

**WINONA SCHOOL DISTRICT
STUDENT ENROLLMENT INFORMATION
2017-2018 SCHOOL YEAR**

CAMPUS WES WSS GRADE _____ DATE ____/____/____

STUDENT'S NAME _____
LAST FIRST MIDDLE

RACE _____ GENDER _____ DATE OF BIRTH ____/____/____

MAILING ADDRESS _____

PHYSICAL ADDRESS _____

NAME OF PARENT(S) OR LEGAL GUARDIAN _____

WHO DOES STUDENT LIVE WITH: MOTHER FATHER BOTH PARENTS LEGAL GUARDIAN

PHONE NUMBERS: MOTHER () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK
FATHER () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK
GUARDIAN () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK

DO YOU LIVE WITHIN ONE MILE FROM THE SCHOOL? YES NO MAYBE

HOW WILL THIS STUDENT GET TO AND FROM SCHOOL? BUS CAR WALK

LIST NAMES OF ANY OTHER CHILDREN LIVING WITH YOU THAT WILL BE ATTENDING THIS SCHOOL:

LIST ANY ALLERGIES STUDENT HAS AND/OR MEDICATION(S) STUDENT IS CURRENTLY TAKING:

EMERGENCY CONTACTS / PERMISSION TO PICK UP FROM SCHOOL

NAME _____ RELATIONSHIP TO STUDENT _____
NUMBER () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK

NAME _____ RELATIONSHIP TO STUDENT _____
NUMBER () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK

NAME _____ RELATIONSHIP TO STUDENT _____
NUMBER () _____ - _____, () _____ - _____, () _____ - _____
HOME CELL WORK

I CERTIFY THAT I AM THE LEGAL PARENT OF THIS STUDENT, OR

I CERTIFY THAT I AM THE COURT APPOINTED GUARDIAN OF THIS STUDENT.

I CERTIFY AS THE LEGAL PARENT/GUARDIAN OF THE ABOVE NAMED STUDENT THAT I WILL NOTIFY THE
WINONA SCHOOL DISTRICT IMMEDIATELY UPON ANY CHANGE OF ADDRESS FROM THE ADDRESS LISTED ABOVE.

PARENT / LEGAL GUARDIAN'S SIGNATURE DATE

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HOME LANGUAGE SURVEY*

The Office of Civil Rights (OCR) requires that LEAs identify limited English proficient (LEP) students in order to provide appropriate language instructional programs for them. Mississippi has selected the Home Language Survey as the method for the identification. The HLS must be administered to all students at enrollment.

LEA: Winona School District

Date: _____

School: WES WSS

Student's Name: _____ Grade: _____

1. What is/was the first language your child learned to speak? _____

2. Does the student speak a language(s) other than English?

Yes _____ No _____ If yes, specify the

language(s): _____

3. What language does your child speak most often? _____

4. What language(s) is/are spoken in your home? _____

(If one or more of questions 1-4 indicate a language other than English, the student must be administered the W-APT).

5. When did your child first enter school in the USA? In what state?

Name of School

State

Dates Attended

6. Is the student attending the school as a foreign exchange student? YES NO

7. Has the student ever been in a bilingual educational or an English as a Second Language (ESL) program in a school in the

U.S.? YES NO

8. Did the student exit the program? Exit Date: _____

Parent/Guardian signature: _____

Person completing this form (if other than parent/guardian): _____

*The LEA has the responsibility under the federal law to serve students who are limited English proficient and need English instructional services. Given this responsibility, the LEA has the right to ask for the information it needs to identify English Language Learners (ELLs). As part of the responsibility to locate and identify ELLs, the LEA may conduct screenings or ask for related information about students currently enrolled in the school.

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CORPORAL PUNISHMENT

School: WES WSS

PLEASE INDICATE YOUR WISHES REGARDING CORPORAL PUNISHMENT (PADDLING) OF YOUR CHILD WHO IS A STUDENT IN THE WINONA SCHOOL DISTRICT.

STUDENT'S NAME

GRADE

____ **YES, I GIVE PERMISSION FOR MY CHILD TO RECEIVE CORPORAL PUNISHMENT (PADDLING) FROM THE SCHOOL PRINCIPAL OR HIS/HER DESIGNEE FOR VIOLATION OF THE SCHOOL RULES. I UNDERSTAND THAT THE SCHOOL OFFICIALS WILL NOT CONTACT PARENTS/GUARDIANS EVERY TIME CORPORAL PUNISHMENT IS ADMINISTERED**

____ **NO, I DO NOT GIVE PERMISSION FOR MY CHILD TO RECEIVE CORPORAL PUNISHMENT (PADDLING). I UNDERSTAND THAT BY WITHHOLDING MY CONSENT FOR CORPORAL PUNISHMENT MY CHILD WILL BE SUSPENDED FROM THE SCHOOL FOR THREE (3) SCHOOL DAYS.**

PARENT/LEGAL GUARDIAN'S SIGNATURE

DATE

THIS SIGNED FORM EXPIRES AT THE END OF THE CURRENT SCHOOL YEAR.

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PARENT / TEACHER COMPACT

School: WES WSS

Effective schools are a result of families and school personnel working together to ensure that children are successful in school. A compact is an agreement that firmly unites families and school personnel. You are invited to be involved in a partnership with the Winona School District through this compact. Parents and teachers are asked to sign in the appropriate place and return this page to the homeroom teacher.

As a member of the Winona School District staff, we will show respect for each child and his/her family; come to class prepared to teach, provide an environment conducive to learning; help each child grow to his/her fullest potential; provide meaningful and appropriate homework activities; enforce school and classroom rules fairly and consistently; seek ways to involve parents in the school program; demonstrate professional behavior and positive attitude; and have high expectations for myself, students and other staff.

As a parent, I will see that my child attends school regularly and on time, insist that all homework assignments are completed, attend parent/teacher conferences as scheduled, talk with my child about his/her progress report/ report card each grading period, encourage my child to read at home and to monitor his/her TV viewing, show respect and support for my child, the teachers, and the school; help my child learn to resolve conflicts in positive ways, read and go over the student handbook with my child/children.

District Representative _____
Signature

Parent/Guardian _____
Signature

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BUS PERMISSION REQUEST

Lance VanHorn
Director of Transportation



GRADE _____

STUDENT'S NAME _____

I WANT MY CHILD PICKED UP AT (ADDRESS) _____

I WANT MY CHILD DELIVERED TO (ADDRESS) _____

During the school year, any and all children that ride school buses in the Winona School District will be picked up and dropped off only at the address listed on the bus permission request form.

***If a one day change needs to be made, a parent/guardian must call the Elementary School office before 2:30 on the day of the change, and that student will be issued a bus pass for that day only.**

***If a permanent change is to be made, a parent/guardian must come to the Elementary School and fill out a new transportation form and provide two proofs of residency.**

Date

PARENT/GUARDIAN SIGNATURE

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Winona Elementary School

Parents, please sign for permission for your child to check out books from the WES Library

Child's Name

Grade

Library Policy:

1. Books returned late will be charged 5 cents per school day (excluding weekends & holidays).
2. If books are returned damaged (torn pages, writing in them, water damage, etc...) there will be a fine.
3. If library books are lost or destroyed, students must pay the replacement cost of the book.
4. Students with an overdue book or a library fine may NOT check out another book until the book is returned and/or the fine is paid.

Parents, please read sign this note check the correct line for your child.

_____ My child has my permission to check out library books at WES.

_____ My child CANN'T check out library books.

I understand that I am signing that my child and I will be responsible for the books he/she checks out from the WES library.

Parent's Signature

Date

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School: WES WSS

Stewart B. McKinney Homeless Assistance Act

Student Identification – Referral and Eligibility Form

*This form was provided by the Mississippi State Department of Education for data collection purposes.

SECTION I: STUDENT INFORMATION

NAME: _____

CURRENT AGE: _____ CURRENT GRADE: _____ SEX: _____ RACE: _____

PARENT/GUARDIAN'S NAME: _____

STREET ADDRESS/CITY: _____

MAILING ADDRESS: _____
(IF DIFFERENT FROM STREET ADDRESS)

HOME PHONE NUMBER: _____ WORK PHONE NUMBER: _____

Section II: Eligibility Criteria: At least one (1) item must be marked.

___ Child does not reside with parent or legal guardian.

___ Family resides in substandard housing.
(Lacks or has inadequate utilities, excessive holes in floors, cardboard walls, windows, etc.)

___ Parents or guardians are migrant workers

___ Child/family resides in a temporary shelter.
(Runaway, throwaways, domestic violence, substance abuse, etc.)

___ Child/family resides with relatives or friends temporarily.
(i.e. job or house loss, other income loss, "doubling up" families, affidavit, etc.)

___ Child/family resides in non/substandard domiciles or on the "streets."
(Tents, vehicles, buses, abandoned buildings, condemned areas, etc.)

___ Child/family has a primary nighttime residence in a public / privately operated shelters.
(Shelters, transitional housing, transient/welfare hotels, etc.)

___ Parent or guardian institutionalized.
(i.e. Jail/Prison, mentally ill facility, etc.)

___ Child in Foster Care (Administrative Use Only)

___ None of the above apply.

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School: WES WSS

Migrant Student Identification Survey

Please complete this survey. Your child(ren) could be eligible to receive additional academic help.

Student's Name _____ School _____ Grade _____

Address _____ Phone(____) ____ - _____

Parent/Guardian _____

A migratory child is a child who is or whose parent, spouse, or guardian is a migratory agricultural worker or migratory fisher, and who, in the past 36 months, has moved from one school district to another, to obtain or accompany such parent, spouse, or guardian, in order to obtain temporary or seasonal employment in agricultural or fishing work as a principal means of livelihood.

1. Have you and your family moved in the last 3 years? _____. If yes, when? _____
Month/day/year

If you answered NO to question #1, please stop here. If you answered YES, please continue completing this survey.

2. What town, city, county, state, or country did your family move from before moving here?

3. What type of work did you and/or your spouse do before moving here?

4. Are you, your child, or your spouse working in any of the following activities?

Please check all that apply to the child/parent/spouse

_____ Preparing the land, planting or harvesting of vegetation such as plants, shrubs, vegetables, fruits, trees, etc.

_____ Cutting or baling hay, harvesting trees for different uses, such as wood pulp, kindling, or Christmas trees

_____ Trimming trees, planting seeds, or working in seedling or greenhouses

_____ Harvesting of any agricultural products

_____ Working in dairy processing (milk, cheese), fish, poultry, or meat processing

_____ Working in any other type of agricultural activity, including poultry and cattle

5. How many children or young adults (under age 21) live with you? _____

Thank you!

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Acceptable Use Policy

Administrative Procedures for Dealing with Student access of Information

It is the policy of Winona School District to:

- A. Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications
- B. Prevent unauthorized access and other unlawful online activity
- C. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- D. Comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 245(h)].

Consequently, the Winona School District adopted an Internet Safety Policy on May 15, 2012. This policy outlines the district's role in the education of minors concerning appropriate online behavior, including interaction with other individuals on social networking sites and in chat rooms as well as awareness of and response to Cyber Bullying.

In order to match electronic resources, as closely as possible to the approved district curriculum, district personnel will review and evaluate resources in order to offer materials that comply with the Winona School Board Guidelines for Technology Governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and complete other studies related to the district curriculum. All students will be informed by the staff of their rights and responsibilities as users of the district network prior to gaining access to that network, either as an individual user or as a member of a class or group.

Access to district information resources will be designed in ways, as much as possible, to point students to those, which have been reviewed and evaluated prior to use. While students may be able to move beyond those resources to others, which the staff has not evaluated, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives.

Internet Rules

Students are responsible for appropriate behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parental permission is required for access. Access is a privilege, not a right. Access entails responsibility. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will be always be private.

During school, teachers of younger students will guide them toward appropriate materials; Families bear responsibility, outside the school, for such guidance, as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media

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The following practices are not permitted:

- Entering areas which have been specifically forbidden
- Sending, receiving or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems, or computer networks
- Violating copyright laws
- Using others' passwords
- Trespassing in others' folders, work or files
- Listening to music over the internet not deemed educational
- Playing games on the internet not deemed educational
- Employing the network for commercial purposes
- Downloading/Installing any computer software
- Attempting to bypass internet filtering software.

Sanctions

Violations may result in loss of access

Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language of behavior.

When applicable, law enforcement agencies may be involved.

For the use of computers and the computer networks of the WSD, I understand and agree to the following:

That the use of the computer and the computer networks of the WSD is a privilege which may be revoked by the administration of the WSD at any time for abusive conduct. Such abusive conduct would include, but not limited to the following:

- The placing of unlawful information, data files or programs on the computer
- The use of obscene, abusive, or otherwise objectionable language or graphics
- Unauthorized use of property belonging to others, including programs, usernames, passwords, and/or data files not owned by the user
- Theft and/or destruction of computer hardware, and peripherals (printer, mouse devices, monitors, modems, etc.)
- Theft and/or destruction of computer software, data files, and property owned by the WSD, and others
- Unauthorized attempts to violate the security of the network systems of the WSD listening to music or playing games over the internet that are not deemed educational
- Unauthorized installation of computer software on the computers and the computer network systems of the WSD, including but not limited to: games, virus programs, and applications software
- Unauthorized use of computers, computer networks, and computer peripherals to commit a forgery, or to create a forged instrument.

That the use of the computers and the computer networks, computer software, data files and property of the WSD is for the private use of the students, faculty, and staff. Any commercial or other unauthorized use of those materials, in any form, is expressly forbidden.

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That violation of the above rules and regulations may result in the revocation of the privilege to use the computers and computer networks of the WSD. Other disciplinary action, as described in the WSD Discipline Plan, may be taken.

To abide by such rules and regulations for the system usage as may be determined for time to time by the administrators of the Winona School District.

GRADE _____

Student Internet Agreement Form

STUDENT NAME _____

The School Board expects students to agree to such usage through a written agreement as follows:

For the use of computers and the computer networks of the WSD, I understand and agree to the following:

That the use of the computer and the computer networks of the WSD is a privilege which may be revoked by the administration of the WSD at any time for abusive conduct. Such abusive conduct would include, but not limited to the following:

- The placing of unlawful information, data files or programs on the computer
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That violation of the above rules and regulations may result in the revocation of the privilege to use the computers and computer networks of the WSD. Other disciplinary action, as described in the WSD Discipline Plan, may be taken.

To abide by such rules and regulations for the system usage as may be determined for time to time by the administrators of the Winona School District. Failure to sign this agreement does not relieve the student from complying with the agreement.

(Student Signature)

(Date)

(Parent Signature)

(Date)

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Student's Name: _____ Grade _____

Name of Parent/Guardian: _____

Parent/Guardian **Physical Address**: _____

If renting, full name of property owner: _____

I hereby certify that the information given above on this form is true and correct statement of my legal residence. Should my legal residence change while the above listed student is enrolled in the above cited school district, I will promptly notify the appropriate officials of this school district. Further, I understand that a pupil is not legally enrolled until this form is completed and signed by the parents or guardian with whom the student may be living. I understand that a pupil admitted under false information is not legally enrolled and is subject to penalty.

| | | |
|--|---------------|---------------------------|
| _____ Signature of Parent, Guardian | _____ Date | _____ Telephone Number |
|--|---------------|---------------------------|

TO BE COMPLETED BY THE SCHOOL DISTRICT

____A. Documents provided to school by Parent/Guardian. (Minimum of two required)
(All of the following items must show the physical address, not PO Box, with the parent's/guardian's name.

- ____1. Utility Bill(s) (Electric, Gas, Water, Cable or Telephone)
- ____2. Property tax receipt indicating school district taxes included.
- ____3. Car tag receipt indicating school district.
- ____4. Rent receipt or Lease or Rental Agreement showing correct address and current date.
- ____5. Mortgage Statement with current address

____B. Driver's License of Parent or Guardian with current address

____C. Tuition approval from the Superintendent's office.
(Copy of receipt from Superintendent's office must be attached.)

____D. Student is living with legal guardian and a certified copy of the Court Decree, or petition is pending, was received declaring the district resident to be the legal guardian of the student and further declaring that the guardianship was formed for a purpose other than establishing residency for school district attendance purposes. Copy of appropriate documents must be provided to the school.

____E. Employee of Winona School District.

____F. Affidavit of Residency

School District Representative/Date