

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 11, 2019, 7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

**ROLL CALL**

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore  
Jeffrey Warner arrived at 7:55 p.m.  
Absent: Jeffrey Siedlecki

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston, and Nelson Vasquez

The flag salute was conducted.

**STAFF & STUDENT RECOGNITION**

Certificates of Recognition were given to students for special achievements outside the district, including in the field of Arts, Essay Contests, etc. Teachers of the Year, Educational Specialists of the Year, and Retirees were also recognized. There was a brief intermission to allow students, staff and their families to leave if they chose.

**MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:35 p.m. A parent expressed thanks and appreciation to various staff. Melissa Ciliberti closed the public portion of the meeting at 7:37 p.m.

**SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT**

Dr. Christine Vespe, Superintendent, provided her monthly report. She thanked the STEA Negotiations Committee, led by Pat Durelli, and the STPSA for their diligence in the process. Dr. Vespe gave a summary of various events and activities she attended during the last month.

Laura Archer, Business Administrator, provided her monthly report. She expressed appreciation for the learning experience in the negotiations process, and provided a summary of events she attended during the last month, including NJASBO Annual Conference.

Nicole Moore, IMS Principal, provided her monthly report.

Tim Carroll, IMMS Principal, provided his monthly report.

Laura Hoffman, Curriculum Director, provided her monthly report.

Sandy Thurston, Director of Pupil Services, provided her monthly report.

Nelson Vasquez, Technology Coordinator, provided his monthly report.

**CORRESPONDENCE**

Melissa Ciliberti read a letter of appreciation sent to the Board by retiree David Tucker

**ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD**

Jeffrey Warner moved, seconded by Frank Locantore, to approve the following:

- 5.01 Minutes of the May 21, 2019 Board meeting
- 5.02 Transfer Report for the month of May 2019

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke  
 Frank Locantore  
 Jeffrey Warner

**APPROVAL OF BILLS**

Frank Locantore moved, seconded by Anne Ehrke, to approve the Check Runs dated June 11, 2019.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke  
 Frank Locantore  
 Jeffrey Warner

**BUSINESS and FINANCIAL**

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Ratification of the Memorandum of Agreement between the Shamong Township Board of Education and the Shamong Township Education Association, dated July 1, 2019 through June 30, 2022. Salary guides to be developed based on the terms of the MoA.
- 7.02 Ratification of the Memorandum of Agreement between the Shamong Township Board of Education and the Shamong Township Principal and Supervisors Association, dated July 1, 2019 through June 30, 2022.
- 7.03 Approval of the Employee Profile for Non-Affiliated Staff for the 2019-2020 school year.
- 7.04 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.
- 7.05 Approval of tuition contract with Bancroft – Mt. Laurel campus, for ESY 2019 and the 2019-2020 school year, for Student #213078. The estimated tuition cost, including a 1:1, is \$116,095.44.
- 7.06 Approval of tuition contract with Y.A.L.E. School Southeast Inc., for the 2018-2019 school year, for Student #214148. The estimated cost for tuition and extraordinary services is \$40,122.72.
- 7.07 Approval of tuition contract with BCSSD, for the 2018-2019 school year, for Student #214156, effective April 29 through June 20, 2019. The estimated cost for tuition and extraordinary services is \$40,424.00. Amount to be adjusted if sstudent leaves the district prior to June 20, 2019.

- 7.08 Approval of a General Services Contract with Camden County Educational Services Commission for the 2019-2020 school year, at the cost indicated on the price list.
- 7.09 Approval of the following school lunch prices for the 2019-2020 school year, revised in accordance with NJ Department of Agriculture's Child Nutrition Program guidelines:
- \$3.00 IMS lunch price
  - \$3.00 IMMS lunch price
  - \$3.05 Premium Meals
  - \$ .55 Milk
  - \$4.00-\$ .75 Adult Lunch price
- 7.10 Approval to accept the FY2020 ESEA funds, for the following amounts: \$62,859 Title IA, \$12,450 Title IIA, Total Allocation \$75,309.
- 7.11 Approval of the 2018-2019 School Bus Emergency Evacuation Drill Reports conducted for bus routes at IMS and IMMS on May 28, 2019.
- 7.12 Approval of a Shared Services Contract between Shamong Township School District and Woodland Township School District, for Business Administrator services by Laura Archer, for four hours per week. This agreement is for the period of July 1, 2019 through June 30, 2020, in the amount of \$20,000. Woodland School District will reimburse Shamong School District in quarterly payments.

*Jeffrey Warner thanked the Negotiations Committee from both sides, including STEA and STPSA, for their hardwork and dedication to the process.*

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke (Abstained from 7.01)  
 Frank Locantore  
 Jeffrey Warner

**PERSONNEL APPOINTMENTS**

Jeffrey Warner moved, seconded by Frank Locantore, to approve the following Personnel Appointment items:

- 11.01 Approval to employ the following individuals as listed:
- Laura Archer, Business Administrator / Board Secretary, District, July 1, 2019 through June 30, 2020, as per the contract approved by the County Executive Superintendent and County Business Administrator
  - Theresa Anderson, Purchasing / Board Office Clerk and Student Registrar, District, \$27,500 annualized salary, prorated, effective August 1, 2019
  - Kirstyn Heller, Language Arts Teacher, IMMS, Step 1 BA+15 of the Teacher Salary Guide of the STEA CBA, for the 2019-2020 school year
  - Marlana Moore, Grade 2 Teacher, IMS, Step 3 MA of the Teacher Salary Guide of the STEA CBA, for the 2019-2020 school year
  - Caitlin Truax, Social Studies Teacher, IMMS, Step 6 BA of the Teacher Salary Guide of the STEA CBA, for the 2019-2020 school year

- 11.02 Approval for Lisa Abramovitz (IMS) and Diana Haas (IMMS) to serve as Curriculum Facilitators for the 2019-2020 school year, at the 'Curriculum During Year' or 'Curriculum During Summer' rate, based on hours worked as per the Bargaining Agreement.
- 11.03 Approval for Lisa Ryan and Susan Styers to provide Scheduling Assistance at IMMS, at the negotiated rate for Summer Program/Curriculum. Hours are based on availability of funds.
- 11.04 Approval of the following Child Study Team individuals for summer IEP meetings, as needed, at their Per Diem Rate:
- Nicole Brewin, Speech
  - Tonia Campbell, LDT/C
  - Heidi Fuller, School Psychologist
  - Alex Holt, Speech
  - Olivia Johnson, Social Worker
- 11.05 Approval of the following individuals for Summer 2019 IEP meetings, as needed, at the Summer Curriculum Rate listed in the STEA CBA:
- Mary Barnes, Heidi Curtis, Karen Davies, Jennifer Frascella, Theresa Gibbons, Dan Giordano, Stephanie Goldstein, Diana Haas, Kate LaMonaca, Ryan McCorristin, Traci Mendez, Linda Newman, Tara Reed, Jessica Simon, Jennifer Trauger, Jennifer Wilson
- 11.06 Approval for the following individuals to serve for PLC Curriculum Writing – Social Studies, at the negotiated rate for Curriculum During School Year, or Curriculum During Summer, as listed in the STEA CBA, based on when the hours are completed, not to exceed four hours per teacher per grade:
- Kindergarten: Traci Mendez
  - Grade 1: Mary Barnes
  - Grade 2: Pam Girgenti
  - Grade 3: Jessica Simon
  - Grade 4: Jennifer Wilson
  - Grade 5 & 6: Karen Davies
  - Grade 7: Dan Giordano
- 11.07 Approval of advisors for Athletics, Co-Curricular Activities, and Clubs, for 2019-2020, at the rate on Schedule B of the STEA CBA, as per the attached exhibit.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Frank Locantore Jeffrey Warner	NAYS – None	ABSENT – Jeffrey Siedlecki
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**PROGRAMS**

Frank Locantore moved, seconded by Anne Ehrke, to approve the following Program items:

- 12.01 Approval for Steven Luciano to complete an unpaid internship through Lincoln Tech School’s Technology Department during July-August 2019. Nelson Vasquez will serve as the Intern Supervisor.
- 12.02 Approval to establish a fund for The Tuman Music Scholarship, in remembrance of Michael Tuman, to two graduating 8<sup>th</sup> grade students involved in the Shamong School District’s music program at IMMS, and who will be continuing their participation in a music program at Seneca High School. This fund will allow for donations towards the scholarships, and award of the scholarship, in 2018-2019, as well as in future years.
- 12.03 Approval to establish a Multiple Disabilities Program at Indian Mills Memorial School, effective with the 2019-2020 school year.
- 12.04 Approval to change the use of a current educational space to provide modification / accommodations, with a heavy emphasis on a life skills component, for a self-contained multiple disabled population of students, effective with the 2019-2020 school year.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke  
 Frank Locantore  
 Jeffrey Warner

**USE OF FACILITIES**

Anne Ehrke moved, seconded by Frank Locantore, to approve Facility Use for a District/Community Blood Drive, on October 2, 2019, hours to be determined, in the IMMS Cafeteria. The Blood Drive is being coordinated through the American Red Cross.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke  
 Frank Locantore  
 Jeffrey Warner

**TRANSPORTATION**

Jeffrey Warner moved, seconded by Frank Locantore, to approve a joint transportation agreement with Tabernacle School District, for the 2019-2020 school year.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Jeffrey Siedlecki  
 Anne Ehrke  
 Frank Locantore  
 Jeffrey Warner

**MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:17 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 8:17 p.m.

**FUTURE DATES**

Future dates/events during June were provided.

**ADJOURNMENT TO EXECUTIVE SESSION**

At 8:15 p.m., Jeffrey Warner moved, seconded by Anne Ehrke, to adjourn to Executive Session for the purpose of personnel related matters. Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session is estimated to be 15 minutes. It is the intention of the Board that action will not be taken on an item in one of the areas indicated above.

AYES – FOUR            NAYS – NONE            ABSENT– ONE

**RETURN TO PUBLIC SESSION**

At 8:35 p.m., Jeffrey Warner moved, seconded by Anne Ehrke, to return to Public Session.

AYES – FOUR            NAYS – NONE            ABSENT– ONE

**ADJOURNMENT**

Frank Locantore moved, seconded by Anne Ehrke, to adjourn the meeting at 8:36 p.m.

AYES – FOUR            NAYS – NONE            ABSENT– ONE

Respectfully submitted,

Laura Archer  
Business Administrator/Board Secretary