



Announcement of Vacancy

Steger School District 194

Steger Primary Center Principal

Notice of Vacancy

The Steger School District 194 Board of Education is accepting applications for the position of **Steger Primary Center Principal**. The term will begin August 3, 2020. Interested individuals are invited to apply using Applitrack.com through the district website under Administration - Human Resources. The application should include a formal letter of application, resume, at least three recent letters of reference, copies of transcripts from each college/university attended, and proof of qualifications and Illinois principal licensure. Submit materials electronically through Applitrack.com.

Steger School District 194
Att.: Dr. David T. Frusher, Superintendent
3753 Park Avenue
Steger, IL 60475

About Our District

Steger School District 194 is based in the Village of Steger, which is located 35 miles south of Chicago's Loop, with boundaries that extend into South Chicago Heights, Park Forest, Crete, and Sauk Village encompassing an area of eight square miles. The district is located in both Cook and Will Counties.

The Board of Education provides a sound program in the core subjects and disciplines, which stimulate a desire for broad and fundamental learning, leading to intellectual competency, which is the primary function of the school.

About Our School, The Steger Primary Center

Following a multi-year transition from neighborhood schools to grade centers and a complete building restoration, the Steger Primary Center formally opened its doors in 2017.

The Steger Primary Center is in its second year of implementation of the Professional Learning Community process (DuFour). Response to Intervention and PBIS are integral components of the learning program. Age-appropriate extracurricular activities and family events enhance the core academic experience for our community of learners.

Enrollment: 316 students

Average Class Size: 16 students

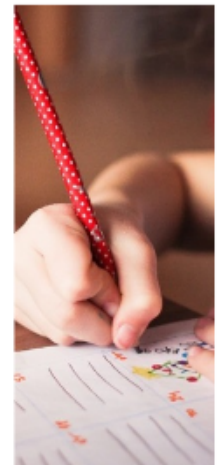
Certified Staff: 27

Classified Staff: 26



"Learning
and growing
together"

*Our district mission is to ensure all
students, staff, and stakeholders
learn and grow together
as a community.*



Steger
School District
194

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3753 Park Avenue
Steger, IL 60475

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(708) 753-4300

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sd194.org

Five Key Responsibilities* of the Steger Primary Center Principal

1. **Shapes a vision of academic success for all students.**
 - a. Responsible for establishing a school-wide vision of commitment to high standards and the success of all students.
2. **Creates a climate hospitable to education.**
 - a. Ensures safe and orderly environment.
 - b. Encourages supportive, responsive attitudes among stakeholders.
 - c. Establishes and maintains a community of professionals who guide one another in improving.
 - d. Ensures that learning is at the center of daily activities.
3. **Cultivates leadership in others.**
 - a. Develops leadership in all stakeholders.
 - b. Establishes and maintains leadership teams and shared responsibility for student progress.
4. **Improves instruction.**
 - a. Defines and promotes high expectations for instruction.
 - b. Encourages professional learning.
 - c. Emphasizes research-based strategies to improve teaching and learning.
 - d. Monitors teachers' work in the classroom by conducting regular observations.
5. **Manages people, data, and processes.**

Additional Responsibilities

- Assumes responsibility for the implementation and observance of all Board of Education policies and procedures by school staff and students.
- Assists in the preparation of the school budget and manages the portion of the budget assigned to his/her building.
- Attends special events and other school-sponsored activities and functions.
- Keeps the Superintendent informed of the school's activities and problems.
- Actively participates in Administrative Council and Instructional Leaders' meetings and other meetings as are required or appropriate.

Preferred Attributes

Experience as a principal or assistant principal.

An understanding of Professional Learning Community (PLC) process.

**Adapted from the Wallace Foundation, Knowledge Center, "Five Key Responsibilities – The School Principal as Leader: Guiding Schools to Better Teaching and Learning"*

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Director of Special Education

Tim Tufts,
Director of Technology

Contract Information

A regionally competitive initial salary plus an excellent benefits package commensurate with experience and qualifications will be offered to the successful candidate. The Board of Education will offer an initial two-year contract with renewals contingent upon successful performance evaluations. Steger School District 194 is an equal opportunity employer.

Projected Timeline

Application Period:
January 6 – February 6, 2020

Semi-Finalist Interviews:
Week of February 24, 2020

Finalists Interviews:
Week of March 2, 2020

Confirmation:
March 2020 or April 2020 Board of Education Meeting

Contract Start Date:
August 3, 2020



For more information, call
(708) 753-4300.

Visit our website at sd194.org.

