

**Board of Education Meeting
July 2, 2019
5:00 p.m.
Port Chester High School**

Reorganization (5:00 pm)

- A. Call to Order
- B. Pledge of Allegiance
- C. Oath of Office of newly elected Board Member(s)
- D. Clerk invites nomination(s) for President of the Board for 2019-2020
- E. Vote on nomination(s) for President (Newly elected will read Oath of Office)
- F. President invites nominations for Vice President of the Board for 2019-2020
- G. Vote on nomination(s) for Vice President (Newly elected will read Oath of Office)
- H. Resolutions:
 - 1. Re-adopt Code of Ethics
 - 2. Re-adopt all existing Policies
 - 3. Budget Transfers

Appointment of District Officers:

- 4. School District Clerk (President administers Oath of Office)
- 5. School District Treasurer (President administers Oath of Office)
- 6. Deputy Treasurer (President administers Oath of Office)

Other Appointments:

- 7. School Physician
- 8. Central Treasurers-Extra Classroom Activity
- 9. Health Insurance Broker of Record
- 10. Attendance Officers
- 11. Internal Auditor
- 12. Claims Auditor
- 13. External Auditor
- 14. Purchasing Agent
- 15. Deputy Purchasing Agent
- 16. Freedom of Information (FOIL) Officers
- 17. Legal Representation
- 18. Financial Advisors
- 19. Records Retention Officer
- 20. Hearing Officer for Student Discipline and Other Charges
- 21. Residency Matters Authorization
- 22. Officers for National School Lunch Program
- 23. District Coordinators – Title I and Dignity Act
- 24. Compliance Officers
- 25. SWSCHP Board of Governors
- 25a. School Attorneys

Designations:

- 26. Official Bank Depositories (All Funds)
- 27. Board of Education Meeting Calendar
- 28. Official Newspapers
- 29. Ethics Committee Members
- 30. District Staff Members to serve on the Committee on Special Education (CSE) & Preschool CSE Committees (CPSE)
- 31. Audit Committee Members
- 32. Residency Committee Members

Authorizations:

- 33. Superintendent of Schools
- 34. Establish Petty Cash – General Fund
- 35. Establish Petty Cash – Cafeteria Fund
- 36. District Treasurer Signatures on Checks
- 37. Central Treasurers Signatures on Checks
- 38. Establish amounts of surety bonds

- I. Adjournment

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We require members of the public to conduct business before the Board in like manner.”*

Board of Education Meeting
July 2, 2019
5:45 p.m.
Port Chester High School

Regular Meeting (5:45 pm)

1. Call to Order
2. President's Opening Remarks
3. Construction Update – Will Recce
4. Report from the Superintendent
 - a. Superintendent Request for Action on personnel matters, budget transfer schedules, warrant payments, and payrolls
5. Public Comment
6. Treasurer's Report
May 2019
7. Action Items:
 - a. Insurances
 - b. Lease / Rental Agreement(s)
 - c. Carver Center After School Program Agreement
 - d. One World After School Program Agreement
 - e. Council for the Arts After School Program Agreement
 - f. SER After School Program Memorandum of Agreement
 - g. STEER Memorandum of Agreement
 - h. 2019-2020 School Tax Warrant
 - i. Class Field Trips – PTO Donations for Transportation Costs
8. Consent Agenda:
 - a. Participation in the National Lunch Program for 2019-2020 and offer Type A Lunch Program
 - b. Policy Statement for Free and Reduced Price Meals
 - c. Athletic Placement Process
 - d. Shared Services Agreement with the Village of Port Chester
 - e. Conference(s)
 - f. 2018-2019 Budget Transfer(s)
 - g. Participation in Bids (GML §103(3))
 - h. District Authorized to Standardize Equipment
 - i. District Credit Card Usage
 - j. Mileage Reimbursement Rate
 - k. Professional Services / Contract Awards as per Policy 6700R
 - l. Professional Services / Contract Awards electing to forgo Policy 6700R
 - m. Competitive Bid(s)
 - n. Vendor Contract(s)
 - o. Adoption of the 2019-2020 Professional Development Plan
 - p. Amended Transportation Resolution
 - q. Emergency Transportation Resolution
 - r. Change Order(s)
9. Board of Education Roundtable / Discussion
10. Adjournment

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Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child's teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

Meeting Schedule

Our regular meetings are held in the auditorium of Port Chester Middle School and are open to the public beginning at 7:00 p.m. unless otherwise noted. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

Tuesday, July 3, 2018 (5:00 pm)	Tuesday, November 13, 2018	Tuesday, April 2, 2019 – Line-by-Line (5:00 pm)
Wednesday, August 1, 2018 (6:00 pm)	Tuesday, December 11, 2018	Tuesday, April 23, 2019
Tuesday, August 28, 2018 (Retreat)	Tuesday, January 15, 2019	Tuesday, May 7, 2019
Wednesday, August 29, 2018 (6:00 pm)	Tuesday, February 12, 2019	Tuesday, May 21, 2019 – Annual Election
Tuesday, September 25, 2018	Tuesday, March 12, 2019	Tuesday, May 28, 2019
Tuesday, October 30, 2018		Tuesday, June 18, 2019

Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

School Board Members

Anne Capeci
22 Ridge Boulevard
Port Chester, NY 10573
914-937-3191
9th Term – Expires 6/30/20

Thomas Corbia
365 Putnam Avenue
Port Chester, NY 10573
914-939-7869
2th Term – Expires 6/30/20

Chrissie Onofrio
13 Tower Hill Drive
Port Chester, NY 10573
845-729-0892
1st Term – Expires 6/30/22

Luigi Russo
38 Hobart Avenue
Port Chester, NY 10573
914-939-3208
1st Term – Expires 6/30/21

Christopher Wolff
33 Lafayette Drive
Port Chester, NY 10573
914-419-8556
2nd Term – Expires 6/30/21

School District Office

Cathy A. Maggi
School District Clerk

Shaw, Perelson, May & Lambert
School District Attorney

Lisa Zareski
School District Treasurer

District Personnel

Dr. Edward A. Kliszus, PhD, 934-7901
Superintendent of Schools

Joseph Durney, 934-2442
Deputy Superintendent, Curriculum Office

Sandra Clohessy, 934-7906
School Business Administrator, Bus. Office

James Ryan, 934-7913
Director of Health & Safety;
Physical Education and Athletics

Dr. Colleen Carroll, 934-2043
Director of Curriculum & Instruction

Felipe Orozco, 934-8152
Director of English Language Learners

Tatiana Memoli, 934-7925
Director of Special Education

Ray Renda, 934-7983
Director of Facilities

Building Principals

Thomas A. Edison School
Ivan Tolentino, 934-7980

John F. Kennedy Magnet School
Judy Diaz, 934-7990

King Street School
Samuel Ortiz, 934-7995

Park Avenue School
Rosa Taylor, 934-7895

Port Chester Middle School
Patrick Swift, 934-7930

Port Chester High School
Dr. Mitchell Combs, 934-7950

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