

Pearl River School District

5500-E.7

Pearl River, New York

To: Parents/Guardians of _____

Date: September 2014

Re: Guidelines/Consent for Publishing on Web and in Media in accordance with PRSD Board Regulation 5500R Section 6

Student Names, Photographs, and Work on the PRSD Web Page

The Pearl River School District, its schools, departments and teachers, publish informative and instructional text, photographs, video, artwork, and other resources on its Internet web site [www.pearlriver.org], including web pages that may include photographs of or work by some of our students. The publication of a student's name, age, participation in school activities or sports, weight and height if member of an athletic team, dates of attendance, degrees and awards received, post graduate school(s) of matriculation and photographs/videos are covered as directory information under the Family Educational Rights and Privacy Act (FERPA) regulations and do not require parental consent.

The publication of student work does require parental consents. PRSD's guidelines for publishing student work are:

- Portions of student work such as poetry, essays, artwork, media presentations, will be published as long as parental consent is granted. In these cases, the work may be published along with the student's name and other directory information as outlined above.
- Student work will be evaluated for sensitivity before being published.
- Student work can be removed from the web site at any time at the discretion of the web publisher.

Student Names, Photographs and Interviews with Media

Release of directory information including a student's name, age, participation in school activities or sports, weight and height if member of an athletic team, dates of attendance, degrees and awards received, post graduate school(s) of matriculation and photographs/videos to the media, as well as photographs/videos taken by the media, are covered under FERPA regulations and do not require parental consent.

Occasionally, media representatives contact PRSD to interview students for media stories. All such inquiries should be approved and coordinated by the district's Director of Human Resources and Community Services. Students must have signed parental permission to participate in media interviews.

FOR PARENTS OR GUARDIANS: Please sign and return this form to your school office or your child's teacher. If you have any questions, please call your Building Principal.

I have read and understand the guidelines for publishing student names, photographs, and work on the PRSD web page and for participation in media interviews, stories and photographs.

PLEASE CHECK ONE OF THE FOLLOWING TWO:

- I hereby **give consent** for my child's work to be published on the PRSD web page for the upcoming school year in accordance with these guidelines.
- I hereby **do not give** consent for my child's work to be published on the PRSD web for the upcoming school year in accordance with these guidelines.

PLEASE CHECK ONE OF THE FOLLOWING TWO:

- I hereby **give consent** for my child to be interviewed by the media for the upcoming school year in accordance with these guidelines.
- I hereby **do not give** consent for my child to be interviewed by the media for the upcoming school year in accordance with these guidelines.

Name of Student

Grade

Name of Parent/Guardian

Parent/Guardian's Signature

Date

June 2013