

**Board of Education Meeting  
March 12, 2019  
Port Chester Middle School  
7:00 p.m. Public Meeting**

1. Call to Order
2. Pledge of Allegiance
3. President's Opening Remarks
  - a. Bond construction update - Will Recce, Construction Manager
4. Middle School Report, Patrick Swift, Principal
5. Report from the Superintendent
  - a. Superintendent Request for Action on personnel matters, budget transfer schedules, warrant payments, and payrolls
6. Public Comment
7. 2019-2020 Preliminary Budget Presentation
8. Treasurer's Report
  - a. January 2019
9. Acceptance of Donations
  - a. Flexible Seating - Donors Choose - Middle School
  - b. Flexible Seating - Donors Choose - Middle School
  - c. Flexible Seating - Donors Choose - Middle School
  - d. Marker Board Tables - Donors Choose - Middle School
  - e. Flexible Seating - Donors Choose - Middle School
  - f. Softball Field Enhancements – John Zicca Landscaping – High School
10. Action Items:
  - a. Adoption of Policies, Regulations and Exhibits:
    - Amended Policy 2160 - SCHOOL BOARD MEMBER ETHICS
  - b. Adoption of the 2019-2020 School Calendar
  - c. UPK Award
  - d. School Name Change
  - e. Creation of Payroll Clerk Position
11. Consent Agenda:
  - a. Budget Transfers
  - b. Officer for National School Lunch Program
  - c. Conferences
  - d. Base Proportion Calculations for the 2018-2019 School Budget Tax Levy
  - e. Approval to Extend the Lease Agreement for the Japanese Educational Institute
  - f. Waiver Of Facilities Fees for New Westchester Symphony Orchestra Rehearsal
  - g. Excess District Property
  - h. Temporary Authorization for District Treasurer to Disburse Funds
12. Board of Education Roundtable / Discussion
13. Adjournment

*"The Board of Education will conduct business in a manner that models respect and civility.  
We require members of the public to conduct business before the Board in like manner."*

## Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child's teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

## Meeting Schedule

Our regular meetings are held in the auditorium of Port Chester Middle School and are open to the public beginning at 7:00 p.m. unless otherwise noted. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

Tuesday, July 3, 2018 (5:00 pm)	Tuesday, November 13, 2018	Tuesday, April 2, 2019 – Line-by-Line (5:00 pm)
Wednesday, August 1, 2018 (6:00 pm)	Tuesday, December 11, 2018	Tuesday, April 23, 2019
Tuesday, August 28, 2018 (Retreat)	Tuesday, January 15, 2019	Tuesday, May 7, 2019
Wednesday, August 29, 2018 (6:00 pm)	Tuesday, February 12, 2019	Tuesday, May 21, 2019 – Annual Election
Tuesday, September 25, 2018	Tuesday, March 12, 2019	Tuesday, May 28, 2019
Tuesday, October 30, 2018		Tuesday, June 18, 2019

## Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

## Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

### School Board Members

Carolee C. Brakewood, President  
32 Indian Road  
Port Chester, NY 10573  
914-939-1708  
2<sup>nd</sup> Term – Expires 6/30/19

Christopher Wolff, Vice President  
33 Lafayette Drive  
Port Chester, NY 10573  
914-419-8556  
2<sup>nd</sup> Term – Expires 6/30/21

Anne Capecci, Trustee  
22 Ridge Boulevard  
Port Chester, NY 10573  
914-937-3191  
9<sup>th</sup> Term – Expires 6/30/20

Thomas Corbia, Trustee  
365 Putnam Avenue  
Port Chester, NY 10573  
914-939-7869  
2<sup>th</sup> Term – Expires 6/30/20

Luigi Russo, Trustee  
38 Hobart Avenue  
Port Chester, NY 10573  
914-939-3208  
1<sup>st</sup> Term – Expires 6/30/21

### School District Office

Cathy A. Maggi  
School District Clerk

Shaw, Perelson, May & Lambert  
School District Attorney

Lisa Zareski  
School District Treasurer

### District Personnel

Dr. Edward A. Kliszus, PhD, 934-7901  
Superintendent of Schools

Joseph Durney, 934-2442  
Deputy Superintendent, Curriculum Office

Sandra Clohessy, 934-7906  
School Business Administrator, Bus. Office

James Ryan, 934-7913  
Director of Health & Safety;  
Physical Education and Athletics

Dr. Colleen Carroll, 934-2043  
Director of Curriculum & Instruction

Felipe Orozco, 934-8152  
Director of English Language Learners

Tatiana Memoli, 934-7925  
Director of Special Education

Ray Renda, 934-7983  
Director of Facilities

### Building Principals

Thomas A. Edison School  
Ivan Tolentino, 934-7980

John F. Kennedy Magnet School  
Judy Diaz, 934-7990

King Street School  
Samuel Ortiz, 934-7995

Park Avenue School  
Rosa Taylor, 934-7895

Port Chester Middle School  
Patrick Swift, 934-7930

Port Chester High School  
Dr. Mitchell Combs, 934-7950

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