

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 18, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore, Jeffrey Warner

Absent: Jeffrey Siedlecki

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore,

Sandy Thurston, Nelson Vasquez

Isabelle Fedelli and Johnny Kennevan (Seneca BOE Representatives)

Peyton Dooley, Lindsey Hough, and Morgan Rosenthal (IMMS BOE Representatives)

The flag salute was conducted.

IMMS students from the 5th grade Brass section performed Up On a House Top, led by Susan Styers. Students from Choir performed All of My Memories (from Home Alone), led by Ruthie Stitt. Dr. Vespe thanked everyone involved, and the advisors for all their hard work.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:13 p.m. As there were no comments, the public portion of the meeting was closed at 7:13 p.m.

SENECA STUDENT BOARD REPRESENTATIVES' REPORT

The two Seneca Student Board Representatives gave a report on Seneca activities, including Canned Food Drive this month for families in need. Dr. Vespe congratulated Isabelle Fedelli for being selected as Seneca's Student of the Month for December.

The three IMMS Student Board Representatives provided a report on IMMS activities, including NJHS collection of supplies for dogs, which was delivered to Burlington County Animal Shelter. A Thank You note was read from the Board of Chosen Freeholders on behalf of the shelter for the donated supplies. Information was also provided on a fundraiser held earlier in the evening at McDonalds, from which 20% of the proceeds will be donated to the 8th Grade Parent Committee. Mr. Carroll, Mr. Vasquez and Mr. Gatewood helped serve.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Dr. Christine Vespe, Superintendent, provided her monthly report, including a summary of events attended during the last month. She discussed a district App being implemented, which Nelson Vasquez then presented.

Nelson Vasquez presented features on the district's App, which will be a one-stop shop for social media, messages, distributions, etc. He gave a brief demonstration of the app's features, and how at this time, the focus is on promoting the district. Mr. Vasquez also discussed the district's Facebook page, and changes in features for the page.

Laura Archer, Business Administrator, provided her monthly report, including information on the AASA audit, Save Our Schools meetings, and other events. She advised that the Exit Interview for the 17-18 Audit was held, resulting in a completely clean audit, with no findings or recommendations. She also communicated that at the JIF Dinner (Safety Committee Members), the district was awarded a total of \$5,000 (\$2,500 for Elite 2 Award, \$1,000 for Loss Ratio Below \$50,000 for ten years, and \$1,500 for Outstanding Performance for Claims Processing within 24 hours, thanks to Jackie Johnson and the school nurses). Ms. Archer also discussed the 2019-2020 budget process, and a reminder that the district is switching from TD Bank to Republic Bank for banking services.

Nicole Moore, IMS Principal, provided her monthly report and commended Kim Martin for her dedication to the students and music program at IMS.

Tim Carroll, IMMS Principal, provided his monthly report, including information on the Indoor Soccer Tournament.

Laura Hoffman, Curriculum Director, provided her monthly report, including information the upcoming Family Math Night on January 10th and 17th, with a brief overview of the activities on those evenings.

Sandy Thurston, Director of Pupil Services, provided her monthly report, and thanked Laura Archer for her patience during her first budget preparation in the district.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeff Warner moved, seconded by Frank Locantore, to approve the following:

- 5.01 Minutes of the November 20, 2018 Board meetings
- 5.02 Board Secretary Report for the month of November 2018
- 5.03 Treasurer Report for the month of November 2018
- 5.04 Budget Transfers for the month of November 2018
- 5.05 Nutri-Serve Financial Report for the month of October 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

APPROVAL OF BILLS

Frank Locantore moved, seconded by Anne Ehrke, to approve the Check Runs dated December 18, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

BUSINESS and FINANCIAL

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval of a resolution for electronic procurement of natural gas, and delegation of the Award of Bid, for the Shamong School District.
- 7.03 Approval of an Indemnification Agreement between NJEA and local affiliates, and the Shamong Township Board of Education, regarding participation in, and implementation of, the Janus v. AFSCME court decision.
- 7.04 Approval to accept the donation of a French Horn, on behalf of Danielle Gareau and the Gareau family, for use by instrumental band students at IMMS, valued at \$300.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
 Anne Ehrke
 Frank Locantore
 Jeffrey Warner

SEPARATION OF EMPLOYMENT

Jeffrey Warner moved, seconded by Frank Locantore, to approve the retirement of Valerie Dix, Secretary, IMS, effective May 31, 2019. Dr. Vespe thanked Ms. Dix for her 15 years of service, and for all of her hard work.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
 Anne Ehrke
 Frank Locantore
 Jeffrey Warner

PERSONNEL APPOINTMENTS

Frank Locantore moved, seconded by Anne Ehrke, to approve the following Personnel Appointment items:

- 11.01 Approval of a salary adjustment, by horizontal movement on the guide, for Lisa Abramovitz to MA+30, effective February 1, 2019.
- 11.02 Approval for Tina Boeninghaus, Laura Levy, and Stephanie Sokorai to serve as volunteers during the 2018-2019 school year.
- 11.03 Approval for Pat Durelli and Samantha Terry to serve as Family Math Night Educators during the 2018-2019 school year, at the 'Curriculum During Year' Negotiated Agreement rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district need.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
 Anne Ehrke
 Frank Locantore
 Jeffrey Warner

PROGRAMS

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Program items:

12.01 Approval for the following individuals to complete a Fieldwork Experience of 80 hours as indicated:

Stockton University: *Alyvia Chiemingo*, Grade 8 Language Arts, January 23 to April 26, 2019, at IMMS, as part of a K-6 middle school language arts program. Cathy Campeau will serve as the cooperating teacher.

Stockton University: *Mallory Barry*, Grade 6 Math, January 23 to April 26, 2019, at IMMS, as part of a K-6 middle school math program. Diana Haas will serve as the cooperating teacher.

12.02 Approval for Indian Mills Elementary School to participate in the Future Ready Schools – New Jersey Certification Program, as part of the process to achieve recognition and certification as a Future Ready School.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:56 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 7:56 p.m.

FUTURE DATES

Future dates/events during December and January were provided.

ADJOURNMENT

Jeffrey Warner moved at 8:02 p.m., seconded by Frank Locantore, to adjourn the meeting.

AYES – FOUR NAYS – NONE ABSENT– Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary