

**Port Chester – Rye Union Free School District Work Session
Port Chester High School Room 229
September 8, 2011**

Present: Blanca P. Lopez, President; Carolee C. Brakewood, Vice President; Anne Capeci, Trustee James Dreves, Trustee; Robert Johnson, Trustee

Also Present: Dr. Edward A. Kliszus, Jr. Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Frank Fanelli, Assistant Superintendent Grants/Personnel; Coleen Kotzur, District Treasurer Jennifer M. Bisaccia, District Clerk; Frank Sisca, School Attorney

Ms. Lopez called the meeting to order at 7:36 p.m. The Pledge of Allegiance was recited. Mrs. Lopez asked for a moment of silence for the anniversary of 9/11.

PUBLIC COMMENTS

There were no public comments.

RESOLUTIONS

Upon motion by Mrs. Brakewood, seconded by Mr. Dreves and carried, the following resolution was adopted:

- A. RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School District approve the appointment of the following community members to serve with the members of the Board of Education on the Audit Committee for the 2011-2012 school year:

1	Larry Lupo
2	Sheila Doyle

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was adopted:

- B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Memorandum of Agreement between “the District” and the Port Chester School Administrators and Supervisors Association for inclusion in the District’s APPR document.

Upon motion by Mrs. Brakewood, seconded by Mrs. Capeci and carried, the following resolution was adopted:

- C. RESOLVE**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Discharge of Mortgage for the property located at Section 142.30, Block 2 Lot 9 and authorize the president of the Board of Education to execute said Discharge.

SUPERINTENDENT’S REPORT

Request for Action

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Superintendent’s Request for Action was approved by the Board of Education. Resolved that,

1. The following individuals be appointed to positions for the 2011-2012 school year:

Rosann Cipollone	Freshman Class Co-Advisor – High School	\$309
Antoinette DellaVecchia	Freshman Class Co-Advisor – High School	309
Mark Santora	Anthony Foust Mentor Program Advisor – High School	5,000
Claudia Hyland	Spanish Club Co-Advisor – High School	294.50
Martha Sendoya	Spanish Club Co-Advisor – High School	294.50

2. The following individuals be transferred on the Salary Schedule effective September 1, 2011:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Clara Barreto	Step 7/8-Level 6 (MA) \$77,789	Step 7/8-Level 8 (MA+30) \$83,846
Staci Bernstein	Step 10-Level 10 (MA+60) \$97,777	Step 10-Level 11 (MA+90) \$104,285
Denise Bonilla	Step 11-Level 8 (MA+30) \$94,805	Step 11-Level 10 (MA+60) \$101,006
John Cafaldo	Step 10-Level 6 (MA) \$85,167	Step 10-Level 8 (MA+30) \$91,674
David Chepiga	Step 8-Level 6 (MA) \$79,261	Step 8-Level 8 (MA+30) \$85,421
Margaret Conway	Step 14-Level 8 (MA+30) \$109,391	Step 14-Level 10 (MA+60) \$116,226
Gegy Corzo	Step 2-Level 1 (BA) \$51,304	Step 2-Level 6 (MA) \$59,076
Beth Curley	Step 11-Level 8 (MA+30) \$94,805	Step 11-Level 10 (MA+60) \$101,006

Judy Diaz	Step 10-Level 8 (MA+30) \$91,674	Step 10-Level 10 (MA+60) \$97,777
Stephanie Figliomeni	Step 10-Level 8 (MA+30) \$91,674	Step 10-Level 10 (MA+60) \$97,777
Angela Flamio	Step 6-Level 10 (MA+60) \$84,847	Step 6-Level 11 (MA+90) \$90,965
Kathy Franceschini	Step 10-Level 8 (MA+30) \$91,674	Step 10-Level 10 (MA+60) \$97,777
Erica Fuller	Step 14-Level 10 (MA+60) \$116,226	Step 14-Level 11 (MA+90) \$123,487
Maxwell Guido	Step 5-Level 6 (MA) \$70,403	Step 5-Level 8 (MA+30) \$76,015
Kevin Hanlon	Step 2-Level 6 (MA) \$59,076	Step 2-Level 8 (MA+30) \$63,953
Alison Hembury	Step 13/14-Level 8 (MA+30) \$105,235	Step 13/14-Level 10 (MA+60) \$111,847
Christopher Kazim	Step 3-Level 6 (MA) \$63,206	Step 3-Level 8 (MA+30) \$68,347
Jaimi Kennedy	Step 13-Level 10 (MA+60) \$107,467	Step 13-Level 11 (MA+90) \$114,257
Matthew Kleiman	Step 8-Level 6 (MA) \$79,261	Step 8-Level 8 (MA+30) \$85,421
Rosa Pena	Step 9-Level 6 (MA) \$82,225	Step 9-Level 8 (MA+30) \$88,544
Diana Pennino	Step 3-Level 6 (MA) \$63,206	Step 3-Level 10 (MA+60) \$73,641
Jeffrey Querfeld	Step 12-Level 10 (MA+60) \$104,034	Step 12-Level 11 (MA+90) \$110,498
Erica Rice	Step 6-Level 6 (MA) \$73,360	Step 6-Level 8 (MA+30) \$79,142
Judith Sabol	Step 9/10-Level 8 (MA+30) \$90,109	Step 9/10-Level 10 (MA+60) \$96,159
Sara Sadoff	Step 9-Level 8 (MA+30) \$86,773	Step 9-Level 10 (MA+60) \$92,649
Chezdis Sanchez-Bors	Step 5/6-Level 6 (MA) \$71,882	Step 5/6-Level 8 (MA+30) \$77,579
Marlee Santa-Donato	Step 2-Level 6 (MA) \$59,076	Step 2-Level 8 (MA+30) \$63,953
David Sheridan	Step 11-Level 8 (MA+30) \$94,805	Step 11-Level 10 (MA+60) \$101,006
Sari Shuster	Step 5-Level 6 (MA) \$70,403	Step 5-Level 8 (MA+30) \$76,015
Aaron Warren	Step 6-Level 6 (MA) \$73,360	Step 6-Level 8 (MA+30) \$79,142
Stacey Wolff	Step 5-Level 8 (MA+30) \$76,015	Step 5-Level 10 (MA+60) \$81,613

3. The following individual receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Location</u>	<u>Semester</u>
Marc Latasa	John D. Rockefeller: His Life And Times – and Archives	2	Bedford Staff Development Center	Summer '11

4. The following individuals be approved to serve as Substitute Teachers/Teacher Assistants/Tutors/Interns/Student Teachers/Volunteers on an as-needed basis for the 2011-2012 school year. They are either Fingerprint Cleared, "Grandfathered" in or on a twenty day emergency basis:

Jennifer Martinetti	James Baranishyn	Barry Fraioli
Jessica Martin	Athena Gregory	Melissa Vitti

5. The following people be approved as Breakfast Monitors at a rate of \$23/hour effective September 6, 2011. All have received NYS Fingerprint Clearance.

Vincent Fiscella – JFK/ELC (7:45 a.m.-8:00 a.m.)
Daphne Foust - PCMS (7:30 a.m. – 8:15 a.m.)
Mark Mood - PCMS (7:25 a.m. – 8:05 a.m.)
Carol Tarascio - PCMS (7:30 a.m. – 8:15 a.m.)

6. The Budget Transfer in the amount of \$1,469,557.78, Schedule #22 dated June 30, 2011 be approved for the 2011-2012 school year.

7. The following General Fund Bill Schedule, including in-between checks, be approved:

September 8, 2011 \$231,051.50

8. The following Special Aid Fund Bill Schedule, dated September 8, 2011, be approved for payment:

Extended Day	\$ 577.02
TV Studio High School	168.00
Title III	2,312.50
Title IV	147.40
Summer Transportation	137,222.00

Summer Tuition 2008/2009	1,300.00
F.F.I.O.E.	10,371.21
611 ARRA	183.69
High School Band	3,000.00

A. Back to School

Dr. Kliszus had the pleasure of visiting every class in the District, noticing a few issues with respect to class size which will be addressed by Mr. Fanelli. Dr. Kliszus said that the opening of school went smoothly and summarized the programs being offered to the students for the 2011-2012 school year.

B. Staffing and Enrollment

Mr. Fanelli presented a first look at student enrollment and addressed Board concerns. He compared this year's data with last to obtain a baseline to look at. He detailed the immediate and long term adjustments being done to maintain class size.

Mrs. Capeci expressed her concern with placement of students from families buying homes in the area after school has started.

Mr. Dreves suggested creating a central registry for late registrants so that the District can determine appropriate placement.

Mr. Johnson said that a new way of assigning students should be considered and asked what effect re-street allocation would have.

Mrs. Brakewood noted two areas of concern being the JFK kindergarten and 1st first grade sections having 27 and 28 students in a class and Park Avenue with 2nd and 4th grade sections have 27 or 29 students to a class. She inquired if the Dual Language Program is creating an overwhelming problem with making other sections high.

Ms. Lopez asked for clarification on which classes have co-teachers. Mrs. Lopez suggested an emergency meeting to discuss enrollment.

Mr. Fanelli addressed the Board's concerns and questions.

C. Emergency Evacuation Procedures

Dr. Kliszus explained that there is a District wide emergency management committee which reviews emergency procedures annually. Many of the procedures were designed by law enforcement and federal authorities and each building has a detailed emergency evacuation procedure that they follow.

Earlier this week, Dr. Kliszus met with an organization Today's Students Tomorrow's Teachers. He detailed the program for the Board and the possible funding sources and asked for the Board's opinion.

The Board will review the program.

BOARD OF EDUCATION ISSUES

A. Liaisons and Committees

Ms. Lopez called the Board's attention to a handout that reflects some of the decisions made at the retreat. It explains which Board member is assigned to the different groups that are liaised with throughout the year. Also noted on the handout are the committees that were established by the Board during the retreat. This document will be posted on the District's website.

B. Building Walkthrough Schedule

Mr. Lopez gave the dates and times the Board will be touring each school building.

C. 2% / CPI Property Tax Cap

Ms. McAward provided important information regarding the recently enacted property tax cap and the possible impacts it will have on the District. The District is starting the process of informing the community now.

Dr. Kliszus said that when looking at budget cuts you have to think about what your core values are in education. He stated that in order to prepare our students for success, it cost money and our District needs to be proactive and get the word out.

Mr. Johnson said that in effect we are going to have to cut programs because of the inflationary pressures around energy and benefits. He said that it sounds like we are going to be unable to keep and maintain the status quo we have.

Mrs. Brakewood stated that it is important for the community to see how this tax cap affects the underprivileged community. We need to make clear to the public what the difference in programing might be.

Mr. Dreves agreed that it is importing to start explaining the situation to all constituents, including employees. He said everyone needs to understand the circumstances and we are going to have to ensure all expenditure are and look at twice.

Mrs. Capeci said she believes that the 2% tax cap that was voted on by Governor Como was not voted on by State Legislator George Latimar because he knows the effect it would have on us. She said that the Board has been very conservative and there has to be an educational process by the Board to the community.

Ms. Lopez suggested adding an advocacy section to the District's website with respect to the tax cap as the community needs to know what is at stake.

BOARD OF EDUCATION ROUNDTABLE/COMMENTS

Mrs. Brakewood made a public service announcement and reminded parents of the ½ day dismissal.

Mr. Johnson said that the tax cap information is very important as our county is the highest tax county in New York State.

Mrs. Capeci announced that a majority of the Board attended opening day and was very interested to hear the principals introduce the new teachers.

Mr. Dreves said he got a change to visit all the elementary schools on opening day and noted that the teachers were doing a magnificent job.

Ms. Lopez attended the family movie night organized by the Port Chester Community Coalition and noted that over 200 families attended. Team captains were also honor for sports that night, along with a public service announcement created by the high school students.

Dr. Kliszus recognized the maintenance staff for how beautiful the buildings were on the opening of school.

There being no further business at 9:30 p.m., upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Board adjourned the meeting.


Jennifer M. Bisaccia, District Clerk