

**Port Chester – Rye Union Free School District
Regular Meeting Minutes
Port Chester High School
June 19th 2013**

Present: Board of Education Trustees: Vice President, Anne Capeci, Trustees, Carolee Brakewood, Tom Corbia and Robert Johnson.

Also Present: Dr. Edward Klizus, Superintendent of Schools, Maura McAward, Assistant Superintendent, Frank Fanelli, Assistant Superintendent, Yvette Segal, District Clerk,

Absent: President, Jim Dreves, Sisca Sisca and Associates, LLP,

Mrs. Capeci called the meeting to order at 7:05 pm., the Pledge of Allegiance was recited.

Presidents Opening Remarks

In Mr. Dreves' absence Mrs. Capeci opened the meeting with a recognition of an exceptional student from 2003, Ms. Becky Abel.

Dr. Klizus began with the student recognitions and read resolution B. Students came up to the podium to receive their awards.

Dr. Klizus and Rosie Veltri performed "What I did for Love" from a Chorus line.

Mr. Durney presented the award to Jeanine Maiolini for "Softball Coach of the Year".

Dr. Klizus presented recognition certificates to the 2013 Retirees.

On behalf of the Tamarack Tower Bishop Nowotnik presented the retirees with recognition certificates and coffee mugs.

Chairperson of Guidance Juan Sanchez discussed the acceptance of PCHS IB status.

Mr. Josh Tenzer introduced Adam Umanzor and spoke of his design skills for the Skills USA – NY 4th place award.

PUBLIC COMMENT

Jim Carriere of 7 Cottage Street, and Joe Casino of U.S. 1 would like to offer free top soil and services for a new soccer field to Port Chester Middle School. In response, Anne Capeci requested a formal request in writing to present to district lawyers.

Mr. Corbia asked about the time frame for accepting the virgin top soil and thanked Mr. Carriere and Mr. Casino for their efforts.

Ms. McAward referred to a State Education department advisory from 2008 regarding modifying school fields. Any field development must receive advance state education department approval. SED requires architecture plans before any approval is made.

Jessica Rivera, 262 Madison Ave, and a representative of the JFK PTA, expressed her concerns regarding the computer at JFK school. She requested consideration for new furniture, new paint, art work, as well as removing boards not relevant to technology.

SUPERINTENDENTS REPORT

Introduced a few of the new hires for the 2013-2014 school year.

Dr. Klizus asked the BOE to move items 1 – 30.

Upon motion by Mrs. Brakewood seconded by Mr. Johnson and carried, items 1 -30 were approved.

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Mrs. Anne Capeci, spoke about Tina Degardi's retirement and wished her well.

Ms. McAward presented the 5 yr. plan.

Mr. Ray Renda presented the development and improvements for the 2013 – 2014 school year.

TREASURERS REPORT

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the May Treasurers report was approved:

(See Report on Next Page)

	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS	
BOOK BALANCE							
BEGINNING OF MONTH	31,322,946.75	1,104,118.88	272,540.49	65,933.27	437,773.67	33,203,313.06	
Receipts							
Revenues	461,139.74	775,332.62	43,131.49	3.43	42,180.73		
Interfund Transfers		228,027.06					
Sales Tax Receipts			71.01				
Accounts Receivable	502,740.00		2,420.00		1464.04		
Reimbursement of Expense	134,784.18		8,960.65				
Total Receipts	1,098,663.92	1,003,359.68	54,583.15	3.43	43,644.77	2,200,254.95	
Disbursements							
Warrant #32	794,417.96	70,537.34	16,575.16		12,073.15		
Warrant #33	1,866,400.31	149,189.85	169,414.85		67,001.98		
Warrant #34	(900.10)						
Payroll 5/10/13	2,006,902.90	114,351.94	4,331.42				
Payroll 5/23/13	2,035,002.35	112,675.12	4,586.88				
Payroll 5/31/13 Coach's prepaid expense	124,579.86	1,000.00					
Interfund Transfers							
Total Disbursements	6,826,403.28	447,754.25	194,908.31	-	79,075.13	7,548,140.97	
BOOK BALANCE							
END OF MONTH	25,595,207.39	1,659,724.31	132,215.33	65,936.70	402,343.31	27,855,427.04	
	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS	
CASH - BANK BALANCES	Rates						
Chase Bank	0.100%	171,698.73	121,886.22	41,804.95	115,464.46		
TD Bank	0.200%	275,575.37					
Hudson Valley Bank	0.049%	2,473.49					
Webster Bank	0.170%	2,340,465.25	1,400,990.24		1,736.42		
PC Credit Union	0.140%				145,544.26		
MBIA - C.L.A.S.S.	0.006%	3,019,538.04	87,035.34	10,329.11	24,131.75		
Scholarship Invest	various				139,598.17		
Signature Bank	0.350%	19,957,155.24					
TOTAL CASH - BANK BALANCES		25,595,207.39	1,659,724.31	132,215.33	65,936.70	402,343.31	27,855,427.04

Coleen Kotzur

Coleen Kotzur, District Treasurer

6/25/2013

Date

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APPROVAL OF THE MINUTES

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the minutes for 4-10-13 were approved.

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

RESOLUTIONS

- A. **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools:

WHEREAS, the faculty and staff of the Port Chester-Rye Union Free School District have distinguished themselves; and,

WHEREAS, the Board of Education endeavors to recognize publicly and honor its staff members for their extraordinary years of service to the children of Port Chester, and,

WHEREAS, it is clear that the community is justifiably proud of these individuals; and

WHEREAS, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

WHEREAS, the Board of Education expresses its sincere thanks and appreciation

AND NOW, THEREFORE, BE IT RESOLVED, that the Board of Education in meeting and assembled this nineteenth day of June, two thousand thirteen, hereby publicly acknowledges the outstanding accomplishments of its honorees.

Retirees 2013

Elaine Angiello, High School Teacher Assistant, 12 years
Mary Benoit, Middle School Library Media Specialist 39.5 years
Alicia Brescia, High School Science Teacher, 19 years
Louis Catalan, Middle School ESL/Technology, 21 years
Alan Cramer, High School Science Teacher, 40.5 years
Rosemary DeGeorge, Middle School Elementary Teacher, 34 years
Michael DeVito, Middle School English Teacher, 30 years
Anne Duckett, JFK School Elementary Teacher, 19 years
Margaret Muccia, Occupational Therapist, 13 years
David Smith, High School Science Teacher, 33 years
Donna Smith, High School Art Teacher, 20 years
George Straehle, High School Science Teacher, 16 years
Judy Thomas, High School Library Media Specialist, 31 years
Diane Windas, High School Mathematics Teacher, 35 years
William Patrick Wynn, High School English Teacher, 27.5 years
Grace Young, Elementary Teacher, 23 years

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Upon motion by Mrs. Brakewood, seconded by Mr. Corbia and carried, the following resolution was adopted:

B. RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools:

WHEREAS, students and staff of Port Chester High School have distinguished themselves for achieving excellence; and,

WHEREAS, the Board of Education endeavors to recognize publicly and honor its esteemed staff members and students for these successes; and,

WHEREAS, it is clear that the community is justifiably proud of these individuals; and

WHEREAS, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

WHEREAS, the Board of Education expresses its sincere thanks, appreciation, and admiration for excellence and achievement;

AND NOW, THEREFORE, BE IT RESOLVED, that the Board of Education in meeting and assembled this nineteenth day of June, two thousand thirteen, hereby publicly acknowledges the outstanding accomplishments of its honorees.

THE NAACP
Afro-Academic, Cultural, Technological
and Scientific Olympics

Competition Winner
Two Bronze Medals
Elizabeth Grey

Metropolitan High School Theater Award
Best Actress in a Leading Role
Rosie Veltri

Musical Director
Josh Tenzer

METRO PCS – New York
Port Chester High School
\$10,000 Grant Winner

Port Chester High School
Swim Team
Astrid Vargas Hernandez

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Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- C. **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools:

WHEREAS, the Port Chester High School’s Softball Coach has distinguished herself in the achievement of being named “Softball Coach of the Year 2013” Section One, Conference Three and,

WHEREAS, the Board of Education endeavors to recognize publicly and honor its esteemed staff members and students for these successes; and,

WHEREAS, it is clear that the community is justifiably proud of these individuals; and

WHEREAS, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

WHEREAS, the Board of Education expresses its sincere thanks, appreciation, and admiration for excellence and achievement;

AND NOW, THEREFORE, BE IT RESOLVED, that the Board of Education in meeting and assembled this nineteenth day of June, two thousand thirteen, hereby publicly acknowledges the outstanding accomplishments of its honoree.

**2013
SOFTBALL COACH OF THE YEAR**

**SECTION ONE
CONFERENCE THREE**

**JEANINE MAIOLINI
Port Chester High School**

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- D. **RESOLVED**, that the Board of Education amends Resolution D dated October 24, 2012 for Contracts for the 2012-2013 school year as noted below:

BOCES Transportation White Plains, NY	In an amount not to exceed \$880,839
Transportation of forty-seven Port Chester - Rye Union Free School District students, fifteen monitors, and one nurse to Andrus, Austin Road Elementary, Clearview, Concord Road School, Eastchester High School, Eastchester Middle School, Isaac Young, Kenneth Clarke Academy, Kensico Elementary, Linden Hill, Trinity Elementary, Port Chester Middle School, Port Chester High School, Pocantico Elementary, BOCES Putnam Northern Westchester (Mahopac Falls, Pinesbridge), BOCES Rye Lake Campus, St. Matthews Church, Tuckahoe High School, Post Road Elementary, United Cerebral Palsy, and Waverly School, in an amount not to exceed \$880,839 .	

BE IT FURTHER RESOLVED, that the number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner’s Regulations.

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Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- E. **RESOLVED**, that the Board of Education awards the Summer Transportation Contracts for the 2013-2014 school year as noted below:

BOCES Transportation White Plains, NY	In an amount not to exceed \$109,188
Transportation of forty-one Port Chester - Rye Union Free School District students, fourteen monitors, and one nurse to Anderson School, Andrus, Ann Hutchinson, Clearview, Concord Road School, Eastchester High School, Hawthorne Country Day School, Hawthorne Elementary School, Hommocks, Irvington Schools, Isaac Young, Kenneth Clarke Academy, Mahopac Falls, Peekskill Middle School, Pelham Schools, Pierre Van Cortlandt Middle School, Port Chester Middle School, Rye Lake Campus, St. Matthews Church, United Cerebral Palsy, in an amount not to exceed \$109,188.	

J & J Transportation Port Chester, NY	In an amount not to exceed \$5,080
Transportation of Port Chester - Rye Union Free School District students as follows: one student and one monitor to Westchester Exceptional Children in an amount not to exceed \$5,080.	

Allways East Transportation Yonkers, NY	In an amount not to exceed \$18,493
Transportation of Port Chester - Rye Union Free School District students as follows: one student and one monitor to Mamaroneck Avenue Elementary School in an amount of \$3,833; one student and one monitor to Green Chimneys in an amount of \$3,788; one handicapped student and one monitor to Port Chester Middle School in an amount of \$3,691; forty-four students and one monitor to Port Chester Middle School in an amount of \$7,181.	

TLC Transportation Yonkers, NY	In an amount not to exceed \$5,280
Transportation of Port Chester - Rye Union Free School District students as follows: two students and one monitor to New York School for the Deaf in an amount not to exceed \$5,280.	

BE IT FURTHER RESOLVED, that the number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner's Regulations.

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

- F. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bids as noted below:

Award To	Description	Basis for award
1. Allways East Transportation, Inc 2. All County Bus, LLC 3. Susan Neithardt 4. TLC Transportation Corp	Transportation of SPED and Private / Parochial Students for the 2013-2014 School year.	Lowest Bidder

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

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- G. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the below mentioned Buildings and Grounds contracts for the 2013-2014 school year with the same terms and prices as the 2012-2013 school year.

Service	Vendor	Cost
Athletic Field Maintenance	Tri Turf, Inc.	\$45,000/yr
Audio and Video Equipment Repair	Dynamic Event Group	\$47.75/hr
Backflow Prevention Device Maintenance	DLB Backflow Prevention	\$800/yr
Drain Cleaning Service	Peter Grotto Plumbing & Heating	Various Prices
Digital Security Recording	Stratagem Security Inc.	\$18620.21/yr
Dust Mop Rental Service	Capital Uniform Services	Various Prices
Electrical Repair Services	LaBella Electric, Inc.	Various Prices
Geese Control Service	Geese Off! Inc.	Various Prices
Landscape & Small Machinery Service	Argento & Sons, Inc.	\$78/hr
Plumbing Service	Peter Grotto Plumbing & Heating	Various Prices
Tree Service	Ramos & V Tree Service, Inc.	Various Prices

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- H. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the below mentioned SPED contracts for the 2013-2014 school year with the same terms and prices as the 2012-2013 school year.

Service	Vendor	Cost
Applied Behavior Analysis (ABA)	Center for Autism and Related Disorders	\$60/hr
Applied Behavior Analysis (ABA)	HTA of New York, Inc	\$90/hr
Applied Behavior Analysis (ABA)	Programs for Little Learners	\$80/hr
Occupational Therapy	Mario F. Pellegrino PC	\$75/hr
Parent Training	Center for Autism and Related Disorders	\$150/hr
Parent Training	HTA of New York, Inc	\$90/hr
Parent Training	Programs for Little Learners	\$80/hr
Parent Training	All About Kids	\$84/hr
Physical Therapy	Blythedale Children's Hospital	\$78/hr
Services for Visually Impaired	Judy Strauss-Schwartz, JSS Vision Cons.	\$170/hr
Specialized Nursing Care Service for SPED	A & T Healthcare, LLC	Various Prices
Weekly Orientation and Mobility Training	Lighthouse International	\$125/hr

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

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- I. **RESOLVED**, that the Board of Education approve entering into an agreement with SUNY Purchase for rental of space for athletics: August 19, 2013 through June 30, 2014.

Rental Charges:

- \$75/hour for one basketball court
- \$75/hour, basketball court for wrestling tournaments,
- \$75 per hour per grass field
- \$200/hour for game on grass field
- \$40 per hour for fitness center
- \$30/hour for supervisory charges
- \$42.50/hour for supervisory for special events
- Turf Field Practice - \$175/hour without lights
- Turf Field Practice with lights \$225/hour
- Soccer game Turf Field \$450 for 2-hour block without lights
- Soccer game on Turf Field \$550 for 2-hour block with lights
- Use of Turf Field for Football games will be negotiated prior to each game; prices for additional activities will be determined prior to each booking
- Custodial services where needed will be billed at the rate of \$85 per hour.
- University police, where needed, will be billed at the rate of \$90 per hour per officer
- Additional fees for services provided by Purchase College Facilities Management and University Police are separate, and will be billed after the event (if applicable).

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- J. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the school District Treasurer to pay General Fund, Federal Fund, Cafeteria Fund, Trust & Agency Fund and Capital Fund bill schedules, and Payrolls as well as complete budget transfers as necessary. Said bill schedules, payrolls, and transfers will be approved by the Board of Education at the first available board meeting.

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- K. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the following school-based grants from the Tamarack Tower Foundation:

School	Purpose	Amount
PCHS	Microphones for Auditorium	\$ 3,000
PAS	Non-Fiction Common Core	\$ 2,567.20

Upon motion by Mrs. Brakewood, seconded by Mr. Corbia and carried, the following resolution was adopted:

- L. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve and adopt the following Board Policies:

- i. 0115 - Bullying
- ii. 0115 R – Bullying Regulation
- iii. 0115 E – Bullying Exhibit
- iv. 1400 – Public Complaints
- v. 1440 – Complaints about School Personnel
- vi. 2110 - Board Powers and Duties
- vii. 2110 E – Board Member Code of Conduct Exhibit
- viii. 2110 R – School Board Powers and Duties Regulation
- ix. 2111 – Board Member Authority
- x. 4527 E.2 – Acceptable Use for Technology and the Internet Agreement
- xi. 9511 – Staff Health

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- M. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District rescind the contract awarded to Canon Solutions America for the lease of 8 copiers on May 29, 2013.

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

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N. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bids as noted below:

Award To	Description	Amount	Basis for award
Surge, Inc.	HS Cafeteria Wall Finishes & Related	\$46,140.00	Lowest Bidder
Crown A/C Heat & Power	Boiler Cleaning & Maintenance	Various	Lowest Bidder
Aqua-Vize, Inc	Boiler Water Chemical Treatment	\$469/month	Only Bidder
Vernon Hills	Concrete Sidewalk	Various	Lowest Bidder
WBE Fence Co., Inc.	Fence	Various	Lowest Bidder
Red Hawk Fire & Security	Fire Alarm Maintenance	Various	Lowest Bidder
Quality Glass Services	Glass Replacement	Various	Lowest Bidder
Arnold Bruzzano, Inc., dba. Environmental Control,	HVAC Maintenance & Repair	Various	Lowest Bidder
Parkway Exterminating Co., Inc., dba. Parkway Pest Services	Pest Management	Various	Lowest Bidder
Playground Maintenance Corp. dba. Playground Medic	Playground Equip. Inspection & Repair	Various	Lowest Bidder
S & F Uniform Corp.	Uniforms	Various	Lowest Bidder
Vita Automotive	Vehicle Repair	Various	Lowest Bidder

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

O. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following Request for Proposal (RFP) as noted below:

Award To	Description	Amount	Basis for award
Warren & Panzer	Environmental Services	Various	RFP
LAN Associates	Architectural Services	Various	RFP
Sharp Business Systems	Lease 8 Copiers	\$ 133,378	RFP

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was adopted:

P. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the excess of 4 obsolete Project Adventure climbing helmets.

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Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following donation was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the donation of 180 new student chairs for Park Avenue Elementary School from the Park Avenue PTO.

Total Value: \$8778.60

BOARD OF EDUCATION ROUNDTABLE

Mr. Johnson attended the WSPBA dinner where Michael Rubell was the guest speaker. He and Mrs. Brakewood attended the One World Youth Club function, sponsored by Mr. Joe Carvin. It was a wonderful event.

Mrs. Brakewood attended Band Night on June 4th. The National Arts Day went very well. She stopped in on the Relay for Life event which raised over \$100,000 for the American Cancer Society. It was nice to see three communities join together.

Mr. Corbia reflected on his first year as a trustee.

Ms. Capeci saw Mayor Pagano the night before; he had mentioned that he would like a more interactive relationship with the BOE. Ms. Capeci attended the JFK and Edison school graduations. She complimented the excellent behavior of all students in attendance. She thanked Mr. Dreves for a great year.

Dr. Klizus stated that the 2012-2013 school year was great one and announced that Congresswoman Nita Lowey will be the keynote speaker at the PCHS graduation.

Next meeting is July 2nd at 7:00 pm.

There being no further business at 9:35 p.m. and upon motion by Mr. Johnson, seconded by Mrs. Brakewood the meeting was adjourned.