

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 19, 2017, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:00 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Jeffrey Siedlecki, Michael Tuman, Jeffrey Warner
Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore

The flag salute was conducted.

Ryne Davies, 6th Grade Science Teacher, presented a sample lesson/experiment on a topic from the current textbook series, Next Generation Science. He provided a summary of how students are guided on the topic to be focused on and what the outcome should be, with follow-up using investigation and resources to obtain additional information. The textbook is then used to read, take notes and interact to create various ways to learn and retain the information, as opposed to using solely memorization. The five Board members and Superintendent paired up to complete the directive, which was to make a fan work using blades, batteries and other accessories. Dr. Vespe and the Board thanked Mr. Davies for his presentation and input.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:10 p.m. A parent inquired about an Open Public Records request she made and asked for confirmation that a response would be provided by September 25th, and Laura Archer, Board Secretary indicated the information would be sent out the following day. The meeting was closed at 7:12 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including information about another successful opening of school, with a thank you expressed to H&SA for providing lunch for the staff orientation at the end of August. She also provided a summary of upcoming items, including GCN training, a Flu Clinic at both schools, the Bond Referendum on September 26th, and approval items requested on the evening's agenda. Dr. Vespe also discussed PARCC, NJASK, QSAC and Student Board Reps.

Laura Archer, Business Administrator, provided her monthly report, including information on the lightning strike in 2016-2017 and insurance-related items, as well as a change to budget account codes to reflect location codes in accordance with ESSEA guidelines. She also discussed transportation and the addition of a Crossing Guard for students going between IMS and the day-care across the street. The audit process is ongoing, but almost done. Ms. Archer also discussed the upcoming bid opening for the generator and Well Pit Job Conference. Ms. Archer also presented information on the upcoming Referendum..

Nicole Moore, IMS Principal, provided her monthly report.

Tim Carroll, IMMS Principal, provided his monthly report.

Laura Hoffman, Curriculum Director, provided her monthly report.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following:

- 5.01: Approval of minutes for the August 15, 2017 Board meeting
- 5.02: Board Secretary’s Report for the month of July 2017
- 5.03: Treasurer’s Report for the month of July 2017
- 5.04: Budget Transfers for the month of August 2017

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Warner to approve the Check Runs dated September 19, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval of Contract Addendum with Insight regarding reporting requirement by staff in event of arrest/indictment.
- 7.03 Approval to accept Final Eligible Cost (FEC) Determination Letters for the following School Facility Projects:
 - State Project #4740-055-17-2000 Indian Mills Memorial School
 - State Project #4740-050-17-2000 Indian Mills Elementary School
- 7.04 Approval of the contract and performance bond for West Bay Construction, Inc., with regard to the Water Well Pit Renovations.

- 7.05 Approval of a resolution authorizing the Shamong Township Board of Education to enter into the Cooperative Pricing Systems to be known as the Pennsylvania Education Purchasing Program for Microcomputers (“PEPPM”) and The Interlocal Purchasing System (“TIPS”) for the 2017-2018 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki

STUDENTS

Susan Daniels moved, seconded by Jeffrey Siedlecki, to approve an out-of-district placement during the 2017-2018 school year, as listed below:

Medford Lakes School District, Student #213078, September 1, 2017 through June 30, 2018, and the ESY Program July 5-28, 2017

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

LEAVES OF ABSENCE

Jeffrey Warner moved, seconded by Michael Tuman, to approve a Personal Leave of Absence, unpaid, for Employee #4011, effective October 23-31, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Personnel Appointment items:

- 11.01 Approval to appoint the following individuals to represent the district, as indicated, for the 2017-2018 school year:

Christine Vespe: School Safety Specialist
Robyn Klim: DCP&P Liaison

- 11.02 Approval of movement on the salary guide, effective September 1, 2017, for Michael Kimmel to MA+30, and Michele Montrose to MA+30.

- 11.03 Approval of a salary adjustment for Charles Horner, effective September 1, 2017, to reflect issuance of his Black Seal License, as per the Collective Bargaining Agreement.

11.04 Approval of the following individuals to serve as volunteers in the district for the 2017-2018 school year:

- Cory Beebe
- Laura Beres
- Joseph Botti
- Maureen Botti
- Kristen Boyden
- Jen Cidoni
- Renee Collins
- Shana Collins
- Amanda Crosbie
- Melissa Durham
- Denise Fraley
- Mandy Frysztacki
- Leslie Garrido
- Tiffany Grungo
- Carol Hopson
- Sarah Hubbs
- Kelli Jobes
- Allison Kerr
- Amy Loffredo
- Robin Martin
- Colleen McCaffrey
- Carrie Mee
- Joy Moore
- Andrea Newbern
- Apostolos Papandreou
- David Patterson
- Stefanie Perrin
- Paula Ramsey
- Meghan Rodowicz
- Mandy Samalonis
- Stephanie Schultz
- Concetta Sparacio
- Irene Tooth
- Chris Vanacore
- Christine Vogel
- Mary Wachter
- Carlie Weis

11.05 Approval for Anastasia Hanneken to serve as Professional Development Presenter, after school, to present a Google Classroom Series, not to exceed eight hours per series with a minimum of eight half-hour meetings, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of NCLB funds and district need.

11.06 Approval for the following individuals to serve as Math Textbook Committee members during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of NCLB funds and district need.

11.07 Approval for the following individuals to serve as Family Education Night Chairs during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of NCLB funds and district need:

IMS: Sherry DuBoff, Kerry Haines

IMMS: Megan Szelc

11.08 Approval for the following individuals to serve as Family Education Night Teachers during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of NCLB funds and district need:

ELA Teacher: Michele Montrose
ELA Special Education Teacher: Lisa Ryan
Math Teacher: Diana Haas

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS:

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the following Program items:

12.01 Approval of the following field trips:

- 4th Grade to Still Family home in Medford, followed by Freedom Park, on the tentative date of October 18 or 19 (Rain date will be October 24)
- 8th Grade, to Southampton School #3, as part of Week of Respect events, for program with Nelson Mandela's bodyguard, and international speaker

12.02 Approval of the district's goals for the 2017-2018 school year.

12.03 Approval of the School Self-Assessments for IMS and IMMS, as required by the NJ DOE School Self-Assessment for Determining Grades, under the Anti-Bullying Bill of Rights Act, for the period of July 1, 2016 through June 30, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICY

Susan Daniels moved, seconded by Jeffrey Siedlecki, to approve revisions to Policy #3542.45, Series 3000, Written Code of Conduct for Procurement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

USE OF FACILITIES

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Use of Facilities requests, as indicated:

BOY SCOUT Troop 47, IMMS Cafeteria and Gymnasium (when basketball not in session), during the 2017-2018 school year, Monday evenings, 7:00 - 8:30 p.m.

CUB SCOUT Pack 47, IMMS Cafeteria, during the 2017-2018 school year, 9/28/17, 10/26/17, 11/30/17, 12/14/17, 1/25/18, 2/28/18, 3/29/18, 4/26/18, 5/31/18 (9/28/17 6:00-9:00 p.m.; all other dates 7:00-9:00 p.m.)

INDIAN MILLS ATHLETIC ASSOCIATION (IMAA), IMS All Purpose Room, Fields and Gymnasium, as well as IMMS Cafeteria, Classrooms, Fields, and Gymnasium, during the 2017-2018 school year, with names of groups and dates to be provided to Buildings & Grounds for coordination and approval.

GIRL SCOUTS OF SHAMONG, IMS All-Purpose Room, Classroom, and Gymnasium, as well as IMMS Cafeteria and Classrooms, during the 2017-2018 school year, with groups, dates and times to be provided to Buildings and Grounds for coordination and approval.

SHAMONG TOWNSHIP VOLLEYBALL ASSOCIATION, IMS Gymnasium, during the 2017-2018 school year, Wednesday evenings when available, 7:00 - 10:00 p.m.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:50 p.m. A parent asked about the 5th grade Science program. Discussion took place explaining the reasons for changing the program and the positive impact already seen by the changes. Melissa Ciliberti closed the public portion of the meeting at 7:55 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- September 21: Rosh Hashanah (School Closed)
- September 26: Bond Referendum Vote, IMMS, 7:30 a.m. - 8:00 p.m.
- October 9: Single Session In-Service PM (Students Early Dismissal)
- October 31: Early Dismissal
- November 9-10: NJEA Convention (School Closed)
- November 22: Thanksgiving Holiday (Early Dismissal)
- November 23-24: Thanksgiving Holiday (School Closed)

EXECUTIVE SESSION

Michael Tuman moved, seconded by Jeffrey Warner, to Executive Session at 7:55 p.m., for the purpose of Business. The approximate length of Executive Session was estimated to be fifteen (15) minutes, and is the intention of the Board that action will not be taken on an item in the area of Business items.

AYES – FIVE

NAYS – NONE

ABSTAIN – None

ADJOURNMENT

Melissa Ciliberti moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:20 p.m.

AYES – FIVE

NAYS – NONE

ABSTAIN – None

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary