

**Port Chester – Rye Union Free School District  
Regular Meeting - Resolutions  
July 3, 2018  
Port Chester Middle School**

**Action Items:**

- A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District set the food service meal prices for 2018-2019 and thereafter as noted below:

Elementary School Breakfast	Middle School Breakfast	High School Breakfast	Reduced Priced Lunch	Elementary School Lunch	Middle School Lunch	High School Lunch	Adult Meal Lunch District-wide
No Charge	No Charge	No Charge	No Charge	\$1.00	\$1.25	\$1.30	In accordance with New York State Child Nutrition Administration

- B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the following proposals for insurances and that the Purchasing Agent be authorized to execute said insurance contracts as noted below:

Insurance	Carrier	Premium
Student Accident	Zurich American Insurance Company	\$ 32,946
General Liability, Property, Earthquake & Flood, Automobile, Excess Catastrophe Liability, School Board Liability, Inland Marine, Boiler & Machinery, Crime and Bonds	New York State School Insurance Reciprocal	\$297,338
Workers Compensation	Southern Westchester Schools Cooperative Self-Insurance Plan	\$379,823

- C. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the following rental agreement(s); and

**BE IT FURTHER RESOLVED**, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute the related agreement(s).

Lessor / Renter	Lessee / Rentee	Function / Facility	Amount	Term	Fund
Port Chester-Rye Union Free School District	County Coach Corporation	Parking Lot	\$38,658	2018-2019	General (Revenue)

- D. RESOLVED**, that the Carver Center and the Board of Education of the Port Chester-Rye Union Free School District have agreed to provide and operate an after school program to be located at the Carver Center, Thomas E. Edison School and John F. Kennedy School (and a swimming physical education program to be located at Carver Center) for the purpose of providing a variety of academic assistance programs, content-based enrichment programs and a swimming program. All programs will be funded through the Dalio Foundation Grant.

**BE IT FURTHER RESOLVED**, that Dr. Edward A. Kliszus is authorized to execute said agreement.

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School Tax Warrant for the 2018-2019 school year to be submitted to the Receiver of Taxes commanding said tax receiver to collect the sum total of \$63,100,817 and to deposit such monies to the Port Chester-Rye Union Free School District.

- F. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorizes its President to sign a Rider document dated July 2, 2018 to the Architect's Agreement with Fuller and D'Angelo P.C. Associates, dated April 2, 2015, as presented to the Board at this meeting. A copy of the Rider document shall be incorporated by reference within the minutes of this meeting.

- G. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint the following law firm to serve in the designated capacities for the 2018-19 school year:

**General and Legal Counsel**

Shaw, Perelson, May and Lambert, LLP, \$60,000 retainer and, as agreed, \$200 per hour based upon actual time spent representing the District.

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- H. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby suspends that portion of Board Policy 2410 that states that no official Board vote shall take place on a policy adoption, change or repeal at the meeting when it is first presented to the Board for consideration, and hereby adopts Policy No. 2110, entitled School Board Powers and Duties, as amended, after one reading.
- I. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approves the terms of and authorizes its President to sign a Seventh Modification Agreement dated July 3, 2018, to Dr. Edward Klizsus' Employment Agreement dated June 30, 2011, as amended. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
- J. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby appoints Margaret Leibowitz, Esq., as an independent investigator, to investigate alleged misconduct of one or more Board of Education members, at a rate of \$200 per hour, and not to exceed 25 hours absent approval by the Board of Education.

**Consent Agenda:**

- A. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District participate in the National Lunch Program and National School Breakfast Program for the 2018-2019 school year and offer Type A lunch program, and

**BE IT FURTHER RESOLVED**, that all students in Grades Kindergarten through Twelve be offered the "Offer-Serve" Option of the Type A Lunch as herein set forth.

- B. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District accept the policy statement for free and reduced price meals as noted below:

**POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

Port Chester-Rye Union Free School District, responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that it will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

**Free Meals and (For Milk Only Schools) Free Milk**

To serve meals or milk at no charge to children from families whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that provide an Eligibility Letter for School Meals/Milk or are identified through the SNAP/MEDICAID Direct Certification Matching Process.

**Reduced Price Meals**

To serve breakfast and/or lunch at a reduced price of \$.25 or less, to children from families whose income is within the range of the annual income eligibility guidelines for reduced price meals.

**Special Conditions**

To serve free meals/milk to foster children in cases where the court or welfare agency is legally responsible for the child. Documentation from an appropriate State or local agency supports the foster child's status. To provide free or reduced price meals or free milk to children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria. These students must be approved using one of the methods noted in this eligibility guidance booklet.

**Non-Discrimination**

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. The names of children eligible to receive free or reduced price meals or free milk shall not be published,

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posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:

- Work for their meals or milk.
  - Use a separate lunchroom.
  - Go through a separate serving line.
  - Enter the lunchroom through a separate entrance.
  - Eat meals or drink milk at a different time.
  - Eat a meal different from the meal sold to children paying the full price of such a meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, sex, age, color, disability, national origin, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

**Hearing Procedures**

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted on the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official;
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

**Reviewing Official**

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate the eligibility determination on each application.

**Notice to Parents**

To send at the beginning of each school year, and whenever there is an increase in eligibility, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII, VIII, or IX including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

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**Applications**

To advise parents to complete the application and return it or submit the Eligibility Letter for Free School Meals/Milk received from the NYS Department of Education to the reviewing official for eligibility determination. To maintain applications, Eligibility letters, and documentation of action taken, for three years after the end of the school year to which they pertain. To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time. To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application or Eligibility letter and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA must be reviewed to ensure that it is correctly approved. Incorrectly approved applications cannot be accepted. To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year.

**Verification of Applications**

Verify the eligibility of applicant households by November 15 in accordance with program regulations and annually maintain records.

**Anonymity and Accountability**

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free, reduced and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk.

**Amendments to Policies**

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year. Changes in content to any prototype documents from this guidance booklet require prior State Agency approval.

**Records**

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process (DCMP) (SNAP, Medicaid, Foster)
2. All applications, Eligibility letters and documents to support homeless, migrant, head start, etc.
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including denial letters.
5. Records of all verification efforts and resulting eligibility changes.

**Public Release**

At the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

**Special Assistance - Provisions 1 and 2 and Community Eligibility Provision**

Provision 1: Biennially, notify parents, distribute and certify applications for free students in schools where at least 80 percent of all enrolled children are eligible for free or reduced price meals. Annually, notify, distribute, and certify applications for all other students enrolled in the school. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate system.

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Community Eligibility Provision: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/Medicaid, Eligibility Letter for School Meals/Milk,

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homeless, migrant, runaway, foster, and head start) as of April 1, 2017, may participate in the Community Eligibility Provision for the 2018-2019 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEP Memo on the Child Nutrition Management System website.

**Administrative Prerogative**

In certain circumstances when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This limited use option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Documented prior efforts must be made by the SFA to obtain a completed application from the parent or guardian.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income including source, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and must not be used to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are coming to school without a meal or money. Family economic status must remain the criterion for administratively making the decision to provide the student access to free or reduced price meals.

**Meal Eligibility for Homeless/Migrant/Runaway Children**

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children based on established criteria. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child, or send a list of all children residing in the shelter to the school;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
  - The child's name
  - The effective date of eligibility determination
  - The name of the shelter, etc., where the child resides
  - The signature of the determining official
- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator. For a list of contacts in your school, go to [www.nysteaches.org](http://www.nysteaches.org).

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**Food Distribution Program on Indian Reservation (FDPIR)**

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs may accept a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP or TANF number.

**Food Substitutions for Children With Disabilities**

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has "... a physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. Children with disabilities are not automatically eligible for free meal benefits. Parents must adhere to the same income eligibility criteria and procedures used for all children.

**Program Terminations**

To provide 60 days advance written notice to parents and to immediately inform the NYSED Child Nutrition Program Administration of intent to discontinue participation in NSLP/SBP.

- C. WHEREAS**, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

**WHEREAS**, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

**WHEREAS**, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

**THEREFORE BE IT RESOLVED** that the Board of Education of the Port Chester-Rye Union Free School District shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

- D. RESOLVED**, that the Port Chester-Rye Union Free School District ("the District") will hereby maintain an understanding with the Village of Port Chester (the Village") whereby the District and the Village will provide each other with various services to benefit the inhabitants of the respective municipalities and,

**BE IT FURTHER RESOLVED**, the parties acknowledge that the shared services are adequate and sufficient and provide essential benefits to the community and,

**BE IT FURTHER RESOLVED**, the parties acknowledge that it is not in their respective interests to bill for such services, however both recognize that there are some consumables provided by each to the other which have been historically billed and paid and will continue to be so billed and paid.

- E. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conferences as noted below:

	<b>Name</b>	<b>Conference</b>	<b>Date</b>	<b>Amount</b>	<b>Funded</b>
1	Rosario Renda	School Facilities Management Conference, Southeastern Zone Chapter	September 30 – October 1, 2018	\$995.00 + applicable tips and taxes	General Fund

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- F. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the following 2017-2018 budget transfers to cover over-expended lines through year-end:

TRANSFER FROM:

Salaries - PCMS	A1620-162-12-0000	20,000.00
Lane Changes	A2110-120-11-0000	130,000.00
BOCES - Multiply Disabled	A2250-492-11-2014	217,325.00
Transportation - Other Regular Education	A5541-428-10-0055	5,100.00
Employee Premium Payments	A9060-860-10-1100	155,736.00

TRANSFER TO:

Refund Of School Prop Taxes	A1964-400-10-0000	125,000.00
Salaries - Overtime	A1620-167-10-0000	20,000.00
Salaries - Instructional Subs	A2110-141-11-0000	50,000.00
Salaries - Tutoring	A2110-171-11-5300	40,000.00
BOCES - Support For Instruction	A2110-492-10-5107	40,000.00
BOCES - Therapeutic Support	A2250-492-11-2314	30,000.00
BOCES - Occupational Ed	A2280-492-10-1012	187,325.00
Trans - County Coach Spec Ed	A5540-428-10-4555	5,100.00
Teachers Retirement	A9020-820-10-0000	9,326.00
Medicare B Reimbursement	A9060-862-10-0000	21,410.00

- G. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the following 2018-2019 budget transfers:

Transfer To:	A 2110 502 10 7700	\$20,000.00	Supplies - Enrichment
Transfer From:	A 9030 830 10 0000	\$20,000.00	Social Security

Transfer is necessary to fund the District enrichment program re-instated during budget process.

Transfer To:	A 1310492106110	\$165,500.00	BOCES Services
Transfer From:	A 1310410000000	\$165,500.00	Software Maintenance Fees

Transfer to cover fees for nVision software, contracted through BOCES.

- H. **RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby authorize the participation in bids in compliance with General, Municipal Law *Section 103 subdivision (3)* as noted below:

- Federal Government Office of General Services Administration
- All Government entity in USA
- New York State Office of General Services (OGS)
- Westchester County Bureau of Purchase & Supply
- Various BOCES (Board of Cooperative Educational Services) throughout New York State.
- Sound Shore Consortium

This resolution authorizes the District to participate in, but in no way obligates the District to purchase items if said items can be purchased through other sources for less money.

- I. **WHEREAS**, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District agrees with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of the following: Art Supplies, General School Supplies, Office Supplies, Fine Paper Supplies, Audio Visual Supplies & Equipment, Custodial Paper Supplies, Custodial Supplies, Graphing Calculators, Lumber Supplies, Laser & Ink Jet Toners, OEM, Laser & Ink Jet Toners, Compatibles, Trash Liners, Microcomputer Hardware, Office & Classroom Furniture.

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**BE IT FURTHER RESOLVED**, that this Resolution shall remain in effect until the dates listed below:

Bid Title	Anticipated effective dates:
Art Supplies	9.01.18 – 8.31.19
General School Supplies	6.01.18 – 5.31.19
Office Supplies	6.01.18 – 5.31.19
Fine Paper Supplies	6.01.18 – 11.30.18 and 12.01.18 – 5.31.19
Audio Visual Supplies & Equipment	9.01.18 – 8.31.19
Bakery Goods	9.01.18 – 8.31.19
Cafeteria Food Supplies	9.01.18 – 8.31.19
Custodial Paper Supplies	7.01.18 – 6.30.19
Custodial Supplies	4.01.18 – 3.31.19
Graphing Calculators	1.01.19 – 12.31.19
Lumber Supplies	9.01.18 – 8.31.19
Laser & Ink Jet Toners, OEM	1.01.19 – 12.31.19
Microcomputer Hardware	7.01.18 – 6.30.19
Office & Classroom Furniture	6.01.18 – 5.31.19

**BE IT FURTHER RESOLVED** that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

**BE IT FURTHER RESOLVED** that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

**J. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorizes the Director of Facilities, Purchasing Agent, and Architects and Engineers to specify only these products listed below when preparing bidding specifications and related documents so as to benefit from significant cost savings and efficiencies through the standardization certain equipment / mechanical systems.

- Fire Alarm Systems - All shall be Edward Systems Technology
- Unit Ventilators - All shall be "MAGIC AIRE"
- Locks & Locksets - All shall be "Best Access Systems", locks & keying devices
- Temperature Control Systems - All shall be "Andover" brand computer systems software and control devices

**K. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District extend the temporary revision (February 10, 2011, Resolution "F" ) of Board of Education Policy 6830.1-R to authorize use of the District issued credit cards as noted below:

- School Business Administrator - American Express and Staples
- Superintendent Building and Grounds - Home Depot

**L. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District establish the mileage compensation rate for employee use of personal cars to conduct School District business at the federal rate as established by IRS regulations and

**BE IT FURTHER RESOLVED**, that the established mileage between schools is as noted below:

PCMS to PCHS	0.6	Park Avenue to Kennedy	1.3	Edison to Kennedy	1.2
PCMS to Park Avenue	0.9	Park Avenue to PCMS	0.9	Edison to King Street	1.4
PCMS to King Street	1.8	Park Avenue to PCHS	0.3	Edison to Park Avenue	1.2
PCMS to Edison	1.7	Park Avenue to King Street	1.1	Edison to PCMS	1.7
PCMS to Kennedy	1.2	Park Avenue to Edison	1.2	Edison to PCHS	1.5
PCHS to PCMS	0.6	King Street to Park Avenue	1.1	Kennedy to Park Ave	1.3
PCHS to Park Avenue	0.3	King Street to Edison	1.4	Kennedy to King Street	2.0



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PCHS to King Street	1.3	King Street to Kennedy	2.0	Kennedy to Edison	1.2
PCHS to Edison	1.5	King Street to PCMS	1.8	Kennedy to PCMS	1.2
PCHS to Kennedy	1.6	King Street to PCHS	1.3	Kennedy to PCHS	1.6

**M. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approved the following professional contract service agreements / memorandums of agreement for 2018-2019 school year; and

**BE IT FURTHER RESOLVED**, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related contracts.

	Vendor	Function	Rate	Not to Exceed	Fund
1	Jeanne LoCascio	Mentor Consultant	\$800/day	\$16,000	General
2	Leslie Salvatore	ELA Consultant	\$500/day	\$10,000	General
3	Lee Consulting	Health and Safety Services	Flat Rate	\$4,000	General
4	Westchester Community Opportunity Program	Pre-Kindergarten Program	\$8,990/child	\$2,022,750	Pre-K Grant
5	Interactive Health Services	Homeless Liaison Services	\$50/Hour	\$17,500	McKinney Vento
6	Sutherland Consulting	Homeless Liaison Services (Summer)	\$50/Hour	\$6,000	Title I
7	Gladys Vera	Translation Services (Summer)	\$30/Hour	\$3,000	Title III
8	Gladys Vera	Translations	\$30/Hour	\$5,000	Title III
9	Health Network	Health and Safety Services	Flat Rate	\$1,000	General
10	Susan Merims	Food Service Consultant	\$200/hour	\$32,000	Cafeteria
11	OMNI	403(b) Compliance	Flat Rate	\$1,500	General
12	ED-DATA	Supply Bid Service	Flat Rate	\$4,660	General
13	ED-DATA	Skilled Trades Time & Material	Flat Rate	\$1,990	General
14	ED-DATA	Athletic Supplies	Flat Rate	\$550	General
15	INFOMATIC	Accounting Software	Flat Rate	\$11,167	General
16	NYSSBA	Policy Update	Flat Rate	\$850	General
17	NYSSBA	E Policy	Flat Rate	\$2,350	General
18	Fuller & D'Angelo, P.C.	Architectural Services	Sliding Scale	Project Scope	General
19	NutriKids, Inc.	Computerized Point-of-Sale	Flat Rate	\$2,865.50	General
20	Warren and Panzar	Environmental Engineering Services	Flat Rate	Project Scope	General
21	William Lauer	Video Specialist	\$37.50/hour	\$37,500.00	General
22	County Coach	Athletic Transportation	\$75/hour	As needed	General
23	Whitsons School Nutrition Corp	Food Service Management	Per meal	As needed	Cafeteria Fund

**N. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements in keeping with Policy 6700R – Purchasing Regulation and approve the contracted services agreements / memorandums of agreement for the following professional service procurements; and

**BE IT FURTHER RESOLVED**, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related contracts.

	Name	Program	Rate	Not to Exceed	School Year	Funded
1	Port Chester Council for the Arts	After-School Program	Flat Rate	\$120,000	2018-2019	Council for the Arts Grant Funds
2	Holistic Learning Center	Behavior Consultation	\$180/Hour	\$38,000	2018-2019	IDEA 611
3	Port Chester Carver Center	Learning Program for Immigrant Families	As per contract- Increase of \$4,000	\$20,000	2017-2018	Title IIIA Immigrant Funding

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4	Gravity Goldberg	Literacy Consultant for Balanced Literacy Initiatives	\$2,000/day for 20 days	\$40,000	2018-2019	General Fund
5	Center for Applied Linguistics	Year Long Professional Development for ENL & HLA	Increase of \$12,532	\$28,000	2017-2018	Title IIIA

**O. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bid as noted below:

Award To	Description	Amount	Basis for award
Facsimile Communications, Ind. Inc., dba. Atlantic-Tomorrows Office	Copier Lease	\$46,872	RFP Analysis
Warren & Panzer Engineers, PC	Environmental Services	Various	RFP Analysis
Test-Con, Inc.	Construction Testing & Inspection	Various	RFP Analysis
William Lauer Jr.	Video Specialist	\$37.50/hr	RFP Analysis
Talt Inc., dba. Talt Electric	Contract #4 Electrical Contractor-Edison School - \$79.95M Building Project Alterations and Synthetic Turf Play Area	\$95,225	Tabulation of Bid
Talt Inc., dba. Talt Electric	Contract #4 Electrical Contractor-Park Ave. School \$79.95M Building Project Classroom Addition & Alterations	\$126,925	Tabulation of Bid

**P. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District adopted the Professional Development Plan for the 2018-19 school year in compliance with Commissioner Regulations 100.2 (dd).

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is authorized to execute said plan.

**Q. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the Port Chester High School Service Agreement with Volunteer Access LLC.

**R. RESOLVED**, that the Board of Education approve the following Amended Summer Transportation Contract for the 2018-2019 school year as noted below.

**BE IT FURTHER RESOLVED**, that the President of the Board of Education is authorized to execute said contracts. The number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner's Regulations.

<b>TLC Transportation Corporation of Westchester Yonkers, NY</b>	<b>In an amount not to exceed \$ \$97,246.57</b>
Transportation of Port Chester - Rye Union Free School District students as follows: one student and one monitor to Mamaroneck-Rye Neck Schools in an amount not to exceed \$7,366.00; one student and one monitor to New York School for the Deaf not to exceed \$5359.20; three students and one monitor to St. Matthews Church in an amount of \$6,728.00; <b>Four students and two monitors to Mt. Pleasant/Pleasantville in an amount of \$19,116</b> ; one student to Westchester Exceptional Children in an amount of \$8,599.37; ten students and three monitors to SW BOCES Rye Lake Campus (White Plains) in an amount of \$24,273.00; one wheelchair student, two students and one monitor to PNW BOCES (Pinesbridge/Walden) in an amount of \$8149; one student and one monitor to Eastchester Public Schools in an amount of \$7,656; and In and Out-of-District Schools on an hourly basis, when required (number of students vary according to need) in an amount not to exceed \$10,000.	

**S. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District hereby approved and adopts the Cafeteria Fund budget of \$2,321,853 for the 2018-2019 school year.

**T. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District authorize the School District Treasurer to complete budgetary transfers and pay bill schedules and payrolls for all funds. Said transactions will be approved by the Board of Education at the first available board meeting.