



Port Chester-Rye Union Free School District

113 Bowman Avenue
 Port Chester, New York 10573
 914.934.7900

To: Non-Instructional Staff
 From: Sandra A. Clohessy
 Date: December 18, 2018
 Re: Non-Instructional Openings

It is anticipated that the following positions will be available:

Effective Date	Civil Service Title	Minimum Qualifications	Salary Range
Immediately On-Call Basis	Teacher Aide Substitutes Lunch Monitor Substitutes Clerical Substitutes Cleaner Substitutes	Graduation from high school or equivalency diploma. Knowledge of working with children preferred	\$12.00/hour

Send a letter of application and resume to Sandra A. Clohessy, School Business Administrator, Port Chester - Rye Union Free School District at the above indicted address or fax to: 914-939-9240 or email to dmartin@pcrufsd.org. EOE

Posted	Superintendent's Office	Port Chester Middle School	Village of Port Chester
By:	CSEA President	Edison School	Town of Rye
	Curriculum/Grant	Park Avenue School	Housing Authority
	Office/Athletics	King Street School	Port Chester-Rye Brook
	Port Chester High School	John F. Kennedy School, and	Public Library

*In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department's contracted vendor prior to employment based upon a fingerprint and criminal history background check. **Each new employee must consent prior to employment to this security/background check at their own expense.***