

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 19, 2019, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore, Jeffrey Siedlecki, Jeffrey Warner

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston, Nelson Vasquez

Isabelle Fedelli (Seneca BOE Representative)

Riley Gardner, Emily Lechner (IMMS BOE Representatives)

The flag salute was conducted.

Tonia Campbell (LDT/C), along with four teachers (IMS / IMMS), provided a presentation on the district's Wilson Reading Program, including an overview and explanation of the program, as well as showing student videos of their experiences with the program. In addition, students spoke to the Board members about their experiences, accompanied by their teacher administering the program. Dr. Christine Vespe thanked the students and their teachers, as well as Sandy Thurston and Tonia Campbell, for their input and participation.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:25 p.m. Dr. Christine Vespe read a statement regarding an alleged bus incident on February 5, 2019, and gave a timeline of events, as well as the district's position. Brett Gorman, district's attorney representative, advised that no comments would be allowed about specific students or staff/personnel. Eighteen people spoke during the Public Participation, regarding the bus incident and concerns about transportation. Several times during the public session, Mr. Gorman reminded individuals that their references could not be allowed/heard by the Board as per his comment before. This public session was closed by Melissa Ciliberti at 8:28 p.m. Brett Gorman added a statement that all comments/individuals are taken seriously, as was the issue discussed, and offered that appropriate action was taken by the district, and explained limited statements can be made to the public by the district.

SENECA STUDENT BOARD REPRESENTATIVES' REPORT

Isabella Fedelli, Seneca Student Board Representative gave a report on Seneca activities, including Charity Game Night, the Blood Drive, and the Golden Eagle Pageant.

The IMMS Student Board Representatives left the Board meeting earlier, at the direction of Tim Carroll, to go home and complete classwork.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Dr. Christine Vespe, Superintendent, provided her monthly report, including information about various events and workshops she attended, as well as on district topics.

Laura Archer, Business Administrator, provided her monthly report, including an update on the 2019-2020 Budget.

Nicole Moore, IMS Principal, provided her monthly report, including information about Family Math Night, and the upcoming Science Night. She also recognized the incredible support from NJ State Police, helping to fine tune plans, and welcomes their presence. Ms. Moore also added that they are looking for more Readers for Read Across America Week.

Tim Carroll, IMMS Principal, provided his monthly report, including information the upcoming Student of the Month Breakfast, attendance at a Career Committee, along with Sandy Thurston, that was led by Lenape Regional District. He also noted that the Future Educators group from IMMS will be reading at IMS on March 6th as part of Read Across America.

Laura Hoffman, Curriculum Director, provided her monthly report, including information about Family Math Night at both IMS and IMMS, confirming definite interest was expressed for continuing next year. She is exploring the option of offering a Language Arts night, and indicated there was positive feedback received about the February 15th In-Service.

Sandy Thurston, Director of Pupil Services, provided her monthly report, including recognition and appreciation for the Wilson Reading Program presentation given earlier in the evening.

Nelson Vasquez, Technology Coordinator, provided his monthly report, including information about the Future Ready Certification process for IMS, and those that participated at IMMS. He provided highlights on the District App, and acknowledged he appreciates any feedback on the app. Including what people would like to see included.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Frank Locantore moved, seconded by Jeffrey Warner, to approve the following:

- 5.01 Minutes of the January 15, 2019 Board meeting
- 5.02 Board Secretary Report for the month of December 2018
- 5.03 Treasurer Report for the month of December 2018
- 5.04 Nutri-Serve Financial Report for the month of December 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated February 19, 2019.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
 - 7.02 Approval for Trauma Sensitive Resources to provide professional services in the area of Professional Development, Trauma-Informed Behavior Assessment and Special Education/504 Services, for the 2018-2019 school year.
 - 7.03 Approval to accept the 2017-2018 audit, and related documents, and approve the attached:
 - Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance for the Fiscal Year ended June 30, 2018
 - Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2018
 - Summary of Fiscal Year 2018 Audit Report
- Laura Archer advised that the Auditors would be at the March Board meeting to do an Audit Presentation.*
- 7.04 Approval for Brain Behavior Bridge, Sara Levin Allen Ph.D. CBIS, to provide evaluation services, as needed, during the 2018-2019 school year.
 - 7.05 Approval to change the date of the April 2019 Board meeting from April 16, 2019 to April 30, 2019.
 - 7.06 Approval of a contract for special education services between Shamong Board of Education and Tabernacle Board of Education, for Student #214128, in accordance with the student’s IEP. Tuition charges, effective February 1 through June 30, 2019, at the special education program cost of \$17,713, with additional individual counseling sessions one time per week, 30 minutes each, for 18 weeks, at the cost of \$442.44.

7.07 Approval to adopt the resolution below, requesting a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2019-2020.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and

Whereas, the Shamong Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, that the Shamong Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-2018 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

SEPARATION OF EMPLOYMENT

Anne Ehrke moved, seconded by Frank Locantore, to approve the retirement of Dr. Alan Taylor, Social Studies Teacher – Grade 6, effective June 30, 2019:

Dr. Vespe thanked Dr. Taylor for his service to the district and its students.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

LEAVE OF ABSENCE

Frank Locantore moved, seconded by Jeffrey Warner, to approve Intermittent Family Leave, unpaid, for Employee #4283, effective February 11, 2019, not to exceed a period of twelve (12) months.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Frank Locantore, to approve the following Personnel Appointment items:

11.01 Approval to employ Amy Klouchek, as Secretary, IMS, effective February 1, 2019, at Step 6 of the Salary Guide in the Collective Bargaining Agreement.

- 11.02 Approval for Kerry Haines to serve as Mentor for Jennifer Frascella, during her participation in the NJ DOE Provisional Teacher Program, effective February 1, 2019.
- 11.03 Approval for Justin Williams as a volunteer for Boys' Lacrosse at Indian Mills Memorial School, during the 2018-2019 school year.
- 11.04 Approval of Melissa Adams as a Substitute School Nurse in the Shamong Township School District, pending receipt of all documentation.
- 11.05 Approval for Kara Allen to complete 75 practicum hours at Indian Mills Memorial School, during the Spring 2019 semester (January 22 through May 15, 2019) as part of her Rutgers School of Nursing School Nurse Certificate Program. Heather Cosper and Jamie Cooper will serve as cooperating teachers in the areas of School Nurse and Health Teacher, respectively.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

PROGRAMS

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to approve the Memorandum of Agreement between the Shamong Township School District and Law Enforcement, for the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

POLICY

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following revised policies:

- Series 3000, Policy #3142.10, Acceptable Use of Internet and/or Equipment by Guests in the District
- Series 4000, Policy 4119.26, Acceptable Use of Computer Network(s) / Computers, E-mail, Social Networks & Other Forms of Electronic Communication by Instructional Staff Members

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:57 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 8:57 p.m.

FUTURE DATES

Future dates/events during March and April were provided.

EXECUTIVE SESSION

Jeffrey Warner moved, seconded by Frank Locantore, to adjourn to Executive Session for the purpose of Business related matter(s) at 9:00 p.m. Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session is estimated to be thirty (30) minutes. It is the intention of the Board that action will not be taken on any item in the area indicated above.

AYES – FIVE

NAYS – NONE

ABSENT– NONE

RETURN TO PUBLIC SESSION

Jeffrey Warner moved, seconded by Frank Locantore, to adjourn Executive Session and return to Public Session at 9:40 p.m.

AYES – FIVE

NAYS – NONE

ABSENT– NONE

ADJOURNMENT

Jeffrey Warner moved at 9:41 p.m., seconded by Frank Locantore, to adjourn the meeting.

AYES – FIVE

NAYS – NONE

ABSENT– NONE

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary