

**Port Chester – Rye Union Free School District Work Session
Park Avenue School
October 13, 2011**

Present: Blanca P. Lopez, President; Carolee C. Brakewood, Vice President; Anne Capeci, Trustee; James Dreves, Trustee; Robert Johnson, Trustee

Also Present: Dr. Edward A. Kliszus, Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Frank Fanelli, Assistant Superintendent Grants/Personnel; Jennifer M. Bisaccia, District Clerk; Frank Sisca, School Attorney

Absent: Coleen Kotzur, District Treasurer

Ms. Lopez called a public meeting to order at 6:00 pm and immediately adjourned to Executive Session to discuss litigation, personnel, and negotiations issues. No formal action was taken. Ms. Lopez reopened to a public session meeting at 7:38 p.m. The Pledge of Allegiance was recited. Ms. Lopez thanked Mr. Lupo and Mrs. Doyle for their participation in the Audit Committee.

PUBLIC COMMENTS

Tom Corbia, 265 Putnam Avenue, expressed his desire along with dedicated graduates to start a booster club for soccer. Mr. Corbia said the first step would be to start a fund raising campaign to get a turf field for students to play on.

Shawna Krizan expressed her concern with the lack of enrichment programs at Park Avenue, the amount of sections in the Dual Language Academy, and the large number of male students vs. the number of females in the classroom.

Jeanine Sullivan, 210 Glen Avenue, expressed her concern with respect to the student overflow from the Dual Language Program. She asked: What is the policy, if any regarding the cap on the number of students in a class before consideration is made to opening another section? What is the current plan to deal with the overcrowding in, not only Park Avenue but, all of Port Chester and what is the time frame for that action.? And, why did Park Avenue School get two student transferred from JFK if it already has a crowded kindergarten?

Park Avenue School Annual Report

Mrs. Rosa Taylor, Principal presented the Park Avenue School's annual report highlighting building demographics, staff retreats, strategic planning, full service community school initiatives, OASIS program, Dual Language Academy and what has been newly introduced the building.

Gina Terascio and Jeannine Tempesta, Co-Presidents of the Park Avenue PTO stated that there has been an increase in membership. Ms. Terascio highlighted the activities planned for the year and noted that the PTO continues to reach out to parents to improve communication.

Mrs. Taylor stated that staff remains committed to whole child education and recognized the staff and parents that came out this evening to show their support.

Mr. Johnson commended the staff at Park Avenue. He asked what tools are being used to track student achievement. He requested clarification between the current versus former math programs, and the co-teacher model versus the consultant model. Mrs. Taylor responded to Mr. Johnson's inquiries.

Mrs. Brakewood stated that the Board as a whole is also concerned with class size and noted that the numbers are evening out. She also stated that the Board is addressing the Dual Language Program sectioning as well.

Mr. Dreves said that the Board is exploring all possibilities to alleviate space concerns.

Mrs. Capeci would like to obtain additional information from the Park Avenue parents about their concerns with the after school programming.

Ms. Lopez announced that Dr. Kliszus is meeting with the PT presidents once a month. She expects with the hiring of a new school community coordinator that additional programming can be explored. Mrs. Lopez expressed her concern regarding students that did not meet benchmarks and suggested that Mr. Fanelli explore extended day funding to accommodate students who may need additional academic assistance after school. She

also expressed concern with respect to the Dual language academy once a student transitions to middle school. Ms. Lopez stated that the Board is addressing enrollment and class size and stated that there is planning in place for next year's enrollment. The kindergarten teachers were applauded for their hard work.

Dr. Klizsus thanked Mrs. Taylor for a comprehensive report.

APPROVAL OF MINUTES

Upon motion by Mrs. Capeci seconded by Ms. Lopez and carried the Board approved regular meeting minutes for August 31, 2011.

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved Work Session minutes for September 8, 2011.

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved Special Meeting minutes for September 15, 2011.

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved regular meeting minutes for September 21, 2011.

RESOLUTIONS

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was approved:

- A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conference as noted below:

| | Name | Conference | Date | Amount | Funded |
|---|----------------|--|-------------------------|--------------------------------------|---------------|
| 1 | Margaret Rende | Sungard National User Group Conference – Training for CIO – Student Information System | 10/5/11 – 10/8/11 | \$1,504.87 + applicable taxes & tips | General |

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved, Mrs. Brakewood abstaining from item #4

- B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements for the following professional service procurements in keeping with Policy 6700R – Purchasing Regulation.

| | Name | Program | Rate | Term | Funded |
|---|-----------------------------------|---|----------------------|----------------|---|
| 1 | SER of Westchester | 21 st Century After School Program- MS/HS | \$30,000 | 9/1/11-6/30/12 | 21 st Century MS/HS/Extended Day |
| 2 | Clay Arts Center | 21 st Century After School Program- MS & Elementary Schools | \$12,520 (Increase) | 9/1/11-6/30/12 | 21 st Century MS/HS/Elementary |
| 3 | Purchase College | 21 st Century After School Program - HS | \$8,000 | 9/1 11-6/30/12 | 21 st Century MS/HS/Extended Day |
| 4 | Port Chester Council for the Arts | After School Programming – Community Schools Coordinator (ELC) Homeless Liaison – District-wide | \$100,000 (Increase) | 9/1/11-6/30/12 | Extended Day/21 st Century “Oasis”/Title I/ Council for the Arts |
| 5 | Theracare | Applied Behavior Analysis Services – See Attachment | \$60,000 | 9/1/11-6/30/12 | General Fund |

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was approved:

- C. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award a transportation contract for the 2011-2012 school year as noted below:

| | |
|--|---|
| Always East Transportation Yonkers, NY | In an amount not to exceed \$3,350 |
| Transportation of Port Chester – Rye Union Free School District students by Allways East | |

Transportation, Yonkers, New York on a One-Month Emergency Basis as follows: 1 Special Education wheelchair student and 1 Bus Monitor to Edison School, Port Chester, New York.

BE IT FURTHER RESOLVED, that the number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner's Regulations.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

- D. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the excess of one set (2 pieces) of soccer goals that are unable to be repaired.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved:

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Memorandum of Agreement between "the District" and the Port Chester Teachers Association for a 504 Chairperson Stipend.

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved:

- F. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Memorandum of Agreement between "the District" and the Port Chester Teachers Association for a Community School Coordinator hourly position.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved:

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Memorandum of Agreement between "the District" and the Port Chester Teachers Association for "The Challenge" Scholastic Competition Stipend.

SUPERINTENDENT'S REPORT

Request for Action

Upon motion by Mrs. Capeci, seconded by Mr. Dreves and carried, the Superintendent's Request for Action was approved by the Board of Education. Resolved that,

1. The appointment at the June 29, 2011 board meeting of Julie Colangelo, Port Chester, New York, be amended to a two-year probationary appointment from a three-year probationary appointment as Elementary Teacher, at 94% of the 2010-2011 Teacher Salary Schedule, Step 4-Level 6, effective September 1, 2011 through August 31, 2013. We received confirmation of Ms. Colangelo's previous tenure with the NYC Department of Education effective September 1, 2008. Ms. Colangelo received a B.A. Degree and a M.A.T. Degree from Manhattanville College. She received NYS Fingerprint Clearance for Employment January 20, 2005. Her assignment remains at the Middle School and will include participation in designated school related organizational activities. She replaces Ashley Glod-Hayes.
2. Lauren Martinez, LaGrangeville, New York be approved as a Long Term Substitute Teacher Assistant to replace Kimberly Fanelli as Teacher Assistant at the High School effective October 3, 2011 through approximately November 25, 2011 at an anticipated daily rate of \$100.
3. Jolie Vita, Port Chester, New York be approved as a Long Term Substitute Teacher to replace Shawna Squillace as Elementary Teacher at the John F. Kennedy School effective October 3, 2011 through approximately December 2, 2011 at an anticipated daily rate of \$125.
4. Mark Santora be appointed as 21st Century Program Coordinator at the High School at an hourly rate of \$73 not to exceed \$20,000 for the 2011-2012 school year.
5. The following individuals be appointed to positions for the 2011-2012 school year:

| | | |
|-------------------|--|---------------|
| Allison Silverman | Extended Day After School Program Teacher – MS | \$42 per hour |
| Julie Colangelo | 21 st Century After School Program Teacher – MS | 42 per hour |
| Maria O'Brien | Dual Language Program Teacher – Park Avenue School | 42 per hour |
| Johaira Lara | Dual Language Program Teacher – Park Avenue | 42 per hour |
| Yolanda Matos | Dual Language Program Teacher – Park Avenue | 42 per hour |

| | | |
|----------------------|---|-------------|
| Megan Fix | Dual Language Program Teacher – Park Avenue | 42 per hour |
| Vanessa Sanchez | 21 st Century After School Program Teacher – Park | 42 per hour |
| Mark Zizolfo | 21 st Century After School Program Teacher – Edison | 42 per hour |
| Mirjana Lezaja | 21 st Century After School Program Teacher – Edison | 42 per hour |
| Ingrid Gomez | 21 st Century After School Program Teacher Assistant | 42 per hour |
| Jeanine Zaccara | 21 st Century After School Program Teacher – Edison | 42 per hour |
| Francess Cepeda | After School Program Teacher – Book Club – Edison | 42 per hour |
| Diana Santiago | After School Program Teacher – Book Club – Edison | 42 per hour |
| Erin Reynolds | 21 st Century After School Program Teacher – King Street | 42 per hour |
| Michael Miceli | 21 st Century After School Program Teacher – JFK | 42 per hour |
| Nancy Capparelli | 21 st Century After School Program Teacher – JFK | 42 per hour |
| Cynthia Ponce | 21 st Century After School Program Teacher – JFK | 42 per hour |
| Megan Meehan | 21 st Century After School Program Teacher – JFK | 42 per hour |
| Sharla Kaufman | 21 st Century After School Program Teacher – HS | 42 per hour |
| David Sheridan | 21 st Century After School Program Teacher – HS | 42 per hour |
| Juan Sanchez | PSAT Proctor – High School | 42 per hour |
| Linda Stelluti | Phonemic Awareness Curriculum Writer – District | 42 per hour |
| Larissa Torres | Phonemic Awareness Curriculum Writer – District | 42 per hour |
| Maura Webb | Phonemic Awareness Curriculum Writer – District | 42 per hour |
| Diana Gonzalez | Breakfast Program Monitor – JFK ELC School | 23 per hour |
| Lynn McTyre | Yearbook Advisor – Middle School | 2,500 |
| Laurie Halstead | Student Council Co-Advisor – Middle School | 587.50 |
| Jeannie Iantorno | Student Council Co-Advisor – Middle School | 587.50 |
| Juan Sanchez | Guidance Counselor Stipend – High School | 4,409 |
| Barry Backelman | Challenge Advisor – HS (stipend is per round-max of 4) | 400 |
| Alex Lepes | Challenge Advisor – HS (stipend is per round-max of 4) | 400 |
| Carrie Poulos | Mentor – Edison School | 1,000 |
| Lynne Burke | Mentor – Park Avenue School | 1,000 |
| Johaira Lara | Mentor – Park Avenue School | 1,000 |
| Aimie Sarkodie | Mentor – Park Avenue School | 1,000 |
| Sandra Castillo | Mentor – John F. Kennedy School | 1,000 |
| Melissa Coletti | Mentor – John F. Kennedy School | 1,000 |
| Beth Curley | Mentor – John F. Kennedy School | 1,000 |
| Judith Ravina | Mentor – John F. Kennedy School | 1,000 |
| Kristin Pascuzzi | Mentor – John F. Kennedy School–Mentoring 2 Teachers | 1,000 |
| Kristin Pascuzzi | Mentor – John F. Kennedy School –Mentoring 2 Teachers | 1,000 |
| Christie Truance | Mentor – King Street School | 1,000 |
| Barry Backelman | Mentor – High School | 1,000 |
| Andrea Davis | Mentor – High School | 1,000 |
| Laura DeChiara | Mentor – High School | 1,000 |
| Deborah Giacobelli | Mentor – High School | 1,000 |
| Maxwell Guido | Mentor – High School | 1,000 |
| Jeffrey Querfeld | Mentor – High School | 1,000 |
| Maria Recchia | Mentor – High School | 1,000 |
| George Straehle | Mentor – High School | 1,000 |
| Diane Windas | Mentor – High School | 1,000 |
| Stacey Wolff | Mentor – High School | 1,000 |
| Suzanne Berlingo | Mentor – Middle School | 1,000 |
| Maria Figura | Mentor – Middle School | 1,000 |
| Christopher Halstead | Mentor – Middle School | 1,000 |
| Laurie Halstead | Mentor – Middle School | 1,000 |
| Alison Hembury | Mentor – Middle School | 1,000 |
| Jeannie Iantorno | Mentor – Middle School | 1,000 |
| Linda O'Connor | Mentor – Middle School | 1,000 |
| Janine Skelly | Mentor – Middle School | 1,000 |
| Aida Velez | Mentor – Middle School | 1,000 |
| Michael Watson | Mentor – Middle School | 1,000 |

6. The following individuals be transferred on the Salary Schedule effective September 1, 2011:

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|-------------|-------------|-----------|
|-------------|-------------|-----------|

Enrique Tovar Step 10-Level 6 (MA) \$85,167 Step 10-Level 8 (MA+30) \$91,674

7. The following individuals be appointed Athletic Event Supervisors for the 2011-2012 school year at a stipend of \$50 per school event and/or \$25 per hour for Tournaments, providing the individual is not a member of the coaching staff for the particular event:

Melvin Calhoun Omar Perez

8. The following individual receive in-service credit, as follows:

| <u>Name</u> | <u>Course</u> | <u>Credit</u> | <u>Location</u> | <u>Semester</u> |
|-----------------|---|---------------|---|-----------------|
| Enrique Tovar | Putting It All Together: A 5-Step Approach | 2 | Teacher Center | Summer '10 |
| Margaret Conway | Educators Choice Awards/The Best Sites On the Web | 3 | Creative Teacher Education Institute | Summer '11 |
| David Chepiga | John D. Rockefeller: His Life And Times – and Archives | 2 | Bedford Staff Development Center | Summer '11 |
| Barry Backelman | Extending Your Classroom Using Web 2.0 Tools | 3 | RTC Institute | Summer '11 |
| Renee Aubry | Earth Science Outreach Program Workshop | 2 | SUNY-Oneonta | Summer '11 |

9. The following individuals be approved to serve as Substitute Teachers/Teacher Assistants/Tutors/Interns/Student Teachers/Volunteers on an as-needed basis for the 2011-2012 school year. They are either Fingerprint Cleared, “Grandfathered” in or on a twenty day emergency basis:

| | | |
|------------------|------------------|-------------------|
| David Yourman | Dean Wegweiser | Laura Cirincione |
| Nicole Giordano | Melvin Calhoun | Joseph Nardoni |
| Gregory Lico | Maribel Bautista | Lisa Irby |
| Brittany Delfino | Angelica Kleyman | Jennifer Flanigan |
| Kathleen Little | Steven Martinez | Mark Silviotti |

10. Antonia Como, Rye Brook, New York, be approved for a probationary appointment as Lunch Monitor, 3 hours/day, 10-months, at a rate of \$10.50/hour, effective September 19, 2011. Her assignment is Edison School. Ms. Como received NYS Fingerprint Clearance on September 16, 2011.
11. Amend Item Number 7 of the September 21, 2011 Request for Action as follows:
Isabel Huyhua, White Plains, New York, be approved for a provisional appointment as Secretary to School Principal – Spanish Speaking, ten-month, Step 3, 7.5 hours/day, effective October 3, 2011. Her assignment is Edison School. Mrs. Huyhua received NYS Fingerprint Clearance on September 20, 2011.
12. Eric Rios, Port Chester, New York, be approved for a probationary appointment as Office Assistant (Automated Systems) Spanish Speaking, 10-months, Step 1, 7.5 hours day, effective October 3, 2011. His assignment is John F. Kennedy’s Early Learning Center. Mr. Rios has been previously NYS Fingerprint cleared.
13. Amend Item Number 8 of the September 21, 2011 Request for Action as follows:
Josina P. Correa, Port Chester, New York, be approved for a probationary appointment as ten-month Lunch Monitor, 3-hours/day, at a rate of \$10.50/hour effective September 6, 2011. Her assignment is Edison School. Mrs. Correa received NYS Fingerprint Clearance on September 6, 2011.
14. The resignation of Jeanette Stever, Library Clerk, Edison School, be accepted effective the end of business on September 16, 2011. Mrs. Stever will be Edison School’s After-School Program Coordinator.

15. Amend Item No. 13 of the September 21, 2011 Request for Action as follows:

21st Century After School Program – JFK ELC – Effective September 2, 2011 – June 30, 2012
Gloria Wang Teacher Aide \$20/hour

16. The following people be appointed to After-School Programs for the Port Chester-Rye Union Free School District. All have received NYS Fingerprint Clearance.

21st Century “OASIS” After School Program – Edison School – Effective September 19, 2011

Gloria Marin Teacher Aide \$20/hour
Patricia Perez Teacher Aide \$20/hour
Josina Correia Teacher Aide \$20/hour

21st Century “OASIS” After School Program – Park Avenue School – Effective September 19, 2011

Pamela Mutino Teacher Aide \$20/hour

17. Jose Marrero, Port Chester, New York, be approved for an appointment as After-School Detention Hall Monitor, at his contractual hourly rate effective September 19, 2011 – June 30, 2012. His assignment is Port Chester High School.

18. The following individuals be approved as Custodial Worker, Teacher Aide, or Clerical Substitutes at a rate of \$10.50/hour. All have received NYS Fingerprint Clearance.

Robert Grant – Effective September 6, 2011
Alma Hartnack – Effective October 7, 2011
Roberto Morel – Effective September 16, 2011
Giovanni Pena – Effective October 14, 2011
Susan Thornton-Smith – Effective September 19, 2011
Karen Wynn – Effective October 14, 2011

19. The Temporary appointment of Yasmin Orozco as Secretary to Elementary School Principal, Edison School, at a rate of \$19.04/hour on a part-time available basis, be extended to October 7, 2011. Her assignment is Edison School.

20. Yasmin Orozco, Port Chester, New York, be appointed on a part-time temporary basis as Typist, at a rate of \$18.77/hour, effective October 11, 2011 – October 28, 2011. Her assignment is Port Chester High School.

21. The Budget Transfer in the amount of \$26,228.24, Schedule #4 dated October 7, 2011 be approved for the 2011-2012 school year.

22. The following General Fund Payrolls be approved:

| | |
|--------------------|-----------------|
| September 23, 2011 | \$ 1,718,223.69 |
| October 7, 2011 | 1,709,635.62 |

23. The following General Fund Bill Schedule, including in-between checks, be approved:

| | |
|------------------|----------------|
| October 13, 2011 | \$3,501,890.93 |
|------------------|----------------|

24. The following Special Aid Fund Bill Schedule, dated October 13, 2011, be approved for payment:

| | |
|--------------------------------------|-------------|
| Extended Day | \$ 9,046.39 |
| TV Studio High School | 1,296.00 |
| Summer Tuition 2011/2012 | 10,671.25 |
| Dual Language | 729.90 |
| PL94-142 | 7,654.18 |
| Retroactive Summer Tuition 2010/2011 | 1,150.00 |

| | |
|--------------------------------|-----------|
| 21 st Century | 23,055.38 |
| 21 st Century OASIS | 41,519.00 |
| Council for the Arts | 43,903.90 |

25. The following payrolls for the Special Aid Program, be approved:

| | |
|--------------------|-------------|
| September 23, 2011 | \$72,627.04 |
| October 7, 2011 | \$91,484.23 |

BOARD OF EDUCATION ISSUES

a. Verizon Grant

Mr. Fanelli announced that the Verizon Grant has been received and the District will be moving forward with implementation of programming.

b. DARE Program

The Board discussed running the DARE Program for the 2011-2012 school year, the shared funding with the Village, and an evaluation process to obtain the impact on the children from the program.

c. Committee/Liaison Updates

Mrs. Capeci and Ms. Lopez met with the Village Manager and Mayor of Port Chester to discussed renewing the memorandum of understanding with respect to the Thomas Edison School playground and the DARE Program. Mrs. Capeci and Mr. Johnson met with the Blind Brook School District.

BOARD OF EDUCATION ROUNDTABLE/COMMENTS

Mr. Dreves attended homecoming and expressed how fantastic it was.

Mrs. Brakewood stated how pleased she was at the wonderful condition of the buildings during her walkthrough. She attended "Rachel's Challenge" and offered Kudos to the Tamarack Tower Foundation for funding it.

Mr. Johnson noted that he made his rounds of the high school during dismissal and commended the staff and students for being well organized. Mr. Johnson attended "Rachel's Challenge" and suggested consideration in the budget in anticipation of anti-bullying laws taking effect in the future.

Mrs. Lopez attended homecoming and mentioned that the Kawanis Club will be hosting a pumpkin festival. She reminded the public to check the website and sign up to receive the *Spotlight* publication.

Dr. Kliszus attended the pep rally and the NBC Education Nation Summit which was a reminder to all our American leaders how important education programs are and the need to invest in our public schools and our children.

There being no further business at 9:38 p.m., upon motion by Mrs. Capeci, seconded by Mr. Dreves and carried, the Board adjourned the meeting.


Jennifer M. Bisaccia, District Clerk