

**Port Chester – Rye Union Free School District Work Session Meeting**  
**Port Chester High School – Room 229**  
**November 30, 2011**

---

Present: Blanca P. Lopez, President; Carolee C. Brakewood, Vice President; Anne Capeci, Trustee; Robert Johnson, Trustee, arrived at 6:43 p.m.; James Dreves, Trustee, arrived at 6:45 p.m.

Also Present: Dr. Edward A. Kliszus, Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Jennifer M. Bisaccia, District Clerk; Frank Sisca, School Attorney; Coleen Kotzur, District Treasurer

Absent: Frank Fanelli, Assistant Superintendent Grants/Personnel

---

Ms. Lopez called a public meeting to order at 6:30 p.m., the Pledge of Allegiance was recited, and the meeting was promptly adjourned to Executive Session to discuss litigation, negotiations, and personnel matters. No formal action was taken and Executive session was adjourned at 7:30 p.m. The Board reconvened to public session at 7:35 p.m. The Pledge of Allegiance was recited.

Ken Kraut, Linda Penny, and Bob Vitti gave a summary of the music program's fall season. Students were introduced and recognized for their participation in the program.

The Board commented that they are proud of the music department and their extraordinary efforts and hope to continue the tradition.

**PUBLIC COMMENTS**

Bishop Nowotnik, Chairman for the Tamarack Tower Foundation gave a summary of the Foundation and what will be awarded to each building this year.

The Board thanked Mr. Nowotnik and the Tamarack Tower Foundation for their generosity and for providing additional resources to the District.


Peter Mutino, Towerhill Drive, thanked all the members of the Tamarack Tower Foundation and stated that it is the community that gives the schools support. He also commended the Board for having a focus on student groups.

Marianne Abertell, West Harrison, NY and President of the CSEA spoke on behalf of the members of the CSEA Unit regarding a memo circulated to staff by the superintendent. Ms. Abertell explained the importance of health benefits and salary increases and implored the Board to take all measures possible to avert eliminating benefits from any affected members of the CSEA.

Ms. Lopez thanked Ms. Abertell for starting the dialog with respect to the budget. She explained that the Board has already begun to discuss the budget and understands that there will be tough times ahead. Ms. Lopez noted that currently state aid is frozen, we have to implement a tax cap for this coming budget, and have unfunded mandates that we must implement. Ms. Lopez implored the public to write to our legislators with respect to these issues.

**TREASURER'S REPORT**

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood, and carried the Board approved the Treasurer's Report for September 2011.

| Port Chester - Rye Union Free School District                                       |                     |                     |                     |                     |                   |                      |
|---|---------------------|---------------------|---------------------|---------------------|-------------------|----------------------|
| TREASURERS REPORT   |                     |                     |                     |                     |                   |                      |
| September 30, 2011  |                     |                     |                     |                     |                   |                      |
|   | GENERAL             | SPECIAL AID         | CAFETERIA           | CAPITAL             | TRUST             | ALL FUNDS            |
| <b>BOOK BALANCE</b>   |                     |                     |                     |                     |                   |                      |
| <b>BEGINNING OF MONTH</b>   | <b>9,121,318.97</b> | <b>1,373,108.42</b> | <b>628,126.11</b>   | <b>2,143,558.96</b> | <b>438,460.82</b> | <b>13,704,573.28</b> |
| <b>Receipts</b>   |                     |                     |                     |                     |                   |                      |
| Revenues  | 2,882,026.70        | 181,034.08          | 36,438.74           | 59.51               | 40,447.48         |                      |
| Interfund Transfers   | 1,898,253.61        | 94,741.00           |                     |                     |                   |                      |
| Sales Tax Receipts  |                     |                     | 69.25               |                     |                   |                      |
| Reimbursement of Expense  | 216,485.26          |                     |                     |                     |                   |                      |
| Accounts Receivable   | 252,037.70          |                     |                     |                     |                   |                      |
| <b>Total Receipts</b>   | <b>5,248,803.27</b> | <b>275,775.08</b>   | <b>36,507.99</b>    | <b>59.51</b>        | <b>40,447.48</b>  | <b>5,601,593.33</b>  |
| <b>Disbursements</b>  |                     |                     |                     |                     |                   |                      |
| Warrant #4  | 1,387,222.66        | 165,907.99          | 86,801.80           | 4,000.00            | 8,547.78          |                      |
| Warrant #5  | 231,051.50          | 155,281.82          |                     |                     |                   |                      |
| Warrant #6  | 483,934.78          | 74,638.35           | 77,090.66           |                     | 35,558.16         |                      |
| Warrant #7  | 23,418.36           |                     |                     |                     | 17,469.33         |                      |
| Payroll 9/9/2011  | 1,915,047.80        | 71,951.70           | 1,496.14            |                     |                   |                      |
| Payroll 9/23/2011   | 1,920,657.35        | 72,627.04           | 2,178.73            |                     |                   |                      |
| Accounts Payable  | 80,912.28           | 1.00                | 481.60              |                     |                   |                      |
| Interfund transfers   |                     |                     |                     | 1,750,000.00        |                   |                      |
| <b>Total Disbursements</b>  | <b>6,042,244.73</b> | <b>540,407.90</b>   | <b>168,048.93</b>   | <b>1,754,000.00</b> | <b>61,575.27</b>  | <b>8,566,276.83</b>  |
| <b>BOOK BALANCE</b>   |                     |                     |                     |                     |                   |                      |
| <b>END OF MONTH</b>   | <b>8,327,877.51</b> | <b>1,108,475.60</b> | <b>496,585.17</b>   | <b>389,618.47</b>   | <b>417,333.03</b> | <b>10,739,889.78</b> |
|   | GENERAL             | SPECIAL AID         | CAFETERIA           | CAPITAL             | TRUST             | ALL FUNDS            |
| <b>CASH - BANK BALANCES</b>   | <b>Rates</b>        |                     |                     |                     |                   |                      |
| Bank of America   | 0.000%              |                     | 142,069.05          |                     |                   |                      |
| Chase Bank  | 0.200%              | 608,108.95          |                     | 65,493.32           | 121,413.39        |                      |
| TD Bank   | 0.200%              | 274,660.42          |                     |                     |                   |                      |
| Wells Fargo   | 0.006%              | 847,848.12          |                     |                     |                   |                      |
| Hudson Valley Bank  | 0.049%              | 2,471.48            |                     |                     |                   |                      |
| Webster Bank  | 0.200%              | 1,602,306.73        | 303,320.66          |                     | 1,255.69          |                      |
| PC Credit Union   | 0.250%              |                     |                     |                     | 154,568.98        |                      |
| MBIA - C.L.A.S.S.   | 0.010%              | 582,190.79          | 197,045.99          | 354,516.12          | 324,125.15        |                      |
| Scholarship Invest  | varies              |                     |                     |                     | 140,094.97        |                      |
| Signature Bank  | 0.500%              | 5,018,399.97        |                     |                     |                   |                      |
| <b>TOTAL CASH - BANK BALANCES</b>   |                     | <b>8,327,877.51</b> | <b>1,108,475.60</b> | <b>496,585.17</b>   | <b>389,618.47</b> | <b>417,333.03</b>    |
|  |                     |                     |                     |                     |                   |                      |
| Coleen Kotzur, District Treasurer   |                     |                     |                     |                     | 11/22/2011        | Date                 |

### APPROVAL OF MINUTES

Upon motion by Mrs. Capeci seconded by Mr. Brakewood and carried the Board approved regular meeting minutes for October 26, 2011.

Upon motion by Mrs. Capeci seconded by Mr. Dreves and carried the Board approved Work Session minutes for November 10, 2011.

Upon motion by Mrs. Capeci seconded by Mr. Brakewood and carried 3-2 the Board approved emergency meeting minutes for November 22, 2011. Mr. Dreves and Mr. Johnson abstained from voting.

### RESOLUTIONS

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved:

- A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conference as noted below:

|   | Name               | Conference   | Date             | Amount                          | Funded  |
|---|--------------------|--|------------------|---------------------------------|---------|
| 1 | Anthony Belletieri | School Mental Health: Treating Students K-12 Cambridge, MA | 1/26/12 - 128/12 | \$732 + applicable taxes & tips | General |

## **SUPERINTENDENT'S REPORT**

### **Request for Action**

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Superintendent's Request for Action was approved by the Board of Education. Resolved that,

1. The Maternity Leave of Absence that was granted to Kimberly Fanelli, Teacher Assistant at the High School, at the September 21, 2011 board meeting beginning October 3, 2011 through November 25, 2011 be extended through January 2, 2011. Ms. Fanelli will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self care.
2. The appointment of Lauren Martinez, LaGrangeville, New York as a Long Term Substitute Teacher Assistant at the October 13, 2011 board meeting to replace Kimberly Fanelli as Teacher Assistant at the High School effective October 3, 2011 through approximately November 25, 2011 be extended through December 23, 2011 at an anticipated daily rate of \$100.
3. An Extended Maternity Leave of Absence be granted to Liliya Endres, School Psychologist at King Street School, beginning February 1, 2012 through June 30, 2012. Said leave shall be without pay or benefits. Mrs. Endres will not advance in seniority nor will said leave be counted for longevity purposes.
4. The resignation of Lucianna Alaimo, Elementary Teacher at King Street School, be accepted effective January 31, 2012.
5. Sadie Heald, Yonkers, New York, be appointed as Community School Coordinator at Park Avenue School for the 2011-2012 school year in the amount of \$30 per hour for a maximum of 15 hours per week beginning November 21, 2011.
6. The following individuals be appointed to positions for the 2011-2012 school year:

|                  |   |               |
|------------------|---|---------------|
| Diana Gonzalez   | Parent Workshop Facilitator – John F. Kennedy School                | \$42 per hour |
| Juliett Roskell  | Parent Workshop Facilitator – John F. Kennedy School                | 42 per hour   |
| Rosa Pena        | After School Program Teacher – STEAM – High School                  | 42 per hour   |
| Erika Perez      | After School Program Teacher – STEAM – High School                  | 42 per hour   |
| Erika Perez      | 21 <sup>st</sup> Century After School Program Teacher – High School | 42 per hour   |
| Brenda Burke     | Extended Day After School Program Teacher – Middle School           | 42 per hour   |
| Lynn McTyre      | Extended Day After School Program Teacher – Middle School           | 42 per hour   |
| Aida Velez       | Extended Day After School Program Teacher – Middle School           | 42 per hour   |
| Karla Purcell    | Elementary Science Assistant – John F. Kennedy School               | 42 per hour   |
| Christine Grande | Elementary Science Assistant – King Street School                   | 42 per hour   |
| Regina Gillis    | Elementary Science Assistant – Park Avenue School                   | 42 per hour   |
| Colleen Cahill   | Elementary Science Assistant – Edison School                        | 42 per hour   |
| Barbara Cohen    | NYSESLAT Administration Facilitator – Edison School                 | 42 per hour   |
| Sandra Castillo  | NYSESLAT Administration Facilitator – John F. Kennedy School        | 42 per hour   |
| Yolanda Matos    | NYSESLAT Administration Facilitator – Park Avenue School            | 42 per hour   |
| Claudia Levy     | NYSESLAT Administration Facilitator – King Street School            | 42 per hour   |
| Diana Pennino    | NYSESLAT Administration Facilitator – JFK ELC                       | 42 per hour   |
| Judy Diaz        | NYSESLAT Administration Facilitator – JFK ELC                       | 42 per hour   |
| Karin Miletti    | NYSESLAT Administration Facilitator – High School                   | 42 per hour   |

7. The following individual be appointed Athletic Event Supervisor for the 2011-2012 school year at a stipend of \$50 per school event and/or \$25 per hour for Tournaments, providing the individual is not a member of the coaching staff for the particular event:

Declan Josephson

8. The following individuals be approved to serve as Substitute Teachers/Teacher Assistants/Tutors/Interns/Student Teachers/Volunteers on an as-needed basis for the 2011-2012 school year. They are either Fingerprint Cleared or "Grandfathered" in:

Richard Cirulli  
Jennifer Derrick

Shaaron Sinvilcin  
Marie Gaboton-Swift

Maria Figueroa  
Brandon Weldon

9. John Scampoli, Rye Brook, New York, be approved for a temporary appointment as Teacher Aide, Grade I, Step 1, (10-month, 6 hours/day) effective November 15, 2011 – June 30, 2012. Benefits will cease June 30, 2012. His assignment will be Park Avenue School Special Education.
10. The temporary appointment of Yasmin Orozco, Port Chester, New York, as Typist, Step 1, effective October 11, 2011 – October 28, 2011 be extended to January 31, 2012. Her assignment is Port Chester High School.
11. The resignation of Roberto Morel, Lunch Monitor, (10-month, 3-hours/day), High School, be accepted effective the end of the business on November 28, 2011.
12. The Budget Transfer in the amount of \$37,483.28, Schedule #7 dated November 22, 2011 be approved for the 2011-2012 school year.
13. The following General Fund Payrolls be approved:  
November 8, 2011 \$ 1,724,281.77
14. The following General Fund Bill Schedule, including in-between checks, be approved:  
November 30, 2011 \$2,653,345.52
15. The following Special Aid Fund Bill Schedule, dated November 3, 2011, be approved for payment:  
BOCES RTTT Grant \$85,566.00  
TV Studio High School 912.00  
All Access 490.00  
Title I 2,520.99  
Summer Tuition 2011/2012 9,600.00  
Port Chester High School Band 4,850.00  
21<sup>st</sup> Century 7,581.47  
21<sup>st</sup> Century OASIS 25,569.00  
Council for the Arts 4,580.14  
H.S. Cable Grant Supplies & Equipment 2,687.52
16. The following payroll for the Special Aid Program, be approved:  
November 8, 2011 \$119,806.96

**REPORT – Special Education Program**

Adrienne Mecca reported on the Special Education Program including statistics, continuum programming initiatives, professional development, and perspectives.

Mrs. Capeci asked for clarification on what 504 students are.

Mr. Dreves noted that the Special Education Department is a large budget item we have little control over and that one of our goals over the years has been to try and mainstream students.

Ms. Lopez requested an update on the Response to Intervention Program and asked if training is provided to staff other than department staff. She also suggested a plan be put in place for talented and gifted students.

Mrs. Brakewood asked if classified students are evenly distributed among buildings, what determines where a student is placed, and the status of black and Hispanic students being classified.

Mr. Johnson asked what the needs are for professional development thus far.

Mrs. Mecca responded to the Board's questions and concerns.

**REPORT – Professional Development & English Language Learners**

Carlos Sanchez reported statistical data for Port Chester’s English Language Learner students and explained the types of programming currently being utilized. He also reported on professional development; what it provides, what research demonstrates, and what the priorities are.

Ms. Lopez stated that it is important for the Board to know how many children transition out of ELL.

Mr. Johnson asked how much professional development is coming from general education teachers and how much is coming from the state down.

Mrs. Brakewood asked if the half day professional development approach model is effective, how often we use in-house consulting, are we continuing to use LitLife training, and how professional development training is evaluated.

Mr. Dreves noted that our ELL program sets us apart from our neighboring districts.

Mrs. Capeci noted that Mr. Sanchez appears to have become the K-12 coordinator for the District.

Dr. Klizsus thanked the Directors for their comprehensive reports and noted that the responsibilities of these directors are enormous.

Mr. Sanchez responded to the Board’s questions and concerns.

**BOARD OF EDUCATION ISSUES**

The first reading of policies # 1050 Annual District Election and Budget Vote, #1800 Gifts from the Public, #2520 Board member Training, #6100 Annual Budget, and #6110 Budget Planning.

An updated was given on Mr. Capeci and Ms. Lopez attendance to the Village of Rye’s second Public Hearing regarding the Fair and Affordable Housing settlement and Rye Brook Floating Zoning District.

It was announced that Dr. Klizsus and Ms. McAward will conduct a public forum to present the potential impacts on the District and community from the property tax cap.

**BOARD OF EDUCATION ROUNDTABLE**


Ms. Lopez reported on the meetings she attended.

Mrs. Capeci noted that her liaison meeting with the Village of Port Chester is scheduled for January

Mr. Johnson reported on the discussions he had with the Town of Rye at his liaison meeting.

Mr. Dreves commented on the events he attended.

There being no further business at 10:00 p.m., upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Board adjourned the meeting.

  
Jennifer M. Bisaccia, District Clerk