

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 16, 2017, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

A presentation on the Maker Space area began at 7:08 p.m., provided by Anastasia Hanneken. Ms. Hanneken explained a brief history of how the area came about, including ideas, funding, and other support, and how excited the students are to participate. Two students also presented sample exhibitions from lessons in the Maker Space Lab.

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:25 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Jeffrey Siedlecki, Michael Tuman. Jeffrey Warner was absent. Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Nicole Moore, Todd Hall, Nelson Vasquez. Laura Hoffman arrived at 7:58 p.m.

The flag salute was conducted.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:27 p.m. Anne Ehrke introduced herself as someone who is running as a Write-In Candidate for an open Board of Education seat, and provided information about herself, and indicated she would be available after the meeting for questions and answers. The meeting was closed at 7:28 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including information about the district's achievement as a Future Ready School District, and other areas she participated in since the last meeting.

Laura Archer, Business Administrator, provided her monthly report, including the anticipated timeline for the Auditors, as well as information on the generator process, health benefits change for employees, and proactive measures being taken in high-humidity areas.

Nicole Moore, IMS Principal, provided her monthly report.

Tim Carroll, IMMS Principal, provided his monthly report.

Christine Vespe provided a report for Laura Hoffman, Curriculum Director.

Tim Carroll provided information on the Small Grant Application process for the upcoming period, and that communication will be going out the following Wednesday.

EXECUTIVE SESSION

Michael Tuman moved, seconded by Jeffrey Siedlecki, to adjourn to Executive Session for the purpose of discussing Business items, at 7:54 p.m. It was anticipated that the length of Executive Session would be fifteen (15) minutes and that action may be taken.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Warner

At 8:13 p.m., Jeffrey Siedlecki moved, seconded by Susan Daniels, to return to the Regular portion of the Board meeting.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Warner

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Siedlecki moved, seconded by Susan Daniels, to table item 5.01 – Approval of Minutes for September 19, 2017, and to approve the following:

- 5.02: Board Secretary’s Report for the month of August 2017
- 5.03: Treasurer’s Report for the month of August 2017
- 5.04: Budget Transfers for the month of August 2017 (Adjusted) and September 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Susan Daniels
Jeffrey Siedlecki
Michael Tuman

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Susan Daniels to approve the Check Runs dated October 16, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Susan Daniels
Jeffrey Siedlecki
Michael Tuman

BUSINESS and FINANCIAL

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval of the 2017-2018 School Bus Emergency Evacuation Drill Reports.
- 7.03 Approval to award the contract for Generator Replacement at Indian Mills Memorial School to G&G Electrical Contractors, Inc., in the amount of \$107,000, as reviewed by the district’s architect and in accordance with the Bid Tabulation Sheet.
- 7.04 Approval of the district’s 2017-2018 Statement of Assurance and District Performance Review documents for submission to the New Jersey Department of Education, as required for NJ QSAC monitoring.

- 7.05 Approval of a resolution terminating participation in the State Health Benefits Program effective January 1, 2018.
- 7.06 Approval of a resolution authorizing the change in medical carrier to Horizon Blue Cross Blue Shield of New Jersey effective January 1, 2018.
- 7.07 Approval of a resolution regarding Cost Reimbursement for Food Service Management Services as it pertains to a change in the procurement protocol for contracting food service management companies in New Jersey public schools and associated cost reimbursement..

Laura Archer explained the State's attempt to changing to a Cost Per Meal, instead of Flat Rate, and that a resolution is required to petition for Choice by District.

- 7.08 Approval of a resolution authorizing the Lease Purchase to fund the acquisition and installation of identified equipment, including financing and all incidental or related costs.
- 7.09 Approval for submission of the 2017-2018 Comprehensive Maintenance Plan.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman

PERSONNEL APPOINTMENTS

Susan Daniels moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

- 11.01 Approval of Susan Woodend, Choir Assistant, IMS, for the 2017-2018 school year, as per Schedule B of the STEA Bargaining Agreement.
- 11.02 Approval of the following individuals as volunteers in the district for the 2017-2018 school year:

- Amy Apicelli
- Crystal Bitter
- Deb Brody
- Elizabeth Jenkins
- Kristie Morrone
- Gineen Leibowitz
- Nicole Lure
- Dana McElven
- Julie McGlone
- Dave Nyman
- Laila Nyman
- Nicole Rielly
- Erin Thomas

11.03 Approval for the following individuals to serve as Family Education Night Teachers during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of NCLB funds and district need:

ELA Teacher: Lisa Abramovitz
ELA Special Education Teacher: Richelle Macrae
Math Teacher: Jessica Simon
Science Teacher: Linda Newman

11.04 Approval of the following individuals to serve as Homebound Instructors in the district for the 2017-2018 school year, at the Home Instruction negotiated agreement rate on Schedule B of the Bargaining Agreement:

Diane Carr, Sherry DuBoff, Kerry Haines, Ryan McCorristin, Traci Mendez, Barbara Quimby, Tara Reed

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Susan Daniels
Jeffrey Siedlecki
Michael Tuman

USE OF FACILITIES

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following Use of Facilities requests, as indicated:

INDIAN MILLS OLD MAN HOOPS, IMS and IMMS Gymnasiums, Tuesday and Thursday evenings, 9:00-10:30 p.m., October 2017 through April 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Susan Daniels
Jeffrey Siedlecki
Michael Tuman

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:24 p.m. As there were no statements from the public, Melissa Ciliberti closed the public portion of the meeting at 8:24 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- October 9: Single Session In-Service PM (Students Early Dismissal)
- October 24-27: NJ School Boards Convention
- October 31: Early Dismissal (Students)
- November 9-10: NJEA Convention (School Closed)
- November 22: Thanksgiving Holiday (Early Dismissal)
- November 23-24: Thanksgiving Holiday (School Closed)
- Nov 28 - Dec 1: Parent Conferences (Early Dismissal) –
Nov 28 IMMS Evening Conferences; Nov 30 IMS Evening Conferences

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 8:25 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Jeffrey Warner

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary