

APPR Danielson Rubric Checklist

Port Chester Teachers Association

As NYSED continues to develop the new teacher evaluation system, the Port Chester Teachers Association would like our members to be pro-active. **Each member needs to create a system for collecting and storing data, which provides evidence to support the Danielson APPR Rubric (and NYS Teacher Standards), student growth, and teacher growth.** We are not suggesting that you maintain a portfolio; we are *suggesting* that you identify the most effective way to maintain records that provides evidence and supports student growth. The APPR now affects all teachers.

Suggested Collections to Support the Component: 60% Teacher Practice

- 1. Attendance for Student verification (handwritten and e-schools printouts)**
 - Students' daily attendance
 - Lateness, cuts, early dismissal
 - Other: nurse, music lessons, office visit (make sure to make notations on ESP where possible)
 - Maintain a record of your absences and reasons (staff development, sick day, personal day, maternity leave, etc.)
- 2. Observations**
 - Formal Observations
 - Informal Observations
 - Create a symbol to place in your plan book to remind you of the walk in. If possible, record time, period of lesson and length of stay
- 3. Student Work Samples**
 - Benchmarks for skill and/or knowledge assessments (fall, winter, spring or pre and post)
 - Work samples with teacher feedback to student and student to student feedback (peer evaluations)
- 4. Grade Calculations**
 - measurement, weighting, average score
- 5. Homework Completion**
 - If this is part of a grade, keep track of homework postings, communications with students/parents
- 6. Extra Help**
 - Dates/times of extra help and when offered
 - Attendance
 - Topics Reviewed
- 7. Communication**
 - Parents (emails, written notes, meeting notes)
 - Students (emails, written notes, meeting notes)
 - Administration (emails, written notes, meeting notes)

8. Lesson Plans

- Plan Book
- Assessments (rigorous and comparable)
- Schedule
- Student Roster (note classifications; ELL, etc.)

9. Professional Development

- Running list of professional development
 - Faculty Meetings
 - Department/Team meetings relevant to teaching standards
 - Graduate/ In-Service Credit
- Participation in Professional Organizations- (ASCD, National Council for the Social Studies, Science Educators Blogs, etc.)
- Participation in school and districts projects

10. Professional Goals

- Goal should reflect District, Department or Team Goals
- Goal should be attainable and measurable (student assessment to measure learning)