

Port Chester – Rye Union Free School District Regular Meeting
Port Chester High School Room 229
July 5, 2011

Present: Blanca P. Lopez, President; Carolee C. Brakewood, Vice President; Anne Capeci, Trustee

Also Present: Dr. Edward A. Kliszus, Jr. Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Frank Fanelli, Assistant Superintendent Grants/Personnel; Jennifer M. Bisaccia, District Clerk; Frank Sisca, School Attorney

Absent: James Dreves, Trustee; Robert Johnson, Trustee; Coleen Kotzur, District Treasurer

Ms. Lopez called the meeting to order at 8:00 p.m. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Tom Corbia, Putnam Avenue, thanked the Board of Education for the adoption of a retirement incentive, congratulated the newly appointed Board President and Vice President, and welcomed the new Superintendent, Dr. Kliszus.

John Reavis, President of the NAACP congratulated the Board for selecting a superintendent that has come from a diverse community, hopes the superintendent encourages administration to become more active with social agencies, suggested the Board pay particular attention to the Village's code enforcement and expressed concern with the absence of diversity within the professional staff.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried item #1 of the Superintendent's Request for Action was approved by the Board of Education.

1. Diantha Acevedo, Nyack, New York be approved for a three-year probationary appointment as English Teacher, at 94% of the 2010-2011 Teacher Salary Schedule, Step 5-Level 10, effective September 1, 2011 through August 31, 2014. Ms. Acevedo received a B.A. Degree and a M.S. Degree from Pace University. Ms. Acevedo received NYS Fingerprint Clearance for Employment July 1, 2011. Her assignment will be at the High School and will include participation in designated school related organizational activities. She replaces Donna DeAngelo who retired.

Ms. Acevedo thanked the Board for her appointment.

RESOLUTIONS

Resolution A

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

TAX ANTICIPATION NOTE RESOLUTION OF PORT CHESTER-RYE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 1, 2011 AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

RESOLVED, BY THE BOARD OF EDUCATION OF PORT CHESTER-RYE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF WESTCHESTER, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called (Notes") of Port Chester-Rye Union Free School District, in the County of Westchester, New York (herein called "District"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010, and ending

June 30, 2011, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

- (b) The notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately

The adoption of the foregoing resolution was seconded by _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

Resolution B

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District participate in the National Lunch Program for the 2011-2012 school year and offer Type A lunch program, and,

BE IT FURTHER RESOLVED, that all students in Grades Kindergarten through Twelve be offered the "Offer-Serve" Option of the Type A Lunch as herein set forth.

Resolution C

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept the policy statement for free and reduced price meals as noted below:

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

The Port Chester-Rye Union Free School District, responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that the school system will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families approved by the SFA and whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from food stamp households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that provide a Direct Certification letter from the NYS Office of Temporary and Disability Assistance.

Reduced Price Meals

To serve lunch at a reduced price of \$.25 or less, and breakfast at a reduced price of \$.25 or less, to children from families approved by the SFA whose income is within the range of the annual income eligibility guidelines for reduced price meals.

Special Conditions

To serve free or reduced price meals or free milk to foster children in cases where the court or welfare agency is legally responsible for the child documentation from an appropriate State or local agency indicates the foster child's status.

To provide free or reduced price meals or free milk to those children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria.

Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. The names of children eligible to receive free or reduced price meals or milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:
 - Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price of such a meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, gender or sexual orientation, age, color, national origin, or physical or mental handicap.

Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted in the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;

6. An opportunity to question or refute any testimony or other evidence and to confront and cross examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate eligibility determination on each application.

Notice to Parents

To send at the beginning of each school year, and whenever there is a change in eligibility criteria, to the parent or guardian of each child, a letter such as the prototypes in Attachment V or VII, including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

Applications

To advise parents to complete the application and return it or submit the Direct Certification letter received from the NYS Office of Temporary and Disability Assistance to the reviewing official for eligibility determination. Such applications, direct certification letters, and documentation of action taken, will be maintained for three years plus the current year after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application or Direct Certification letter and eligibility dates should be retained with the records of both schools.

The application from the transfer student from another SFA must be reviewed to ensure that it is correctly approved.

Incorrectly approved applications cannot be accepted.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year. If a family reapplies with a lower income after being denied benefits, the new reported income must be verified.

Verification of Applications

Verify the eligibility of applicant households **by November 15** in accordance with program regulations and annually maintain records including: (1) a summary of the verification efforts; (2) the total number of applications on file by October 1; (3) the percentage or number of applications verified; and (4) the total number of children represented on those applications selected for verification. Additional requirements will be detailed in the Income Verification

2011memo. Failure to conduct verification will result in the SFA being ineligible to receive free and reduced price reimbursement.

Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free and reduced price and full price meals served or the number of halfpints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk.

Amendments to Policies

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc. for approval prior to implementation. Such changes will be effective following approval by your respective regional office as indicated on page 58. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year.

Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All applications and Direct Certification letters returned and documentation of action taken.
2. Records of all appeals and challenges and their disposition.
3. All notifications of eligibility determinations, including benefit denial letters.
4. Records of all verification efforts and resulting eligibility changes.

Public Release

On or about the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the informational media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

Special Assistance Provisions 1 and 2 (where applicable)

For more information about Provision 1 or 2, contact the Child Nutrition Program representative for your area.

Provision 1: Biennially, notify parents, distribute and certify applications for free students in schools where at least 80 percent of all enrolled children are eligible for free or reduced price meals. Annually, notify, distribute, and certify applications for all other students enrolled in the school. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate system.

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Administrative Prerogative

In certain circumstances, when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials. Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This judgmental option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Exhaustive prior efforts must be made by the SFA to obtain a completed application from the parent or guardian and efforts must be documented.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income, and the administrator's signature must be provided. The household must be notified of the student's approval

status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and not to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are not coming to school with a meal or money. Family economic status must remain the criterion for administratively making the decision to place the student on free or reduced price meals.

Meal Eligibility for Homeless/Migrant/Runaway Children

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, and that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case by case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official
 - The date of withdrawal from the shelter, school, or program.
 - Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator.

Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs with children in attendance originating from either the St. Regis Mohawk Tribe or the Seneca Nations of Indians may accept insertion of a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, food stamp number, or TANF number.

Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing,

speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for nondisabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for nondisabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

Resolution D

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District set the food service meal prices for 2011-2012 and thereafter as noted below:

Student Meal Prices:

Elementary School Breakfast	\$0.50
Elementary School Lunch	\$1.00
Middle and High Schools Breakfast	\$0.75
Middle and High Schools Lunch	\$1.25
Students Qualifying for Reduced Price Meals	\$0.25
Students Qualifying for Free Breakfast	No Charge
Students Qualifying for Free Price Lunch	No Charge

Adult Meal Prices:

Lunch District-wide

In accordance with New York State Child Nutrition Administration

Resolution E

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Superintendent of Schools or the Assistant Superintendent for Business to execute the following contracted services for the 2011-2012 school year as noted below:

	Name	Function	Rate	Not to Exceed	Funded
1	Jeanne LoCascio	Mentor Consultant	\$600/day	\$12,000.00	General
2	LitLife, Inc.	Literacy Consultants	\$1,800/day	\$30,000.00	Grant/General
3	Ellin Rosenberg	ELA Consultant	\$1,020/day	\$10,000.00	Grant/General
4	Management Advisory Group	Medicaid Services	Flat Rate	\$7,000.00	General
5	Management Advisory Group	STAC Services	Flat Rate	\$9,300.00	General
6	Susan Merims	Food Service Consultant	\$150/hour	\$20,000.00	Cafeteria Fund
7	OMNI	403(b) Compliance	Flat Rate	\$11,385.00	General
8	ED-DATA	Supply Bid Service	Flat Rate	\$4,600.00	General
9	ED-DATA	Skilled Trades Time & Material	Flat Rate	\$1950.00	General
10	ED-DATA	Athletic Supplies	Flat Rate	\$550.00	General
11	INFOMATIC	Accounting Software	Flat Rate	\$7,375.00	General
12	NYSSBA	Policy Plus	Flat Rate	\$2,750.00	General
13	Fuller and D'Angelo	Architectural Services	Sliding Scale	Project Scope	General
14	LunchByte Systems, Inc.	Computerized Point-of-Sale Accountability System	Flat Rate	\$2,107.87	General

15	Warren and Panzar	Environmental Engineering Services	Flat Rate	Project Scope	General
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Resolution F

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept the following proposals for insurances and that the Assistant Superintendent for Business be authorized to execute said insurance contracts as noted below:

Student Accident insurance through Pupil Benefits. The annual premium for the 2011-2012 school year \$29,898.34

General Liability, Property, Earthquake & Flood, Automobile, Excess Catastrophe Liability, School Board Liability, Inland Marine, Boiler & Machinery, Crime and Bonds insurances through the New York State School Insurance Reciprocal. The annual premium for the 2011-2012 school year \$228,215

Workers Compensation Insurance through Wright Risk Management Company, Inc. for Worker's Compensation Insurance through Southern Westchester Schools Cooperative Self-Insurance Plan. The annual premium for the 2011-2012 school year is \$256,417

Resolution G

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorize the participation in bids in compliance with General, Municipal Law *Section 103 subdivision (3)* as noted below:

- Federal Government Office of General Services Administration
- New York State Office of General Services (OGS)
- Westchester County Bureau of Purchase & Supply
- Various BOCES (Board of Cooperative Educational Services) throughout New York State.
- Sound Shore Consortium

These Bids are for materials and services that would be used in the normal operation of the school district. This resolution authorizes the District to participate in, but in no way obligates the District to purchase items if said items can be purchased through other sources for less money.

Resolution H

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District declare that there are significant economic and efficient benefits to the District to standardize certain equipment / mechanical systems. This standardization would benefit the District through cost savings realized by reduced replacement parts (stock), ease of maintenance, training of staff, simplified ordering of parts and the general ease of operation in compliance of the General Municipal Law *Section 103, subdivision 5.73*

This resolution does not eliminate the need for formal advertising on purchases over the bid limit. The words "or equal" - "or equivalent" are not required in the specifications.

This resolution authorizes the Superintendent of Buildings & Grounds, Purchasing Agent, Architects and Engineers to specify only these products listed above when preparing bidding specifications and related documents.

This resolution shall address the following items:

- Fire Alarm Systems - All shall be Edward Systems Technology
- Unit Ventilators - All shall be "MAGIC AIRE"
- Locks & Locksets - All shall be "Best Access Systems", locks & keying devices
- Temperature Control Systems - All shall be "Andover" brand computer systems software and control devices

Resolution I

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District extend the temporary revision (February 10, 2011, Resolution “F”) of Board of Education Policy 6830.1-R to authorize use of the District issued credit cards as noted below:

- Assistant Superintendent for Business - American Express
- Assistant Superintendent for Business - Staples
- Superintendent Building and Grounds - Home Depot

Resolution J

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District establish the mileage compensation rate for employee use of personal cars in the conduct of School District business at the federal rate as established by IRS regulations and

BE IT FURTHER RESOLVED, that the established mileage between schools is as noted below:

Middle School to Senior High	0.6	King Street to Park Avenue	1.1
Middle School to Park Avenue	0.9	King Street to Edison	1.4
Middle School to King Street	1.8	King Street to Kennedy	2.0
Middle School to Edison	1.7	King Street to Middle School	1.8
Middle School to Kennedy	1.2	King Street to Senior High	1.3
Middle School to ELC	1.6	King Street to ELC	2.3
Senior High to Middle School	0.6	Edison to Kennedy	1.2
Senior High to Park Avenue	0.3	Edison to King Street	1.4
Senior High to King Street	1.3	Edison to Park Avenue	1.2
Senior High to Edison	1.5	Edison to Middle School	1.7
Senior High to Kennedy	1.6	Edison to Senior High	1.5
Senior High to ELC	1.7	Edison to ELC	1.0
Park Avenue to King Street	1.1	Kennedy to Park Avenue	1.3
Park Avenue to Edison	1.2	Kennedy to King Street	2.0
Park Avenue to Kennedy	1.3	Kennedy to Edison	1.2
Park Avenue to Middle School	0.9	Kennedy to Middle School	1.2
Park Avenue to Senior High	0.3	Kennedy to Senior High	1.6
Park Avenue to ELC	1.6	Kennedy to ELC	0.5
JFK-ELC to Park Avenue	1.6		
JFK-ELC to King Street	2.3		
JFK-ELC to Edison	1.0		
JFK-ELC to Middle School	1.6		
JFK-ELC to Senior High	1.7		
JFK-ELC to Kennedy	0.5		

Resolution K

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the letter of agreement with Positive Coaching Alliance. This agreement is for a professional development series of workshops for all District sport coaches in Character Education. A total of 1 workshop will be scheduled at our discretion throughout the 2011-2012 school year for a total amount of \$1,500 plus \$15 per coach cost for materials.

Resolution L

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the Lease of the Parking Lot to County Coach Corporation for the 2011-2012 school year. The rental will be \$35,079 for the year.

Resolution M

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the following budget transfers as required by the Board of Education Policy #6150.

TRANSFER TO	TRANSFER FROM	AMOUNT	REASON
A9025 825 10 0000	A865 825 10 0000	\$1,096,600	Employee Retirement Incentive

Resolution N

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the bid for service operations effective July 1, 2011 through June 30, 2012 to Whitsons Culinary Group, 1800 Motor Parkway Islandia, NY 11749 for a total maximum per meal reimbursement as noted below:

Total Maximum per Meal Reimbursement for Breakfast: \$1.1568
Total Maximum per Meal Reimbursement for Lunch: \$2.928

Resolution O

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conference:

Name	Conference	Date	Amount	Funded
Dr. Mitchell Combs	IB Category 1 Workshop	Nov 18 - Nov 21, 2011	\$1,684	General

CORRESPONDENCE

Upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept a monetary donation of \$2,000 for the purchase of 200 copies of Claire is Special Workbooks from Philip H. Bartels.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

Upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, the following resolution was approved: **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the donation of high performance pedestal fans for the Thomas Edison School from Robert Zizolfo.

SUPERINTENDENT’S REPORT

Request for Action

Upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, items 2-10 of the Superintendent’s Request for Action were approved by the Board of Education.

2. The following individuals be appointed to positions for the 2011 summer programs:

Michael DeVito	Curriculum Workshop Participant – Middle School	\$42 per hour
Brenda Burke	Curriculum Workshop Participant – Middle School	42 per hour
Jenna Broems	Curriculum Workshop Participant – Middle School	42 per hour
Ro DeGeorge	Curriculum Workshop Participant – Middle School	42 per hour
Ashley Glod-Hayes	Curriculum Workshop Participant – Middle School	42 per hour
Jessica Ridder	Curriculum Workshop Participant – Middle School	42 per hour
Laurie Halstead	Curriculum Workshop Participant – Middle School	42 per hour
Alison Hembury	Curriculum Workshop Participant – Middle School	42 per hour

Pepita Lopez	Curriculum Workshop Participant – Middle School	42 per hour
Jeannette Sanderson	Curriculum Workshop Participant – Middle School	42 per hour
Linda O'Connor	Curriculum Workshop Participant – Middle School	42 per hour
Chris Zidik	Curriculum Workshop Participant – Middle School	42 per hour
Ginny Ellis	Curriculum Workshop Participant – Middle School	42 per hour
Kevin Hanlon	Curriculum Workshop Participant – Middle School	42 per hour
Jeannie Iantorno	Curriculum Workshop Participant – Middle School	42 per hour
Aida Velez	Curriculum Workshop Participant – Middle School	42 per hour
Lynn McTyre	Curriculum Workshop Participant – Middle School	42 per hour
Aaron Warren	Curriculum Workshop Participant – Middle School	42 per hour
Tricia Burns	Curriculum Workshop Participant – Middle School	42 per hour
Felicia Knox	Curriculum Workshop Participant – Middle School	42 per hour
Katherine Gentile	Curriculum Workshop Participant – Middle School	42 per hour
Stephanie Figliomeni	Curriculum Workshop Participant – Middle School	42 per hour
Jessica Goldstein	Curriculum Workshop Participant – Middle School	42 per hour
Tanya Pizzano	Curriculum Workshop Participant – Middle School	42 per hour

3. The following individuals be appointed to perform additional Guidance duties during the summer. Individuals will receive their contractual daily rate of pay:

High School

Middle School

Andrea Davis – 7 days
 Marta Sandoval – 7 days

Maria Somers – 9 days
 Elsie Del Pilar – 5 days
 Juan Sanchez – 10 days
 Louise Piccolino – 5 days

4. The following individuals receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Location</u>	<u>Semester</u>
Aferdita Berisha	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Carlos Gomez	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Sharla Kaufman	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Rosann Cipollone	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Martha Sendoya	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Joseph DeProssino	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Sara Sadoff	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Claudia Hyland	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Lucia Ferrante	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Estrella Quinonez	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Chris Kazim	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Krysten Astarita	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Antoinette DellaVecchia	Teacher Apprentice Program	1	Port Chester	10-11 School Year
Joshua Tenzer	Teacher Apprentice Program	1	Port Chester	10-11 School Year

5. The following individuals be appointed to positions for the 2011 summer programs effective July 1, 2011 – August 31, 2011. They are either NYS Fingerprint Cleared or “Grandfathered” in:

Catherine Furano Sapia Teacher Aide Century 21 Summer Program \$17.00/hr.
 Martha Arango Teacher Aide Century 21 Summer Program \$17.00/hr.

6. The Budget Transfer in the amount \$36,043.17, Schedule # 19 dated June 30, 2011, be approved for the 2010-2011 school year.

7. The following General Fund Payrolls be approved:

June 30, 2011 \$ 130,189.87
 July 1, 2011 \$ 225,743.66

8. The following General Fund Bill Schedule, including in-between checks, be approved:

June 30, 2011 \$240,002.42

9. The following Special Aid Fund Bill Schedule, dated July 5, 2011, be approved for payment:

Extended Day	\$34,924.14
611 ARRA	855.00
T.V. Studio High School	512.00
21 st Century	6,560.51
F.F.I.O.E.	6,841.65
Title I	9,752.74
Junior League Grant JFK Magnet	975.00
Title III LED	4,690.35
21 st Century OASIS	924.05
Council for the Arts	1,125.00
Title IV	\$184.32
Safe Routes	2.12

10. The following payrolls for the Special Aid Program, be approved:

June 30, 2011	\$45,983.29
July 1, 2011	3,444.20

BOARD OF EDUCATION ISSUES

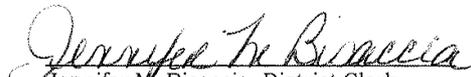
The Board discussed the Sunshine Fund.

BOARD OF EDUCATION ROUNDTABLE/COMMENTS

Carolee Brakewood welcomed Dr. Kliszus to the District.

Mrs. Capeci congratulated Ms. Lopez and Mrs. Brakewood for their appointment of President and Vice-President. And welcomed Dr. Kliszus to the District

There being no further business at 8:45 p.m., upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, the Board adjourned the meeting.


Jennifer M. Bisaccia, District Clerk