Sage, but throughout the District: Terry Bernatis, Dick Bettolo, Trevor Cole, Mickey Fisher, Joe Hruska, Steve Kessner, Brian Long, Matt Mliner, Tony Panelsek, Wanda Pechacek, Pete Pitsch, Mark Portillo, Chuck Riddle, Dan Selleroli, David Taylor and Kris White

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
FEBRUARY 12, 2018
PAGE 2**

ROLL CALL

Present: Lenny Hay, Emma Waldner, Max Mickelson, Stephanie Thompson, Neil Kourbelas, Paul Kauchich and Carol Jelaco

APPROVAL OF AGENDA - Motion by Mr. Mickelson seconded by Mrs. Thompson and carried to approve the agenda.

SUPERINTENDENT REPORTS

1. Superintendent Kelly McGovern and Scot Duncan presented an update on the Strategic Planning Committee
2. Dan Selleroli presented a Facilities update
3. Kayci Arnoldi, Mike Estes, Annie Fletcher, Shannon Garrison and Mile Maloney presented information on graduation rates

COMMUNICATIONS AND CORRESPONDENCE

1. Teresa Klatka, Parent and District Counselor read a statement to the Board of Trustees in support of Eastside Elementary School Principal Mr. Brent McMurtrey. Teresa stated she was representing Eastside Elementary School staff and parents and the statement expressed concerns as well as requested more information regarding the absence of Mr. McMurtrey. Superintendent McGovern addressed several of the concerns and also stated that she would not be able to comment on specifics due to confidentiality.

TREASURER'R REPORT – Motion by Mrs. Jelaco seconded by Mr. Kauchich and carried to approve the General Fund, School Lunch Program, and Head Start Program Treasurer's Reports for January 2018

WARRANTS

1. Motion by Mr. Kauchich seconded by Mrs. Waldner and carried to approve the bills for January 5, 2018 through February 8, 2018 with Mrs. Jelaco abstaining on warrant no. 116887

District Warrants were as follows: Net Payroll Nos. 126534 to 126694 and 684589 to 686659 in the amount of \$3,592,097.03; Transfers Nos. 83181 to 83189 in the amount of \$5,073,363.94; General Warrants Nos. 115992 to 116899 in the amount of \$4,517,564.68 (Warrant voided: 116160); Retainage Release for Stagecoach Elementary School in the amount of \$15,776.24; Commerce Bank Opening Deposit Warrant No. 4100 in the amount of \$28,494.84; Retiree Insurance Refund Warrant Nos. 16907 and 16908 in the amount of \$1,659.00

CLASS SIZE UPDATE

1. Nicole Bolton gave an update on class sizes.

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
FEBRUARY 12, 2018
PAGE 3**

CONSENT AGENDA – Motion by Mr. Mickelson seconded by Mrs. Jelaco and carried that the following items be approved:

1. Minutes from the January 8, 2018 Regular Meeting
2. Approval to issue debit cards in the name of the District for the following employees:
 - a. Lindsey Haines – CBI (Alternative Daily Living Skills) Program at Rock Springs High School
 - b. Donna Plemel - CBI (Alternative Daily Living Skills) Program at Rock Springs High School
3. Official action be taken concerning certificated personnel:
 - a. Accept the resignation of Judy Stocker, Resource Instructor at Rock Springs Junior High School effective at the end of the 2017-2018 school year
 - b. Accept the resignation of Michelle Blake, Fifth Grade Instructor at Pilot Butte Elementary School effective at the end of the 2017-2018 school year
 - c. Accept the resignation of Jennifer Guffey, Second Grade Instructor at Stagecoach Elementary School effective at the end of the 2017-2018 school year
 - d. Accept the resignation of Abigail Bever, Seventh Grade Instructor at Rock Springs Junior High School effective at the end of the 2017-2018 school year
 - e. Accept the hire of Ryan Allen for the Head Start Executive Director position pending approval by the Head Start Policy Council
4. Approval of the request of Lorna Bath, Bailey Crompton and Amanda Jackson, Fourth Grade Instructors at Northpark Elementary School for their students to travel to the Teton Science School in Jackson, Wyoming from April 24-27, 2018
5. Approval to authorize the District's Information Technology Department to renew FileWave desktop support software through FileWave (USA), Inc. in the amount of \$39,648.00
6. Approval to authorize the District's Information Technology Department to renew Alexandria v6 Site Licenses through COMPAnion in the amount of \$12,584.00

CONSENT AGENDA ITEMS HELD FOR DISCUSSION

1. Motion by Mrs. Thompson seconded by Mrs. Jelaco and carried to authorize the District's Information Technology Department to initiate the annual Apple Inc. computer and mobile device purchase in the amount of \$714,181.00

FACILITIES

1. Motion by Mr. Kauchich seconded by Mr. Kourbelas and carried to allow the Director of Facilities to address projects under \$10,000.00 that are listed within the Facility Plan.
2. Motion by Mr. Kourbelas seconded by Mrs. Thompson and carried to approve the Local and State Facility Plan for 2018-2019

**SCHOOL BOARD MINUTES
CENTRAL ADMINISTRATION BUILDING
FEBRUARY 12, 2018
PAGE 4**

NEW BUSINESS

1. Each member of the Board received the following information:
 - a. Access Authorization Policy
 - b. Applications and Data Criticality Analysis Policy
 - c. Assigned Security Responsibility Policy
 - d. Audit Controls Policy
 - e. Automatic Logoff Policy
 - f. Contingency Operations Policy
 - g. Data Backup and Storage Policy
 - h. Policy IKF (Graduation Requirements)
 - i. Policy IKFA (Wyoming Postsecondary Education Options Program)
 - j. Vacancy Notice as of February 7, 2018
 - k. Calendar for the months of February, March, April and May 2018
 - l. January 2018 Head Start Liaison Report

There being no further business to come before the Board, the meeting was adjourned at 9:55 p.m.

Chairman

Clerk