

**Port Chester – Rye Union Free School District
Regular Meeting Minutes
Port Chester High School
April 10th 2013**

Present: Board of Education Trustees: President, James Dreves, Vice President, Anne Capeci, Trustees, Carolee Brakewood, Tom Corbia and Robert Johnson.

Also Present: Dr. Edward Kliszus, Superintendent of Schools, Maura McAward, Assistant Superintendent, Frank Fanelli, Assistant Superintendent, Coleen Kotzur, District Treasurer, and Yvette Segal, District Clerk and Mr. Frank Sisca

Mr. Dreves called the meeting to order at 7:07 pm. The Pledge of allegiance was recited.

Opening Remarks

Mr. Dreves thanked all in attendance and expressed pride in the academic achievements of the students receiving recognition for their high score of 4 on two New York State Program Assessments.

Mr. Pat Swift thanked the Board of Education on behalf of the Middle School Students who were unable to attend the meeting due to an awards trip they were attending.

All Board members congratulated the students.

Ellette Hirshorn of Open Door Family Medical Center announced that on behalf of the American Academy of Pediatrics they participate in the Anti-Smoking Campaign along with the students in the Oasis after school program. Each student received 2 art classes provided by the Port Chester Community Cares Coalition, allowing the students to participate in an Anti-Smoking poster contest.

Each student presented their artwork to the board.

Mr. Dreves complimented the students and stated that he would love to see a continuous display of the art in the Middle School. Dr. Kliszus stated "We are not only academically conscious; we are a health and socially conscious school district".
7:36 Mr. Dreves allowed award recipients and presenters to exit the meeting.

PUBLIC COMMENT

Mr. Aldo Vitagliano presented a speech on immigration reform and the relationship to taxes and our schools.
COPY OF SPEECH ON FILE.

Motion by Mr. Corbia, seconded by Mrs. Capeci and carried, the meeting was moved to Executive Session at 7:47 pm
Discussion: Possible Litigation.
Motion by Mr. Johnson, seconded by Mr. Corbia and carried, the meeting was moved to Public Session at 7:56 pm

APPROVAL OF THE TREASURERS REPORT

NO REPORT

APPROVAL OF THE MINUTES

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the minutes for March 7, 2013 were approved.

RESOLUTIONS

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

A. RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools:

WHEREAS, students, faculty and staff of the John F. Kennedy School, King Street School, Park Avenue School, and the Thomas A. Edison School have distinguished themselves for achieving excellence; and,

WHEREAS, the Board of Education endeavors to recognize publicly and honor its esteemed staff members and students for these successes; and,

WHEREAS, it is clear that the community is justifiably proud of these individuals; and

WHEREAS, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

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WHEREAS, the Board of Education expresses its sincere thanks, appreciation, and admiration for excellence and achievement;

AND NOW, THEREFORE, BE IT RESOLVED, that the Board of Education in meeting and assembled this tenth day of April, two thousand thirteen, hereby publicly acknowledges the outstanding accomplishments of its honorees.

A High Score of “4” on Two New York State Program Assessments

**Grade 3 NYSAA ELA & Math
Standard Achieved – Level 4**

Jacob Ellam – King Street
Victoria Grandes – King Street
Natalie Mercado – King Street

Standard Achieved – Level 4
Jose Ramos – Thomas A. Edison

**Grade 4 NYSAA ELA & Science
Standard Achieved – Level 4**
Ana Martinez – Thomas A. Edison

**Grade 6 ELA & Math
Standard Achieved – Level 4**

William Brakewood – Middle
Grace Simmons – Middle
Joelle La Guardia – Middle

**Grade 6 NYSAA ELA & Math
Standard Achieved – Level 4**
Masai McGhee – Middle

**Grade 7 ELA & Math
Standard Achieved – Level 4**

Adriana Siguenza – Middle
Emily Loiaconi – Middle
Mami Muratake – Middle
Sarah Vumbacco – Middle

**Grade 8 ELA & Math
Standard Achieved – Level 4**
Rosa Guerra – Middle
**Grade 4 NYSAA ELA, Science & Math
Standard Achieved – Level 4**
Joshua Lazaro – Thomas A. Edison

Faculty & Staff

Special recognition to the faculty and staff of our elementary schools Grades K-5 who share in the success of these honorees

Leadership

Mr. Patrick Swift, Principal
Mr. Samuel J. Ortiz, Principal Mr. Ivan Tolentino, Principal
Adrienne Mecca, Director of Special Education

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the school District Treasurer to pay General Fund, Federal Fund, Cafeteria Fund, Trust & Agency Fund and Capital Fund bill schedules, and Payrolls as well as complete budget transfers as necessary. Said bill schedules, payrolls, and transfers will be approved by the Board of Education at the first available board meeting.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- C. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award a transportation contract for the 2012-2013 school year as noted below:

Allways East Transportation, Yonkers, NY	In an amount not to exceed \$11,905
Transportation of Port Chester – Rye Union Free School District students by Allways East Transportation, Yonkers, New York as follows: one student from New York School for the Deaf according to sports schedule in an amount of \$2,500; one student to Ridgeway Elementary School in an amount of \$9,405.	

BE IT FURTHER RESOLVED, that the number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner’s Regulations.

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Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- D. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the following budget transfers as required by Board of Education Policy #6150, as follows:

TRANSFER TO	TRANSFER FROM	AMOUNT	REASON
A1620 464 10 0000	A1620 451 60 0000 A1620 452 20 0000 A1620 452 30 0000 A1620 452 40 0000 A1620 452 60 0000	16,000.00 41,000.00 27,000.00 12,000.00 <u>24,000.00</u> 120,000.00	REPAIRS/MAINTENANCE/CONTRACTUAL DISTRICT – TO COVER COST OF NEW SECURITY MEASURES
A1621 547 10 0000	A1620 453 80 0000	<u>38,000.00</u> 38,000.00	HARDWARE AND LOCKS – TO COVER COST OF NEW SECURITY MEASURES
A1621 420 10 0001	A9060 861 10 2000	<u>86,500.00</u> 86,500.00	TO CREATE PURCHASE ORDER FOR DISTRICT- WIDE SECURITY SERVICES

Upon motion by Mrs. Capeci, seconded by Mr. Corbia and carried, the following resolution was adopted:

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the terms of employment for the Port Chester-Rye Union Free School District Confidential Management Employees effective **July 1, 2013 through June 30, 2016** and,

BE IT FURTHER RESOLVED that the President of the Board of Education execute said Terms of Employment.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was adopted:

- F. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following individuals as Election Inspectors for the 2013 Annual School District Election and Budget Vote to be compensated at a rate of \$9 per hour:

1. Teresa Acuna	6. Joan Gargone	11. Olga Moscovitch
2. Rosemarie Barrone	7. Betty Gioffre	12. Pat Wagner
3. Jefferey Bonds	8. Marie Heil	13. Maria Gomez -Barriga
4. Margaret Calebrese	9. Domenick Morlino	14. Clotide Aguerlia
5. Jerri Cusumano	10. Marie Martin	15. Antonio Moran

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following Board of Registration individuals to serve as Chief Inspector and Inspectors respectively, for the 2013 Annual School District Election and Budget Vote to be compensated at a rate of \$10 per hour:

1. Lois DeCarlo	2. Ruth Cohen	3. Marilyn Kowalczyk
4. Audrey Thime		

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was adopted:

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- H. **RESOLVED**, that the Board of Education of the Port Chester – Rye Union Free School District appoint Michael O'Connor as Chairman for the 2013 Annual School District Election and Budget Vote to be compensated at a rate of \$15.00 per hour.

Upon motion by Mrs. Brakewood, seconded by Mr. Corbia and carried, the following resolution was adopted:

- I. **RESOLVED**, that the Annual School District Meeting and Election of the Port Chester-Rye Union Free School District, Port Chester, New York be scheduled for Tuesday, May 21, 2013, between the hours of 7:00 a.m. and 9:00 p.m. in the Main Gymnasium of the Port Chester Middle School, and

BE IT FURTHER RESOLVED, that the vote on the Annual Budget shall take place at the same time and at the same place as the Annual School District Election, and

BE IT FURTHER RESOLVED, that registration for the 2013 Annual School District Meeting and Election will be held on Tuesday, May 7, 2013 in the office of the District Clerk between the hours of 3:00 p.m. and 8:00 p.m., and

BE IT FURTHER RESOLVED, that absentee ballots for the election of members of the Board of Education and the adoption of the Annual Budget will be provided in accordance with Section 2018.a of the Education Law, and

BE IT FURTHER RESOLVED, that the District Clerk shall give notice, as prescribed by law, of the time and place of holding the Annual School District Meeting, Election and the vote on the Annual Budget.

Budget Update was presented by Dr. Klizus.

Budget Comments:

Mr. Dreves stated it was succinct and puts the district in proper perspective. He also stated that the board must balance the tax needs of the property owners with the education of our students.

Mr. Dreves proposed to have the two way radios withdrawn from the budget. It's hard not to want to restore programs.

Mr. Johnson stated that he had the pleasure of attending several PTA meetings to review the budget and address concerns/questions. Mr. Johnson agrees in removing the radios out of the budget. He expressed high regard to the software program Success Maker.

Mrs. Brakewood concurred with Mr. Dreves as to the need and responsibility to protect homeowners. Mrs. Brakewood is in agreement with removing radios from the budget. She noted that it's important to look at the funding for PSAT exams. Mrs. Brakewood spoke to Mr. Swift regarding the projected increase in enrollment and cannot see eliminating any teaching positions. In fact, there will be a need for more.

Mr. Corbia thanked Dr. Klizus for the presentation. He wished he was as happy with the budget as his colleagues. He is not for anymore cuts and not happy with 27 students to class. As he was looking at the budget for the first time, the only place to cut would be "non-instructional" people who do not have direct contact with students. He will do his due diligence as an elected official to ensure community satisfaction.

Mrs. Capeci thanked Dr. Klizus for the presentation. She personally wants to continue doing everything they have been doing for the children. She would like to do a census or district-wide re-registration. We need to know where our children are living. It would be doing due diligence for our taxpayers. Mrs. Capeci would like to add additional school psychologists vs. additional security. She would like to take out radios as well.

Mr. Dreves stated that "The taxpayers will have a fair budget".

REQUEST FOR ACTION

Upon motion by Mrs. Capeci, seconded by Ms. Brakewood, Mr. Corbia abstained from item #7 and yes to remaining items, the following superintendent's request for action was carried and approved:

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1. A Maternity Leave of Absence be granted to Laurie Halstead, White Plains, New York, as Special Education Teacher at the Middle School, beginning approximately April 22, 2013 through June 30, 2013. Mrs. Halstead will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
2. Mark Fiore, Harrison, New York, be approved as a Long Term Substitute Teacher to replace Laurie Halstead as Special Education Teacher at the Middle School effective approximately April 22, 2013 through approximately June 21, 2013 at an anticipated daily rate of \$125.
3. A Maternity Leave of Absence be granted to Erika Perez, Patterson, New York, as Science Teacher at the High School, beginning approximately May 13, 2013 through June 30, 2013. Mrs. Perez will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
4. Roberto Velez, New Fairfield, Connecticut, be approved as a Long Term Substitute Teacher to replace Erika Perez as Science Teacher at the High School effective approximately May 13, 2013 through approximately June 21, 2013 at an anticipated daily rate of \$125.

5. The following individual(s) be appointed to positions for the 2012-2013 school year:

Maria Figura	Extended Day After School Program Teacher – Middle School	\$42 per hour
Matthew Gryzlo	Extended Day After School Program Teacher – Middle School	42 per hour
Felicia Knox	Extended Day After School Program Teacher – Middle School	42 per hour
Jeannette Sanderson	Extended Day After School Program Teacher – Middle School	42 per hour
Aaron Warren	Extended Day After School Program Teacher – Middle School	42 per hour
Andres Soltren	ASPIRE/21st Century After School Program Teacher – High School	42 per hour
Ken VanVlack	ASPIRE/21st Century After School Program Teacher – High School	42 per hour
David Chepiga	Smartboard for Experienced Users: Refresh, Renew, Redesign - District	42 per hour
David Chepiga	Creating Presentations with PowerPoint, Prezi and Photostory – District	42 per hour
Estrella Quinonez	Creating Presentations with PowerPoint, Prezi and Photostory – District	42 per hour

6. The following individual receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Location</u>	<u>Semester</u>
Manuel Martinez	Health Sciences Applied to Coaching	3	Port Chester	Winter '13

7. The following individual(s) be approved to serve as Substitute Teacher(s)/Teacher Assistant(s)/Tutor(s)/Intern(s)/Student Teacher(s)/Volunteer(s) on an as-needed basis for the 2012-2013 school year. They are either Fingerprint Cleared or "Grandfathered" in:

Dante Easley Veronica Sanguino Thomas Corbia Samantha Scivillo

8. The following individuals be approved as Cleaner, Teacher Aide, Monitor, or Clerical Substitutes at a rate of \$10.50/hour effective April 11, 2013 – June 30, 2013 unless otherwise noted. Said appointees may also serve as long-term substitutes, if and when required, at Step 1 of the Cleaner, Teacher Aide, or Typist CSEA pay scales unless otherwise noted. All have received NYS Fingerprint Clearance.

Mark Dubie Maria A. Ocampo

9. Jose Sepulveda, Port Chester, New York, be approved for a Permanent Appointment as part-time Lunch Monitor (10-month, 3 hours/day) effective April 1, 2013. His assignment remains at Port Chester High School.
10. Jason Gamble, Jr., Port Chester, New York, be approved for a Permanent Appointment as part-time Cleaner (10-month, 3.5 hours/day) effective April 12, 2013. His assignment remains at John F. Kennedy Magnet School.

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11. The resignation of Alba Manresa, Lunch Monitor, (10-month, 3 hours/day) at John F. Kennedy Early Learning Center, be accepted effective the end of business March 12, 2013.
12. Claudia Sanchez, Port Chester, New York, be approved for a Probationary Appointment as part-time Lunch Monitor (10-month, 3 hours/day) effective April 11, 2013 at a rate of \$10.50/hour. Her assignment is John F. Kennedy Early Learning Center. Ms. Sanchez received prior NYS Fingerprint Clearance.
13. The Budget Transfer in the amount of \$46,697.80, Schedule #12 dated April 4, 2013 be approved for the 2012-2013 school year.
14. Warrants #28 and #29, including in-between checks, dated April 10, 2013, be approved:

General Fund	\$1,766,020.09
Federal Fund	110,975.28
Cafeteria Fund	33,656.52
Trust & Agency Fund	2,036,082.85
Capital Fund	0

15. The following payrolls be approved:

General Fund – March 28, 2013	\$1,743,229.90
Federal Fund – March 28, 2013	

BOARD OF EDUCATION ISSUES:

Mr. Dreves stated that the topic would be re-registration, census and potentially receiving tuition reimbursement from those attending our schools who shouldn't be.

The board collectively agreed that a district wide re-registration and an official census may be needed to ensure students attending the Port Chester – Rye Union Free School District are indeed residents. A liaison meeting with the Village of Port Chester officials is needed to ensure a strong partnership.

Carolee Brakewood commented on the possible "sewer tax" that may be imposed by the village. Will this affect our school budget? It's something to look into further.

BOARD OF EDUCATION ROUNDTABLE

Mr. Johnson attended several PTA meetings to address budget concerns. Mr. Johnson would also like to address PCMS dismissal process. Is it safe enough? We need to look at the process.

Mrs. Brakewood attended two "Founders Nights": one at King Street and another at Park Avenue. Both were wonderful events with great attendance at both. Mrs. Brakewood also reminded everyone about the PCHS weekend production of Hairspray.

Mr. Corbia attended "Wellness Day".

Mrs. Capeci expressed that she had little to report and wanted to know how the school fields looked. Mr. Johnson replied by saying they looked great.

Dr. Klizus will be arranging new time slots during the day to educate the parents of the community on the school budget and he will be visiting schools. He also will be talking to people about voter registration.

Mr. Dreves stated the next BOE meeting will take place on April 17th to adopt the budget.

Upon motion by Mr. Johnson, seconded by Ms. Brakewood and carried, the meeting was adjourned at 9:24 pm.

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