

## Port Chester-Rye Union Free School District

April 14, 2015

### Regular Meeting Minutes

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Present: Board of Education Trustees: Carolee Brakewood, Thomas Corbia, James Dreves, Anne Capeci and Robert Johnson

Also Present: Dr. Edward Kliszus, Superintendent of Schools,

Absent: Frank Sisca, School District Attorney (Sisca Sisca and Associates)

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#### **PRESIDENTS OPENING REMARKS**

Ms. Brakewood called the meeting to order at 7:00 p.m. and asked everyone to rise for the Pledge of Allegiance.

Ms. Brakewood congratulated the teachers who received grants for summer study. Dr. Kliszus introduced the teachers and asked them to explain their areas of summer study. Congratulations were extended by all Board members.

#### **SUPERINTENDENT'S REQUEST FOR ACTION**

Dr. Kliszus recommended action on the conferring of tenure to King Street Principal Samuel Ortiz and JFK Assistant Principal Judy Diaz. Each Trustee congratulated the administrators.

In addition, the Superintendent recommended action on the following matters. Upon the motion of Ms. Capeci and a second by Mr. Johnson, the following actions were unanimously approved:

The Superintendent recommends action on the following matters. Resolved that

1. Judy Diaz having performed her duties in a competent, efficient and satisfactory manner be granted tenure as Assistant Principal at John F. Kennedy School, effective July 1, 2015. Mrs. Diaz received a B.A. Degree from Le Moyne College, a MS Ed from City College of New York and a MPS from Manhattanville College. Mrs. Diaz holds Permanent Certification in the area of Special Education effective September 1, 2004, holds a Permanent Extension in the area of Bilingual Education effective February 1, 2010 and Initial Certification in the area of School Building Leader effective September 1, 2012.
2. Samuel Ortiz, having performed his duties in a competent, efficient and satisfactory manner be granted tenure as Principal at King Street School effective July 1, 2015. Mr. Ortiz received a B.S. Degree from the State University of New York at New Paltz and a M.S. Degree from Pace University. Mr. Ortiz holds Permanent Certification in the area of Pre Kindergarten, Kindergarten and Grades 1 – 6 effective February 1, 2005 and Permanent Certification in the area of School Administrator/Supervisor effective September 1, 2008.
3. The Maternity Leave of Absence granted at the February 10, 2015 board meeting to Krista DiBernardo, Port Chester, New York, as Elementary Teacher at the John F. Kennedy School, beginning approximately January 28, 2015 through April 30, 2015 be approved to be extended through June 30, 2015. Ms. DiBernardo will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
4. Andrea Naselli be granted a leave of absence from her position as Teaching Assistant at John F. Kennedy School effective April 7, 2015 – June 30, 2016.

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5. Rick Vavolizza, Rye Brook, New York be approved as a Long Term Substitute Teacher to replace Arthur Tiedemann as Science Teacher at the Middle School effective approximately April 7, 2015 through June 25, 2015 at an anticipated daily rate of \$125.
6. Vanessa Vargas, Scarsdale, New York be approved as a Long Term Substitute Teacher to replace Derek Bastone as Special Education Teacher at John F. Kennedy School effective approximately February 12, 2015 through March 26, 2015 at an anticipated daily rate of \$125.
7. Heather Resnick, Granite Springs, New York be approved for a partial year leave replacement appointment as Elementary Teacher, at Step 1-Level 6 (pro-rated) of the 2011-2015 Teachers Salary Agreement, effective approximately January 28, 2015 through June 30, 2015. Mrs. Resnick received a B.A. Degree from Marist College and a M.S. Degree from Mercy College. Ms. Resnick received NYS Fingerprint Clearance for Employment November 8, 2013. Her assignment will be at John F. Kennedy School and will include participation in designated school related organizational activities. She replaces Krista DiBernardo who is on a Maternity Leave of Absence.

8. The following individual(s) be appointed to position(s) for the 2014-2015 school year:

Jennifer Carriero	After School Substitute Teacher – Park Avenue School	\$42 per hour
Tana Gullotta	AIS/Prep for Success Substitute Teacher – King Street School	42 per hour
Renee Aubry	Regents Review Teacher – High School	42 per hour
Manny Martinez	Regents Review Teacher – High School	42 per hour
Adele Miller	Regents Review Teacher – High School	42 per hour
Giselle Ferraro	Regents Review Teacher – High School	42 per hour
Santo Lagana	Regents Review Teacher – High School	42 per hour
Alexander Moore	Regents Review Teacher – High School	42 per hour
Mike Li	Regents Review Teacher – High School	42 per hour
Alexander Miller	Regents Review Teacher – High School	42 per hour
Kevin Clark	Regents Review Teacher – High School	42 per hour
Judith Sabol	Regents Review Teacher – High School	4 2 p e r h o u r
Chanel Tillman	Regents Review Teacher – High School	42 per hour
Peggy Conway	Regents Review Teacher – High School	42 per hour
Rosa Pena	Regents Review Teacher – High School	42 per hour
Joe Fontana	Regents Review Teacher – High School	42 per hour
Michael Stabile	Regents Review Teacher – High School	42 per hour
Chris Kazim	Regents Review Teacher – High School	42 per hour

9. The following individual(s) be approved to serve as Substitute Teachers/Teacher Assistants/Tutors/Interns/Student Teachers/Volunteers on an as-needed basis for the 2014-2015 school year. They are either Fingerprint Cleared, “Grandfathered” in or on a twenty day emergency basis:

Hank Birdsall Sr.	Tammy Gartner	Betzally Espichan
David Litzky	Madeline Rende	Michele Follick
Victoria Akelson	Monique Jones	Maryse Santini

10. The following individuals be approved as Teacher Aide, Lunch Monitor or Clerical Substitutes at a rate of \$10.50/hour effective April 15, 2015 – June 30, 2015 unless otherwise noted. Said appointees may also serve as long-term substitutes, if and when required, at Step 1 of the Teacher Aide or Typist CSEA pay scales. All have received NYS Fingerprint Clearance or are grandfathered.

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Chakula Corry (Effective April 8, 2015 – June 30, 2015)

11. Brody Davis, Rye Brook, New York, be approved as Substitute Breakfast Monitor at a rate of \$23/hour effective April 7, 2015 - June 26, 2015. His assignment is John F. Kennedy Magnet School.
12. Ann M. Rich, New Rochelle, New York, be approved as a Probationary Lunch Monitor (3 hours/day, 10 months) at a rate of \$10.50/hour effective April 13, 2015. Her assignment is King Street School. Mrs. Rich is NYS Fingerprint Cleared.
13. The resignation of Manuel Sanchez, Port Chester, New York, as Lunch Monitor (3 hours/day, 10 months), Port Chester Middle School, be accepted effective the end of business on April 13, 2015.
14. After ten years, one month and nine days with the Port Chester-Rye Union Free School District, the retirement of Joe Allen, Custodial Worker, be accepted effective the end of business on April 9, 2015.
15. The services of Ronald Colavito, Port Chester, New York, as Substitute Cleaner, be terminated effective April 7, 2015.
16. The Budget Transfer in the amount of \$905,410.62, Schedule #10, dated April 9, 2015, be approved for the 2014-2015 school.
17. Warrants #27 and #28, including in-between checks, dated April 14, 2015, be approved:

General Fund	\$2,217,190.33
Federal Fund	22,440.38
Cafeteria Fund	6,228.68
Trust & Agency Fund	1,661,422.59
Capital Fund	11,355.00

18. The following payrolls be approved:

General Fund – March 27, 2015	\$1,859,997.81
Federal Fund – March 27, 2015	89,356.41
General Fund – April 10, 2015	\$1,843,944.09
Federal Fund – April 10, 2015	95,244.63

**PUBLIC COMMENT**

Robert Reese of 70 Munson Street, commented on the need for Albany to restore aid to schools and the testing required of students

Christopher Wolff of 33 Lafayette Drive, commented on state testing and praised Mr. Ortiz

**MINUTES**

The minutes of the February 10, 2015 and the April 7, 2015 meetings were unanimously approved upon the motion of Ms. Capeci and a second by Mr. Johnson.

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**RESOLUTIONS**

Upon the motion of Mr. Johnson and a second by Ms. Capeci, these resolutions were unanimously approved:

- A. **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools:

**WHEREAS**, staff of the Port Chester Public Schools have distinguished themselves; and,

**WHEREAS**, the Board of Education endeavors to recognize publicly and honor its esteemed staff members for these successes; and,

**WHEREAS**, it is clear that the community is justifiably proud of these individuals; and

**WHEREAS**, these individuals present an exceptional and superior example for their colleagues, peers, and the community; and,

**AND NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education in meeting and assembled this fourteenth day of April, two thousand fifteen, hereby publicly acknowledges the outstanding accomplishments of its honorees: teachers Jean Ramos, Heather Temple, Jeanette Sanderson and Linda Ventura who have been awarded summer fellowships from the Fund for Teachers.

- B. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby adopts a budget of \$91,718,860.00 for the 2015-2016 school year, and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby adopts the corresponding School District Budget Notice as required by New York State, and

**BE IT FURTHER RESOLVED** that said budget is submitted for approval to the voters of this district at the Annual Election to be held on Tuesday, May 19, 2015.

- C. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Memorandum of Agreement between the Port Chester-Rye Union Free School District and the Port Chester School Administrators and Supervisors Association effective July 1, 2015 through June 30, 2020 on terms and conditions as previously agreed upon by both parties, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education execute said Memorandum of Agreement.

- D. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District adopt the proposed 2015-2016 calendar for 12-month employees.

- E. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements for the following professional service procurements in keeping with Policy 6700R – Purchasing Regulation.

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	<b>Vendor</b>	<b>Service</b>	<b>Amount</b>	<b>Term</b>	<b>Funding</b>
1	Bill Lauer	Dual Language Project Videographer	\$4,000	2014-2015 school year	Title III

F. **WHEREAS**, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipments set forth below.

Now, therefore, be it **RESOLVED**, that the Port Chester Union Free School District agrees with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of the following:  
 Art Supplies, General School Supplies, Office Supplies, Fine Paper Supplies, Audio Visual Supplies & Equipment, Custodial Paper Supplies, Custodial Supplies, Graphing Calculators, Lumber Supplies, Laser & Ink Jet Toners, OEM, Laser & Ink Jet Toners, Compatibles, Trash Liners, Microcomputer Hardware, Office & Classroom Furniture

**BE IT FURTHER RESOLVED**, that this Resolution shall remain in effect until: (DATES below)

<b>Bid Title</b>	<b>Anticipated effective dates:</b>
Art Supplies	6.01.15 – 5.31.16
General School Supplies	6.01.15 – 5.31.16
Office Supplies	6.01.15 – 5.31.16
Fine Paper Supplies	5.01.15 – 7.31.15, 8.01.15 – 10.31.15, 11.01.15 – 1.31.16, 2.01.16 – 4.30.16
Audio Visual Supplies & Equipment	9.01.15 – 8.31.16
Bakery Goods	9.01.15 – 8.31.16
Cafeteria Food Supplies	9.01.15 – 8.31.16
Custodial Paper Supplies	7.01.15 – 12.30.15, 1.01.16 – 6.30.16
Custodial Supplies	6.01.15 – 5.31.16
Graphing Calculators	1.01.15 – 12.31.15
Lumber Supplies	9.01.15 – 8.31.16
Laser & Ink Jet Toners, OEM	1.01.15 – 12.31.15
Laser & Ink Jet Toners, Compatibles	10.16.14 – 9.30.15
Microcomputer Hardware	7.01.15 – 6.30.16
Office & Classroom Furniture	6.01.15 – 5.31.16

**BE IT FURTHER RESOLVED** that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

**BE IT FURTHER RESOLVED** that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

G. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve entering into an Installment Purchase Agreement with the Lower Hudson Regional Information Center (LHRIC) for upgrade on current infrastructure and replacement of servers, SANS and desktops for the

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2015-16 school year with an estimated cost of \$247,440 as per the LHRIC project proposal, pending voter approval of the school budget.

**BE IT FURTHER RESOLVED** that the Board of Education president is authorized to execute said Agreement.

H. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bids as noted below:

<b>Award To</b>	<b>Description</b>	<b>Amount</b>	<b>Basis for award</b>
Cullen & Danowski, LLP.	External Auditor Services	Various	RFP Analysis

I. **RESOLVED...**



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
 for Elected and Appointed Officials**

**RS 2417-A**  
(Rev. 3/14)

BE IT RESOLVED, that the Port Chester - Rye Union Free School District / 75501 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
Clerk to the Board	7.5 Hours	Yvette Segal			<input type="checkbox"/>	07/01/14 - 03/24/15	Yes		<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

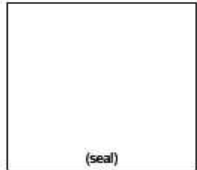
SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Caryn Furst, secretary/clerk of the governing board of the Port Chester - Rye Union Free School District, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of April, 2015 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Port Chester - Rye Union Free School District on this 15th day of April, 2015,  
 \_\_\_\_\_  
 (Signature of the secretary or clerk)

Affidavit of Posting: I, Caryn Furst, being duly sworn, deposes and says that the posting of the Resolution began on 4/15/15 and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_

- Employer's website at www.portchesterschools.org
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at \_\_\_\_\_



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J. **RESOLVED**, , that the Board of Education of the Port Chester-Rye Union Free School District approve the following Board policies

- a. 1000 Community Relations Goals
- b. 2121 Board Member Qualifications
- c. 4327 Homebound Instruction
- d. 4750 Promotion and Retention of Students
- e. 5300.45 Alternative Instruction
- f. 5420 Student Health Services
- g. 5420-R Student Health Services Regulation

K. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve Change Order #1 – C & M Door Controls, Inc., 20 Markley St., Port Reading, NJ, with regard to the Port Chester High School Door Replacement (Phase I) and Related Work Project. SED #66 19 04 03 0 004 019

Change Order #1 – Remove doors D1007 and D1026 (return to owner).

Provide two VT Industries plain sliced red oak doors with half glass (type A) vision lites and factory prefinished stain.

Reinstall continuous hinges, locksets, closer and kickplates

**TOTAL \$2,160.00**

L. **RESOLVED**, , that the Board of Education of the Port Chester-Rye Union Free School District authorize the school district Treasurer to complete budgetary transfers and pay bill schedules and payrolls for all funds. Said transactions will be approved by the Board of Education at the first available Board meeting.

**BOARD OF EDUCATION ROUND TABLE**

Mr. Dreves commended the parents who give so much to the schools by their participation in PTAs/PTOs. He discussed the tension between Common Core Curriculum and the need for more responsible testing regimen

Mr. Corbia urged all voters to cast their ballot in the May 19 vote. He thanked Dr. Kliszus and the Administrators for negotiating the new Administrators and Directors contract

Ms. Capeci commented on how Common Core structure is effective in Port Chester classes

Mr. Johnson commented on the need for fewer standardized tests and his upcoming meetings with the new Regent, Judith Johnson.

Ms. Brakewood congratulated Bill Lauer on his Community Schooling video and discussed a joint meeting with the Blind Brook Board of Education that she attended.

Dr. Kliszus expressed support for raising education standards and his concerns about the testing as it is currently implemented.

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**ADJOURNMENT**

Upon motion by Mr. Corbia seconded by Mr. Johnson and carried, the meeting was adjourned at 8:46 p.m. for an executive session to discuss personnel matters.