



**SWEETWATER COUNTY  
SCHOOL DISTRICT #1**

## Consent Agenda Item 7-c

Approval of the minutes from the May 31, 2018 Special Board Meeting and Public Hearing

**SPECIAL SCHOOL BOARD MEETING AND PUBLIC HEARING MINUTES  
CENTRAL ADMINISTRATION BUILDING  
MAY 31, 2018  
PAGE 1**

**MEMBERS PRESENT:** Lenny Hay, Emma Waldner, Stephanie Thompson, Max Mickelson, Neil Kourbelas and Carol Jelaco

**MEMBERS ABSENT:** Paul Kauchich

**ALSO PRESENT:** Kelly McGovern, Scot Duncan, Dan Selleroli, Nicole Bolton, Tina Johnson, Zach Gunyan and Tonette West. Also in attendance were staff members and constituents of the District.

**CALL MEETING TO ORDER** – Mr. Lenny Hay, Chairman of the Board led the Board Members and audience in the Pledge of Allegiance and called the meeting to order at 5:30 p.m.

**ROLL CALL**

Present: Lenny Hay, Emma Waldner, Stephanie Thompson, Carol Jelaco, Neil Kourbelas and Max Mickelson

Absent: Paul Kauchich

**APPROVAL OF AGENDA** - Motion by Mrs. Jelaco seconded by Mrs. Waldner and carried to approve the agenda.

**SUSPEND BOARD MEETING** - Motion by Mr. Kourbelas seconded by Mrs. Thompson and carried to suspend the Special Board Meeting and open the 2017-2018 Budget Amendment Hearing at 5:32 p.m.

**PUBLIC HEARING**

1. A Public Hearing was held to amend the 2017-2018 budget. Scot Duncan presented information on the 2017-2018 budget year adjustments.

Scot Duncan stated that the District would like to offer a one-time bonus based on four (4) experience steps. The funding sources are from unfilled positions, data correction to the funding model and funds remaining from the Sick Leave Incentive payout for certified staff. The total cost of the bonus is \$2,533,183.41.

Mr. Kourbelas stated he would like to celebrate the fact that the District was able to fund the one-time bonus. It was the desire of the Board to give raises to employees and to have the ability to recruit and retain teachers, however, due to Legislative cuts that was not possible.

**COMMUNICATIONS AND CORRESPONDENCE**

1. Martha Albert thanked the Board of Trustees.

**RECONVENE BOARD MEETING** - Motion by Mr. Kourbelas seconded by Mrs. Waldner and carried to close the 2017-2018 Budget Amendment Hearing and reconvene the Special Board Meeting.

**BOARD DISCUSSION** – Discussion was held on the number of monthly board meetings.

Mrs. Waldner stated that she would like to continue holding only one meeting per month. She would also like to continue with recognitions and Superintendent reports and prefers to hold Special Board Meetings when necessary.

**SPECIAL SCHOOL BOARD MEETING AND PUBLIC HEARING MINUTES  
CENTRAL ADMINISTRATION BUILDING  
MAY 31, 2018  
PAGE 2**

Mrs. Thompson noted, in her capacity on the Policy Committee, it has come to her attention that it is sometimes difficult to get the necessary approval of policies in a timely manner and only asked for this discussion in order to come up with possible solutions and to see what the pleasure of the Board is.

Mrs. Jelaco indicated that concerns regarding the length of the board meetings have been brought to her attention by employees and community members. She stated that it is the recommendation of Wyoming School Boards Association to keep the meetings between 1 and 1 ½ hours long and she agrees with their recommendation.

Mr. Mickelson stated he feels two meetings a month makes sense in order to receive all needed information. He suggested having the District's Technology Department explore conferencing options for times when Board Members will be unable to attend in person.

Chairman Hay offered information from years past and said there was very little board business during the second monthly meeting and it was difficult for the Wamsutter and Farson Board Members to travel to Rock Springs for such short meetings. He also noted that holding a second monthly meeting would create additional work for administration and staff.

Mr. Kourbelas stated that the length of the meetings are agenda driven and even if two monthly meetings were held, there may still be lengthy meetings. Nicole Bolton noted that the board business does not take up much time during the meetings and the meetings only became very lengthy once recognitions and superintendent reports were added to the agendas.

Superintendent McGovern informed the Board that changing to two monthly meetings would double the work for staff, and principals would be required to attend both meetings as well. Mr. Kourbelas said he would prefer the principals spend their time in classrooms and with students.

Mrs. Jelaco informed the Board that a number of districts use workshops for reports and other business that does not require action being taken. She suggested perhaps holding monthly workshops and this would give the Board Members time to process the information and time to ask questions before the items go to a Board Meeting for action. Chairman Hay reminded the Board Members that if pressing issues arise a Special Meeting can be called. Mr. Mickelson asked the Board to consider an earlier start time. Discussion was held and the members felt that a 6:00 p.m. start time would work well. Chairman Hay stated that this item will be brought to the Board for action at the June 11, 2018 meeting.

**CONSENT AGENDA** – Motion by Mrs. Waldner seconded by Mrs. Jelaco and carried that the following items be approved:

1. Budget amendments as presented during the 2017-2018 Budget Amendment Hearing
2. Approval of a one-time bonus for eligible employees of Sweetwater County School District Number One, with Mr. Kourbelas declaring a conflict on two eligible employees.
3. Official action be taken concerning certificated personnel:
  - a. Accept the resignation of Amanda Jackson, Fourth Grade Instructor at Northpark Elementary School effective at the end of the 2017-2018 school year

**SPECIAL SCHOOL BOARD MEETING AND PUBLIC HEARING MINUTES**

**CENTRAL ADMINISTRATION BUILDING**

**MAY 31, 2018**

**PAGE 3**

- b. Accept the resignation of Angela Hopkin, Vocal Music Instructor at Pilot Butte Elementary School effective at the end of the 2017-2018 school year
  - c. Accept the retirement of Linda Gunyan, English Learner Instructor at Northpark Elementary School effective at the end of the 2017-2018 school year
  - d. Accept the resignation of Amy Tuttle, Title I Instructor at Stagecoach Elementary School effective at the end of the 2017-2018 school year
  - e. Accept the hire of Logan Christensen for the Math Instructor position at Rock Springs High School
  - f. Accept the hire of Caitlin Kennedy for the One Year Only Science Instructor position at Rock Springs High and Rock Springs Junior High Schools
  - g. Accept the hire of Holly Miller for the Resource Instructor position at Desert View Elementary School
  - h. Accept the hire of Sarah Blake for the Principal position at Desert View Elementary School
  - i. Accept the hire of Ronald Urbin for the Principal position at Pilot Butte Elementary School
  - j. Accept the hire of Brooke Flaherty for the Resource Instructor position at Black Butte High School
  - k. Accept the hire of Mary Kimmel for Sixth Grade Instructor position at Eastside Elementary School
4. Approval to award the bid for the purchase of an Integrated Sports Turf Groomer and a LitterKat Turf Debris Collector to GreensGroomer WorldWide, Inc. in the amount of \$13,825.71
  5. Approval to award the bid for the fabrication and installation of a cantilever gate for the Transportation Department to L & S Fencing in the amount of \$16,198.91

Mr. Mickelson stated that he sought legal advice from several attorneys for clarification on “conflict of interest” concerns that he had. To the best of his understanding, he was informed that he can declare a conflict of interest at any time, however, the only time when it is required for him to declare a conflict would be if action is being taken on business concerning only himself or only his spouse. If the action item is being taken on a group as a whole, such as the one-time bonus for all eligible employees, it would be optional but not a requirement for him to declare a conflict of interest.

There being no further business to come before the Board, the meeting was adjourned at 6:05 p.m.

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Chairman

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Clerk