

## **Student Internet and Network Responsible Use Agreement**

Gallup McKinley County Schools supports the integration of continually evolving technologies to enrich district educational goals and standards for teaching and learning, and for data security and administrative management.

Gallup-McKinley County Schools will facilitate the opportunity for all students to become well informed, imaginative and effective decision makers, capable of working independently and collaboratively to create workable solutions to complex problems resembling those they will encounter in today's Information Age.

Signatures of the student and guardian agreeing to follow district policies are required prior to accessing the district's Network. The use of the Network and access to the Internet is a privilege, not a right. Any violation of this agreement may result in the loss of the user's network access, disciplinary and/or legal action, including suspension or expulsion from District schools, and/or criminal prosecution by government authorities. The District intends to cooperate with the investigation of any legitimate law enforcement agency should any user action on the Network lead to such an investigation.

### **A. Student Responsible Use Includes:**

1. Protecting the integrity of your own school accounts and passwords by not sharing either with others.
2. Protecting the integrity of your content folders by not leaving your computer logged in for others to use.
3. Respecting the Network and its users by not altering or hacking system settings, network settings or file directories.
4. Respecting district property by not altering or damaging district equipment, materials, data and network security settings.
5. Protecting the district network by not downloading or installing "executable" files, games or documents.
6. Accessing chat, application or social networking sites only when directed to do so by your teacher to complete school assignments.
7. Following copyright rules by not transmitting or plagiarizing documents, software or media protected by copyright law.
8. Following federal and state regulations by not transmitting defamatory, obscene, pornographic, offensive, disruptive, threatening, bullying, or harassing messages or media.
9. Respecting the rights of others by not deleting, copying, modifying or forging other users' names, emails, files or data or disguising your identity, impersonating other users, or sending anonymous email.
10. Protecting your privacy and the privacy of others by not sharing personal information on the Internet including full name, home address, age, and telephone numbers or other identifying information.
11. Only using the Network for authorized legal and non-commercial activities.
12. Posting your student work responsibly by following the directions of your teachers.

### **B. Personal Safety**

1. Think always of your own personal safety while using the GMCS network or e-mail systems. Protect your privacy, as well as the privacy of others.
2. The following rules will help promote your personal safety:
  - a. Do not give out personal information (address, telephone number, parents' work address/telephone number, or name and location of your school).
  - b. Let someone in authority know right away if you come across any information that makes you feel uncomfortable.
  - c. Never agree to get together with someone you "meet" on-line.
  - d. Never send a personal picture or any other personal information.
  - e. Do not respond to any messages that are inappropriate, mean or in any way make you feel uncomfortable.
  - f. If you are being harassed let someone in authority know.

**C. Terms and Conditions of the Agreement**

- 1. Primary Use:** The purpose of providing access to the Network and the Internet is to support classroom instruction and student learning. Use of the Network and Internet must be in support of the educational objectives of the District.
- 2. Personal Responsibility:** All rules of conduct in the Board Policy and Student Handbooks apply when accessing the Network and/or utilizing computers and electronic devices. This also includes the use of personal electronic devices.
- 3. Security:** Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on GMCS network, you must notify a system administrator or principal as soon as the problem is identified. Do not demonstrate the problem to other users. Attempts to log-in to the system as any other user will result in disciplinary action. Attempts to log-in to GMCS network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the GMCS network.

The district recognizes the need for users to access network resources, school Email, and the Internet using personal electronic devices. All users agree to keep operating systems up-to-date, install required security patches, and install and maintain an up-to-date antivirus system if available for that type of device.

- 4. Services:** There is no warranty of any kind, whether expressed or implied, for this service. The District denies any responsibility for the accuracy of the information obtained through these services. The District utilizes an Internet filter to block access to inappropriate content in accordance with CIPA (Children’s Internet Protection Act). The District reserves the right to monitor users’ network activities and take appropriate action in accordance with this policy. Therefore, users should have no expectation of privacy concerning the use of the GMCS Network. This includes, but is not limited to, all electronic communication.

The students and parents/guardians agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users’ mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

**My signature below indicates that I have read and agree to the terms of this document.**

\_\_\_\_\_  
Student’s Name (Printed)

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date