



# Port Chester-Rye Union Free School District

113 Bowman Avenue  
 Port Chester, New York 10573  
 914.934.7900

To: Non-Instructional Staff  
 From: Maura J. McAward  
 Date: May 1, 2018  
 Re: Non-Instructional Openings

It is anticipated that the following positions will be available:

Effective Dates	Civil Service Title	Minimum Qualifications	Salary Range
July 2, 2018 – August 10, 2018 Monday-Friday 8:30 a.m. – 11:30 a.m. or (3 hours/day – no lunch break and no school on July 4)	Teacher Aides – 10-14 Positions (exact number of Aides to be determined) Special Education Summer School	Graduation from high school or equivalency diploma or an equivalent amount of experience and training.	Grade I: \$21.30/hr. Grade II: \$19.03/hr. Grade III: \$16.76/hr. (all Step 1)*
As above	Registered Professional Nurse for Special Education Summer School Monday-Friday	Graduate of a school of nursing. Registered Nurse license required.	\$41.01/hr.*

\*New Hires at Step 1 or prevailing contract rate for current employees

Send a letter of application and resume by May 15, 2018 to Maura J. McAward, Assistant Superintendent for Business, Port Chester - Rye Union Free School District at the above indicted address or fax to: 914-939-9240 or email to [dmartin@pcschools.lhric.org](mailto:dmartin@pcschools.lhric.org). EOE

**Posted by:**

Superintendent's Office	Kennedy School
Curriculum/Grant Office/Athletics	Special Education
Port Chester High School	General Public
Port Chester Middle School	CSEA President
Edison School	Housing Authority
King Street School	Port Chester-Rye Brook Public Library
Park Avenue School	Town of Rye

*In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department's contracted vendor prior to employment based upon a fingerprint and criminal history background check. Each new employee must consent prior to employment to this security/background check at their own expense.*