

Port Chester – Rye Union Free School District
Re-Organization Meeting and Regular Meeting Minutes
July 2, 2014
Room 229

The Reorganization Meeting of the Port Chester-Rye Union Free School District Board of Education was held on Tuesday, July 2, 2014 in Room 229 at the High School.

Present: Board of Education trustees: Carolee Brakewood, Anne Capeci, Thomas Corbia, Jim Dreves, Robert Johnson

Also Present: Dr. Edward Klizus, Superintendent of Schools Frank Fanelli, Assistant Superintendent Grants/Personnel; District Treasurer Coleen Kotzur and Yvette Segal, District Clerk

Absent: Frank Sisca, School District Attorney (Sisca Sisca and Associates); Maura McAward, Assistant Superintendent for Business

Ms. Capeci called the meeting to order at 5:06 pm and asked all to rise for the pledge of allegiance.

Ms. Capeci requested all to remain standing for a moment of silence in honor Trustee, Robert Johnson's mother who recently passed away.

Re-elected Trustee Anne Capeci read the oath aloud.

Re-elected Trustee Bob Johnson read the oath aloud.

The District Clerk called for nominations for President of the Board of Education. Robert Johnson nominated Carolee Brakewood.

All were in favor of Ms. Carolee Brakewood's nomination.

Carolee Brakewood read the Oath of Office for President.

Mrs. Brakewood called for nominations for Vice President of the Board. Mrs. Brakewood nominated Robert Johnson. Ms. Capeci nominated Mr. Dreves and Mr. Dreves nominated Mr. Corbia.

Mrs. Brakewood called for a roll call in order of which nominations were received.

Mr. Dreves interjected by explaining the history in which the process has taken place.

Mrs. Brakewood questioned if that history followed Roberts Rules.

Mr. Corbia suggested the Board follow Roberts Rules.

Mrs. Brakewood read from the Roberts Rules guidelines.

Robert Rules states to call the roll call in order in which the nominations are received.

Roll Call:

Nominations for Bob Johnson

Carolee Brakewood – Yes, Ms. Capeci – Yes, Mr. Corbia – Yes, Mr. Dreves – Yes

Mr. Johnson read the Oath for Vice President of the Board of Education.

RE-Organization RESOLUTIONS

Dr. Klizus requested Resolutions 1 – 40 be approved by the Board after which Oaths for Office will be read. Yvette Segal, District Clerk and Coleen Kotzur, District Treasurer read their Oaths of Office. Yvette Segal, District Clerk will read the Deputy District Treasurer Oath to Cathy Maggi the next business day.

Upon motion by Mr. Dreves, seconded by Mr. Johnson resolutions 1 – 40 were approved.

- 1. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-adopt the following Board of Education policies relating to School Board Member Ethics:

Board of Education Policy #2160

Board of Education Regulation #2160R

Board of Education Exhibit #2160E

- 2. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-adopt all other existing Board of Education policies.
- 3. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorizes the Superintendent of Schools to approve transfers within the approved budget for the 2014-2015 school year in accordance with Board of Education Policy # 6150.

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4. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Yvette Segal as School District Clerk for the 2014-2015 school year.
5. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Coleen Kotzur as the School Treasurer from July 1, 2014 to June 30, 2015.
6. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Catherine A. Maggi as Deputy School District Treasurer for the 2014-2015 school year. The Deputy School District Treasurer will execute School District business when the School District Treasurer is unable to execute his/her duties.
7. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Dr. Henry Stampur, as Chief School Physician for the 2014-2015 school year. Dr. Stampur will be hired on a consultant basis without fringe benefits, at a flat rate of \$28,650.
8. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following employee to serve as Central Treasurer Extra classroom Activity Fund for the 2014-2015 school year as noted below:

Rosann Guido, Port Chester High School

Anthony Piccolino, Port Chester Middle School

9. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Michael Frank of Aquarius Capital Solutions Group as the District's health insurance broker of record for the 2014-2015 school year.
10. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following employees as attendance officers for the 2014-2015 school year as noted below:

Thomas A. Edison School
Park Avenue School
John F. Kennedy Magnet School
JFK Early Learning Center
King Street School
Port Chester High School

Regina Peniowich
Geraldine Cusumano
Eva Konwiser, RN
Anne Bueti, RN
Anne Ritz, RN
Lilian Henriquez

11. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Nawrocki Smith LLP, 290 Broad Hallow Road, Melville, NY 11474, as Internal Auditor for the Port Chester-Rye Union Free School District, Port Chester, New York, for the 2014-2015 school year; compensation to be \$9,750 for the Initial Risk Assessment and one complete cycle review.
12. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Ann Montesano as Claims Auditor for the 2014-2015 school year to be compensated at a rate of \$42.50 per hour, not to exceed \$9,562.50 annually.
13. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Cullen & Danowski, LLP as the External Auditors for the 2014-2015 school year to be compensated at an annual rate of \$44,300.
14. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Sherry George as Purchasing Agent for the 2014-2015 school year. Mr. George shall purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies, and

BE IT FURTHER RESOLVED, that Mr. George be and hereby is authorized to execute in the name of the Board of Education any and all purchase documents, contracts, orders or other instruments necessary to carry out the intent of this resolution.

15. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Coleen Kotzur as Deputy Purchasing Agent for the 2014-2015 school year. The Deputy Purchasing Agent will only execute School District business when the Purchasing Agent is unable to execute his/her duties.
16. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following law firms to serve in the following capacities for the 2014-2015 school year.

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General Counsel	Sisca Sisca & Associates LLP, \$34,000 retainer
Labor Counsel	Shaw Perelson, May, and Lambert, LLP, \$22,500 retainer
Bond Counsel	Hawkins Delafield and Wood, Fees based on issuance
Special Counsel	Sisca Sisca & Associates LLP, \$225 per hour; total hours paid will be based upon actual time spent representing the District Shaw, Perelson, May and Lambert, LLP, \$200 per hour; total hours paid will be based upon actual time spent representing the District

17. RESOLVED that the Board of Education of the Port Chester-Rye Union Free School District appoint Capital Markets Advisors, LLC, as financial advisors for the 2014-2015 school year, fees based on service or issuance.

18. RESOLVED, by the Board of Education of the Port Chester-Rye Union Free School District, that *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts & Cultural Affairs law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of records listed therein, and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods, and

BE IT FURTHER RESOLVED, that Maura J. McAward is appointed "Records Retention Officer" for the 2014-2015 school year.

19. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District appoint Dr. Edward A. Kliszus and/or his designee as the Employee Hearing Officer for Student Discipline and Other Charges for the 2014-2015 school year.

20. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District appoint Officer for the National School Lunch Program for the 2014-2015 school year as noted below:

JoAnn Pace, Reviewing Officer	Maura J. McAward, Verification Officer Dr. Edward A. Kliszus, Jr., Hearing Officer
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21. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following district coordinators for the 2014-2015 school year as noted below:

Frank Fanelli: Title I Coordinator, District Social Worker, District Dignity Act Coordinator Building Principals, and Building Level Dignity Act Coordinators

22. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following compliance officers for the 2014-2015 school year as noted below:

Maura J. McAward	Title VII and Title IX Compliance Officers
Frank Fanelli	Title VII and Title IX Compliance Officers
Adrienne Mecca	District Section 504 Compliance Officer
Daniel Bologna	District Section 504 Compliance Officer
Rosario Renda	Asbestos Compliance Officer

23. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District designate Port Chester Teachers Federal Credit Union, Chase Bank, Hudson Valley Bank, TD Toronto Dominion Bank, PT Asset Management "NYCLASS", Signature Bank and Webster Bank, all but Signature Bank, Webster Bank and PT Asset Management "NYCLASS", having a branch situated in Port Chester, New York, in the Port Chester-Rye Union Free School District, as official depositories for said school district for the 2014-2015 school year.

24. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District's designate the following dates on which to hold meetings at 7:00 pm in the 2014-2015 school year.

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Tuesday, July 01, 2014	Wednesday, November 19, 2014	Tuesday, April 07, 2015 – Line-by-Line
Wednesday, July 30, 2014	Wednesday, December 10, 2014	Wednesday, April 08, 2015
Tuesday, August 19, 2014	Wednesday, January 14, 2015	Tuesday, April 21, 2015
Wednesday, August 27, 2014	Wednesday, February 11, 2015	Wednesday, May 06, 2015
Wednesday, September 24, 2014	Wednesday, March 04, 2015	Wednesday, May 27, 2015
Wednesday, October 29, 2014	Wednesday, March 25, 2015	Wednesday, June 24, 2015

25. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District designates the Journal News and Westmore News as official newspapers for school notices.

26. RESOLVED that the Board of Education of the Port Chester-Rye Union Free School District designate all occupational therapists and instructional staff members to serve on the Committee on Special Education and the Committee on Preschool Special Education for the 2014-2015 school year as needed, and

BE IT FURTHER RESOLVED, that the following individuals are designated as committee chairpersons:

Adrienne Mecca, CSE/CPSE Daniel Bologna, CSE/CPSE Dr. Bertha Cruz, CPSE/CSE

27. RESOLVED that the Board of Education approve the designation of the following individual to serve on the Committee on Special Education and the Committee on Preschool Special Education for the 2014-15 school year as parent members.

Barbara Kelly Amanda Hiebaum Claude Zoref Audelis Hernandez Justine Riordan

28. RESOLVED that the Port Chester-Rye Union Free School District Board of Education designate the following individuals to serve as Impartial Hearing Officers (as listed in the most current New York State roster for the 2014-2015 school year:

AGOSTON, LINDA	KANDILAKI, GEORGE	PETERS, KENNETH
ALEXANDER, JOAN B.	KEEFE, JEANNE	RICHMOND, SUSAN M.
ALMELEH, LYNN	KEHOE, MARTIN	RITZENBERG, KENNETH S.
BAKER, THERESA	KERSHEN, HARRY	ROBERTS, GEORGE H.
BARBOUR, SUSAN	KESTENBAUM, ELISE	ROSEN, PAUL
BAUCHNER, STUART	LASSINGER, DORA	ROSKEN, BRAD
BRANDENBURG, WENDY	LAZAN, MICHAEL	SCHAD, JEROME
BRIGLIO, ROBERT	LEDERMAN, NANCY	SCHIFF, MARTIN
BUMBALO, PAUL	LUBAN, EDWARD	SCHIRO, JEFFREY
COHEN, DIANE	LUCASEY, JEAN	SCHNEIDER, JUDITH
CUTLER-IGOE, ELLEN	LUSHING, SUSAN	TESSLER, CRAIG
DELEON, EDGAR	MACKRETH, ROBERT W.	TRULY, ELIZABETH
DEWAN, DEBRA S.	MAHONEY, TIMOTHY	TURETSKY, AARON
FARAGO, JOHN	MARKUS, SUSAN	VENEZIA, ARTHUR J.
FEINBERG, RONA	MCKEEVER, JAMES	WAHRMAN, ISRAEL S.
FINKELSTEIN, SHARYN	MILLMAN, TINA	WALL, WILLIAM J.
FLAME, LANA S.	MONK, JAMES A.	WALSH, JAMES
GROSS, LORRAINE	MOORE, CHRISTINE	WALSH, MARION
HAKEN, STEVE	MURPHY, LEAH L.	WANDERMAN, CARL L.
HALBERSTAM, SINAI	NAUN, JOHN	WEINER, MARC
HEIDELBERGER, JONATHAN	NISELY, ROBERT	WHITE, BRENDA F.
HUGHES, SHERRI L	NOE MARY	WOLMAN, MINDY G.
ITZLA, AMY LYNNE	NORLANDER, KAREN	ZIEV, JOEL D.
JOYNER, THERESA R.	ODOM, VERONICA C.	

29. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District designate the following individuals to serve on the Ethics Committee for the 2014-2015 school year:

Brian Brady Fortunato DiRenno Philip Gasparini

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30. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-establish the Audit Committee to be comprised of all the members of the Board of Education and two members of the community who will serve without compensation, but are entitled to reimbursement of expenses in compliance with Chapter 263 of the Laws of 2005, "The 5-Point Plan."

31. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following District Staff Members to serve on the Residency Committee for the 2014-2015 school year as noted below:

Frank Fanelli	Maura J. McAward	Maria Somers	Patrick Swift
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32. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following District Staff Members to serve on the Attendance Officers for the 2014-2015 school year as noted below:

Alberto Acevedo	Jack Guinta
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33. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Superintendent or his designee to assign homebound instruction for the 2014-2015 school year.

34. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize Dr. Edward A. Klizus to certify the District's payroll for the 2014-2015 school year.

35. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize Dr. Edward A. Klizus or his designee to certify Federal Aid Proposals and Reports for the 2014-2015 school year.

36. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize Dr. Edward A. Klizus to approve personal expenses for the Assistant Superintendents for the 2014-2015 school year, and furthermore authorize the Board of Education President to approve the personal expenses of the Superintendent.

37. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish and authorize the School District Treasurer to arrange for a \$100 Petty Cash account for the 2014-2015 school year, and

BE IT FURTHER RESOLVED, that the disbursement of petty cash shall be restricted to a maximum of \$25 per receipt.

38. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the District Treasurer to sign all District checks and withdrawals for the 2014-2015 school year. When the District Treasurer is ill and absent the Deputy Treasurer will substitute for the Treasurer as necessary.

39. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Central Treasurers of the Extra classroom Activity Funds to sign all Extra classroom Activity Fund checks for the extra classroom activities for the 2014-2015

40. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize Maura J. McAward to arrange for the following surety bonds for the 2014-2015 school year as noted below:

District Treasurer	\$2,000,000
Deputy Treasurer	\$1,000,000
Superintendent of Schools	\$1,000,000
Asst. Superintendent for Business	\$500,000
Central Treasures-Extra-classroom Activity Accounts	\$500,000

Upon motion by Mr. Johnson and seconded by Mrs. Brakewood and carried the Re-Organization meeting was adjourned at 5:23 pm.

REGULAR MEETING

Mrs. Brakewood called the Regular meeting to order at 5:23 pm.
 All rose for the Pledge of Allegiance

Mrs. Brakewood thanked everyone for nominating her to the President of the Board and proceeded to the Regular meeting Resolutions.

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RESOLUTIONS

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

A. RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools:

WHEREAS, students and staff of Port Chester High School have distinguished themselves by their garnering of two prestigious Metropolitan High School Theater Awards as sponsored by the Journal News Media Group; and,

WHEREAS, the Board of Education endeavors to recognize publicly and honor its esteemed staff members and students for these successes; and,

WHEREAS, it is clear that the community is justifiably proud of these individuals; and

WHEREAS, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

WHEREAS, the Board of Education expresses its sincere thanks, appreciation, and admiration for artistic excellence;

AND NOW, THEREFORE, BE IT RESOLVED, that the Board of Education in meeting and assembled this second day of July, two thousand fourteen, hereby publicly acknowledges the outstanding accomplishments of its honorees.

METROPOLITAN HIGH SCHOOL THEATER AWARDS

**OUTSTANDING COMEDIC
PERFORMANCE**
Elizabeth Montemurro as
Urinetown's "Little Sally"

OUTSTANDING LOBBY DISPLAY
Josh Tenzer
Ruth Goldberg
Patrick O'Connor

CAST & CREW

Michael Bansey - Elizabeth Montemurro - Briana Velazquez - Charlie Simmons - Emmalie Tello - Robert Gonzalez - Liam Herbert - Jake Gleason - Maria Claudia Achar - Nitara Ortiz - Emily Loiaconi - Paulina Aguilar - Alfred Di Leo Samuel Brown - Aline Dos Santos - Simone Akins - Addie Cruz - Adriana Bello - Alexandra Rovello, Americo Martinez - Benny Olonilua - Brendan Doyle - Gary Wiley - Hanami Robles - Isaiah Brown, Jessica Rivera - Julianne Tenefrancia - Kerry Doyle - Na-Keem Marks - Shaileen Bello - Trina Sorbell - Tyler James - Weston Reed - Zaida Bello

PRODUCTION

Josh Tenzer, Producer and Director
Joseph Fontana, Technical Director
Devon James, Director and Choreographer, Michael Mastroianni, Musical Director

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

B. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District participate in the National Lunch Program for the 2014-2015 school year and offer Type A lunch program, and

BE IT FURTHER RESOLVED, that all students in Grades Kindergarten through Twelve be offered the "Offer-Serve" Option of the Type A Lunch as herein set forth.

Upon motion by Ms. Capeci seconded by Mr. Dreves and carried, the following resolution was approved:

C. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept the policy statement for free and reduced price meals as noted below:

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

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Port Chester-Rye Union Free School District, responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that the school system will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families approved by the SFA and whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that provide an Eligibility Letter from the NYS Office of Temporary and Disability Assistance or are identified through the Direct Certification Matching Process.

Reduced Price Meals

To serve lunch at a reduced price of \$.25 or less, and breakfast at a reduced price of \$.25 or less, to children from families approved by the SFA whose income is within the range of the annual income eligibility guidelines for reduced price meals.

Special Conditions

To serve free or reduced price meals or free milk to foster children in cases where the court or welfare agency is legally responsible for the child documentation from an appropriate State or local agency indicates the foster child's status.

To provide free or reduced price meals or free milk to those children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria.

Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. The names of children eligible to receive free or reduced price meals or milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:
 - Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price of such a meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, gender identity, sex, age, color, disability, national origin, religion, reprisal, political beliefs, marital status, familial or parental status, sexual orientation, all or part of income is derived from public assistance or protected genetic information in employment or in any activity conducted or funded by the Department.

Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

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That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted in the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate eligibility determination on each application.

Notice to Parents

To send at the beginning of each school year, and whenever there is a change in eligibility criteria, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII or IX, including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

Applications

To advise parents to complete the application and return it or submit the Eligibility letter received from the NYS Office of Temporary and Disability Assistance to the reviewing official for eligibility determination.

Such applications, eligibility letters, and documentation of action taken, will be maintained for three years plus the current year after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application or Eligibility letter and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA must be reviewed to ensure that it is correctly approved. Incorrectly approved applications cannot be accepted.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years

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plus the current year. If a family reapplies with a lower income after being denied benefits, the new reported income must be verified.

Verification of Applications

Verify the eligibility of applicant households **by November 15** in accordance with program regulations and annually maintain records including: (1) a summary of the verification efforts; (2) the total number of applications on file by October 1; (3) the percentage or number of applications verified; and (4) the total number of children represented on those applications selected for verification. Additional requirements will be detailed in the Income Verification memo. Failure to conduct verification will result in the SFA being ineligible to receive free and reduced price reimbursement.

Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free and reduced price and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk.

Amendments to Policies

To submit to the New York State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year.

Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process
2. All applications and Eligibility letters returned and documentation of action taken
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including benefit denial letters.
5. Records of all verification efforts and resulting eligibility changes.

Public Release

On or about the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the informational media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

Special Assistance - Provisions 1 and 2 (where applicable)* and Community Eligibility Option

Provision 1: Biennially, notify parents, distribute and certify applications for free students in schools where at least 80 percent of all enrolled children are eligible for free or reduced price meals. Annually, notify, distribute, and certify applications for all other students enrolled in the school. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate system.

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Community Eligibility Option, Provision 4: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/TANF data, the OTDA School Meals letter, homeless, migrant, runaway, foster, and head start) as of April 1, 2013, may participate in the Community Eligibility Option for the 2013-14 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEO Memo on the Child Nutrition Management System website.

Administrative Prerogative

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In certain circumstances, when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This judgmental option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Exhaustive prior efforts must be made by the SFA to obtain a completed application from the parent or guardian and efforts must be documented.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and not to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are not coming to school with a meal or money. Family economic status must remain the criterion for administratively making the decision to place the student on free or reduced price meals.

Meal Eligibility for Homeless/Migrant/Runaway Children

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, and that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.
- Other options:
- The director of the homeless shelter at which the child resides can complete and submit an application for the child;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official
 - The date of withdrawal from the shelter, school, or program.
- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator.

Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs with children in attendance originating from either the St. Regis Mohawk Tribe or the Seneca Nations of Indians may accept insertion of a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP number, or TANF number.

Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in

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the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has "... a physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- D. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Purchasing Agent to execute the following contracted services for the 2014-2015 school year as noted below:

	Name	Function	Rate	Not to Exceed	Funded
1	Jeanne LoCascio	Mentor Consultant	\$700/day	\$13,000.00	General
2	Leslie Salvatore	ELA Consultant	\$500/day	\$10,000.00	General
3	CBIZ	Asset Inventory	Flat Rate	\$ 0	General
4	Susan Merims	Food Service Consultant	\$200/hour	\$32,000	Cafeteria Fund
5	OMNI	403(b) Compliance	Flat Rate	\$1,500	General
6	ED-DATA	Supply Bid Service	Flat Rate	\$4,600.00	General
7	ED-DATA	Skilled Trades Time & Material	Flat Rate	\$1990.00	General
8	ED-DATA	Athletic Supplies	Flat Rate	\$550.00	General
9	INFOMATIC	Accounting Software	Flat Rate	\$10,128.56	General
10	NYSSBA	Policy Plus	Flat Rate	\$2,350.00	General
11	LAN Associates	Architectural Services	Sliding Scale	Project Scope	General
12	LunchByte Systems, Inc.	Computerized Point-of-Sale Accountability System	Flat Rate	\$4,755.35	General
13	Warren and Panzar	Environmental Engineering Services	Flat Rate	Project Scope	General
14	William Lauer	Video Specialist	\$34.00/hour	\$36,000/yr	Cable Grand
15	Furst & Associates	Public Relations Consultant	\$42.50/hour	\$38,250/yr	General

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the following proposals for insurances and that the Purchasing Agent be authorized to execute said insurance contracts as noted below:
 Student Accident insurance through Pupil Benefits. The annual premium for the 2014-2015 school year \$ 39,483.52
 General Liability, Property, Earthquake & Flood, Automobile, Excess Catastrophe Liability, School Board Liability, Inland Marine, Boiler & Machinery, Crime and Bonds insurances through the New York State School Insurance Reciprocal. The annual premium for the 2014-2015 school year \$ 264,278.
 Workers Compensation Insurance through Wright Risk Management Company, Inc. for Worker's Compensation Insurance through Southern Westchester Schools Cooperative Self-Insurance Plan. The annual premium for the 2014-2015 school year is \$339,508.

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- F. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorize the participation in bids in compliance with General, Municipal Law *Section 103 subdivision (3)* as noted below:

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- Federal Government Office of General Services Administration
- New York State Office of General Services (OGS)
- Westchester County Bureau of Purchase & Supply
- Various BOCES (Board of Cooperative Educational Services) throughout New York State.
- Sound Shore Consortium

These Bids are for materials and services that would be used in the normal operation of the school district. This resolution authorizes the District to participate in, but in no way obligates the District to purchase items if said items can be purchased through other sources for less money.

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District declare that there are significant economic and efficient benefits to the District to standardize certain equipment / mechanical systems. This standardization would benefit the District through cost savings realized by reduced replacement parts (stock), ease of maintenance, training of staff, simplified ordering of parts and the general ease of operation in compliance of the General Municipal Law *Section 103, subdivision 5.73*

This resolution does not eliminate the need for formal advertising on purchases over the bid limit. The words "or equal" - "or equivalent" are not required in the specifications.

This resolution authorizes the Superintendent of Buildings & Grounds, Purchasing Agent, Architects and Engineers to specify only these products listed above when preparing bidding specifications and related documents.

This resolution shall address the following items:

- Fire Alarm Systems - All shall be Edward Systems Technology
- Unit Ventilators - All shall be "MAGIC AIRE"
- Locks & Locksets - All shall be "Best Access Systems", locks & keying devices
- Temperature Control Systems - All shall be "Andover" brand computer systems software and control devices

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- H. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the temporary revision (February 10, 2011, Resolution "F") of Board of Education Policy 6830.1-R to authorize use of the District issued credit cards as noted below:

Assistant Superintendent for Business - American Express and Staples
Superintendent Building and Grounds - Home Depot

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- I. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish the mileage compensation rate for employee use of personal cars to conduct School District business at the federal rate as established by IRS regulations and

BE IT FURTHER RESOLVED, that the established mileage between schools is as noted below:

PCMS to PCHS	0.60	Park Avenue to Kennedy	1.30	King Street to PCHS	1.30
PCMS to Park Avenue	0.90	Park Avenue to PCMS	0.90	King Street to ELC	2.30
PCMS to King Street	1.80	Park Avenue to PCHS	0.30	Edison to Kennedy	1.20
PCMS to Edison	1.70	Park Avenue to ELC	1.60	Edison to King Street	1.40
PCMS to Kennedy	1.20	JFK-ELC to Park Avenue	1.60	Edison to Park Avenue	1.20
PCMS to ELC	1.60	JFK-ELC to King Street	2.30	Edison to PCMS	1.70
PCHS to PCMS	0.60	JFK-ELC to Edison	1.00	Edison to PCHS	1.50
PCHS to Park Avenue	0.30	JFK-ELC to PCMS	1.60	Edison to ELC	1.00
PCHS to King Street	1.30	JFK-ELC to PCHS	1.70	Kennedy to Park Ave	1.30
PCHS to Edison	1.50	JFK-ELC to Kennedy	0.50	Kennedy to King Street	2.00
PCHS to Kennedy	1.60	King Street to Park Avenue	1.10	Kennedy to Edison	1.20
PCHS to ELC	1.70	King Street to Edison	1.40	Kennedy to PCMS	1.20

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Park Avenue to King Street	1.10	King Street to Kennedy	2.00	Kennedy to PCHS	1.60
Park Avenue to Edison	1.20	King Street to PCMS	1.80	Kennedy to ELC	0.50

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

J. RESOLVED that the Board of Education approve the recommendation of the Committee on Preschool Special Education (CPSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2014-15 school year. The file numbers of the children are as follows:

62123	62470	62921	62894	62896	62930	61525	63627
62532	62917	62945	62935	62928	62949	61541	63636
63510	62051	63543	62963	62950	63118	61562	63653
63552	62071	62847	63544	62961	63545	62637	62921
63518	62758	62859	62047	62970	62772	63368	63098
63519	62801	62929	62059	62971	62922	63564	63276
63566	62951	63308	62061	63156	62964	61899	63367
63567	63617	63325	62113	62224	62976	62895	63369
63605	62251	63366	62634	62231	63512	62965	63370
9898820	62356	63379	62916	62257	63635	63373	63371
62057	62636	62060	62944	62811	62028	63548	63542
62222	62860	62072	63623	63331	63255	63551	63546
62237	62960	62267	62934	62198	63624	63560	63649
62289	62250	62268	63608	62625	63626	63665	63650
62465	62258	62528	63611	62635	61536	62356	63651
62058	62641	62771	62769	62773	63642	62623	
62228	62670	62857	62770	62911	61522	63616	

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

K. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the recommendation of the Committee on Special Education (CSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2014-2015 school year. The file numbers of the children are as follows:

61006	61593	9897968	9895211	9893527	9894291	9896257	9894012
9897388	61594	9898147	9897392	9893949	9894521	346	62958
9896553	63583	9898679	9898851	9894638	9894829	9893452	63597
9897256	9895974	9893171	61887	9894786	9895647	9895343	8000311
9897968	61972	9893504	9891594	9894817	9896975	9895551	800101
61625	9892435	9894035	9897364	9895127	63128	9895840	9892974
61971	9893733	9894158	63386	9895252	9898820	9897525	9893086
62158	9894781	9894280	9898188	9895259	61224	61255	9894708
62260	9895679	9894855	9898820	9895467	62570	61721	9896323
62779	9893376	9895224	62643	14820	9892365	61987	2837
9895210	9892620	8000112	800019	61455	9894821	9896385	62042
9894781	9894764	8000390	800238	62157	9897857	9897853	62044
9896079	9895289	9893376	9892150	9894082	800239	9898664	9893817
9896668	8000322	9894431	9892410	9894101	9894145	9896054	9894482
9898852	9897443	9894714	9893065	9894268	9895083	9896430	9894495

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9895290	9898771	9893760	9896257	9898532	9895481	9893892	9898683
9896448	61073	9893907	9896370	9898633	9896035	9895167	9898763
9896601	61165	9894143	9897958	574	9896046	9895676	9898856
9897360	61515	9894246	9898298	61957	9896258	9896310	61795
9897388	61844	9896009	9898798	9892934	9896420	9897319	8000332
9897640	63384	9896169	2068	9893410	9896501	63010	9892632
9898573	8000148	9896406	62275	9894458	9897036	63259	9894693
9893452	9893210	9896436	62785	9895702	9897050	8000407	9894700
9895707	9893313	9896538	800014	9895921	9897460	9894854	9895722
9895718	9894062	9897215	9891365	9896182	9897523	9894857	9896248
9895719	9894185	9897307	9892484	9896331	9897591	9894895	9897239
9897455	9894238	9897322	9892605	9896978	9897592	9895648	9897979
9892520	9894239	9897414	9893648	9898191	9897670	9896667	9898610
9892620	9896067	9897554	9894557	9898416	9898752	9896721	61869
9893163	9896385	25220	9895352	61377	61204	9897094	62028
9893973	9896439	5351	9896490	61440	61468	9897238	9892981
9894277	9896719	5842	9896896	61572	61602	24185	9893470
9894488	9896744	61022	9898632	61620	62121	61334	9893902
9894619	9897296	9892059	33160	61866	800038	61367	9895288
9894725	9897602	9892633	3729	61891	9892060	63259	9895731
9895742	9897907	9893868	61120	61940	9892151	8000121	9896232
9897101	9898325	9894715	61199	62116	9892902	8000200	9896397
9897141	9898431	9894752	61345	62204	9895680	9892564	9896663
9897948	1235	9895678	62158	8000088	9896339	9893782	9897244
9898034	4080	9896150	63484	9894846	9896731	9894396	9897796
9898631	62054	9896998	9860008	9894903	9897149	9895687	9898548
28120	8000139	9897124	9892473	9895610	9897224	9895688	9898865
8880	800021	9897309	9892686	9898712	9897361	9896726	61625
9891678	9891332	62570	9892932	5696	9897785	9897151	63259
9892316	9892435	8000441	9893191	6065	9897882	9897395	63484
9892676	9892521	800112	9893254	61250	9897973	9897865	69004
9896988	9892919	800122	9893539	61504	9898013	9898028	9895924
61491	9893164	800239	9894766	61526	9898436	61355	9897395
61589	9893627	9891637	9895537	61538	9898551	61975	9898260
9892721	9894787	9892029	9896221	61656	11980	8000032	61535
9895716	9896823	9892365	9896279	61829	62247	9892563	61760
9895995	9897295	9892552	9896295	62111	69003	9892825	9892438
9896388	9897968	9892990	9896434	62199	8000405	9893146	9892890
9896389	8000031	9894145	9896905	8000455	9892631	9893324	9892891
9896861	9892568	9894821	9897188	9892904	9892872	9893706	9895871
9898284	9893526	9895083	9897872	9894041	9893662	9893897	9896017
9898364	9893733	9896050	9897913	9894877	9893663	9894116	9897019

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9897114	61122	62115	9896957	9895575	9897893	9897222	9893914
9898341	61320	9893900	9897181	9896387	9898528	9897486	9894865
9898493	61464	9894946	9897888	358	9895870	9898271	62430
9898598	62824	9896705	9898056	62208	9896441	61884	9894798
62255	9893651	9897195	9898057	9893126	9896861	61899	9896966
62603	9894684	9898277	9898535	9896166	61309	62079	9897619
9891221	9895388	9898286	61522	61525	61359	62232	9897887
9893238	9895971	9898393	62797	61541	62478	62262	9898390
9894861	9895972	9898483	62897	61562	63421	9896131	9896180
9895679	9896025	9898533	63378	62827	9892410	9897949	9898447
9895703	9896312	9898814	800176	9896999	9893203	9898208	61936
9895947	9893085	9898822	9894043	9898820	9893412	61936	62707
9895966	9896907	61104	9894849	61442	9895943	62360	9897720
9896036	9897220	61749	9894909	61484	9896445	9897107	9898034
9896553	9897273	62565	9895013	61827	9897103	9898523	9898340
9897271	9897971	62732	9895047	61851	9897573	9898851	
9897956	61536	63259	9895062	62117	9897574	61881	62390
9898540	61757	63489	9895179	62142	9898740	9894359	63606
62029	62390	9892569	9895199	62154	9898860	9896178	63749
9893579	9892602	9894947	9895658	9895661	62538	5622	61747
9893725	9895537	9894986	9895659	9895834	62755	63128	61966
9895283	9897285	9895234	9895750	9896666	9895324	9894457	62112
9895699	9897392	9895310	9895878	9898133	9896232	61743	9898721
9895786	20130	9895313	9896079	9891204	9896906	62849	
9896134	5045	9895666	9896991	61231	9898188	63101	
9896442	61296	9895671	9898447	61658	9898780	9896017	
9896716	61769	9895742	9898595	62478	61844	9896658	
9896826	61873	9895854	61456	8000234	62275	9894605	
9898276	61916	9895957	9895165	9894612	9894815	17720	
4202	62109	9895974	9895574	9894676	9896512	8000221	

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- L. Resolved that the Board of Education approve the recommendation of the Section 504 Committee designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2014-15 school year. The file numbers of the children are as follows:

61006	9893733	9894266
9897255	9892998	9895093
9897256	9894943	9895191
9897256	9897968	9895377
9897968	61943	9895390
9898852	9892701	9896022
9898290	9894162	9897801

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9898584	9895982
9892765	9896339
9893241	9895388
9895070	61757
9895171	62390
9895211	9897256
9895345	62565
9895547	9898447
9895673	9895211
9895982	9892998
9896308	9894126
9897727	9895740
9897364	9897375
9896749	9894162
9893201	9892669
9893661	9898447
9896670	61036
9896814	8000203
9896851	9894010
9896976	9894173
9896983	9894590
9896430	9895388
5005	9898447
61305	62390
9894550	9892528
9898722	9893325
9897968	9894093
9893733	9894102
9892633	9895067
9898608	61170
9896339	9898339
9897217	
61334	
9898852	61207
9898852	9895301
69004	9897364

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

M. RESOLVED, that the Board of Education of the Port Chester- Rye Union Free School District extend the following contracts for the 2014-2015 with a 0% increase as noted below:

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Service	Vendor	Cost
Athletic Transportation	County Coach Corp	\$75/hr

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- N. RESOLVED**, that the Board of Education approve entering into an agreement with the Port Chester Carver Center for rental of pool area for a 25 week commencing on August 25th 2014 – February 15, 2015 at the cost of \$8,000.

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- O. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2014-2015 Contract for Educational Services with Southern Westchester Board of Cooperative Educational Services (SWBOCES) as noted below:

	Award To	Description	Amount
1	SWBOCES	Educational Services	\$4,468,077

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- P. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements for the following professional service procurements in keeping with Policy 6700R – Purchasing Regulation.

	Name	Program	Rate	Term	Funded
1	SER of Westchester	MS Summer, 2014 Consultant Staff	\$10,000	Summer 2014	Extended Day/Title I
2	Family Services of Westchester	After School Programming/Social Work-District-Wide	\$53,000	2014-2015 school year	Extended Day
3	Velez Consulting	MS Summer, 2014	\$10,000	Summer 2014	Extended Day/Title I
4	Sutherland Consulting	Homeless Liaison	\$10,000	2014-2015 school year	Homeless/Title I
5	Gladys Vera	Summer 2014 Translations	\$3,000	Summer 2014	Title III

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- Q. RESOLVED**, that the Board of Education approve entering into an agreement with SUNY Purchase for rental of space for athletics, August 18, 2014 through June 30, 2015 as noted below:
- \$75/hour for one basketball court;
 - \$75/hour for each basketball court for wrestling tournaments
 - \$75 per hour per grass field
 - \$200/hour for game on grass field
 - \$40 per hour for fitness center
 - \$30/hour for supervisory charges
 - \$42.50/hour for supervisory for special events
 - Turf Field: Practice - \$175/hour without lights; Practice with lights \$225/hour; Soccer game Turf Field \$450 for 2-hour block without lights; Soccer game on Turf Field \$550 for 2-hour block with lights; Use of Turf Field for Football games will be negotiated prior to each game; prices for additional activities will be determined prior to each booking; Custodial services where needed will be billed at the rate of \$85 per hour. University police, where needed, will be billed at the rate of \$90 per hour per officer; additional fees for services provided by Purchase College Facilities Management and University Police are separate, and will be billed after the event (if applicable).

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

- R. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2014-15 professional partnership with Mercy College whereas the College provides graduate courses to our faculty in-district with a 40% tuition discount to our staff during hours in which custodial staff are on duty. Mercy College will provide an insurance certificate as required. In return, the district will provide space for classes to be held.

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 2, 2014**

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

S. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2014-15 professional Partnership with Manhattanville College whereby through the efforts of our school based leadership Manhattanville College faculty shall provide a Professional Development School liaison to our district working 2 days weekly at Edison and Park Ave. schools. The liaison shall collaborate in developing school based professional development initiatives, developing special programming events and projects in the areas of science, literacy, the arts, multicultural literature, drama, foreign language instruction, action research, community outreach, engaging in data collection/analysis, and help to bring programs and resources to the school for the professional development of teachers. For these services, an annual fee of \$5,000 is paid to Manhattanville College that is Title I grant funded.

Upon motion by Mr. Johnson seconded by Ms. Capeci and carried, the following resolution was approved:

T. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School District Treasurer to complete budgetary transfers and pay bill schedules and payrolls for all funds. Said transactions will be approved by the Board of Education at the first available board meeting.

REPORT FROM SUPERINTENDENT

Dr. Klizus commended the community and Board for a great year and he is looking forward another great year.

BOARD OF EDUCATION ROUNTABLE/DISCUSSION

Mr. Corbia congratulated the PCHS graduates and commended them for their excellent behavior at graduation. Mr. Corbia complimented Dr. Combs for his great leadership. Mr. Corbia congratulated Mrs. Brakewood and Mr. Johnson on their appointments and suggested returning to the rotation process for School Board appointments.

Ms. Capeci congratulated Mrs. Brakewood and Mr. Johnson on their appointments. Ms. Capeci commended the PCHS graduation ceremony.

Mr. Johnson thanked everyone for their sympathy for the passing of his mother and commended the inspirational PCHS graduation ceremony. Congratulations to Carolee Brakewood and a job well done to Ms. Capeci for the 2013 – 2014 school year and her service.

Mr. Dreves thanked Ms. Capeci and Mrs. Brakewood for their leadership and congratulated Mrs. Brakewood and Mr. Johnson on their appointments. Mr. Dreves believes the PCHS Graduation ceremony was one of the best yet.

Ms. Capeci offered a “Thank you” to Yvette Segal for her work as District Clerk.

Mrs. Brakewood thanked Ms. Capeci and everyone at Central office for their hard work for the 2013 – 2014 school year. Mrs. Brakewood shared her aspirations as the President for 2014 – 2015 school year. Mrs. Brakewood announced the next Board of Ed meeting set for July 30th 2014.

Ms. Capeci mentioned a potential meeting with the Village of Port Chester regarding developing a formula for the mitigation on future development and the impact to the school district.

ADJOURNMENT

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the meeting was adjourned at 5:56 pm.

