

**Port Chester – Rye Union Free School District
July 1, 2015 Reorganization Meeting
Minutes**

Present: Board of Education Trustees: Carolee Brakewood, James Dreves, Anne Capeci, Robert Johnson and Chris Wolff

Also Present: Dr. Edward Klizus, Superintendent of Schools, Joseph Durney, Assistant Superintendent, Caryn Furst, Outgoing District Clerk, Cathy Maggi, District Clerk

Absent: Maura McAward, Assistant Superintendent, Frank Sisca, School District Attorney (Sisca & Sisca), Coleen Kotzur, District Treasurer

PRESIDENT'S OPENING REMARKS

Mrs. Brakewood called the Reorganization Meeting to order at 6:10 p.m. and asked everyone to rise for the Pledge of Allegiance.

OATH OF OFFICE OF NEWLY ELECTED OFFICERS

Mrs. Brakewood started the meeting with the newly elected officers and asked the District Clerk to call for the swearing in of the newly elected Trustees. Re-elected Trustee James Dreves read the Oath aloud. Newly elected Trustee Chris Wolff read the Oath aloud.

NOMINATIONS AND VOTE FOR THE BOARD PRESIDENT

Mrs. Brakewood asked for nominations for Board President whereas the District Clerk called for nominations for the President of the Board of Education. Carolee Brakewood nominated Robert Johnson. No second is required and there were no other nominations. Nominations were closed. Roll call was read and all were in favor of Robert Johnson being nominated as President. Mr. Johnson was congratulated and Mr. Johnson read the President's Oath aloud.

NOMINATIONS AND VOTE FOR VICE PRESIDENT

Mr. Johnson took over the meeting and asked for nominations for Vice President. Mrs. Capeci nominated Mr. Dreves for Vice President. There were no other nominations. Nominations were closed. Roll call was read and all were in favor of James Dreves being nominated as Vice President. Mr. Dreves was congratulated and Mr. Dreves read the Vice President's Oath aloud.

Mr. Johnson congratulated the newly sworn in officers and stated that we would move to the Reorganization Resolutions.

Reorganization Resolutions

Mr. Johnson requested that Resolutions H1 -3 be approved. Upon the motion of Mrs. Capeci and a second by Mrs. Brakewood, the following actions were carried.

1. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-adopt the following Board of Education policies relating to School Board Member Ethics:

Board of Education Policy #2160
Board of Education Regulation #2160R
Board of Education Exhibit #2160E

2. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-adopt all other existing Board of Education policies.
3. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorizes the Superintendent of Schools to approve transfers within the approved budget for the 2015-2016 school year in accordance with Board of Education Policy # 6150.

Mr. Johnson requested that Resolutions I4 -6 be approved with the oaths read afterwards. Upon the motion of Mrs. Capeci and a second by Mrs. Brakewood, the following actions were carried.

4. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Cathy Maggi as School District Clerk for the 2015-2016 school year. Mrs. Maggi read the Oath aloud.

**Port Chester – Rye Union Free School District
July 1, 2015 Reorganization Meeting
Minutes**

5. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Coleen Kotzur as the School Treasurer from July 1, 2015 to June 30, 2016. Not present, oath will be read at a later date in the presence of the District Clerk.
6. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Catherine A. Maggi as Deputy School District Treasurer for the 2015-2016 school year. The Deputy School District Treasurer will execute School District business when the School District Treasurer is unable to execute his/her duties. Oath will be read at a later date in the presence of the District Clerk.

Mr. Johnson requested that Resolutions J7-23 be approved. Upon the motion of Mrs. Capeci and a second by Mr. Dreves, the following actions were carried:

7. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Dr. Henry Stampur, as Chief School Physician for the 2015-2016 school year. Dr. Stampur will be hired on a consultant basis without fringe benefits, at a flat rate of \$30,150.
8. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following employees to serve as Central Treasurer Extra classroom Activity Fund for the 2015-2016 school year as noted below:

Paula Sarles, Port Chester High School

Anthony Piccolino, Port Chester Middle School

9. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Michael Frank of Aquarius Capital Solutions Group as the District's health insurance broker of record for the 2015-2016 school year.
10. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following employees as attendance officers for the 2015-2016 school year as noted below:

Thomas A. Edison School

Regina Peniowich

Park Avenue School

Geraldine Cusumano

John F. Kennedy Magnet School

Eva Konwiser, RN

JFK Early Learning Center

Anne Bueti, RN

King Street School

Anne Ritz, RN

Port Chester Middle School

Suey Pilke

Port Chester High School

Lilian Henriquez

11. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Nawrocki Smith LLP, 290 Broad Hollow Road, Melville, NY 11474, as Internal Auditor for the Port Chester-Rye Union Free School District, Port Chester, New York, for the 2015-2016 school year; compensation to be \$9,750 for the Initial Risk Assessment and one complete cycle review.
12. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Ann Montesano as Claims Auditor for the 2015-2016 school year to be compensated at a rate of \$42.50 per hour, not to exceed \$9,562.50 annually.
13. **RESOLVED**, that the Board of Education of the Port Chester – Rye Union Free School District appoint Jackie Macken as the Deputy Claims Auditor at a rate of \$ 42.50 per hour. The Deputy Claims Auditor will execute business when the Claims Auditor is unable to execute his/her duties.
14. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Cullen & Danowski, LLP as the External Auditors for the 2015-2016 school year to be compensated at an annual rate of \$36,000.
15. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Sherry George as Purchasing Agent for the 2015-2016 school year. The Purchasing Agent shall purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies, and

BE IT FURTHER RESOLVED, that the Purchasing Agent be and hereby is authorized to execute in the name of the Board of Education any and all purchase documents, contracts, orders or other instruments necessary to carry out the intent of this resolution.

**Port Chester – Rye Union Free School District
July 1, 2015 Reorganization Meeting
Minutes**

16. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Coleen Kotzur as Deputy Purchasing Agent for the 2015-2016 school year. The Deputy Purchasing Agent will only execute School District business when the Purchasing Agent is unable to execute his/her duties.

17. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following law firms to serve in the following capacities for the 2015-2016 school year.

General Counsel	Sisca Sisca & Associates LLP, \$34,000 retainer
Labor Counsel	Shaw Perelson, May, and Lambert, LLP, \$22,500 retainer
Bond Counsel	Hawkins Delafield and Wood, Fees based on issuance
Special Counsel	Sisca Sisca & Associates LLP, \$225 per hour; total hours paid will be based upon actual time spent representing the District

Shaw, Perelson, May and Lambert, LLP, \$200 per hour; total hours paid will be based upon actual time spent representing the District

18. **RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School District appoint Capital Markets Advisors, LLC, as financial advisors for the 2015-2016 school year, fees based on service or issuance.

19. **RESOLVED**, by the Board of Education of the Port Chester-Rye Union Free School District, that *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts & Cultural Affairs law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of records listed therein, and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods, and

BE IT FURTHER RESOLVED, that Maura J. McAward is appointed "Records Retention Officer" for the 2015-2016 school year.

20. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Dr. Edward A. Kliszus and/or his designee as the Employee Hearing Officer for Student Discipline and Other Charges for the 2015-2016 school year.

21. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Officers for the National School Lunch Program for the 2015-2016 school year as noted below:

JoAnn Pace, Reviewing Officer Maura J. McAward, Verification Officer Dr. Edward A. Kliszus, Jr., Hearing Officer

22. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following district coordinators for the 2015-2016 school year as noted below:

Joseph Durney	Title I Coordinator
District Social Worker	District Dignity Act Coordinator
Building Principals	Building Level Dignity Act Coordinators

23. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following compliance officers for the 2015-2016 school year as noted below:

Adrienne Mecca	Medicaid Compliance Officer
Daniel Bologna	District Section 504 Compliance Officer
Joseph Durney	Title VII and Title IX Compliance Officers
Maura J. McAward	Title VII and Title IX Compliance Officers
Adrienne Mecca	District Section 504 Compliance Officer
Rosario Renda	Asbestos Compliance Officer

**Port Chester – Rye Union Free School District
July 1, 2015 Reorganization Meeting
Minutes**

Mr. Johnson requested that Resolutions K24-32 be approved. Upon the motion of Mrs. Capeci and a second by Mrs. Brakewood, the following actions were carried.

- 24. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate Port Chester Teachers Federal Credit Union, Chase Bank, Hudson Valley Bank, , TD Toronto Dominion Bank, PT Asset Management “NYCLASS”, Signature Bank, =People’s United Bank and Webster Bank, all but Signature Bank, Webster Bank and PT Asset Management “NYCLASS”, having a branch situated in Port Chester, New York, in the Port Chester-Rye Union Free School District, as official depositories for said school district for the 2015-2016 school year.
- 25. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following dates on which to hold meetings at 7:00 pm in the 2015-2016 school year:

Wednesday, July 01, 2015	Tuesday, November 17, 2015	Tuesday, April 5, 2016 – Line-by-Line
Tuesday, July 28, 2015	Tuesday, December 15, 2015	Tuesday, April 12, 2016
Tuesday, August 25, 2015	Tuesday, January 12, 2016	Tuesday, April 19, 2016
Wednesday, August 26, 2015	Tuesday, February 9, 2016	Tuesday, May 03, 2016
Tuesday, September 29, 2015	Tuesday, March 01, 2016	Wednesday, May 25, 2016
Tuesday, October 27, 2015	Tuesday, March 15, 2016	Tuesday, June 21, 2016

- 26. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designates the Journal News and Westmore News as official newspapers for school notices.
- 27. RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School District designate all occupational therapists and instructional staff members to serve on the Committee on Special Education and the Committee on Preschool Special Education for the 2015-2016 school year as needed, and

BE IT FURTHER RESOLVED, that the following individuals are designated as committee chairpersons:

Adrienne Mecca, CSE/CPSE Daniel Bologna, CSE/CPSE Dr. Bertha Cruz, CPSE/CSE Cynthia Ponce CPSE/CSE

- 28. RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School District approve the designation of the following individuals to serve on the Committee on Special Education and the Committee on Preschool Special Education for the 2015-2016 school year as parent members.

Claude Zoref Audelis Hernandez Justine Riordan

- 29. RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School designate the following individuals to serve as Impartial Hearing Officers (as listed in the most current New York State roster for the 2015-2016 school year:

AGOSTON, LINDA	HUGHES, SHERRI	NOE, MARY
ALBERT, PETER	ITZLA, AMY	NORLANDER, KAREN
ALEXANDER, JOAN	JOYNER, THERESA	ODOM, VERONICA
ALMELEH, LYNN	KANDILAKIS, GEORGE	PETERS, KENNETH
BAKER, THERESA	KEEFE, JEANNE	RICHMOND, SUSAN
BARBOUR, SUSAN	KEHOE, MARTIN	RITZENBERG, KENNETH
BAUCHNER, STUART	KERSHEN, HARRY	ROBERTS, GEORGE
BRANDENBURG, WENDY	KESTENBAUM, ELISE	ROSEN, PAUL
BRIGLIO, ROBERT	LASSINGER, DORA	ROSKEN, BRAD
BUMBALO, PAUL	LAZAN, MICHAEL	SCHAD, JEROME
COHEN, DIANE	LEDERMAN, NANCY	SCHIFF, MARTIN
CUTLER-IGOE, ELLEN	LUCASEY, JEAN	SCHIRO, JEFFREY
DELEON, EDGAR	LUSHING, SUSAN	SCHNEIDER, JUDITH
DEWAN, DEBRA	MARKUS, SUSAN	SILVERSON, JEFFREY
FARAGO, JOHN	MCKEEVER, JAMES	TESSLER, CRAIG
FEINBERG, RONA	MILLMAN, TINA	TRULY, ELIZABETH
FINKELSTEIN, SHARYN	MONK, JAMES	TURETSK, AARON
FLAME, LANA	MOORE, CHRISTINE	VENEZIA, ARTHUR
HAKEN, STEVE	MURPHY, LEAH	WAHRMAN, ISRAEL
HALBERSTAM, SINAI	NAUN, JOHN	WALSH, JAMES
HEIDELBERGER, JONATHAN	NISELY, ROBERT	WALSH, MARION

**Port Chester – Rye Union Free School District
July 1, 2015 Reorganization Meeting
Minutes**

WANDERMAN, CARL
WASHINGTON, DENISE

WEINER, MARC
WHITE, BRENDA

WOLMAN, MINDY
ZIEV, JOEL

30. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following individuals to serve on the Ethics Committee for the 2015-2016 school year:

Brian Brady

Fortunato DiRenno

Philip Gasparini

31. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District re-establish the Audit Committee to be comprised of all the members of the Board of Education and two members of the community who will serve without compensation, but are entitled to reimbursement of expenses in compliance with Chapter 263 of the Laws of 2005.

32. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following District Staff Members to serve on the Residency Committee for the 2015-2016 school year as noted below:

Joseph Durney

Maura J. McAward

Maria Somers

Patrick Swift

Mr. Johnson requested that Resolutions L33-38 be approved. Upon the motion of Mrs. Capeci and a second by Mr. Dreves, the following actions were carried.

33. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District designate the following District Staff Members to serve on the Attendance Officers for the 2015-2016 school year as noted below:

Alberto Acevedo

Jack Quinta

34. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Superintendent or his designee the following responsibilities for the 2015-2016 school year:

- Assignment of homebound instruction
- Certification of the District's payroll for the 2015-2016 school year
- Certification of Federal Aid Proposals and Reports
- Approval of personal expenses for the Assistant Superintendents

35. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish and authorize the School District Treasurer to arrange for a \$100 Petty Cash account for the 2015-2016 school year, and

BE IT FURTHER RESOLVED, that the disbursement of petty cash shall be restricted to a maximum of \$25 per receipt.

36. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the District Treasurer to sign all District checks and withdrawals for the 2015-2016 school year. When the District Treasurer is absent the Deputy Treasurer will substitute for the Treasurer as necessary.

37. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Central Treasurers of the Extra Classroom Activity Funds to sign all Extra classroom Activity Fund checks for the extra classroom activities for the 2015-2016 school year.

38. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize Maura J. McAward to arrange for the following surety bonds for the 2015-2016 school year as noted below:

District Treasurer	\$2,000,000
Deputy Treasurer	\$1,000,000
Superintendent of Schools	\$1,000,000
Asst. Superintendent for Business	\$500,000
Central Treasures-Extra-classroom Activity Accounts	\$500,000

ADJOURNMENT

Upon motion by Mr. Dreves, seconded by Mrs. Brakewood and carried, the Reorganization meeting was adjourned at 6:19 p.m.

**Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes**

Present: Board of Education Trustees: Carolee Brakewood, James Dreves, Anne Capeci, Robert Johnson and Chris Wolff

Also Present: Dr. Edward Kliszus, Superintendent of Schools, Joseph Durney, Assistant Superintendent, Caryn Furst, Outgoing District Clerk, Cathy Maggi, District Clerk

Absent: Maura McAward, Assistant Superintendent, Frank Sisca, School District Attorney (Sisca & Sisca), Coleen Kotzur, District Treasurer

PRESIDENT’S OPENING REMARKS

Mr. Johnson called the Regular Meeting to order at 6:19 p.m. Mr. Johnson thanked his colleagues for their support in electing him as President. He commended Mrs. Brakewood on striving for consensus on the Board for the benefit for all students. He is looking forward to another great year. He gave a warm welcome to Mr. Wolff and congratulated Mr. Dreves on his appointment as Vice President. He noted that he hears all over Westchester that we are the “best kept secret”.

PUBLIC COMMENT

Mr. Johnson asked that we hold off on Public Comment since we began the Regular Meeting early. There were no objections to this action.

SUPERINTENDENT’S REPORT

Dr. Kliszus congratulated all the newly elected members and is looking forward to another great year. He stated that over the last several years that more than \$7,000,000 in State Aid has come back to the District due to the efforts of the Board and community. The Board is looking at a building project. The Board is dedicated to the ongoing PCTA negotiations, with the administrators’ contract recently settled and the CSEA contract coming up this year.

TREASURER’S REPORT

Port Chester - Rye Union Free School District

TREASURERS

REPORT

4/30/2015

	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS
BOOK BALANCE BEGINNING OF MONTH	38,898,257.02	1,518,334.83	273,483.22	55,463.63	326,740.66	41,072,279.36
Receipts						
Revenues	1,075,660.59	611,555.00	159,908.57	1.98	15,493.39	
Interfund Transfers					162,000.00	
Sales Tax Receipts			73.52			
Accounts Receivable						
Reimbursement of Expense	344,603.49					
Total Receipts	1,420,264.08	611,555.00	159,982.09	1.98	177,493.39	2,369,296.54
Disbursements						
Warrant #28	2,215,264.75	22,440.38	6,228.68	11,355.00	1,500.00	
Warrant #29	116,293.75					
Payroll 4/10/15	2,087,588.88	95,244.63	4,430.24			
Payroll 4/24/15	2,073,753.59	86,266.13	2,913.14			
Payroll 4/17/15 Health Ins	75,971.59					
Interfund Transfers	162,000.00					
Total Disbursements	6,730,872.56	203,951.14	13,572.06	11,355.00	1,500.00	6,961,250.76
BOOK BALANCE END OF MONTH	33,587,648.54	1,925,938.69	419,893.25	44,110.61	502,734.05	36,480,325.14

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS
CASH - BANK BALANCES	Rates					
Chase Bank	0.100%	167,073.68	197,639.55	19,965.30	209,713.70	
TD Bank	0.200%	276,634.31				
Hudson Valley Bank	0.049%	2,475.91				
Webster Bank	0.134%	945,182.76	419,924.20		2,276.82	
PC Credit Union	0.140%				151,170.46	
MBIA - C.L.A.S.S.	0.035%	5,316,354.85	1,338,940.81	222,253.70	24,145.31	
Scholarship Invest	various				139,573.07	
Signature Bank	0.350%	27,047,000.71				
TOTAL CASH - BANK BALANCES	33,587,648.54	1,925,938.69	419,893.25	44,110.61	502,734.05	36,480,325.14



- - - - -

Coleen Kotzur, District Treasurer 6/25/2015
Date

Upon the motion of Mrs. Capeci and a second by Mrs. Brakewood and carried, the Treasurer's Report of April 2015 Board of Education meeting were approved by the Board.

TREASURER'S REPORT

Port Chester - Rye Union Free School District
TREASURERS REPORT
5/31/2015

	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS
BOOK BALANCE BEGINNING OF MONTH	<u>33,587,648.54</u>	<u>1,925,938.69</u>	<u>419,893.25</u>	<u>44,110.61</u>	<u>502,734.05</u>	<u>36,480,325.14</u>
Receipts						
Revenues	2,392,773.49	41,939.43	161,885.58	1.31	55,969.20	
Interfund Transfers						
Sales Tax Receipts			79.13			
Accounts Receivable	1,109.04					
Reimbursement of Expense	336,188.02					
Total Receipts	<u>2,730,070.55</u>	<u>41,939.43</u>	<u>161,964.71</u>	<u>1.31</u>	<u>55,969.20</u>	<u>2,989,945.20</u>

Disbursements

Warrant #30	867,712.56	113,159.24	138,428.27		575.00	
Warrant #31	874,503.50	20,467.25	623.00		300.00	
Warrant #32	1,444,166.92	262,011.85	145,493.63	4,505.25	51,240.63	
Warrant #33	(739.38)					
Payroll 5/08/15	2,110,393.55	88,374.63	4,341.76			
Payroll 5/22/15	2,097,529.81	90,265.63	4,732.50			

**Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes**

Payroll 5/29/15 Coach's prepaid expense Interfund Transfers	132,535.09	1,000.00				
Total Disbursements	7,526,102.05	575,278.60	293,619.16	4,505.25	52,115.63	8,451,620.69

BOOK BALANCE END OF MONTH	28,791,617.04	1,392,599.52	288,238.80	39,606.67	506,587.62	31,018,649.65
	GENERAL	SPECIAL AID	CAFETERIA	CAPITAL	TRUST	ALL FUNDS

CASH - BANK BALANCES	Rates					
Chase Bank	0.070%		167,077.79	142,731.23	15,460.72	205,406.76
TD Bank	0.200%	276,679.78				
Hudson Valley Bank	0.052%	2,476.01				
Webster Bank	0.120%	1,929,540.55	366,195.73			2,287.33
PC Credit Union	0.140%					159,320.46
MBIA - C.L.A.S.S.	0.035%	7,529,250.07	859,326.00	145,507.57	24,145.95	
Scholarship Invest	various					139,573.07
Signature Bank	0.350%	19,053,670.63				
TOTAL CASH - BANK BALANCES		28,791,617.04	1,392,599.52	288,238.80	39,606.67	506,587.62
						31,018,649.65



_____ 6/30/2015
Date

Coleen Kotzur, District Treasurer

Upon the motion of Mrs. Capeci and a second by Mr. Dreves and carried, the Treasurer's Report of May 2015 Board of Education meeting were approved by the Board.

REGULAR MEETING RESOLUTIONS

Mr. Johnson requested that Resolutions 6A-Z, with the addition of 6AA be approved. Resolution 6AA was read aloud. Upon the motion of Mrs. Capeci and a second by Mr. Dreves, the following actions were carried.

- A. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District participate in the National Lunch Program for the 2015-2016 school year and offer Type A lunch program, and

BE IT FURTHER RESOLVED, that all students in Grades Kindergarten through Twelve be offered the "Offer-Serve" Option of the Type A Lunch as herein set forth.

- B. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the policy statement for free and reduced price meals as noted below:

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

Port Chester-Rye Union Free School District, responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that the school system will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

In fulfilling its responsibilities, the SFA agrees to the following:

Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families approved by the SFA and whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that provide an Eligibility Letter from the NYS Office of Temporary and Disability Assistance or are identified through the Direct Certification Matching Process.

Reduced Price Meals

To serve lunch at a reduced price of \$.25 or less, and breakfast at a reduced price of \$.25 or less, to children from families approved by the SFA whose income is within the range of the annual income eligibility guidelines for reduced price meals.

Special Conditions

To serve free or reduced price meals or free milk to foster children in cases where the court or welfare agency is legally responsible for the child documentation from an appropriate State or local agency indicates the foster child's status.

To provide free or reduced price meals or free milk to those children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria.

Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. The names of children eligible to receive free or reduced price meals or milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:
 - Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price of such a meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, gender identity, sex, age, color, disability, national origin, religion, reprisal, political beliefs, marital status, familial or parental status, sexual orientation, all or part of income is derived from public assistance or protected genetic information in employment or in any activity conducted or funded by the Department.

Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted in the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate eligibility determination on each application.

Notice to Parents

To send at the beginning of each school year, and whenever there is a change in eligibility criteria, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII or IX, including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

Applications

To advise parents to complete the application and return it or submit the Eligibility letter received from the NYS Office of Temporary and Disability Assistance to the reviewing official for eligibility determination.

Such applications, eligibility letters, and documentation of action taken, will be maintained for three years plus the current year after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application or Eligibility letter and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA must be reviewed to ensure that it is correctly approved. Incorrectly approved applications cannot be accepted.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year. If a family reapplies with a lower income after being denied benefits, the new reported income must be verified.

Verification of Applications

Verify the eligibility of applicant households **by November 15** in accordance with program regulations and annually maintain records including: (1) a summary of the verification efforts; (2) the total number of applications on file by October 1; (3) the percentage or number of applications verified; and (4) the total number of children represented on those applications selected for verification. Additional requirements will be detailed in the Income Verification memo. Failure to conduct verification will result in the SFA being ineligible to receive free and reduced price reimbursement.

Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free and reduced price and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk.

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

Amendments to Policies

To submit to the New York State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year.

Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process
2. All applications and Eligibility letters returned and documentation of action taken
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including benefit denial letters.
5. Records of all verification efforts and resulting eligibility changes.

Public Release

On or about the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the informational media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

Special Assistance - Provisions 1 and 2 (where applicable)* and Community Eligibility Option

Provision 1: Biennially, notify parents, distribute and certify applications for free students in schools where at least 80 percent of all enrolled children are eligible for free or reduced price meals. Annually, notify, distribute, and certify applications for all other students enrolled in the school. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate system.

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Community Eligibility Option, Provision 4: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/TANF data, the OTDA School Meals letter, homeless, migrant, runaway, foster, and head start) as of April 1, 2013, may participate in the Community Eligibility Option for the 2013-14 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEO Memo on the Child Nutrition Management System website.

Administrative Prerogative

In certain circumstances, when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This judgmental option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Exhaustive prior efforts must be made by the SFA to obtain a completed application from the parent or guardian and efforts must be documented.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and not to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

not coming to school with a meal or money. Family economic status must remain the criterion for administratively making the decision to place the student on free or reduced price meals.

Meal Eligibility for Homeless/Migrant/Runaway Children

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, and that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.
- Other options:
- The director of the homeless shelter at which the child resides can complete and submit an application for the child;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official
 - The date of withdrawal from the shelter, school, or program.
- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator.

Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs with children in attendance originating from either the St. Regis Mohawk Tribe or the Seneca Nations of Indians may accept insertion of a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP number, or TANF number.

Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has "... a physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

**Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes**

- C. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District set the food service meal prices for 2015-2016 and thereafter as noted below:

Elementary School Breakfast	Middle School Breakfast	High School Breakfast	Reduced Priced Lunch	Elementary School Lunch	Middle School Lunch	High School Lunch	Adult Meal Lunch District-wide
No Charge	No Charge	No Charge	No Charge	\$1.00	\$1.25	\$1.30	In accordance with New York State Child Nutrition Administration

- D. **WHEREAS**, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Board of Education of the Port Chester-Rye Union Free School District shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

- E. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the Purchasing Agent to execute the following contracted services for the 2015-2016 school year as noted below:

	Name	Function	Rate	Not to Exceed	Fund
1	Jeanne LoCascio	Mentor Consultant	\$700/day	\$15,000.00	General
2	Leslie Salvatore	ELA Consultant	\$500/day	\$10,000.00	General
3	CBIZ	Asset Inventory	Flat Rate	\$8,075	General
4	Susan Merims	Food Service Consultant	\$200/hour	\$32,000	Cafeteria
5	OMNI	403(b) Compliance	Flat Rate	\$1,500	General
6	ED-DATA	Supply Bid Service	Flat Rate	\$4,600.00	General
7	ED-DATA	Skilled Trades Time & Material	Flat Rate	\$1,990.00	General
8	ED-DATA	Athletic Supplies	Flat Rate	\$550.00	General
9	INFOMATIC	Accounting Software	Flat Rate	\$10,128.56	General
10	NYSSBA	Policy Plus	Flat Rate	\$2,350.00	General
11	Fuller & D'Angelo, P.C.	Architectural Services	Sliding Scale	Project Scope	General
12	LunchByte Systems, Inc.	Computerized Point-of-Sale System	Flat Rate	\$4,755.35	General
13	Warren and Panzar	Environmental Engineering Services	Flat Rate	Project Scope	General
14	William Lauer	Video Specialist	\$34.00/hour	\$36,000/yr	General

- F. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the following proposals for insurances and that the Purchasing Agent be authorized to execute said insurance contracts as noted below:

Insurance	Carrier	Premium
Student Accident	Pupil Benefits	\$ 37,841.30
General Liability, Property, Earthquake & Flood, Automobile, Excess Catastrophe Liability, School Board Liability, Inland Marine, Boiler & Machinery, Crime and Bonds	New York State School Insurance Reciprocal	\$ 282,314
Workers Compensation	Southern Westchester Schools Cooperative Self-Insurance Plan	\$341,193

**Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes**

- G. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorize the participation in bids in compliance with General, Municipal Law *Section 103 subdivision (3)* as noted below:
- Federal Government Office of General Services Administration
 - New York State Office of General Services (OGS)
 - Westchester County Bureau of Purchase & Supply
 - Various BOCES (Board of Cooperative Educational Services) throughout New York State.
 - Sound Shore Consortium

These Bids are for materials and services that would be used in the normal operation of the school district. This resolution authorizes the District to participate in, but in no way obligates the District to purchase items if said items can be purchased through other sources for less money.

- H. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District declare that there are significant economic and efficient benefits to the District to standardize certain equipment / mechanical systems. This standardization would benefit the District through cost savings realized by reduced replacement parts (stock), ease of maintenance, training of staff, simplified ordering of parts and the general ease of operation in compliance of the General Municipal Law *Section 103, subdivision 5.73*

This resolution does not eliminate the need for formal advertising on purchases over the bid limit. The words "or equal" - "or equivalent" are not required in the specifications.

This resolution authorizes the Director of Facilities, Purchasing Agent, Architects and Engineers to specify only these products listed above when preparing bidding specifications and related documents.

This resolution shall address the following items:

- Fire Alarm Systems - All shall be Edward Systems Technology
 - Unit Ventilators - All shall be "MAGIC AIRE"
 - Locks & Locksets - All shall be "Best Access Systems", locks & keying devices
 - Temperature Control Systems - All shall be "Andover" brand computer systems software and control devices
- I. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the temporary revision (February 10, 2011, Resolution "F") of Board of Education Policy 6830.1-R to authorize use of the District issued credit cards as noted below:
- Assistant Superintendent for Business - American Express and Staples
 - Superintendent Building and Grounds - Home Depot
- J. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish the mileage compensation rate for employee use of personal cars to conduct School District business at the federal rate as established by IRS regulations and

BE IT FURTHER RESOLVED, that the established mileage between schools is as noted below:

PCMS to PCHS	0.60	Park Avenue to Kennedy	1.30	King Street to PCHS	1.30
PCMS to Park Avenue	0.90	Park Avenue to PCMS	0.90	King Street to ELC	2.30
PCMS to King Street	1.80	Park Avenue to PCHS	0.30	Edison to Kennedy	1.20
PCMS to Edison	1.70	Park Avenue to ELC	1.60	Edison to King Street	1.40
PCMS to Kennedy	1.20	JFK-ELC to Park Avenue	1.60	Edison to Park Avenue	1.20
PCMS to ELC	1.60	JFK-ELC to King Street	2.30	Edison to PCMS	1.70
PCHS to PCMS	0.60	JFK-ELC to Edison	1.00	Edison to PCHS	1.50
PCHS to Park Avenue	0.30	JFK-ELC to PCMS	1.60	Edison to ELC	1.00
PCHS to King Street	1.30	JFK-ELC to PCHS	1.70	Kennedy to Park Ave	1.30
PCHS to Edison	1.50	JFK-ELC to Kennedy	0.50	Kennedy to King Street	2.00
PCHS to Kennedy	1.60	King Street to Park Avenue	1.10	Kennedy to Edison	1.20
PCHS to ELC	1.70	King Street to Edison	1.40	Kennedy to PCMS	1.20
Park Avenue to King Street	1.10	King Street to Kennedy	2.00	Kennedy to PCHS	1.60
Park Avenue to Edison	1.20	King Street to PCMS	1.80	Kennedy to ELC	0.50

Port Chester – Rye Union Free School District
July 1, 2015 Regular Meeting
Minutes

K. **RESOLVED**, that the Board of Education approve the recommendation of the Committee on Preschool Special Education (CPSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2015-2016 school year. The file numbers of the children are as follows:

64226	62057	63544	63688	63373	63617	63512	63369
64237	62770	63546	64001	64336	63627	63854	63370
64240	62847	63625	62769	62963	63635	64112	64312
64244	62950	63651	62896	63544	63707	64240	63627
64247	62961	63694	62928	63546	64060	64244	64240
62945	62965	63855	62976	63625	64064	64249	64249
64239	62970	64268	63502	63651	64309	64256	64286
64243	62971	64274	63560	63694	64318	64303	64210
64249	63156	64315	64312	63855	64287	63502	64216
64256	63367	62922	64336	64303	64331	63623	64238
64264	63920	62934	62769	64353	64371	63627	64239
62222	63942	63368	62896	62772	62963	64172	64274
62916	62771	63371	62928	62921	63544	64179	64303
62944	63545	63542	62976	62929	63546	64208	64315
63610	63548	63605	63560	63098	63625	64211	64358
63636	63551	63631	62859	63650	63651	64217	
63693	63611	63517	63308	64260	63694	64247	
63980	64218	63623	63325	62934	63855	62623	
64061	62963	63630	63366	62949	62637	63653	
64064	62964	63642	63379	63512	63920	62896	
64170	63369	63653	62935	63567	64372	62922	
64178	63370	63665	63255	63616	64386	63368	

L. **RESOLVED**, that the Board of Education approve the recommendation of the Committee on Special Education (CSE) designating the placement of these children within the Port Chester School District, Out-of-District placement, and transportation as needed for the 2015-16 school year. The file numbers of the children are as follows:

63386	64070	61760	9897244	9892602	9897222	62205	9893376
9893238	61122	9893410	9898188	9897392	9897256	62811	9894946
9898722	64154	9895702	574	9897853	9897486	64079	9896667
61305	9898528	9895707	61345	62054	9898271	9895279	9896721
61306	62233	9895719	61957	63101	61345	9896050	9897395
62811	62262	9896178	9892686	9895166	61355	9896370	9897979
64259	9895165	9896182	9892932	9896660	61525	9896434	9898535
9895574	9898200	9897455	9892934	9897285	61541	9898208	9898679
9895575	9896025	61087	9893201	61199	61957	9894458	9898763
9896017	9896420	62329	9896295	9895610	62057	9895352	9898852
61624	9895233	9898142	9896731	9896009	62208	9895921	9898860
9894619	9896731	9898528	9893410	9896279	62636	9896331	61936
62415	574	61869	9895702	9897958	63920	9896978	63966
9894619	61345	62028	9895707	9898298	64320	9898191	9894693
9897996	61957	62222	9895719	9898798	9892563	9893201	9895854
9898200	9892686	9893146	9896178	62233	9892932	9897256	9895943
9894895	9892932	9896232	9896182	64078	9892934	61334	9896232
358	9892934	9896248	9897455	9896512	9896295	62824	9896441
9896658	9896295	9896663	61536	9896660	9898683	62849	9897103

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 1, 2015**

9898722	8000031	9893313	9894291	61087	9898483	61760	61665
9897504	9892569	9894239	9895259	61515	9898814	61873	61827
9898633	9893907	9897107	9895702	9892438	9898822	62059	61851
574	9894158	9897956	9895718	9892890	61111	62071	62117
9892686	9894694	9898540	9896257	9892891	61491	62113	62142
9892932	9894821	61320	9897188	9893201	61535	62356	64075
9898722	9895013	62078	9897591	9894574	61706	63543	64076
62042	9895313	62247	9897592	9894684	62121	63567	8000455
62044	9895648	62565	9897973	9895690	63218	63685	9892029
62732	9895659	62785	9898528	9895870	8000088	63872	9892484
8000407	9895676	63128	9898712	9895871	8000441	9892365	9893706
9894101	9895742	64021	9898856	9895947	9892059	9893146	9893868
9894521	9896658	9893527	61058	9896067	9892552	9893949	9896731
9894947	9898573	9894815	61656	9896430	9892974	9894116	9897255
9895210	33160	9894854	61658	9897865	9893065	9894638	61359
9895310	61199	9895167	61971	9897996	9894846	9894714	61440
9895750	8000405	9897094	62410	9898200	9895699	9894829	62707
9895957	9892904	17720	62605	9898431	9895966	9894865	63386
9895974	9893086	62895	62827	61296	9895971	9895671	8000322
9896975	9894708	9893914	64070	61371	9895972	9896633	9892721
9896991	9895610	9898286	9891594	61455	9896716	9896705	9893164
63378	9896009	9898390	9897149	61504	9896826	9897114	9893724
9894043	9896279	61087	9897785	61749	9897872	9897181	9894495
9895047	9896490	61120	2837	61769	9897913	9898276	9894787
9895062	9897958	61884	61022	62109	9898284	9898598	9895127
9895179	9898271	61891	61165	62111	9898447	9898599	9896385
9895234	9898798	62123	62079	62112	9898721	62228	9896719
9896079	63749	9893201	62528	62116	9898771	62251	9896861
63384	64057	9893504	62635	62157	9898829	62289	9897295
800239	8000234	9894431	62773	62329	2068	62801	9898740
9895224	9892605	9894764	63649	62415	62275	8000121	1235
9895252	9892919	9894786	800014	9892060	9894557	8000139	8000221
9895845	9893470	9896169	9893203	9893663	9897103	9893539	8000311
9897239	9893902	9897460	9893651	9894396	61620	9893579	9891204
9893892	9894612	9897504	9894143	9894752	61829	9893782	9892521
9894857	9894909	9893892	9894523	9894849	61866	9893900	9892902
9894895	9895658	9894857	9895688	9895388	61940	9894877	9895924
9896310	9895666	9894895	9896726	9895467	62199	9895210	9897224
9897238	9896896	9896310	9896999	9895680	62603	9895233	9898532
9898286	9896957	9897238	9897036	9895687	62860	9896134	9896907
11980	9897893	61377	9897124	9895703	62951	9896445	9897220
63645	61224	62158	9897669	9896017	63276	5696	9897273
9892631	62255	62478	9897907	9896025	63608	61000	9898851
9893201	64088	9893760	9898028	9896046	9891221	61442	14820
9893254	8000390	9894035	61073	9897796	9897271	61541	8000148

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 1, 2015**

9892520	9892872	9894612	9897141	63489	9896387	63426
9893526	9892990	9898034	9897554	9896134	9897361	63687
9894246	9893191	9898482	9898083	9896232	62817	
9894277	9893324	64183	9898780	9896441	64425	
9895083	9894700	800176	61204	9897104	9894676	
9895647	9895661	9895871	61491	9897888	9897973	
9896166	9895834	9897573	61884	9898493	9897968	
9896180	9896666	9897574	62054	61538	9898664	
61468	9898133	9898393	62123	61572	61799	
61589	9898610	9893724	62637	61656	61830	
61602	61795	9896668	62827	61658	62512	
9892316	800176	9897195	63689	61971	9894895	
9892473	9892563	9898277	63920	62204	8000407	
9893662	9892564	9898286	64351	62250	9895285	
9893897	9892568	9898341	9894725	62623	61971	
9896131	9893973	62636	9895678	8000407	9893127	
9898013	9894062	63484	9896406	9895283	9897104	
9898548	9897857	9893817	9896448	9895679	9897474	
9898551	64366	9894817	9897322	9896017	9894457	
9898632	8000032	9895537	9897388	9897523	9898393	
9898722	9892632	9896436	61255	9898436	8000005	
9893627	9893648	9897104	9895840	9898727	9898551	
9895716	9894781	9898533	9896389	61130	61056	
9896057	9895483	61122	9896601	61170	61758	
9896823	9898865	61464	9896966	69001	61881	
61615	61122	9895290	9896998	9896658	63484	
62607	9892631	9895995	9897364	9897319	64436	
63339	9893725	9896150	9897380	9897360	9894162	
64077	9895481	9896538	9897443	9898056	9897666	
9892620	9895731	9896744	9897525	9898057	9898852	
9893163	9896258	9897309	9897619	9898340	62108	
9894482	9896312	9897414	9897887	61916	9893733	
9894488	9896420	61077	9897971	9895166	9894952	
9894619	9896501	61141	61377	9895199	9895660	
9897101	9896553	61721	9893452	61656	9898339	
9897104	9896737	61881	9894238	61056	61760	
20130	9897019	62232	9897285	9898142	61936	
6065	9897050	62532	9897296	9898722	63175	
61413	9898009	64105	9897307	61844	63186	
61484	61305	9892435	61104	62930	64390	
61743	61306	9895343	61228	9895165	9898095	
61987	62584	9896388	62797	9895574	9894619	
63772	64277	9896439	62897	9895575	9896442	

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 1, 2015**

- M. **RESOLVED**, that the Board of Education of the Port Chester- Rye Union Free School District extend the following contracts for the 2015-2016 with a 0% increase as noted below:

Service	Vendor	Cost
Athletic Transportation	County Coach Corp	\$75/hr

- N. **RESOLVED**, that the Board of Education approve entering into an agreement with the Port Chester Carver Center for rental of pool area commencing on August 27, 2015 – February 15, 2016 at the cost of \$10,000.

- O. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve entering into an agreement with SUNY Purchase for rental of space for athletics, August 17, 2015 through June 30, 2016. The rental and services are as follows:

\$75/hour for one basketball court;\$75/hour for each basketball court for wrestling tournaments; \$75 per hour per grass field and \$200/hour for game on grass field; \$40 per hour for fitness center; \$30/hour for supervisory charges; \$42.50/hour for supervisory for special events; Turf Field: Practice - \$175/hour without lights; Practice with lights \$225/hour; Soccer game Turf Field \$450 for 2-hour block without lights; Soccer game on Turf Field \$550 for 2-hour block with lights; Use of Grass Fields for practices (except baseball) - \$75/hour, Grass Field for a game - \$200 (except for Baseball), Cross Country Trail Meet-\$2,000, Baseball Turf – Practice - \$175/hour with lights - \$225/ hour without lights, Games - \$350 for a single game without lights, \$600 for a doubleheader without lights, \$450 for a sign game with lights and \$70 for doubleheader game with lights, Field Supervision – Flat \$10/hour when a field supervisor is on duty. Custodial services where needed will be billed at the rate of \$85 per hour. University police, where needed, will be billed at the rate of \$90 per hour per officer; additional fees for services provided by Purchase College Facilities Management and University Police are separate, and will be billed after the event (if applicable).

- P. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2015-2016 Contract for Educational Services with Southern Westchester Board of Cooperative Educational Services (SWBOCES) as noted below:

Award To	Description	Amount
SWBOCES	Educational Services	\$3,211,461.55

- Q. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements for the following professional service procurements in keeping with Policy 6700R – Purchasing Regulation.

	Name	Program	Rate	Term	Funded
1	SER of Westchester	MS Summer, 2015 Consultant Staff	\$10,000	Summer 2015	Extended Day Title I
2	Family Services of Westchester	District-wide Social Workers Family Strengthening Worker Bilingual Family Liaison	\$200,000	2015-2016 school year	Extended Day IDEA 611 Title III
3	Velez Consulting	MS Summer, 2015	\$10,000	Summer 2015	Extended Day Title I
4	Sutherland Consulting	Homeless Liaison	\$12,000	2015-2016 school year	Homeless Title I
5	Gladys Vera	Summer 2015 Translations	\$3,000	Summer 2015	Title III
6	Gladys Vera	Translations	\$5,000	2015-2016 school year	Title III
7	Lee Consulting	Safe Routes to School	\$6,000	2015-2016 school year	Extended Day
8	All Access Music Program (Dream Jam Band)	Elementary Music Program	\$25,000	2015-2016 school year	Extended Day

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 1, 2015**

- R. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2015-2016 professional partnership with Mercy College whereas the College provides graduate courses to our faculty in-district with a 40% tuition discount to our staff during hours in which custodial staff are on duty. Mercy College will provide an insurance certificate as required. In return, the district will provide space for classes to be held.
- S. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2015-16 professional Partnership with Manhattanville College whereby through the efforts of our school based leadership Manhattanville College faculty shall provide a Professional Development School liaison to our district working 2 days weekly at Edison and Park Ave. schools. The liaison shall collaborate in developing school based professional development initiatives, developing special programming events and projects in the areas of science, literacy, the arts, multicultural literature, drama, foreign language instruction, action research, community outreach, engaging in data collection/analysis, and help to bring programs and resources to the school for the professional development of teachers. For these services, an annual fee of \$10,000 is paid to Manhattanville College that is Title I grant funded.
- T. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School District Treasurer to complete budgetary transfers and pay bill schedules and payrolls for all funds. Said transactions will be approved by the Board of Education at the first available board meeting.
- U. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the Lease of the Parking Lot to County Coach Corporation for the 2015-2016 school year. The rental will be \$36,898.
- V. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School Tax Warrant for the 2015-2016 school year to be submitted to the Receiver of Taxes commanding said tax receiver to collect the sum total of \$61,207,549 and to deposit such monies to the Port Chester-Rye Union Free School District.
- W. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conferences as noted below:

	Name	Conference	Date	Amount	Funded
1	Mike Li	Hofstra University AP Summer Institute on Calculus	July 7, 2015 through July 10, 2015	\$1,062.72 plus applicable taxes & tips	General Fund
2	Robert Johnson	NYS School Boards Association 2015 Summer Law Conference	July 23, 2015	\$353.38	General Fund
3	Christopher Wolff	NYS School Boards Association 2015 Summer Law Conference	July 23, 2015	\$270.00	General Fund

- X. **RESOLVED**, that the Board of Education of the Port Chester – Rye Union Free School District approve the waiver of outside facility fees applied to the Saints Brigade Marching Band on the following dates in 2015: 7/1, 7/5, 7/8, 7/12, 7/15, 7/19, 7/22, 7/26, 7/29, 8/2, 8/12, 8/16, 8/19, 8/23, 8/26, and 8/30.
- Y. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bid as noted below:

	Award To	Description	Amount	Basis for award
1	Central Industries, Inc	Fence Repair and Replacement Service	Various	Lowest bid
2	Furst & Associates	Public Relations	\$43,200	Lowest bid
3	Kramor Construction Co	Asphalt Paving and Related Work at King & HS	\$75,670	Lowest bid

- Z. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District rescind the award of auto repairs for the 2015-2016 school year approved at the June 23, 2015 meeting of the Board of Education.

BE IF FURTHER RESOLVED that the 2014-2015 award for auto repairs be extended through July 31, 2015.

**Port Chester – Rye Union Free School District
Resolutions - Regular Meeting
Port Chester High School
July 1, 2015**

AA. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the third modification of the employment agreement for Dr. Edward A. Kliszus, Superintendent of Schools, for the 2015-2016 school year, effective July 1, 2015.

BOARD OF EDUCATION ISSUES

There were no Board of Education Issues. Mrs. Capeci commented that it is wonderful that in democracy, there are changes in the State and in the Board of Education and that there is no revolution.

BOARD OF EDUCATION ROUNDTABLE/DISCUSSION

Mrs. Brakewood congratulated President Bob Johnson and Vice President Jim Dreves. She gave a friendly hello to Mrs. Capeci and congratulated Chris Wolff. She thanked outgoing Temporary District Clerk Caryn Furst and welcomed incoming District Clerk Cathy Maggi. She said that the Board met with the architects regarding new improvements and that we would hear more in the fall. She attended the Middle School moving up ceremony and the High School graduation, both which were lovely ceremonies. At the High School graduation, Mr. Cuglietto, retiring John F. Kennedy School Principal, was the keynote speaker. She attended events celebrating the retirement of Mr. Fanelli and Mr. Cuglietto.

Mrs. Capeci attended many of the same celebrations, saying goodbye to Mr. Fanelli and Mr. Cuglietto, while now saying hello to Joseph Durney and Chris Wolff. She congratulated the new board and said it is going to be a great and busy year. The moving up ceremonies of the Kindergarten, 5th graders, 8th graders and the high school graduation were all wonderful. She wished everyone a wonderful summer.

Mr. Dreves congratulated the board on a good year last year. He wished Mr. Fanelli and Mr. Cuglietto well and wished Mr. Durney good luck. He was looking forward to a particular good year. He is pleased to be on the board and feels we are on the right path.

Mr. Johnson welcomed Mr. Wolff and welcomed Mr. Durney as Assistant Superintendent. He congratulated Mr. Fanelli on his retirement after 43 years with the District and congratulated Mr. Cuglietto on his retirement after 15 years. He attended the moving up and graduation ceremonies as well. It is a once in a lifetime experience and it was great to see all of the smiles on the children's faces. He is looking forward to a great year, working hard to develop sound budgets with the Board and along with the Superintendent.

Dr. Kliszus welcomed Mr. Durney who already started working on his new assignment as Assistant Superintendent. He is confident that we are in good hands with Mr. Durney handling the complexity of the grants and other responsibilities of his office. We are working on a Pre-Kindergarten program, which includes Mr. Fanelli as Coordinator. Information will be on the website for registration in the Pre-Kindergarten program. The after school program will again be funded by the Dalio Foundation, which is administered by Carver Center.

Mr. Johnson spoke about the succession plan that the Board started 3 – 4 years ago. The district faces changes with administrators leaving and/or retiring and there has been a seamless transition with the plan in place. He commended the Board and the Superintendent for facilitating this plan.

PUBLIC COMMENTS

There were no Public Comments. Public Comments were opened and closed.

ADJOURNMENT

Upon motion by Mrs. Capeci, seconded by Mr. Dreves and carried, the meeting was adjourned at 6:37 a.m.