

**Port Chester – Rye Union Free School District Work Session
Port Chester High School
Room 229
August 6, 2012**

Present: Anne Capeci, Vice President, James Dreves, President, Robert Johnson, Trustee; Maura McAward, Assistant Superintendent for Business/Acting District Clerk; Frank Fanelli, Assistant Superintendent Grants/Personnel; Frank Sisca, School Attorney

Absent: Dr. Edward A. Klizus, Jr. Superintendent of Schools, Mrs. Carolee Brakewood, Trustee

Mr. Dreves called the public meeting to order at 7:20 p.m., the Pledge of Allegiance was recited.

PUBLIC COMMENTS

Community member residing at 38 Towerhill Drive, expressed concerns about state cutbacks, test scores, early intervention and RTI.

Ms. Santoro a teacher at JFK Elementary echoed former speakers concerns. She thanked Board members for bringing teachers back with concern for two remaining teachers still in need of placement.

Community member, Mr. Eaways announced the annual Kickball Tournament honoring Natalie Crespo.

Community member residing at 43 Hillcrest expressed concerns over the lack of sidewalks and the school calendar.

Community member residing at 26 Park Place would like to see a varied presentation of religious beliefs presented at school events.

Community member and relative of the previous speaker both residing at 26 Park Place, also a school crossing guard, would like to see an improvement on communicating early dismissal for the schools.

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the meeting was moved to Executive session to discuss personnel appointment at 7:45 pm.

Public Meeting was called to order at 8:00 pm

TREASURER’S REPORT

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the Treasurer’s report for 2012 was approved.

RESOLUTIONS

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was adopted:

- A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements for the following professional service procurements in keeping with Policy 6700R – Purchasing Regulation.

	Name	Program	Rate	Term	Funded
1	Sylvan Learning	Summer SES Services-Middle School-Increase	\$400	July/August 2012	Title I
2	SER of Westchester	Summer Program Staff – HS/MS - Increase	\$10,000	July/August 2012	21st Century - MS/HS
3	Port Chester Council for the Arts	Summer Programs – Homeless Liaison – Community Schools Coordinator – ELC - Increase	\$5,000	July/August 2012	21st Century – Elementary – Extended Day – Title I - Nita Lowey – Council for the Arts

Upon motion by Mr. Corbia, seconded by Mrs. Capeci and carried, the following resolution was adopted:

B. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the following budget transfer:

Transfer From	A2250 472 10 4545	Special Ed Tuition	\$ 36,042
Transfer From	A2250 472 10 4530	Special Ed Tuition	\$ 72,084
Transfer To	A9901 950 10 4500	Transfer to Special Aid	\$108,126

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the following resolution was adopted:

C. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the following inter fund transfer from the General Fund to the Special Aid Fund to cover the District’s share of costs for the State Supported Schools:

Transfer From	A9901 950 10 4500	Transfer to Special Aid	\$108,126
Transfer To	F5031	Interfund Transfers	\$108,126

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the following resolution was adopted:

D. RESOLVED, that the Board of Education of the Port Chester - Rye Union Free School District hereby approve the increase to Revenue Code A2705 Gifts and Donations in the amount of \$2,578.20 and the increase to Appropriation Code A2610 468 60 2400 Library Books – JFK for \$2,578.20. These funds were donated in April 2012 by the JFK PTA for use in the 2012-2013 school year.

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the following resolution was adopted:

E. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District revise Resolution #7 of the July 6, 2012 Reorganization Meeting to reflect the change of name for the School District Attorney law firm from Sisca & Sisca to Sisca, Sisca & Associates LLP. The address and retainer remain the same as approved on July 6, 2012.

Upon motion by Mrs. Capeci, seconded by Mr. Corbia and carried, the following resolution was adopted:

F. RESOLVED, that the Board of Education approve Change Orders #1 & #2 – Culinary Depot, 2 Melnick Drive, Monsey, NY, with regard to the Replacement of the Kitchen Hood at Port Chester High School.

Change Order #1

Provide new drain line, water supply, filtration system to combination oven and	\$1,850.00
Provide SmartSteam Water Treatment Kit	\$ 658.82
	Total: \$2,508.82

Change Order #2

Prepare surface behind cooking equipment and install 280SF, fire rated ½” thick gypsum drywall, glued & screwed to wall as required to accept stainless steel wall sheet. Provide J molding on all exposed edges	Total: \$3,250.00
--	--------------------------

Total of Change Order #1 & #2 \$5,758.82

Upon motion by Mr. Capeci, seconded by Mr. Corbia and carried, the following resolution was adopted:

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bids as noted below:

	Award To	Description	Amount	Basis for Award
1	Jack-Rob Musical Services	Music Instrument Repair	As per quoted prices	Lowest Bidder
2	1. Loser's Music, Inc 2. Music & Arts Centers 3. National Discount Music	Sheet Music and Music Books	As per quoted prices	Lowest Bidder
3	1. Catalano Musical Products 2. DF Music Enterprise, Inc. 3. Jack-Rob Musical Services 4. Loser's Music, Inc. 5. Music & Arts Centers. 6. National Discount Music. 7. Sam Ash Music Corp. 8. Washington Music Center	Music Equipments and Supplies	As per quoted prices	Tabulation of Bid

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the following resolution was adopted:

- H. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the 2012-2013 Contract for Educational Services with Southern Westchester Board of Cooperative Educational Services (SWBOCES) as noted below:

	Award To	Description	Amount	Basis for Award
1	SWBOCES	Educational Services	\$4,698,157.30	Lowest Bidder

Upon motion by Mrs. Capeci, seconded by Mr. Corbia and carried, the following resolution was adopted:

- I. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District , pursuant to General Municipal Law §6-p, authorize the District Treasurer to transfer an amount, not to exceed \$1,000,000 from the Undesignated Fund Balance of the 2011-2012 fiscal year to the employee benefit accrued liability reserve.

Upon motion by Mr. Johnson, seconded by Mr. Corbia and carried, the following resolution was adopted:

- J. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School Tax Warrant for the 2012-2013 school year to be submitted to the Receiver of Taxes commanding said tax receiver to collect the sum total of \$56,725,495 and to deposit such monies to the Port Chester-Rye Union Free School District.

Donation(s)

Upon motion by Mr. Johnson, seconded by Mrs. Capeci and carried, the following donation was accepted:

RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District accept a donation from Port Chester Middle School PTA in the amount of \$1,500 to use for Physical Education Equipment and Supplies at the Middle School.

Superintendents Request for Action

The Superintendent recommends action on the following matters. All **RESOLVED with** the exception of Mr. Dreves abstaining from line item #10.

1. Luke Sotherden be approved for a change in assignment from the Middle School to the High School effective August 1, 2012. He replaces Kristi Detor who resigned.
2. Kristin Remy, Thornwood, New York be approved for a three-year probationary appointment as Special Education Teacher, at 100% of the 2011-2015 Teachers Salary Agreement, Step 1-Level 6, effective September 1, 2012 through August 31, 2015. Ms. Remy received a B.A. Degree from Iona College and a M.S.E. from the College of New Rochelle. Ms. Remy received NYS Fingerprint Clearance for Employment November 28, 2007. Ms. Remy previously served in the District as a Teacher Aide and a Teacher Assistant since 2007. Her assignment will be at Park Avenue School and will include participation in designated school related organizational activities. She replaces Nicole Weinberg.
3. A Maternity Leave of Absence be granted to Erin DeLaura, Elementary Teacher at King Street School, beginning August 29, 2012 through approximately December 14, 2012. Mrs. DeLaura will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self care. The remainder of her Leave of Absence will be a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.
4. The retirement of Carmen Marrero-Duval, Elementary Teacher at Edison School, be accepted effective August 1, 2012.
5. The following individual(s) be appointed to position(s) for the 2012 summer program:

Sara Sadoff	21 st Century Summer Program/Jump Start Teacher – High School	\$42 per hour
Estrella Quinonez	21 st Century Summer Program/Jump Start Teacher – High School	42 per hour
Chris Kazim	21 st Century Summer Program/Jump Start Teacher – High School	42 per hour
Sandra Savel	21 st Century Summer Program/Newcomer Teacher – High School	42 per hour
Kristina Fontanello	Dual Language Summer Academy Teacher – Park Avenue School	42 per hour
Brenda Burke	EETT Workshop Participant – Middle School	42 per hour
Donna Coffin	EETT Workshop Participant – Middle School	42 per hour
Rosemary DeGeorge	EETT Workshop Participant – Middle School	42 per hour
Virginia Ellis	EETT Workshop Participant – Middle School	42 per hour
Ashley Glod-Hayes	EETT Workshop Participant – Middle School	42 per hour
Laurie Halstead	EETT Workshop Participant – Middle School	42 per hour
Kevin Hanlon	EETT Workshop Participant – Middle School	42 per hour
Alison Hembury	EETT Workshop Participant – Middle School	42 per hour

Rebecca Mynio	EETT Workshop Participant – Middle School	42 per hour
Linda O’Connor	EETT Workshop Participant – Middle School	42 per hour
Jeannette Sanderson	EETT Workshop Participant – Middle School	42 per hour
Paul Santavicca	EETT Workshop Participant – Middle School	42 per hour
Sari Shuster	EETT Workshop Participant – Middle School	42 per hour
Corrine Terrell	EETT Workshop Participant – Middle School	42 per hour
Aida Velez	EETT Workshop Participant – Middle School	42 per hour
Aaron Warren	EETT Workshop Participant – Middle School	42 per hour
Christine Zidik	EETT Workshop Participant – Middle School	42 per hour
Jennifer Carriero	Special Education CSE/CPSE Meetings – District	42 per hour
Sara Propper	Regents Proctoring/Grading Regents – High School	42 per hour
Teresa Florindi	Regents Proctoring/Grading Regents – High School	42 per hour
Wanda Cruz-Shenkman	Designing Quality Assessments Workshops Participant – District	42 per hour
Jennifer Carriero	Designing Quality Assessments Workshops Participant – District	42 per hour
Christine Rascona	Designing Quality Assessments Workshops Participant – District	42 per hour
Alicia Cammilleri	Designing Quality Assessments Workshops Participant – District	42 per hour
Cynthia Casterella	Designing Quality Assessments Workshops Participant – District	42 per hour

6. The following individuals be appointed to positions for the 2012-2013 school year:

Kimberly Irwin	Head Coach Modified Cheerleading (Fall)	\$3,142
Kimberly Irwin	Head Coach Modified Cheerleading (Winter)	3,142
Dom Cirulli	Coordinator of Volunteer Services – High School	5,000
Edward Waite	National Honor Society Advisor – High School	581
Mattie Gooden	Royal Steppers Advisor – High School	589
Erika Perez	Sophomore Class Advisor – High School	618
Rosa Pena	Culture Club Advisor – High School	581
Jackie Bisignano	Senior Class Co-Advisor – High School	627
Adele Miller	Senior Class Co-Advisor – High School	627
George Shepard	Television Club Advisor – High School	725
Joshua Tenzer	Drama Director – Spring Production – High School	6,001
Rosann Cipollone	Freshman Class Co-Advisor – High School	309
Antoinette DellaVecchia	Freshman Class Co-Advisor – High School	309
Mark Santora	Anthony Foust Mentor Program Advisor – High School	5,000
Claudia Hyland	Spanish Club Co-Advisor – High School	294.50
Martha Sendoya	Spanish Club Co-Advisor – High School	294.50
Morgan Corbetta	Yearbook Advisor – High School	4,504
Barry Backelman	GSA Club Advisor – High School	568
Robert Vitti	Marching Band Director – High School	6,498
Robert Vitti	Color Guard Director – High School	2,251
Robert Vitti	Jazz Band Director – High School	2,250
Kevin Hassan	Marching Band Assistant Director – High School	3,352
Thomas Moravick	9th Grade Team Leader – High School	2,270
David Chepiga	9th Grade Team Leader – High School	2,270
Juan Sanchez	Guidance Counselor Stipend – High School	4,409
Edward Waite	Social Studies Department Chairperson – High School	2,756
Maria Recchia	Science Department Chairperson – High School	2,756
Jackie Bisignano	Physical Education Department Chairperson – High School	2,270
Carlos Gomez	Mathematics Department Chairperson – High School	2,756
Ayse Ruvolo	Special Education Department Chairperson – High School	2,756
Juan Sanchez	Guidance Department Chairperson – High School	2,270
Annamarie DiBerardino	Foreign Language Department Chairperson – High School	2,270
Sandra Savel	ESL Department Co-Chairperson – High School	1,135
Joyce Mannel	ESL Department Co-Chairperson – High School	1,135
Diantha Acevedo	English Department Chairperson – High School	2,756
Chris Kazim	Junior Class Co-Advisor – High School	627
Edward Waite	Junior Class Co-Advisor – High School	627
Elsie DelPilar	Guidance Counselor Stipend – Middle School	4,409
Stephanie Figliomeni	Yearbook Co-Advisor – Middle School	1,250
Julie Colangelo	Yearbook Co-Advisor – Middle School	1,250
Laurie Halstead	Student Council Co-Advisor – Middle School	587.50

Jeannie Iantorno	Student Council Co-Advisor – Middle School	587.50
Suzanne Berlingo	National Junior Honor Society Advisor – Middle School	581
Ken Kraut	Band (Parade) Director – Middle School	755
Linda McDermott	Band (Parade) Director – Middle School	755
Mark Zizolfo	Drama Co-Director – Middle School	750
Renee McCaine-Taylor	Drama Co-Director – Middle School	750
Chezdis Sanchez	Drama Co-Director – Middle School	750
Mark Zizolfo	Show Choir Director – Middle School	1,001
Ken Kraut	Stage Band Director – Middle School	1,239
Gaylene Gasparini	Ram Page Co-Advisor – Middle School	637
Jennifer Colangelo	Ram Page Co-Advisor – Middle School	637
Ken Kraut	Music Department Chairperson – Middle School	2,756
Pepita Lopez	6th Grade Academy Leader – Middle School	2,756
Chris Zidik	6th Grade Academy Leader – Middle School	2,756
Jeannie Iantorno	7th Grade Academy Leader – Middle School	2,756
Anthony Piccolino	7th Grade Academy Leader – Middle School	2,756
Laurie Halstead	8th Grade Academy Leader – Middle School	2,756
Aida Velez	8th Grade Academy Leader – Middle School	2,756
Anthony Piccolino	G. O. Fund Treasurer – Middle School	2,269
Mike DeVito	ELA Academic Learning Specialist – Middle School	923
Aida Velez	Mathematics Academic Learning Specialist – Middle School	923
Mike Watson	Science Academic Learning Specialist – Middle School	923
Chris Halstead	Social Studies Academic Learning Specialist – Middle School	923
Maria Figura	Unified Arts Coordinator – Middle School	460
Esteban Guijarro	Breakfast Program Monitor – Middle School	23 per hour
Elsie DelPilar	Breakfast Program Monitor – Middle School	23 per hour
Peter Bisceglia	Breakfast Program Monitor – Middle School	23 per hour

7. The following individual receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Location</u>	<u>Semester</u>	
David Sheridan Academy	Sports Medicine	3	U. S. Sports	Summer	'12
David Sheridan Academy	Games Approach to Teaching	3	U. S. Sports	Summer	'12
	Physical Education and Sports				
Marcia Manzueta	Multisensory Reading Instruction Part 1, New Advances – Treatment Of Attention Disorders, ABC's of Testing, and Syllables are the Key	1	Windward School	'10 and '11 School Years	
Jeanine Maiolini	Sports Coaching Methodology	3	U. S. Sports Academy	Summer '12	
Jeanine Maiolini	Games Approach to Teaching Physical Education and Sports	3	U. S. Sports Academy	Summer '12	
Renee Aubry	Improve the Spatial Thinking of Earth Science Teachers and Students	3	Earth2Class	'11-'12 School	
Renee Aubry	Lunar Workshop for Educators	2	Lunar Reconnaissance Orbiter	Summer '12	
Monica Barreto	Singapore Math Strategies: Model Drawing for Grades 1-6	1.5	Staff Development for Educators	Fall '11	
Monica Barreto	Singapore Math: Number Sense and Computational Strategies	1.5	Staff Development for Educators	Fall '11	
Aferdita Berisha	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Rosann Cipollone	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Joseph DeProssino	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Sara Sadoff	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Lucia Ferrante	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Estrella Quinonez	Teacher Apprentice Program	1	Port Chester	11-12 School Year	
Chris Kazim	Teacher Apprentice Program	1	Port Chester	11-12 School Year	

Kevin Clark	Teacher Apprentice Program	1	Port Chester	11-12 School Year
Alexander Lepes	Teacher Apprentice Program	1	Port Chester	11-12 School Year
Crista Minicozzi	Teacher Apprentice Program	1	Port Chester	11-12 School Year
Giselle Parrelli	Teacher Apprentice Program	1	Port Chester	11-12 School Year
Jeannette Sanderson	Reading Interventions for Middle Grades	3	Professional Development Institute	Fall '11
Jeannette Sanderson	Reading Workshop for Middle Grades	3	Professional Development Institute	Spring '12
Chezdis Sanchez-Bors	Improving Your Students' Test Taking Skills	3	Professional Development Institute	Spring '12
Chezdis Sanchez-Bors	Fundamentals of Teaching English Language Development	3	Professional Development Institute	Spring '12

8. The following individuals be appointed to provide consultant services for the High School Band for the 2012-2013 school year. Expenses will be reimbursed to the district by the Port Chester High School Band Association:

Juan Aguilar	Marching	1,800
--------------	----------	-------

9. Yvette Segal, Port Chester, New York, be appointed as probationary School District Clerk, effective August 20, 2012, at an hourly rate of \$25/hour, 12-months, 5-hours per day (health benefits will not be included). Extra hours will be paid at the same hourly rate. Her assignment is at the District Office. NYS Fingerprint Clearance is pending.
10. The following people be approved as Teacher Aide/Clerical/School Monitor Substitutes at a rate of \$10.50/hour effective September 1, 2012 – June 30, 2013. All have received NYS Fingerprint Clearance.

Rosemarie Barone (\$15.14/hour)	Georgeine Lorenzi	Claudia M. Sanchez
Sadie Bauerlein	Carmela Messina	Theresa Scarvy
Lucille Cammarota	Lesly Moreno	Andrew Spinelli
Lauren Celestino	Pamela Mutino	Wendi Tandlich
Katharine Dreves	Yasmin Orozco	Susan Thornton-Smith
Maria Figueroa	Rosemary Persico	Alejandro Villavicencio
Sandra Fiorino	Denise Rigano	Christine Vizzari
Rita Giordano	Gail Rothweiler	Brandon Weldon
Melinda Kettler	Millie Santos	Darlene Wheeler
	Marissa Saxon	

11. The following people be approved as Cleaner Substitutes at a rate of \$10.50/hour effective July 1, 2012 – August 31, 2013. All have received NYS Fingerprint Clearance.

Robert Grant	Michaca Mood	Manuel Sanchez
Jeremias Lopreto	Nicholas Pesco	James Searles

12. The following people be approved as School Nurse Substitutes at a per diem rate of \$238.84/day effective September 1, 2012 – June 30, 2013. All have received NYS Fingerprint Clearance.

Margaret Antiaris	Louise Kendall	Ana Scarpata
Anne Bueti	Lucille Porto	Grace Young

13. The following individuals be appointed as Part-time Watchpersons at a rate of \$12/hour Monday – Saturday and \$25/hour Sundays and holidays, on a rotating basis in 3-3.75/hour shifts. Their assignment is Port Chester High School Field effective April 1, 2012 (Unless otherwise noted). All have received NYS Fingerprint Clearance.

Cleveland Alford	Anthony Fantone
------------------	-----------------

14. The resignation of Maria Alicia Valenzuela as Sr. Office Assistant (Auto. Syst.) Spanish Speaking, Port Chester High School, be accepted effective July 25, 2012.

15. Kathleen Cecere, Rye Brook, New York, be appointed to the Temporary position of Sr. Office Assistant (Auto. Syst.) at a rate of \$26.81/hour effective July 31, 2012 - October 31, 2012. Her assignment is Port Chester High School Guidance.
16. Summer hours be granted for the following 10-month employees at their contracted daily/hourly rate of pay:

Yvette Surita – Office of Special Education (an additional 10 days)

17. The resignation of Jarren Gooden as Part-time Watchperson (Port Chester High School Field) be accepted effective June 26, 2012.
18. The Budget Transfer in the amount of \$51,987.52, Schedule #1 dated August 2, 2012 be approved for the 2012-2013 school year.
19. Warrant #36 and Warrant #2, including in-between checks, dated July 20, 2012, be approved:

General Fund	\$677,028.77
Federal Fund	175,044.18
Cafeteria Fund	1,634.61
Trust & Agency Fund	105,503.86
Capital Fund	0

20. Warrant #3 and Warrant #4, including in-between checks, dated August 6, 2012, be approved:

General Fund	\$1,366,702.16
Federal Fund	53,911.54
Cafeteria Fund	74,516.82
Trust & Agency Fund	125,149.51
Capital Fund	0

21. The following payrolls be approved:

General Fund – July 6, 2012	\$225,151.72
General Fund – July 20, 2012	272,785.74
Federal Fund – July 6, 2012	3,617.26
Federal Fund – July 20, 2012	34,485.11

Board of Education Issues

Mr. Dreves stated there were no major issues to be addressed at this time.


Board of Education Roundtable

Mr. Johnson highly recommended “Pathways to Common Core Accelerating Achievement” book.

Mrs. Capeci announced the Port Chester Public library’s ability to download books.

Mr. Corbia thanked the public for their support.

There being no further business at 8:23 p.m., upon motion by Mr. Johnson, seconded by Mrs. Corbia and carried, the Board adjourned the meeting.



 Yvette Segal, District Clerk