

LLCS Minutes
Team Name: Technology Committee

DATE: 5/17/17

FACILITATOR: Truesdell

RECORDER: M. Nevins

DISCUSSION HIGHLIGHTS:

- Discussion of school logo
- Aspects Karen needs for school website.
- Training for teachers.

Old Business:

- Sally has heard back from Karen, google resources will work with e-chalk.

New Business:

- The school logo was discussed it is still undecided whether we would like the buck or the bear to represent our school.
- Sally mentioned a company called Logo maker who would be able to create our logo with unlimited revisions for \$300.
- Karen had sent an email regarding what specifically she needs in order to get the site started. The following is a list of things needed:
 - template
 - home page design
 - photos for homepage
 - list of homepage links
- It was brought up who would have access to teacher pages to be able to edit. It was discussed that everyone working in the school would not be given access.
- Based on the template for the home page that was discussed in the last meeting Emily suggested that we should change the staff button to staff resources.
- We determined the hex code for the color of the website and logo to be #ff3800.
- For the website we decided that we want the top to have moving pictures however the bottom be a solid color.
- We will ask Michelle for photos for the website, it was recommended that we change the photos monthly and feature every student and faculty and staff member at some point during the year.
- We would like the following links for the website: youtube, facebook, and a weather tab.
- It was then discussed how we would train teachers to be able to edit their teacher pages. It was suggested that we could see if the Superintendent Conference day on June 23rd could be used for such training.
- We then discussed the ipads that the seniors currently have and whether they will be turned into the school or they will be allowed to keep them. There was no decision we need further information.

MEMBERS PRESENT: Sally Long, Charles Schulman, Andy Truesdale, Megan Nevins, and Emily Blanchard.

Absent: Elizabeth Noonan, Noelle Short, Paul Roalsvig, and Craig Wamback.

- The insurance for the district was then discussed in regards to the fact we want all devices to be under the schools insurance.
- The upcoming 7th grade class was then discussed in terms of factors that will be new for them next year and how we can help them transition.

NEXT MEETING:

Date June 5, 2017

Time: 2:45 HS Library