

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MAY 15, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:01 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki, Jeffrey Warner.
Michael Tuman was absent.

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston, Todd Hall, Nelson Vasquez.

The flag salute was conducted.

Students provided musical presentations. 7th & 8th Grade Choir sang Star Spangled Banner, led by advisor Ruthie Stitt. The 8th Grade Jazz Ensemble performed Stand By Me, led by advisor Susan Styers. Ms. Stitt and Ms. Styers provided an overview of the Chorus and Band programs.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:10 p.m. A parent spoke regarding concerns she has with the bus company and ongoing issues regarding how the route is done. The public portion of the meeting was closed at 7:15 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, communicating a State of District report via a PowerPoint Presentation.

Laura Archer, Business Administrator, provided her monthly report, including a summary of events she attended, as well as an update on the last audit for 2016-2017 and QSAC related items. She also provided an update on the Crossing Guard at IMS, as well as tax impact from 2018-2019 budget as approved by the County DOE and upcoming summer projects.

Nicole Moore, IMS Principal, provided her monthly report, with a summary of IMS events, including a Mother's Day Tea in Preschool, the Art Show, the Ice Cream Social which raised approximately \$1,400, and an ELL Summit she attended with an IMS teacher.

Tim Carroll, IMMS Principal, provided his monthly report. He thanked Ms. Stitt and Ms. Styers for their presentation this evening, and encouraged everyone to attend the Art Show and Music Program scheduled for the following evening. He discussed grants reviewed and approved by the SFFEE, and gave a reminder that Camp Ocky for 6th grade is next week.

Laura Hoffman, Curriculum Director, provided her monthly report, which included a presentation on the Math Textbook Committee process, and the intended plan moving forward.

Sandy Thurston, Director of Pupil Services, provided her monthly report, with a review of Special Education Week activities, as well as an update on the Annual Review timeline.

Todd Hall, Director of Securities and Facilities, provided his report. He discussed the status of various projects, including the generator and well pit. He commended his staff for all their hard work, and discussed upcoming items scheduled for this summer.

Nelson Vasquez, Technology Coordinator, provided his report, providing updates on the new website, digital sign boards in each building, wireless upgrades, Future Ready initiative, PARCC, and integration of Constant Contact. He also provided an review of planned items for this summer, and thanked Todd and his staff for all the work they do to help in the area of technology.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following:

- 5.01 Minutes of the April 24, 2018 Board meeting
- 5.02 Board Secretary’s Report for the month of April 2018
- 5.03: Treasurer’s Report for the month of April 2018
- 5.04: Budget Transfers for the month of April 2018
- 5.05: Nutri-Serve Food Mgmt Financial Report for the months of March and April 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the Check Runs dated May 15, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

BUSINESS and FINANCIAL

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval to participate in a Coop, TIPS – The Interlocal Purchasing System, during the 2018-2019 school year.
- 7.03 Approval for Jamie Cifuentes to provide bilingual evaluations, as needed, during the 2017-2018 and 2018-2019 school years, at the rates of \$400 per psychological evaluation, and \$650 per psychological/educational evaluation.

7.04 Approval of a resolution for acquisition of certain equipment through a Lease Purchase Transaction, and associated actions necessary to accomplish the transaction, in an amount not to exceed \$168,000. Financing will be provided through U.S. Bancorp Government ZLeasing, Inc. Phoenix Advisors, LLC will serve as Financial Advisor, and McManimon, Scotland & Baumann, LLC will serve as Special Counsel, for the purpose of advising and assisting with the proposed lease purchase financing of the equipment.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

11.01 Approval to employ Laura Archer as Business Administrator / Board Secretary, for the district, effective July 1, 2018 through June 30, 2019, as per the contract approved by the County Executive Superintendent and County Business Administrator.

11.02 Approval for the rescission of Jennifer Frascella’s appointment for the 2018 ESY program, and approval for Kim Fox to serve as ESY staff during the Summer 2018 program, at the negotiated Summer Program rate.

11.03 Approval of the following individuals for summer IEP meetings, at the Summer Curriculum Rate as per the Negotiated Agreement:

Jennifer Babbitt	Karen Davies	Stephanie Goldstein	Michele Montrose
Mary Barnes	Sherry DuBoff	Kate Lamonaca	Linda Newman
Diane Carr	Kim Fox	Ryan McCorristin	Jennifer Trauger
Heidi Curtis	Theresa Gibbons	Tracy Mendez	Linda Waters

11.04 Approval for Kim Martin, Ruthie Stitt and Susan Styers to serve for PLC Curriculum Writing – Music, during the 2017-2018 school year, at the negotiated rate for Curriculum During School Year, not to exceed two hours per teacher. Payment for these positions are made through NCLB funds.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PROGRAMS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Program items:

12.01 Approval of a field trip by the Future Educators of IMMS to participate in NJ Future Educators Association Middle School Conference at Kean University on June 5, 2018.

12.02 Approval of curriculum updates/revisions in the area of Spanish, grades 5-8.

12.03 Approval to adopt Houghton Mifflin GoMath series as listed below:

2018-2019: Grades K-5 Full Implementation
Grades 6-8 Pilot or sampling use of materials (teacher choice)

2019-2020: Grades 6-8 Full Implementation

12.04 Approval for Bianca Brooks to complete a full year MA-STEM Placement during the 2018-2019 school year at IMMS. The Fall 2018 semester will be September 4 through December 12, 2018. The Spring 2019 semester will be January 22 through May 10, 2019. Barbara Quimby will serve as the cooperating teacher.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

POLICIES

Anne Ehrke moved, seconded by Jeffrey Warner, to approve revisions to the following policies:

Series 4000, Policy #4111, Recruitment, Selection & Hiring (Instructional Personnel)
Series 4000, Policy #4211, Recruitment, Selection & Hiring (Support Personnel)

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

USE OF FACILITIES

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve South Jersey Basketball Academy to use IMMS Cafeteria, Gymnasium and outside courts, June 25-29, 2018, 8:00 a.m. to 3:00 p.m.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:17 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:17 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- May 23-24-25: Camp Ockanickon Trip - 6th Grade
- May 28: Memorial Day (School closed)
- June 12: Board of Education Meeting, IMS Gym, 7:00 p.m.
- June 20: Last Day of School (Early Dismissal)
- June 20: 8th Grade Graduation, Seneca High School, 7:00 p.m.
- June 21: Seneca Graduation, Seneca High School, 7:00 p.m.

ADJOURNMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 8:20 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Michael Tuman

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary