

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
APRIL 24, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Public Hearing meeting of the 2018-2019 Budget of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL and FLAG SALUTE

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki, Michael Tuman, Jeffrey Warner.

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston.

The flag salute was conducted.

2018-2019 BUDGET

Laura Archer, Business Administrator, provided an overview and presentation of the district's 2018-2019 budget.

Rules for public comment were read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for 2018-2019 budget-related matters only at 7:20 p.m. As there were no comments, the public section of the Public Hearing meeting was closed at 7:20 p.m.

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following resolution:

WHEREAS, the School Funding Reform Act of 2008 requires the submission of an itemized budget to the Executive County Superintendent of Schools by March 29, 2018, and that said budget was advertised in the Burlington County Times, in accordance with the form suggested by the State Department of Education;

WHEREAS, the documents were submitted to the Executive County Superintendent for review and were approved on April 12, 2018;

WHEREAS, the Administration recommends that the Board approve the following 2018-2019 annual school budget and accept the New Jersey Department of Education notification of 2018-2019 State aid;

WHEREAS, supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations;

NOW THEREFORE BE IT RESOLVED, that the Board approve the FY 2018-2019 as follows:

	Budget	Local Tax Levy
General Fund	\$ 14,554,290	\$ 9,373,037
Special Revenue Fund	\$ 215,390	\$ ---
Debt Service Fund	\$ 170,834	\$ 138,301
Total Base Budget	\$ 14,940,514	\$ 9,511,338

BE IT FURTHER RESOLVED that the Shamong Township school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Administration Office.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to adjourn the Public Hearing portion of the agenda and open the Regular portion of the agenda at 7:24 p.m.

Comment(s): Christine Vespe thanked Laura Archer for her hard work in developing a fiscally responsible budget, and thanked the administrators for their dedication to the process, and to the Board of Education for approving the recommended budget.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:25 p.m. Twenty-two students, two parents and a staff member spoke in support of Kylene Dudley, asking the Board to reconsider the recommendation of not offering her reemployment for the 2018-2019 school year. Christine Vespe noted that the teacher being referred to had submitted her resignation, which is referenced on the evening's agenda. Another parent commended the students who had the courage to speak tonight, but indicated he was speaking on another topic. He indicated he was unable to attend the previous month, and, as a parent wanted to acknowledge information and misinformation communicated about the 4th grade math program, and expressed an apology on behalf of himself and his wife, to the Board members, administrators, teachers, and staff, regarding the disparaging remarks about the 4th grade math program, which they felt was inappropriate, especially the name calling done on social media. He advised he was speaking tonight to communicate his families utmost respect for all Board members and administrators, both in Shamong School District and others, and thanked them for their dedication to the students. The meeting was closed at 8:15 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report. She thanked everyone, especially the students, for coming out to speak and for having a voice. She read a 'thank-you note' received from Shamong's Mayor for allowing IMMS to serve as a staging area during recent storm issues. Dr. Vespe spoke explained an issue pertaining to the delay in restoring the school's power being partially due to the school not showing on the outage map for power companies, and that the district is working with Atlantic City Electric to ensure it doesn't happen in the future. Dr. Vespe discussed a parent presentation (done in partnership between Dr. Vespe, Tim Carroll, and Seneca), done by Seneca's resource officer and principal, regarding 'vaping' and other issues, which was presented to parents of Shamong and surrounding areas. She advised the County budget review was completed and approved. She expressed her appreciation for the wonderful 8th grade trip to New York City, coordinated by Cathy Campeau, and chaperoned by her and other staff.

Laura Archer, Business Administrator, provided her monthly report, beginning with communication that the County Business Administrator had reviewed the district's budget in her office, toured the school, and approved the budget while in district. While the 2018-2019 budget was just approved, the Business Office is already starting to prepare for the audit of 2017-2018, which will be done this summer. She communicated that during Spring Break, the maintenance and custodial staff was busy shampooing carpets, which will allow for less moisture brought in to the building. The new generator is installed at IMMS. In the technology area, PARCC testing was done at IMS, with no glitches in this area.

Nicole Moore, IMS Principal, provided her monthly report. She communicated that the Spring concert took place on April 12th, with both daytime and evening performances, and expressed appreciation to Kim Martin for a great job. She also reported that the instrumental concert will take place in May. Ms. Moore reported that, in response to concerns about the 4th grade math program, a letter was sent home in order to maintain open communication. Program reports show that 80% of messages were open and read, and that a survey was sent out. Ms. Moore spoke about the 30th annual PSA awards dinner, which always provides a nice chance for her to see former students and how they've progressed after leaving 4th grade at IMS, and the changes they've gone through.

Tim Carroll, IMMS Principal, provided his monthly report, beginning with thanking the students who spoke, making their teachers proud. He discussed the presentation done in partnership with Seneca, which provided information on Electronic Nicotine Delivery Systems, commonly referred to as 'vaping devices', and the prevalence among teenagers. He is urging parents to look up pictures so they are aware of what's going on.

Laura Hoffman, Curriculum Director, provided her monthly report, highlighting the SEEDS program that will take place this summer, and will be run with federal funding, for students in Kindergarten and Grade 1 who have been identified as having foundational concerns.

Sandy Thurston, Director of Pupil Services, provided her monthly report, indicating she met with the Business Administrator, and is working with Camp Ockanickon to incorporate services and programs at camp for students with identified needs.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Anne Ehrke, to approve the following:

- 5.01 Minutes of the March 26, 2018 Board meeting
- 5.02 Board Secretary’s Report for the month of March 2018
- 5.03: Treasurer’s Report for the month of March 2018
- 5.04: Budget Transfers for the month of March 2018
- 5.05: Nutri-Serve Food Mgmt Financial Report for the month of February 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated April 24, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval of Change Order #1, for Project 5012, regarding unused allowances in the Water Well Pit Renovations at IMMS, resulting in a total deduction of -\$15,566.18.
- 7.03 Approval of 403bASP, The Equitable, Lincoln Investment Plan, and Met Life, to serve as tax shelter annuity companies for 403b accounts and/or 457b accounts and/or applicable Roth accounts, on behalf of Shamong Township School District for the 2018-2019 school year.
- 7.04 Approval to adopt a Resolution, approving ratification of Final Pay Arrangement administered by 403bASP, The Equitable, Lincoln Investment, or Met Life Resources, under 403(b) and 415(c) plans, for the 2018-2019 school year.
- 7.05 Approval of the 2018-2019 Fee Schedule for assessments, consultations, evaluations, and other applicable services, through the Burlington County Special Services School District’s Educational Services Unit, for the 2018-2019 school year, as per agreement.
- 7.06 Approval of LSI Line Systems to provide communication lines for the 2018-2019 school year.

- 7.07 Approval of an Xtel Communications contract, beginning July 1, 2018 through June 30, 2019, to provide local, regional toll, and long-distance telephone services, as recommended by the NJASBO ACT Program.
- 7.08 Approval of a contract for trash collection services, through the Lenape Regional Trash Consortium, to Republic Services of NJ, LLC, for the 2018-2019 school year.
- 7.09 Approval to establish a maximum dollar limit for professional services, for the 2018-2019 school year, as indicated below:
- | | |
|---------------------------|---------------------|
| \$10,000 Public Relations | \$25,000 Audit Fees |
| \$25,000 Legal Fees | \$25,000 Other Fees |
| \$10,000 Architect Fees | |
- 7.10 Approval to participate in a Joint Purchasing System through the Somerdale School District, for the provision of performance of goods and services during the 2018-2019 school year.
- 7.11 Approval to participate in The Cooperative Purchasing Network, a national coop for technology and other items, for the 2018-2019 school year.
- 7.12 Approval to participate in the Educational Services Commission of Hunterdon County (ESCNJ-NJ / DRLAP), a coop in the State of New Jersey, for the 2018-2019 school year.
- 7.13 Approval that the Board does not require the Private Schools listed below to charge students for reduced and/or paid meals furnished directly or indirectly by the school to them, as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations, effective for the school year beginning September 1, 2018 through June 30, 2019.
- Archway Programs
Garfield Park Academy
YALE School North 2 Campus / YALE School
- 7.14 Approval to establish the petty cash fund for the 2018-2019 school year in accordance with Board policy. The Business Administrator shall be designated to oversee proper disposition of the funds.
- 7.15 Approval of participation in the Horizon Direct Access Plan, for the 2018-2019 school year, for health benefits.
- 7.16 Approval of a two-year contract with Delta Dental as the district's provider for dental coverage for the 2018-2019 school year (2nd year of two years), at the rates per subscriber as listed in the contract.
- 7.17 Approval of Benecard as the district's provider for prescription benefits coverage for the 2018-2019 school year.

- 7.18 Approval of the following providers for professional services as indicated, for the 2018-2019 school year, at the rate listed in the contract:

Dr. Thomas O'Reilly, MD	Psychiatric Evaluations
Dr. Galloway	Vision Evaluations
Functionally Able Rehabilitation	Occupational, Speech & Physical Therapy Evaluations
Advancing Opportunities	Assistive Technology Evaluations/Consultation
CNNH	Neurological Evaluations
Karen McKenna	Speech Evaluations (per ESU 2017-18 rates)
Kaleidoscope	Speech Evaluations, Homebound Instruction
Walsh Legacy	Homebound Instruction
REM Audiology Associates	Audiology Services
Britt DiNovi Associates	Functional Behavioral Assessments/Consultation
Learning Well	Functional Behavioral Assessments/Consultation; Home-based Services
Amazing Transformations	ABA and Behavior Support Services
Educational Specialized Assoc. LLC	Bilingual Assessments / Interpreter

- 7.19 Approval for BCS to provide on-going policy consultation services, for the 2018-2019 school year, at an annual fee of \$500.
- 7.20 Approval for Duff & Phelps to provide an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2018.
- 7.21 Approval to continue an agreement for professional services with Source 4 Teachers, LLC, for the purpose of providing substitute staffing, during the 2018-2019 school year.
- 7.22 Approval to continue an agreement for professional services with Work With Insight, for the purpose of providing paraprofessional and other support staffing, during the 2018-2019 school year.
- 7.23 Approval of the purchase of student accident insurance from Haines & Haines – T.C. Irons Agency, Insurance Agency Management, Inc., for the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Anne Ehrke
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

SEPARATION OF EMPLOYMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the resignation of Kylene Dudley, Teacher, Indian Mills Memorial School, effective June 30, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following leaves of absence items:

10.01 Approval of a medical leave of absence, paid, for Employee #4013, effective February 20 through March 2, 2018.

10.02 Approval of a return from leave of absence for Employee #4172, effective September 1, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

11.01 Approval of the Employee Profiles for staff reappointment for the 2018-2019 school year.

11.02 Approval of Richard Frascella, Private Investigations, LLC, to serve as the district's Residency Invesitagor for the 2018-2019 school year, at the rate of \$30 per hour.

11.03 Approval for the following individuals to serve as ESY staff during the Summer 2018 program, at the negotiated Summer Program rate:

Teachers: Karen Davies, Jennifer Frascella, Ryan McCorristin,
Traci Mendez, Samantha Terry
Speech: Alex Holt

11.04 Approval of the following individuals for the Seeds for Success Program, as indicated, 3.5 hours per day, four days per week, four weeks, at the Summer Curriculum Rate, as per the Negotiated Agreement:

Teachers: Sherry DuBoff, Kerry Haines
Substitute Teachers: Tara Reed, Jennifer Trauger
Nurse (Shared): Heather Cospser, Jennifer Simpson

11.05 Approval for Barbara Quimby to serve as a substitute for the Math Textbook Committee, during the 2017-2018 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve field trips on the list provided, for the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICIES

Jeffrey Warner moved, seconded by Anne Ehrke, to approve revised policy, Curriculum Design/Development, Series 6000, Policy #6141.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

TRANSPORTATION

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve joint transportation agreements with Burlington County Educational Services Unit, for the 2018-2019 school year, for the following:

- Special Education Summer School
- Special Education Winter Bus Routes
- Non-Public and Vocational Schools

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:42 p.m. A parent, who previously spoke during the first public session, said he understands and shares the ideal that administration is trusted every day by parents because they send their children to school every day. He also shared that it was asked in the first session that a No vote on a teacher’s resignation be given, to give kids and everyone a chance to heal and understand what may have been missed, and to clear up the lack of clarity on what is happening in this situation. He shared his feelings on why the teacher may have resigned, and the parent asked the Board to reflect on the situation, as to whether there is still a way to figure the situation out, and next time to have better communication. Melissa Ciliberti closed the public portion of the meeting at 8:45 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- April 26: Take Your Child to Work Day (Early Dismissal)
- April 26: Paint Party H&SA Fundraiser, IMMS Cafeteria, 7:00 p.m.
- April 27: Spring Fling Dance, IMMS Cafeteria, 7:00-9:30 p.m.
- May 3: Project Pride - 8th Grade
- May 3: Author Visit, Lauren Magaziner, IMMS
- May 4: 5th Grade Funfest, IMMS, 2:30-5:00 p.m.
- May 15: Board of Education Meeting, IMMS Cafeteria, 7:00 p.m.
- May 23-24-25: Camp Ockanickon Trip - 6th Grade
- May 28: Memorial Day (School closed)
- June 12: Board of Education Meeting, IMMS Cafeteria, 7:00 p.m.
- June 20: Last Day of School (Early Dismissal)
- June 20: 8th Grade Graduation, Seneca High School, 7:00 p.m.
- June 21: Seneca Graduation, Seneca High School, 7:00 p.m.

EXECUTIVE SESSION

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to adjourn to Executive Session for the purpose of personnel related matter(s), business matter(s), and a grievance hearing at 8:48 p.m. The approximate length of Executive Session is estimated to be fifteen (15) minutes. It is the intention of the Board that action will be taken on an item in one of the areas indicated.

Roll Call Vote AYES:	Melissa Ciliberti	NAYS – None	ABSENT – None
	Anne Ehrke		
	Jeffrey Siedlecki		
	Michael Tuman		
	Jeffrey Warner		

RETURN TO PUBLIC SESSION

Melissa Ciliberti moved, seconded by Jeffrey Warner, to return to Public Session at 9:02 p.m.

Roll Call Vote AYES:	Melissa Ciliberti	NAYS – None	ABSENT – None
	Anne Ehrke		
	Jeffrey Siedlecki		
	Michael Tuman		
	Jeffrey Warner		

GRIEVANCE VOTE

Jeffrey Warner moved, seconded by Michael Tuman, to deny Grievance #18-001, submitted by Shamong Township Education Association (STEA) to the Shamong Board of Education, per Article 5G of the Collective Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – Anne Ehrke
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

ADJOURNMENT

Melissa Ciliberti moved, seconded by Jeffrey Warner, to adjourn the meeting at 9:05 p.m.

AYES – FIVE NAYS – NONE ABSENT – None

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary