SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 20, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore
Absent: Jeffrey Siedlecki, Jeffrey Warner

Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore (arrived at 7:42 p.m.), Sandy Thurston, Nelson Vasquez, Isabelle Fedelli and Johnny Kennevan (Seneca BOE Representatives) Peyton Dooley, Lindsey Hough, and Morgan Rosenthal (IMMS BOE Representatives)

The flag salute was conducted.

Dr. Christine Vespe and Nelson Vasquez presented an introduction, process review and certification status, including an award received, for Future Ready Schools at IMMS. Mr. Vasquez confirmed IMMS received a Bronze Certification Award, and the process for IMS certification will begin shortly. Frank Locantore thanked everyone involved in the process, and commended administrators and teachers for their dedication and hard work in the process.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:22 p.m. As there were no comments, the public portion of the meeting was closed at 7:22 p.m.

HIB REPORT

Dr. Christine Vespe provided information on three incidents reported, of which two were considered founded, and one was determined to be unfounded. She reported that appropriate discipline was given on the founded cases.

SENECA STUDENT BOARD REPRESENTATIVES' REPORT

The two Seneca Student Board Representatives gave a report on upcoming Seneca activities, including Homecoming Dance, Student Council, Toy Drive, and Green & Gold Games.

The three IMMS Student Board Representatives provided a report on IMMS activities, including Buddy table talk, Peer Helpers, and a collection for dogs in need as part of an NJHS Drive.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Dr. Christine Vespe, Superintendent, provided her monthly report, including attendance at School Boards convention and security and negotiation workshops. She provided a summary of district activities, including a presentation by NJDOE Office of Safe Schools at a district in-service, the Veterans' Day Breakfast at IMS, and American Education Week. She also discussed the Visionary Leader in Education award she received from NJPSA.

Laura Archer, Business Administrator, provided her monthly report, including a review of her attendance at workshops/sessions at School Boards Conention. She also discussed Bus Evacuatin Drills, attendance at a JIF meeting, Food Service RFP, a tri-county meeting regarding State Aid, a recent lockdown, and the option of pursuing a Reverse Auction for electricity in the district.

Tim Carroll, IMMS Principal, provided his monthly report.

Laura Hoffman, Curriculum Director, provided her monthly report.

Sandy Thurston, Director of Pupil Services, provided her monthly report.

Nicole Moore, IMS Principal, provided her monthly report.

Nelson Vasquez, Technology Director, provided his monthly report.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Frank Locantore moved, seconded by Anne Ehrke, to approve the following:

- 5.01 Minutes of the October 16, 2018 Board meetings
- 5.02 Board Secretary Report for the month of October 2018
- 5.03 Treasurer Report for the month of October 2018
- 5.04 Budget Transfers for the month of October 2018
- 5.05 Nutri-Serve Financial Report for the month of September 2018

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore	NAYS – None	ABENT – Jeffrey Siedlecki Jeffrey Warner

APPROVAL OF BILLS

Anne Ehrke moved, seconded by Frank Locantore, to approve the Check Runs dated November 20, 2018.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore	NAYS – None	ABENT – Jeffrey Siedlecki Jeffrey Warner

BUSINESS and FINANCIAL

Frank Locantore moved, seconded by Anne Ehrke, to approve the following Business and Financial items:

7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).

7.02 Approval of the 2018-2019 School Bus Emergency Evacuation Drill Reports conducted for bus routes at IMS and IMMS on October 30, 2018.

7.03 Approval for participation in NJEDGE, a Co-op with networking and technology equipment/services, for the 2018-2019 school year.

7.04 Approval of a contract for educational services for Student #213839, with Y.A.L.E. School, Inc., during the 2018-2019 school year, for a total tentative tuition of $50,161.80.

7.05 Approval of tuition contracts between Medford Township Board of Education and Shamong Township Board of Education, for the 2018-2019 school year, as listed below:

- Student #213544, effective September 1, 2018 through January 25, 2019, at a total tentative tuition of $8,739.71
- Student #213513, effective September 1, 2018 through January 25, 2019, at a total tentative tuition of $9,144.00
- Student #213759, effective September 1, 2018 through January 25, 2019, at a total tentative tuition of $8,088.00

7.06 Approval to authorize electronic procurement of electricity, and delegation of the award bid, through EMEX, LLC, and that the Business Administrator is authorized to award the bid to the lowest, responsible and responsive bidder, and establish the term of the award with the successful bidder.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore	NAYS – None	ABENT – Jeffrey Siedlecki Jeffrey Warner

LEAVES OF ABSENCE

Anne Ehrke moved, seconded by Frank Locantore, to approve the following Leave of Absence items, as indicated:

10.01 Approval of a paid medical leave of absence for Employee #4188, effective November 5 through December 3, 2018.

10.02 Approval of a return from FMLA leave of absence for Employee #4107, effective December 17, 2018.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore	NAYS – None	ABENT – Jeffrey Siedlecki Jeffrey Warner

PERSONNEL APPOINTMENTS

Frank Locantore moved, seconded by Anne Ehrke, to approve the following Personnel Appointment items:

11.01 Approval for the following individuals to serve as staff for Math Facts Club, during the 2018-2019 school year, at the 'Curriculuum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district needs:

- Grade 2: Jessica Simon, March 11 through June 6, 2019
- Grade 4: Jennifer Babbitt, November 12, 2018 through February 7, 2019
- Substitute: Karen Clementi

11.02 Approval for the following individuals to serve as Family Math Night Educators, during the 2018-2019 school year, at the 'Curriculuum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district needs:

Chair: Grade K-2	Pam Girgenti
Chair: Grade 3	Lisa Abramovitz
Chair: Grade 5-6	Diana Haas
Kindergarten	Traci Mendez
Grade 1	Mary Barnes, Linda Newman
Grade 2	Pam Girgenti, Kim Fox
Grade 3	Lisa Abramovitz, Richelle Macrae, Jessica Simon
Grade 5	Tara Reed
Grade 6	Diana Haas, Megan Szelc

11.03 Approval for MaryBeth Bassett, Cory Beebe, and Erin Thomas to serve as volunteers during the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti, Anne Ehrke, Frank Locantore NAYS – None ABENT – Jeffrey Siedlecki, Jeffrey Warner

PROGRAMS

Anne Ehrke moved, seconded by Frank Locantore, to approve the following Program items:

12.01 Approval of a field trip for First Grade to Ritz Theatre Co. on May 17, 2019, to enhance literary knowledge and expose first graders to a live, interactive performance of a fairy tale.

12.02 Approval of the School Self-Assessments for IMS and IMMS, as required by the NJ DOE School Self-Assessment for Determining Grades, under the Anti-Bullying Bill of Rights Act, for the period of July 1, 2017 through June 30, 2018.

12.03 Approval for the following individuals to complete a Clinical Experience or Field Experience as indicated:

Stockton University: *McKinnon Erario*, Grade 6 Science, January 2 to April 19, 2019, at IMMS, as part of a K-6 middle science program. Ryne Davies will serve as the cooperating teacher.

Rowan University: *Sherry DuBoff*, ESL, January 22 to May 10, 2019, at IMS, as part of an ESL certification program. No mentor or cooperating teacher is required, but will have a Rowan supervisor working with the student.

12.04 Approval of the district's Nursing Services Plan for the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti, Anne Ehrke, Frank Locantore NAYS – None ABENT – Jeffrey Siedlecki, Jeffrey Warner

USE OF FACILITIES
Frank Locantore moved, seconded by Anne Ehrke, to approve a Use of Facility requests for Indian Mills Home & School Association to use IMMS Cafeteria, April 7, 2019, 12:00 to 7:00 p.m., for its 'Taste of the Town' fundraiser event.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore	NAYS – None	ABENT – Jeffrey Siedlecki Jeffrey Warner

MEETING OPEN TO THE PUBLIC
Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:58 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 7:58 p.m.

FUTURE DATES
Future dates/events during November, December and January were provided.

EXECUTIVE SESSION
Frank Locantore moved at 7:59 p.m., seconded by Anne Ehrke, to adjourn to Executive Session for the purpose of discussing Routine Business matter(s). Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session is estimated to be 10 minutes. It is the intention of the Board that action will not be taken on any item in the area indicated above.

AYES – THREE NAYS – NONE ABSENT – Jeffrey Siedlecki, Jeffrey Warner

Frank Locantore moved, seconded by Anne Ehrke, to come out of Executive Session and return to Public Session, at 8:15 p.m.

AYES – THREE NAYS – NONE ABSENT – Jeffrey Siedlecki, Jeffrey Warner

ADJOURNMENT
Frank Locantore moved, seconded by Anne Ehrke, to adjourn the meeting at 8:16 p.m.

AYES – FOUR NAYS – NONE ABSENT– Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary