

Port Chester – Rye Union Free School District Regular Meeting
Port Chester High School Room 229
July 6, 2012

Present: Board of Education Trustees: Carolee Brakewood, Anne Capeci, Vice President Robert H. Johnson, Trustee; James Dreves, President; Thomas Corbia , Trustee

Also Present: Jennifer M. Bisaccia, District Clerk

Absent: Dr. Edward A. Kliszus, Jr., Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Frank Fanelli, Assistant Superintendent Grants/Personnel; Coleen Kotzur, District Treasurer; and Frank Sisca, School District Attorney (Sisca & Sisca)

Mr. Dreves called the meeting to order at 5:49. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Mr. Mutino congratulated Mr. Corbia and Mr. Jim Dreves on their appointments. Commented on the extension of the Superintendent's contract and suggested modifying time limit for public comment. Mr. Muttino also asked the Board to consider a community budget committee.

Larry Lupo congratulated Mr. Thomas Corbia, thanked Ms. Blanca Lopez for her service, and commented on the Superintendent contract extension.

TREASURER'S REPORT

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the Treasurer's report for March 2012 was approved

(SEE PAGE TO FOLLOW)

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Treasurer's report for April 2012 was approved

Port Chester - Rye Union Free School District							
TREASURERS REPORT							
4/30/2012							
		GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS
BOOK BALANCE BEGINNING OF MONTH		30,106,078.89	1,913,960.37	595,237.22	65,883.62	416,938.79	33,098,098.89
Receipts							
Revenues		2,028,298.23	62,611.59	32,304.31	3.42	8,119.68	
Interfund Transfers		250,130.53					
Sales Tax Receipts				53.24			
Returned Checks						(250.00)	
Deferred Revenue		2,578.50					
Reimbursement of Expense		141,683.01		8,281.15			
Total Receipts		2,422,690.27	62,611.59	40,638.70	3.42	7,869.68	2,533,813.66
Disbursements							
Warrant #26		1,134,435.41	115,556.60	2,060.00		8,216.26	
Warrant #27		591,947.44	73,457.73	3,819.35		3,116.00	
Warrant #28		77,075.09					
Prepaid Expense		910.00					
Payroll 4/5/12		2,006,554.99	123,590.21	3,737.35			
Payroll 4/20/12		1,979,624.68	118,705.81	4,097.16			
Payroll 4/27/12 Health Ins		118,167.83					
Bank Charges				1,014.42			
Total Disbursements		5,908,715.44	431,310.35	14,728.28	-	11,332.26	6,366,086.33
BOOK BALANCE END OF MONTH		26,620,053.72	1,545,261.61	621,147.64	65,887.04	413,476.21	29,265,826.22
		GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS
CASH - BANK BALANCES							
	Rates						
Bank of America	0.000%			219,384.51			
Chase Bank	0.100%		666,736.21	14,440.96	41,759.78	112,116.18	
TD Bank	0.200%	274,980.76					
Wells Fargo	-						
Hudson Valley Bar	0.049%	2,472.18					
Webster Bank	0.230%	620,365.23	349,495.21			1,439.72	
PC Credit Union	0.140%					154,733.24	
MBIA - C.L.A.S.S.	0.010%	3,824,863.94	529,030.19	387,322.17	24,127.26		
Scholarship Invest	various					145,187.07	
Signature Bank	0.460%	21,897,371.61					
TOTAL CASH - BANK BALANCE		26,620,053.72	1,545,261.61	621,147.64	65,887.04	413,476.21	29,265,826.22
		-	-	-	-	-	6/8/2012
Coleen Kotzur, District Treasurer							Date

RESOLUTIONS

Resolution A

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved:

- A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District participate in the National Lunch Program for the 2012-2013 school year and offer Type A lunch program, and

BE IT FURTHER RESOLVED, that all students in Grades Kindergarten through Twelve be offered the "Offer-Serve" Option of the Type A Lunch as herein set forth.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved

- B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the policy statement for free and reduced price meals as noted below:

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

The Port Chester-Rye Union Free School District, responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that the school system will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families approved by the SFA and whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from food stamp households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that provide a Direct Certification letter from the NYS Office of Temporary and Disability Assistance.

Reduced Price Meals

To serve lunch at a reduced price of \$.25 or less, and breakfast at a reduced price of \$.25 or less, to children from families approved by the SFA whose income is within the range of the annual income eligibility guidelines for reduced price meals.

Special Conditions

To serve free or reduced price meals or free milk to foster children in cases where the court or welfare agency is legally responsible for the child documentation from an appropriate State or local agency indicates the foster child's status.

To provide free or reduced price meals or free milk to those children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria.

Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. The names of children eligible to receive free or reduced price meals or milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:
 - Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price of such a meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, gender or sexual orientation, age, color, national origin, or physical or mental handicap.

Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted in the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate eligibility determination on each application.

Notice to Parents

To send at the beginning of each school year, and whenever there is a change in eligibility criteria, to the parent or guardian of each child, a letter such as the prototypes in Attachment V or VII, including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

Applications

To advise parents to complete the application and return it or submit the Direct Certification letter received from the NYS Office of Temporary and Disability Assistance to the reviewing official for eligibility determination. Such applications, direct certification letters, and documentation of action taken, will be maintained for three years plus the current year after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application or Direct Certification letter and eligibility dates should be retained with the records of both schools.

The application from the transfer student from another SFA must be reviewed to ensure that it is correctly approved.

Incorrectly approved applications cannot be accepted.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year. If a family reapplies with a lower income after being denied benefits, the new reported income must be verified.

Verification of Applications

Verify the eligibility of applicant households by November 15 in accordance with program regulations and annually maintain records including: (1) a summary of the verification efforts; (2) the total number of applications on file by October 1; (3) the percentage or number of applications verified; and (4) the total number of children represented on those applications selected for verification. Additional requirements will be detailed in the Income Verification

2011memo. Failure to conduct verification will result in the SFA being ineligible to receive free and reduced price reimbursement.

Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free and reduced price and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk.

Amendments to Policies

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc. for approval prior to implementation. Such changes will be effective following approval by your respective regional office as indicated on page 58. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year.

Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All applications and Direct Certification letters returned and documentation of action taken.
2. Records of all appeals and challenges and their disposition.
3. All notifications of eligibility determinations, including benefit denial letters.
4. Records of all verification efforts and resulting eligibility changes.

Public Release

On or about the beginning of the school year, a public release containing the same information supplied

to parents and including both free and reduced price eligibility criteria should be provided to the informational media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

Special Assistance Provisions 1 and 2 (where applicable)

For more information about Provision 1 or 2, contact the Child Nutrition Program representative for your area.

Provision 1: Biennially, notify parents, distribute and certify applications for free students in schools where at least 80 percent of all enrolled children are eligible for free or reduced price meals. Annually, notify, distribute, and certify applications for all other students enrolled in the school. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate system.

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Administrative Prerogative

In certain circumstances, when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials. Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This judgmental option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Exhaustive prior efforts must be made by the SFA to obtain a completed application from the parent or guardian and efforts must be documented.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and not to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are not coming to school with a meal or money. Family economic status must remain the criterion for administratively making the decision to place the student on free or reduced price meals.

Meal Eligibility for Homeless/Migrant/Runaway Children

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, and that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case by case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official
 - The date of withdrawal from the shelter, school, or program.
 - Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator.

Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs with children in attendance originating from either the St. Regis Mohawk Tribe or the Seneca Nations of Indians may accept insertion of a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, food stamp number, or TANF number.

Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for nondisabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for nondisabled children must be supported by a statement signed by a recognized medical authority. Children with disabilities are not automatically eligible for free meal benefits. Parents must adhere to the same income eligibility criteria and procedures used for all children.

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved

- C. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District set the food service meal prices for 2012-2013 and thereafter as noted below:

Student Meal Prices:

Elementary School Breakfast	\$0.50
Elementary School Lunch	\$1.00
Middle School Breakfast	\$0.75
Middle School Lunch	\$1.25
High School Breakfast	\$.075
High School Lunch	\$1.30
Students Qualifying for Reduced Price Meals	\$0.25
Students Qualifying for Free Breakfast	No Charge
Students Qualifying for Free Price Lunch	No Charge

Adult Meal Prices:

Lunch District-wide	In accordance with New York State Child Nutrition Administration
---------------------	--

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved

- D. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Superintendent of Schools or the Assistant Superintendent for Business to execute the following contracted services for the 2012-2013 school year as noted below:

	Name	Function	Rate	Not to Exceed	Funded
1	Jeanne LoCascio	Mentor Consultant	\$600/day	\$10,000.00	General
2	Ellin Rosenberg	ELA Consultant	\$1,020/day	\$10,000.00	Grant/General
3	Kinney Associates	Medicaid Services	Flat Rate	\$7,000.00	General
4	CBIZ	Asset Inventory	Flat Rate	\$8,075	General
5	Susan Merims	Food Service Consultant	\$200/hour	\$32,000	Cafeteria Fund
6	OMNI	403(b) Compliance	Flat Rate	\$4,308	General
7	ED-DATA	Supply Bid Service	Flat Rate	\$4,600.00	General
8	ED-DATA	Skilled Trades Time & Material	Flat Rate	\$1990.00	General
9	ED-DATA	Athletic Supplies	Flat Rate	\$550.00	General
10	INFOMATIC	Accounting Software	Flat Rate	\$7,485	General
11	NYSSBA	Policy Plus	Flat Rate	\$2,750.00	General
12	Fuller and D'Angelo	Architectural Services	Sliding Scale	Project Scope	General
13	LunchByte Systems, Inc.	Computerized Point-of-Sale Accountability System	Flat Rate	4,755.35	General
14	Warren and Panzar	Environmental Engineering Services	Flat Rate	Project Scope	General

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the following proposals for insurances and that the Assistant Superintendent for Business be authorized to execute said insurance contracts as noted below:

Student Accident insurance through Pupil Benefits. The annual premium for the 2012-2013 school year \$33,027.06

General Liability, Property, Earthquake & Flood, Automobile, Excess Catastrophe Liability, School Board Liability, Inland Marine, Boiler & Machinery, Crime and Bonds insurances through the New York State School Insurance Reciprocal. The annual premium for the 2012-2013 school year \$244,486

Workers Compensation Insurance through Wright Risk Management Company, Inc. for Worker's Compensation Insurance through Southern Westchester Schools Cooperative Self-Insurance Plan. The annual premium for the 2012-2013 school year is \$321,453

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved

- F. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorize the participation in bids in compliance with General, Municipal Law *Section 103 subdivision (3)* as noted below:

- Federal Government Office of General Services Administration
- New York State Office of General Services (OGS)
- Westchester County Bureau of Purchase & Supply
- Various BOCES (Board of Cooperative Educational Services) throughout New York State.
- Sound Shore Consortium

These Bids are for materials and services that would be used in the normal operation of the school district. This resolution authorizes the District to participate in, but in no way obligates the District to purchase items if said items can be purchased through other sources for less money.

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District declare that there are significant economic and efficient benefits to the District to standardize certain equipment / mechanical systems. This standardization would benefit the District through cost savings realized by reduced replacement parts (stock), ease of maintenance, training of staff, simplified ordering of parts and the general ease of operation in compliance of the General Municipal Law *Section 103, subdivision 5.73*

This resolution does not eliminate the need for formal advertising on purchases over the bid limit. The words "or equal" - "or equivalent" are not required in the specifications.

This resolution authorizes the Superintendent of Buildings & Grounds, Purchasing Agent, Architects and Engineers to specify only these products listed above when preparing bidding specifications and related documents.

This resolution shall address the following items:

- Fire Alarm Systems - All shall be Edward Systems Technology
- Unit Ventilators - All shall be "MAGIC AIRE"
- Locks & Locksets - All shall be "Best Access Systems", locks & keying devices
- Temperature Control Systems - All shall be "Andover" brand computer systems software and control devices

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved

- H. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the temporary revision (February 10, 2011, Resolution "F") of Board of Education Policy 6830.1-R to authorize use of the District issued credit cards as noted below:

Assistant Superintendent for Business - American Express
Assistant Superintendent for Business - Staples
Superintendent Building and Grounds - Home Depot

Upon motion by Mrs. Brakewood, seconded by Mr. Johnson and carried, the following resolution was approved

- I. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish the mileage compensation rate for employee use of personal cars in the conduct of School District business at the federal rate as established by IRS regulations and

BE IT FURTHER RESOLVED, that the established mileage between schools is as noted below:

Middle School to Senior High	0.6	King Street to Park Avenue	1.1
Middle School to Park Avenue	0.9	King Street to Edison	1.4
Middle School to King Street	1.8	King Street to Kennedy	2.0
Middle School to Edison	1.7	King Street to Middle School	1.8
Middle School to Kennedy	1.2	King Street to Senior High	1.3
Middle School to ELC	1.6	King Street to ELC	2.3
Senior High to Middle School	0.6	Edison to Kennedy	1.2
Senior High to Park Avenue	0.3	Edison to King Street	1.4
Senior High to King Street	1.3	Edison to Park Avenue	1.2
Senior High to Edison	1.5	Edison to Middle School	1.7
Senior High to Kennedy	1.6	Edison to Senior High	1.5
Senior High to ELC	1.7	Edison to ELC	1.0
Park Avenue to King Street	1.1	Kennedy to Park Avenue	1.3
Park Avenue to Edison	1.2	Kennedy to King Street	2.0
Park Avenue to Kennedy	1.3	Kennedy to Edison	1.2
Park Avenue to Middle School	0.9	Kennedy to Middle School	1.2
Park Avenue to Senior High	0.3	Kennedy to Senior High	1.6
Park Avenue to ELC	1.6	Kennedy to ELC	0.5
JFK-ELC to Park Avenue	1.6		
JFK-ELC to King Street	2.3		
JFK-ELC to Edison	1.0		
JFK-ELC to Middle School	1.6		
JFK-ELC to Senior High	1.7		
JFK-ELC to Kennedy	0.5		

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved

- J. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the Lease of the Parking Lot to County Coach Corporation for the 2012-2013 school year. The rental will be \$35,710 for the year.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved

- K. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the bid for service operations effective July 1, 2011 through June 30, 2012 to Whitsons Culinary Group, 1800 Motor Parkway Islandia, NY 11749 for a total maximum per meal reimbursement as noted below:

Total Maximum per Meal Reimbursement for Breakfast: \$1.1776
Total Maximum per Meal Reimbursement for Lunch: \$2.1304

Upon motion by Mr. Johnson, seconded by Mrs. Brakewood and carried, the following resolution was approved

- L. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the recommendation of the Committee on Preschool Special Education (CPSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2012-13 school year. The file numbers of the children are as follows: 62113, 62052, 62141, 62058, 9897523, 62071, 62109, 61526, 61829, 61572, 61465, 9898683, 9898763, 61531, 61497, 61413, 61466, 61545, 61849, 61851, 61466, 61520, 61443, 61501, 61442, 61538, 62154, 9898483, 61412, 61418, 61441, 61620, 61558, 61940, 61970, 62198, 62199, 62201, 9898679, 61539, 9898850, 9898860, 61419, 9898820, 61541, 61562, 61536, 62237, 61525, 61511, 61512, 61866, 62142, 62217, 62218, 62228, 61899, 62028, 61524, 9898856, 61514, 62027, 61891, 62155, 62178, 62251, 62269, 62248, 62232

Upon motion by Mr. Johnson, seconded by Mrs. Capeci and carried, the following resolution was approved

- M. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the recommendation of the Committee on Special Education (CSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2012-13 school year. The file numbers of the children are as follows: 9895013, 9895077, 9895666, 9894947, 9896001, 8000254, 9896079, 9894385, 8000407, 9895676, 9895679, 9892428, 9894854, 9897893, 9895179, 9894057, 9897094, 9896310, 9894612, 9895234, 9894865, 9895234, 9892569, 9894815, 9893663, 9895974, 9895659, 9895750, 9895659, 9895047, 9896957, 9895658, 9894857, 9895313, 9895878, 9897238, 9896166, 9897295, 9895310, 9895062, 9896737, 9893892, 9894043, 9895957, 9896316, 9896173, 9892981, 9892904, 9894914, 9893539, 9892872, 11980, 9892632, 9897872, 9897913, 61253, 9893648, 6065, 9892631, 9894877, 9893324, 9892563, 9898532, 9897592, 8000405, 9892605, 9896665, 9892473, 9893897, 9895648, 9894041, 9893254, 9895167, 9892552, 10830, 9896221, 33160, 9898632, 9896896, 5696, 9894876, 9893706, 9893146, 9893191, 346, 9896490, 9892379, 9896601, 9896538, 9897765, 800038, 9893238, 8000086, 20960, 9892484, 9898538, 9897414, 9894696, 9897573, 8000139, 9897785, 8000121, 9892060, 9893086, 9892919, 9893902, 9892059, 9892564, 8000441, 9893504, 9896279, 9896420, 9896434, 9897865, 9896501, 9898298, 9897486, 9895971, 9896312, 9895972, 9896553, 9896049, 9895703, 9893651, 9895687, 9894798, 9893914, 9896731, 9896035, 61440, 61296, 9898752, 9898056, 9894780, 5424, 9892169, 800013, 9892568, 9892520, 9893313, 9897907, 9894143, 9894062, 2837, 9897239, 9891365, 9893782, 8000031, 9894708, 24185, 9894752, 9893210, 800112, 4173, 800021, 358, 8000148, 5351, 9892029, 9892150, 9892676, 800019, 800101, 41590, 9896331, 25220, 800238, 99988787, 9896465, 61916, 9895885, 9897591, 9897188, 9895352, 9897392, 9896826, 9896853, 9893731, 9894239, 9896442, 9896328, 9896269, 5490, 800032, 4914, 9891230, 9894277, 9892438, 9893085, 21470, 9891695, 5795, 9891362, 9898667, 9898279, 9898057, 9897887, 9896933, 9893452, 8090, 9896150, 9895840, 9896403, 9894946, 9895575, 9896667, 9896998, 9895343, 9892891, 9892890, 9895737, 9891332, 895288, 9893868, 9893816, 9896468, 1235, 9891585, 8880, 800084, 9895467, 9897149, 9895731, 9897670, 9897796, 9892316, 9893065, 8000311, 8000226, 9896323, 5045, 1102, 9891305, 4973, 800064, 5137, 9892295, 9895259, 28120, 9892151, 9893171, 9894280, 800122, 9894829, 9896668, 4529, 8000200, 9894605, 9894268, 9895224, 9896437, 61367, 61345, 62140, 9898013, 9897455, 9897973, 9898771, 9898447, 9898633, 9896441, 9896988, 9894158, 9897709, 9894291, 9895707, 4080, 9895718, 9895719, 9894693, 9896248, 9892521, 9896295, 9893470, 9891637, 9893900, 8000112, 9894638, 9892934, 9892686, 800239, 9894082, 9891678, 9893376, 9896174, 9895127, 9893817, 9893949, 9896186, 9896975, 9898865, 9898851, 61355, 800102, 9892410, 4, 9894714, 4453, 3729, 9860008, 9894011, 9894101, 9894855, 9895716, 9894035, 9896389, 9897602, 9894521, 9895252, 9898284, 9894431, 9898364, 61468, 61491, 3249, 9895966, 9895722, 800076, 9891521, 9896721, 9897525, 9897898, 9891601, 9895678, 9893627, 9894495, 9896182, 9895702, 9893164, 9893410, 9896258, 9894396, 62054, 9891594, 9895921, 9892902, 9895924, 9850010, 9894001, 9898286, 9897224, 9898277, 9897619, 9895943, 9896589, 62226, 9898188, 9898341, 9898133, 9898548, 9898598, 9897271, 9897244, 9897114, 9895871, 8000197, 8000057, 9892990, 9896663, 9893527, 9894817, 9894821, 9894145, 9892365, 9895083, 9896257, 61224, 61942, 9894895, 9896666, 9896180, 9895661, 9897273, 9892602, 9898664, 9897853, 9897971, 574, 4202, 9894116, 61957, 9895854, 9895680, 2068, 9894557, 8000032, 3003, 9891221, 800176, 9896017, 9894909, 9897949, 9896726, 9894986, 9893725, 9896705, 7789, 9894849, 20130, 9896991, 9896387, 1437, 9891224, 9895574, 62121, 9895165, 9895537, 9897215, 9898493, 61484, 61869, 9897220, 9896232, 9896907, 9895834, 800077, 9893579, 2520, 9895289, 9894846, 9894619, 9894766, 9898610, 9897979, 61873, 62247, 800014, 9897882, 9892974, 14820, 16360, 5842, 800091, 61535, 9895947, 9893760, 9892620, 9893163, 9895210, 9892721, 9894482, 9897101, 9898390, 9897107, 9894676, 9893262, 9898431, 62115, 9896134, 9897222, 9897036, 9897958, 9897103, 9895290, 9897050, , 897360, 9894700, 9895647, 9896445, 9898798, 61255, 9896512, 9896370, 8000390, 9893973, 9894758, 9892435, 9894109, 9895324, 5622, 8000362, 8000190, 8000221, 3, 9897857.

Upon motion by Mr. Johnson, seconded by Mrs. Capeci and carried, the following resolution was approved

- N. RESOLVED**, that the Board of Education of the Port Chester- Rye Union Free School District approve the recommendation of the Section 504 Committee designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2012-13 school year. The file numbers of the children are as follows: 9895301, 9895618, 3457, 9894091, 9897714, 9895929, 9896670, 9896983, 9896474, 9894823, 9897380, 9897769, 9898478, 9894823, 9892765, 9897217, 61334, 5069, 1913, 31500, 61297, 9895673, 9894864, 9894928, 9897939, 9897425, 62390, 61760.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved

- O. RESOLVED**, that the Board of Education of the Port Chester- Rye Union Free School District extend the following contracts for the 2012-2013 with a 0% increase as noted below:

Contract extensions

Service	Vendor	Cost
Athletic Transportation	County Coach Corp	\$75/hr
Public Relations Consultant	Furst & Associates	\$34,000/yr
Substitute Nursing Staff	Maxim Healthcare Services, Inc	Various Prices
Video Specialist Services	William Lauer Jr.	\$30,000/yr

Buildings and Grounds extensions

Service	Vendor	Cost
Andover Energy Management	Energy Management of Facilities	\$130.00/hr
Athletic Field Maintenance	Tri Turf, Inc.	\$45,000/yr
Audio and Video Equipment Repair	Dynamic Event Group	\$47.75/hr
Backflow Prevention Device Maintenance	DLB Backflow Prevention	\$800/yr
Boiler Cleaning and Maintenance Service	Crown A/C Heat & Power Corp	Various Prices
Boiler Water Chemical Treatment Service	The Metro Group, Inc.	\$3,300/yr
Concrete Sidewalk and Curb Replacement	Vernon Hills Contracting Corp	Various Prices
Drain Cleaning Service	Peter Grotto Plumbing & Heating	Various Prices
Digital Security Recording	Stratagem Security Inc.	\$18620.21/yr
Dust Mop Rental Service	Capital Uniform Services	Various Prices
Electrical Repair Services	LaBella Electric, Inc.	Various Prices
Fence Replacement Service	Quality Fence of Peekskill, Inc.	Various Prices
Geese Control Service	Geese Off! Inc.	Various Prices
Window Glass Replacement Service	Ross Window Corp.	Various Prices
HVAC Maintenance and Repair Service	Crown A/C Heat & Power Corp	Various Prices
Landscape & Small Machinery Service	Argento & Sons, Inc.	\$78/hr
Plumbing Service	Peter Grotto Plumbing & Heating	Various Prices
Tree Service	Ramos & V Tree Service, Inc.	Various Prices

Special Education extensions

Service	Vendor	Cost
Applied Behavior Analysis (ABA)	Center for Autism and Related Disorders	\$60/hr
Applied Behavior Analysis (ABA)	HTA of New York, Inc	\$90/hr
Applied Behavior Analysis (ABA)	Programs for Little Learners	\$80/hr
Occupational Therapy	Mario F. Pellegrino PC	\$75/hr
Parent Training	Center for Autism and Related Disorders	\$150/hr
Parent Training	HTA of New York, Inc	\$90/hr
Parent Training	Programs for Little Learners	\$80/hr
Parent Training	All About Kids	\$84/hr
Physical Therapy	Blythedale Children's Hospital	\$78/hr
Services for Visually Impaired	Judy Strauss-Schwartz, JSS Vision Cons.	\$170/hr
Specialized Nursing Care Service for SPED	A & T Healthcare, LLC	Various Prices
Weekly Orientation and Mobility Training	Lighthouse International	\$125/hr

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved:

- P. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bids as noted below:

	Award To	Description	Amount	Basis for Award
1	Orkin, LLC Elmsford, NY	Integrated Pest Management	\$14,715	Lowest Bidder
2	S & H Uniforms White Plains, NY	Uniform Supply Service	As per quoted prices	One (1) vender response

CORRESPONDENCE

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept a donation of a Bundy Student Trumpet (serial #565114) from Dr. and Mrs. Novack with an approximate value of \$300 to be used in the elementary schools.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept a monetary donation of \$7, 000 for the purchase and installation of a scoreboard in the high school from the Tamarack Tower Foundation.

SUPERINTENDENT'S REPORT

Request for Action

Upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, of the Superintendent's Request for Action was approved by the Board of Education.

1. The resignation of Kristi Detor, Assistant Principal at the High School, be accepted effective June 30, 2012.
2. The following individual(s) be appointed to position(s) for the 2012 summer program:

Michael Desharnais	Algebra Regents Prep Teacher – High School	\$42 per hour
Regina Shaw	21st Century Summer Program Teacher – Middle School	42 per hour

3. The following individuals be appointed to positions for the 2012-2013 school year:

Jeffrey Harris	Head Coach Junior Varsity Cheerleading (Fall)	\$3,253
Jeffrey Harris	Head Coach Junior Varsity Cheerleading (Winter)	3,253
Declan Josephson	Modified Wrestling Head Coach	3,253
John Cafaldo	Varsity Baseball Head Coach	5,876
Santo Lagana	Junior Varsity Baseball Head Coach	3,873
Joseph DeProssino	Freshman Baseball Head Coach	3,873
Joseph Facciola	Modified Baseball Head Coach	3,253
Jeanine Maiolini	Girls Varsity Softball Head Coach	5,000
Ann Rose Santoro	Girls Varsity Softball Assistant Coach	2,473
Sara Morabito	Junior Varsity Softball Head Coach	3,253
Ginger Corbia	Modified Softball Head Coach	3,128
Greg Domestico	Varsity Boys Spring Track & Field Head Coach	4,750
Nick Mancuso	Varsity Girls Spring Track & Field Head Coach	4,750
Danny Alvarado	Modified Boys/Girls Spring Track & Field Head Coach	3,128
Peter Bisceglia	Golf Head Coach	2,229
Matthew Kleiman	Varsity Boys Tennis Coach	3,001

4. The following individual receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Location</u>	<u>Semester</u>
Rosa Pena	Number Theory: a Way of Making Algebra Exciting!	2	TeacherCenter	Summer'10
Rosa Pena	The History of Mathematics	2	Teacher Center	Summer'10
Rosa Pena	Educators Choice Awards/ The Best Sites on the Web	3	Creative Teacher Education Institute	Summer'11
Rosa Pena	What's for Homework: Making Homework and Assessment Policies That Make Sense	3	Creative Teacher Education Institute	Summer'11

5. The following people be approved as Cleaner Substitutes at a rate of \$10.50/hour effective July 1, 2012 – August 31, 2013. All have received NYS Fingerprint Clearance.

Cleveland Alford	Tommy Grey	Manuel Sanchez
Christopher Butterworth	James Hollis	John R. Stiene
Anthony Fantone	Michael Jones	John Swick
Jason L. Gamble, Jr.	Giovanni Lemmo	Alejandro Villavicencio
Julio Garcia	Daniel Licini	Heriberto Virella
Giovanni Pena		

6. The resignation of Jennifer Bisaccia, School District Clerk, to be accepted and effective the end of business July 6, 2012.

7. John J. Guinta, Rye Brook, New York be approved for an appointment as Attendance Officer effective July 1, 2012 – June 30, 2013 at a rate of \$150/day, 2- 4 days/week. His assignment is District-Wide.
8. After twenty-six years and fourteen days with the Port Chester-Rye Union Free School District, the retirement of Kathleen Cecere, Sr. Office Assistant (Auto. Syst.), Port Chester High School, be accepted, effective the end of business on July 30, 2012.
9. Darlene Noriega be appointed as Teacher Aide to the ELL Summer School Program at John F. Kennedy School effective July 9, 2012 – July 31, 2012, at her contracted hourly rate.
10. The Budget Transfer in the amount of \$101,209.54, Schedule #18 dated June 28, 2012 be approved for the 2011-2012 school year.
11. Warrant #35 and Warrant #1, including in-between checks, dated July 6, 2012, be approved:

General Fund	\$587,054.99
Federal Fund	41,098.26
Cafeteria Fund	11,139.53
Trust & Agency Fund	1,747,149.57
Capital Fund	0

12. The following payrolls be approved:

General Fund – June 29, 2012	\$69,240.41
Federal Fund – June 29, 2012	43,127.49

BOARD OF EDUCATION ISSUES

Board discussed the United Hospital, Starwood Capitol project. Possible dates for Board Retreat.

BOARD OF EDUCATION ROUNDTABLE/COMMENTS

The Board announced that Port Chester Community Coalition will have its Family Film Night.

There being no further business at 6:40 p.m., upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, the Board adjourned the meeting.



 Yvette Segal, District Clerk