

Port Chester – Rye Union Free School District
Board of Education Meeting
November 14, 2017
7:00 p.m.
Middle School

1. Call to Order
2. Pledge of Allegiance
3. President’s Opening Remarks
4. Edison School Report, Ivan Tolentino, Principal
5. Report from the Superintendent
 - a. Superintendent Request for Action on personnel matters, budget transfer schedules, warrant payments, and payrolls
 - b. Port Chester Middle School Update
6. Public Comment
7. Acceptance of Donation
 - a. The American Gift Fund
8. Action Item:
 - a. Port Chester Middle School Emergency Reconstruction State Environmental Quality Review Act (SEQRA)
 - b. Reallocation of 2017-2018 Budget Appropriations to fund the Temporary Emergency Reconstruction
 - c. Port Chester Middle School Emergency Reconstruction Reimbursement Resolution
 - d. 2017-2018 Revised District Calendar
9. Consent Agenda:
 - a. 2017-2018 Transportation Contract
 - b. Competitive Bid
 - c. Professional Services / Contract Awards electing to forgo Policy 6700R
 - d. Temporary Authorization for District Treasurer to Disburse Funds
10. Board of Education Roundtable / Discussion
 - a. Discussion: Funding for Port Chester Middle School Reconstruction
11. Adjournment

*“The Board of Education will conduct business in a manner that models respect and civility.
We require members of the public to conduct business before the Board in like manner.”*

Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child's teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

Meeting Schedule

Our regular meetings begin at 7:00 p.m. and are open to the public. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

Monday, July 10, 2017 (5:00 pm)	Tuesday, November 14, 2017	Tuesday, April 10, 2018 – Line-by-Line (5:00 pm)
Tuesday, July 25, 2017 (6:00 pm)	Tuesday, December 12, 2017	Tuesday, April 17, 2018
Tuesday, August 29, 2017 (3:00 pm)	Tuesday, January 09, 2018	Tuesday, May 1, 2018
Wednesday, August 30, 2017 (6:00 pm)	Tuesday, February 06, 2018	Tuesday, May 15, 2018 – Annual Election
Tuesday, September 26, 2017	Tuesday, March 06, 2018	Tuesday, May 22, 2018
Tuesday, October 24, 2017		Tuesday, June 19, 2018

Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

School Board Members 2017-2018

Christopher Wolff, President
33 Lafayette Drive
Port Chester, NY 10573
914-419-8556
1st Term – Expires 6/30/18

Anne Capeci, Vice President
22 Ridge Boulevard
Port Chester, NY 10573
914-937-3191
9th Term – Expires 6/30/20

Carolee C. Brakewood, Trustee
32 Indian Road
Port Chester, NY 10573
914-939-1708
2nd Term – Expires 6/30/16

Thomas Corbia, Trustee
365 Putnam Avenue
Port Chester, NY 10573
914-939-7869
2th Term – Expires 6/30/20

James E. Dreves, President
4 Kings Park Drive
Port Chester, NY 10573
914-939-7771
8th Term – Expires 6/30/18

School District Office

Cathy A. Maggi
School District Clerk

Sisca & Sisca
School District Attorney

Coleen Kotzur
School District Treasurer

District Personnel

Dr. Edward A. Kliszus, PhD, 934-7901
Superintendent of Schools

Joseph Durney, 934-2442
Deputy Superintendent, Curriculum Office

Maura J. McAward, 934-7906
Asst. Superintendent, Business Office

James Ryan, 934-7913
Director of Health, Physical Education
and Athletics

Dr. Colleen Carroll, 934-2043
Director of Curriculum & Instruction

Tatiana Memoli, 934-7925
Director of Special Education

Daniel Bologna, 934-5115
Asst. Director of Spec. Ed.

Ray Renda, 934-7983
Director of Facilities

Building Principals

Thomas A. Edison School
Ivan Tolentino, 934-7980

John F. Kennedy Magnet School
Judy Diaz, 934-7990

King Street School
Samuel Ortiz, 934-7995

Park Avenue School
Rosa Taylor, 934-7895

Middle School
Patrick Swift, 934-7930

High School
Dr. Mitchell Combs, 934-7950

*"The Board of Education will conduct business in a manner that models respect and civility.
We require members of the public to conduct business before the Board in like manner."*

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
November 14, 2017
Edison School

Action Items:

- A. **WHEREAS**, the Board of Education of the Port Chester-Rye Union Free School District desires to embark upon on an emergency temporary safety capital repair project at the Port Chester Middle School for Canopy Safety Stabilization and

WHEREAS, said capital emergency temporary safety capital repair for Canopy Safety Stabilization project at the Port Chester Middle School is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the Environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information and has determined that the emergency temporary safety capital project for Canopy Safety Stabilization at the Port Chester Middle School is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the Canopy Safety Stabilization Project and related work at the Port Chester Middle School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this resolution to the New York State Education Department together with a copy of the correspondence from the New York Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the emergency temporary safety Canopy Safety Stabilization Project from the New York State Education Department.

- B. **WHEREAS**, on October 26, 2017, a portion of a window cantilever façade on the Port Chester Middle School collapsed and fell to the ground causing significant damage to the remaining parts of the Middle School building and,

WHEREAS, said damage has caused an emergency situation to the safety and welfare of the students and staff of the Middle School and,

WHEREAS, said condition presents a continuing danger to the students and staff and corrective measures must be immediately undertaken and,

WHEREAS, School Building Inspectors and School District insurance representatives have examined the remaining window cantilever façades and determined that they present a continuing danger and need to be immediately secured, and

WHEREAS, the Board of Education of the Port Chester-Rye Union Free School District formally and by resolution declared the damage to the Middle School an emergency situation on October 27, and

WHEREAS, the voters had approved the 2017-2018 School District Budget which authorized a transfer of \$550,000 be made to the Capital Fund for repairs to the pedestrian bridges at Port Chester Middle School (Project # 66190403013-023), and

WHEREAS, the voters had approved the 2017-2018 School District Budget which authorized a transfer of \$100,000 be made to the Capital Fund for repairs to the interior stairwell doors at Port Chester Middle School (Project # 66190403013-024), and

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
November 14, 2017
Edison School

WHEREAS, the voters had approved the 2017-2018 School District Budget which authorized a transfer of \$75,000 be made to the Capital Fund for repairs to the handrails at Thomas A. Edison School (Project # 66190403014-014), and

WHEREAS, the Board of Education has determined that these allocated funds are now necessary to alleviate the emergency situation that exists at the Middle School, as declared on October 27, 2017,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District reallocate said \$725,000 to fund the temporary emergency repairs necessary and to make safe the window cantilever façades at the Port Chester Middle School.

- C. **WHEREAS**, the Board of Education of Port Chester-Rye Union Free School District, in the County of Westchester, New York (the "District") desires to finance costs of improvements at the Port Chester Middle School in connection with the remediation and reconstruction of building envelope structures and window replacements, including all original equipment, machinery, apparatus and ancillary or related site, remediation, demolition and other work required in connection therewith (the "Project") occasioned by the recent building damage sustained thereat;

WHEREAS, the District intends to finance the Project or portions of the Project with the proceeds of the sale of Bonds which may be authorized by the voters of the District, the interest upon which is to be excluded from gross income for federal income tax purposes (the "Bonds");

WHEREAS, prior to the issuance of said Bonds, certain capital expenditures (the "Expenditures") with respect to the Project will be paid from available moneys of the District;

WHEREAS, the Board of Education of the District has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Bonds;

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE PORT CHESTER-RYE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF WESTCHESTER, NEW YORK, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Education of the District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Bonds with proceeds of the Bonds.

Section 2. The reasonably expected maximum principal amount of the Bonds to be issued for the Project is estimated to be \$1,600,000.

Section 3. This resolution is being adopted no later than 60 days after the date on which the District will expend moneys for the portion of the Project costs to be reimbursed from proceeds of the Bonds. The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Bonds to reimburse an Expenditure, within the timing limitations imposed by Treasury Regulation Section 1.150-2.

Section 4. This resolution is adopted as official action of the District in order to comply with Treasury Regulation Section 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of expenditures incurred prior to the date of issue of the Bonds.

Section 5. All the recitals in this Resolution are true and correct and the District so finds, determines and represents.

Section 6. This resolution shall take effect immediately.

- D. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District adopt the revised 2017-2018 school calendar.

**Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
November 14, 2017
Edison School**

Consent Agenda:

- A. **RESOLVED**, that the Board of Education approve the following Transportation Contracts for the 2017-2018 school year as noted below.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said contracts. The number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner’s Regulations.

All County Transportation Yonkers, NY	In an amount not to exceed \$28,000
Transportation of Port Chester - Rye Union Free School District students as follows: One student to Walter Panas High School, Cortlandt, New York, in an amount not to exceed \$28,000.	
TLC Transportation Corporation of Westchester Yonkers, NY	In an amount not to exceed \$24,344
Transportation of Port Chester - Rye Union Free School District students as follows: One student to Cottle School, Tuckahoe, New York, in an amount not to exceed \$24,344.	

- B. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District awards the following competitive bids as noted below:

Award To	Description	Amount	Basis for Award
1. All County Bus LLC.	Transportation of SPED and Private / Parochial Students	As per quoted prices	Lowest Bidder
2. TLC Transportation Corp.			

- C. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements in keeping with Policy 6700R – Purchasing Regulation and approve the contracted services agreements / memorandums of agreement for the following 2017-2018 school year professional service procurements; and

BE IT FURTHER RESOLVED, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related contracts.

	Vendor	Function	Rate	Not to Exceed	Fund
1	Sylvan Learning Center	Federal Title IA Intervention Services for eligible students at Corpus Christi/Holy Rosary School	As per contract	\$41,220	Title I
2	Dr. Lucia Buttaro	TESOL Professional Development and coaching	5 sessions @ \$1,400	\$7,000	Title III

- D. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School District Treasurer to complete budgetary transfers and pay bill schedules and payrolls for all funds. Said transactions will be approved by the Board of Education at the first available board meeting.

**Port Chester Public Schools
Port Chester, New York
Board of Education**

November 14, 2017

Edison School – 7:00 p.m.

The Superintendent recommends action on the following matters. Resolved that

1. The retirement of Coleen Kotzur, School Treasurer for the District, approved at the September 26, 2017 board meeting be amended to be accepted effective November 1, 2017 from January 1, 2018. Mrs. Kotzur will have served the District for 15 ½ years. We wish Coleen and her family the best of good luck and a happy and healthy retirement.
2. A Maternity Leave of Absence be granted to Katiria Doherty, Norwalk, Connecticut as Elementary Teacher at King Street School, beginning approximately November 27, 2017 through June 30, 2018. Mrs. Doherty will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self-care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
3. The following individual(s) be appointed to position(s) for the 2017-2018 school year:

Jennifer Rodriguez	ELL, Newcomer, Immigrant Ed & Parental Engagement Programs – John F. Kennedy	\$42 per hour
Aletta Eliseo	Elementary Balanced Literacy Curriculum Writing Team	42 per hour
Nicolle Strang	ELL Middle School Curriculum Writing Team	42 per hour
Melissa Cruz	Parent Engagement Teacher – District	42 per hour
Leslie Rodriguez	Parent Engagement Teacher – John F. Kennedy School	42 per hour
Sharla Kaufman	Vocational Service Coordinator – Middle School	42 per hour
Brooke Magnotta	Vocational Service Coordinator – Middle School	42 per hour
Estrella Marziani	Regents Review Teacher – High School	42 per hour
Peggy Conway	Regents Review Teacher – High School	42 per hour
Maria Natalia Ledesma	Regents Review Teacher – High School	42 per hour
Carlos Gomez	Regents Review Teacher – High School	42 per hour
Mitchell Woodford	Regents Review Teacher – High School	42 per hour
Giselle Ferraro	Regents Review Teacher – High School	42 per hour
Aletta Eliseo	Title IA Extended Day Program Teacher – Edison School	42 per hour
Lorraine Amaral	Title IA Extended Day Program Teacher – Edison School	42 per hour
Rita DePozsgay	Title IA Extended Day Program Teacher – Edison School	42 per hour
Jasmin Martinez	Title IA Extended Day Program Teacher – Edison School	42 per hour
Monika Vargova	Title IA Extended Day Program Teacher – Edison School	42 per hour
Colleen Cahill	Title IA Extended Day Program Teacher – Edison School	42 per hour
Gina Samaniego	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Yvette Vera-Pignato	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Victoria Reichberg	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Melissa Coletti	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Sandra Castillo	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Paige Lund	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Cheryle Washington	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Luz Camacho	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Samantha Calvert	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Jessica Michaca	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Diana Inga-Marino	Title IA Extended Day Program Teacher – John F. Kennedy School	42 per hour
Porfirio Gonzowitz	Senior Class Co-Advisor – High School	627
Jackie Bisignano	Senior Class Co-Advisor – High School	627
Zachery Carroll	Wrestling Program Volunteer	
4. The following individuals be approved to serve as Substitute Teachers/Teacher Assistants/Tutors/Interns/Student Teachers/Volunteers on an as-needed basis for the 2017-2018 school year. They are either Fingerprint Cleared, “Grandfathered” in or on a twenty day emergency basis:

Carol Abramowitz	Nancy Cervantes	Virginia Herndon	Ian Dunning
------------------	-----------------	------------------	-------------

5. Karen Stallings, Danbury, Connecticut, having performed her duties in a competent, efficient and satisfactory manner, be granted permanent status as Office Assistant (Automated Systems) Spanish Speaking, Port Chester Middle School, effective November 12, 2017.
6. Guy Dietz, Patterson, New York, having performed his duties in a competent, efficient and satisfactory manner, be granted permanent status as Custodial Worker, Port Chester High School, effective December 13, 2017.
7. Elizabeth Marti, Port Chester, New York, having performed her duties in a competent, efficient and satisfactory manner, be granted permanent status as Teacher Aide, Thomas A. Edison School, effective November 1, 2017.
8. Josina Correa, Port Chester, New York, having performed her duties in a competent, efficient and satisfactory manner, be granted permanent status as Teacher Aide, Thomas A. Edison School, effective November 1, 2017.
9. Frank Sapione, Port Chester, New York, having performed his duties in a competent, efficient and satisfactory manner, be granted permanent status as Part-time Hourly Cleaner, Thomas A. Edison School, effective November 2, 2017.
10. Luis Perea, Port Chester, New York, be approved for a probationary appointment as Hall Monitor, 7 hours/day, 10 months, Step 1, effective November 13, 2017. Mr. Perea is New York State Fingerprint Cleared. His assignment is the Port Chester Middle School.
11. Noely Vargas, Port Chester, New York, be approved for a probationary appointment as Lunch Monitor, 3 hours/day, 10 months, at a rate of \$12.00/hour, effective November 15, 2017. Ms. Vargas is New York State Fingerprint Cleared. Her assignment is John F. Kennedy Magnet School.
12. Delories Smith, Port Chester, New York, be approved for a probationary appointment as Teacher Aide, 6 hours/day, 10 months, Grade III, Step 1, effective November 15, 2017. Ms. Smith is New York State Fingerprint Cleared. Her assignment is John F. Kennedy Early Learning Center.
13. Joseph Valdovinos, White Plains, New York, be approved for a probationary appointment as Sr. Office Assistant (Automated Systems) Spanish Speaking, 12 months, 7.5 hours/day, Step 1, effective November 15, 2017, pending New York State Fingerprint Clearance. His assignment is Port Chester High School Guidance.
14. A Leave of Absence without pay be granted to Catherine Furano-Sapia, Hall Monitor, (10 months/6 hours/day), Port Chester Middle School, at the conclusion of her Family Medical Leave of Absence, effective November 27, 2017 – January 31, 2018, without pay or benefits.
15. A Maternity Leave of Absence be granted to Claudia Magallon, Port Chester, New York as Teacher Aide, Special Education at Thomas A. Edison School, beginning approximately December 4, 2017 through March 28, 2018. Ms. Magallon will use accumulated sick/personal leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self-care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
16. The following individuals be approved as Clerical, Teacher Aide, Lunch Monitor, Hall Monitor or Breakfast Monitor Substitutes at a rate of \$12/hour effective 11/15/17-6/30/18. Said appointees may also serve as long-term substitutes, if and when required, at Step 1, Grade III of the Teacher Aide or Typist CSEA pay scales. All have received NYS Fingerprint Clearance or are grandfathered.
 - Jenny Marchesani (Effective 11/3/17-6/30/18)
 - Sandra Villanova (Effective 12/2/17-4/30/18 at \$19.53/hour)
17. The following individuals be approved as Cleaner Substitutes at a rate of \$12.00/hour effective November 15, 2017 – June 30, 2017. All have received NYS Fingerprint Clearance or are grandfathered.
 - Ronald Holms
18. The Budget Transfer in the amount of \$92,739.14, Schedule #6, dated November 8, 2017, be approved for the 2017-2018 school year.

19. Warrants #14 and #15, including in-between checks, dated November 8, 2017, be approved:	
General Fund	\$2,008,869.24
Federal Fund	44,585.04
Cafeteria Fund	5,388.56
Trust & Agency Fund	1,707,867.14
20. Warrant #16, including in-between checks, dated November 14, 2017, be approved:	
General Fund	\$204,537.49
Federal Fund	229,150.81
Trust & Agency Fund	914,589.92
21. The following payrolls be approved:	
General Fund – October 27, 2017	\$2,142,826.26
General Fund – November 9, 2017	2,140,216.48
Federal Fund – October 27, 2017	81,089.09
Federal Fund – November 9, 2017	80,652.09