

# Indian Mills



Home and School  
Association Handbook  
2018 - 2019

**INDIAN MILLS  
HOME AND SCHOOL ASSOCIATION  
2018 - 2019**

**Dear Parents/Guardians,**

We'd like to welcome you to the Indian Mills Home and School Association (HSA), a non-profit fundraising organization committed to your children and to strengthening the unity between our school and our community.

The Indian Mills Home and School Association strives to promote meaningful experiences and strengthen communication between home and school. The HSA needs volunteers to help with effective fundraising, and to enhance the educational experience of our children.

By joining the HSA, you will experience a strong sense of teamwork, dedication, school spirit, and community pride. The Board will be utilizing this team concept to build a strong partnership between parents, teachers, staff, and administration.

**We invite you to join us at our monthly meetings held the first Thursday of each month at 7pm in the IMMS Library.** Your participation in the HSA is a great way to stay informed and involved in your child's education, and also a way to meet and greet other parents and staff in a friendly atmosphere.

The HSA has several exciting events and programs planned for the upcoming school year. These activities will help raise funds to support "Wish List" items requested by our staff to enrich school life and to create a fun atmosphere for our schools. Monies raised through past HSA fundraisers have assisted in the purchasing of online subscriptions such as Reading Eggs and Raz-Kids, technology such as Smart Boards for our classrooms, assemblies, field trips, and so much more!

We hope you and your children have a wonderful school year! Should you have any questions, please contact any Home and School Executive Board member - we are here to help!

**2018- 2019 Home and School Executive Board Members:**

Mary Brooks	President	609-410-3284	<a href="mailto:mmelch0816@gmail.com">mmelch0816@gmail.com</a>
Audra Hardoon	Treasurer	609-618-5414	<a href="mailto:ahardoon@comcast.net">ahardoon@comcast.net</a>
April Foga	Secretary	609-560-5659	<a href="mailto:afoga147@yahoo.com">afoga147@yahoo.com</a>
Colleen McCaffrey	Secretary	609-221-3220	<a href="mailto:colleen.mccaffrey@comcast.net">colleen.mccaffrey@comcast.net</a>

IMHSA Website [http://www.ims.k12.nj.us/home\\_and\\_school](http://www.ims.k12.nj.us/home_and_school)

IMHSA e-mail account [HSA@shamongschools.net](mailto:HSA@shamongschools.net)

**Want to stay up to date on the latest HSA news about  
school events, fundraisers and meetings?**

Follow us on **Facebook** under *Indian Mills Home and School Association*.  
Sign up for **Remind** text messages from the HSA: Text **@ag92dg** to **81010**

## Overview of the Home and School Association

### Membership and Donation Options

All parents and staff for IMS and IMMS are eligible and encouraged to become members of the HSA and attend meetings!

- **Membership application:**
  - To become a member of the HSA, simply complete the online application found at the web address below or you can also complete the enclosed HSA Membership Application Form.
  - \$20 donation (per family) to the HSA. Membership includes voting rights. (See *Voting Rights* section below).
  - [HSA Membership Application Form](#)
- **HSA Donation Options:**
  - Donations to the HSA can be made via cash, check, credit card OR PayPal account. (*You do not need to create a PayPal account in order to pay by credit card.*)
    - Cash and check donations can be sent into your child's homeroom teacher in an envelope labeled *Home and School Donation*.
    - Credit Card donations can be made at any upcoming HSA sponsored events.
    - PayPal donations can be made via the *HSA Membership Application Form* link above.

### Meeting Schedule

General Public Meetings\* - **1st Thursday of each month, 7pm, IMMS Library**

### Voting Rights

All members in good standing have voting rights if in attendance at the HSA's General Public Meetings, and there are "Wish List" items on the agenda requiring a vote. In the event a vote is required for an urgent matter before the General Public Meeting, an Executive Board vote will be held. The results of all Executive Board decisions will be disclosed at the following HSA meeting.

### Ways to be Involved

There are several ways to become involved in the HSA:

- ❑ **Become a Member.** The HSA members support our schools, provide ideas, and help build a strong organization that bridges the gap between home and school. **Help us set a membership record this year!**
- ❑ **Offer support.** Whether volunteering time, items for event planning, or monetary contributions, there are countless ways to support the HSA throughout the school year. **No offer is too small!**
- ❑ **Get connected.** Attend the monthly HSA meetings to hear what is going on in our schools or visit our Facebook page. **We want to get to know you!**
- ❑ **Communicate.** Provide your feedback and ideas. Speak up at the HSA Meetings. Ask questions. Provide constructive feedback. **We want to hear from you!**
- ❑ **Reach out.** The HSA Executive Board is here to serve you and our children. Feel free to reach out to any Board Member if you'd like to find out how you can get involved. **We'd love to have you on our team!**

## 2018 - 2019 HSA Event Calendar

The dates below have been reviewed with our school principals as well as the Shamong Township Board of Education. Changes may be required due to unforeseen circumstances such as inclement weather, lack of volunteerism, etc...

September	13th	IMS Back to School Night
	20th	IMMS Back to School Night
	17th to 28th	Kids Stuff Coupon Book sales
October	15th to 18th	IMS and IMMS Fall Scholastic Book Fair
	17th	Family Night at the Book Fair
	21st	Halloween Fun Night – V&V Adventure Farm
	22nd to Nov 14th	CoZzzy Comfy Linen Sale
December	TBD	Soccer Tournament at IMMS
	TBD	Holiday Shop at IMS
January	TBD	Hammer and Stain Board and Brush Night
February	9th	Sweetheart Dance
March	18th to 21st	IMS and IMMS Spring Scholastic Book Fair
	20th	Family Night at the Book Fair
April	TBD	Family Science Night at IMS
May	6th – 10th	Staff Appreciation Week
	TBD	Spring Sundae Social

*Additional fundraisers will be considered if additional funding is needed and Chairpersons are identified.*

## **2018 - 2019 Event Descriptions**

### ***KidStuff Coupon Books: Chairperson - Darcy Hagan, Stephanie Schultz***

KidStuff Coupon Books are valuable, family-friendly, and available through our school! With just a few coupons you'll save more than the \$25 price for the *whole* book! You can earn one FREE book worth \$25 for every 5 books sold!

### ***Book Fairs (Fall and Spring): IMS Chairperson - Tammy Schwartz; IMMS Chairperson - Darcy Hagan***

The Book Fair allows students the opportunity to purchase quality books and promotes literacy. Volunteers will assist your children in making selections. The Book Fair is held at both schools during the day, and Family Night is held on Wednesday evening.

### ***Halloween Fun Night at V&V Adventure Farm: Chairperson- Amy Abrams***

Join us for fall fun at V&V Adventure Farm! Hayrides, corn maze, games, pillow bounce, smores and much more! This is sure to be a great family evening and fun for students of all ages!

### ***CoZzy Comfy Linen Sale: Chairperson- Mary Brooks***

1800 thread count, luxury bed linen sets. They are ultra-soft, wrinkle free, and anti-pilling. Purchases can be made online and they ship directly to the buyer. They are a great deal and a great way to raise money for our schools!

### ***Holiday Shop: Chairperson - Stefanie Perrin***

The Holiday Shop is held in early December and offers the children at IMS the opportunity to select great, inexpensive gifts for parents, grandparents, aunts, uncles, siblings, pets, and even themselves for the holiday. Volunteers are needed to help the children with their shopping and wrapping of the gifts.

### ***Hammer and Stain Board and Brush Night: Chairperson – April Foga***

Join the Indian Mills HSA for a DIY wood sign workshop and paint party! There are multiple project choices to choose from and \$10-\$15 of each item painted goes back to the IMHSA. Invite your friends and family... kids are welcome too! (Recommended for ages 8 and up).

### ***Soccer Tournament: Chairperson - Tim Carroll***

The Soccer Tournament helps support the 6<sup>th</sup> Grade Camp Ocky Experience. Students from 1st grade through 8th grade can play against teams in their grade level, while having fun with their friends.

### ***Sweetheart Dance: Chairperson - Kim Lambiase***

The Sweetheart Dance is a fun-filled night at IMS featuring a mother/son and father/daughter theme.

### ***IMS Family Science Night: Chairperson - Kim Condurso***

Students from Kindergarten through 4th grade are invited with their families to an evening full of exciting hands-on science activities and demonstrations.

### ***Staff Appreciation: IMS Chairs - Colleen McCaffrey, April Foga***

This is the HSA's way of thanking the entire staff for their dedication to our children throughout the year. Volunteers provide treats and refreshments throughout the week.

### ***Spring Sundae Social: Chairpersons - Shamong Township Education Association (STEA)***

STEA provides lots of delicious ice cream and plenty of yummy toppings. Water ice is also available for those with food allergies. Come out and enjoy a great time with family and friends.

## **FREE Money Programs**

### **Box Tops:**

Easy to do and it brings money to your school! Don't forget to send in your Box Tops for Education to your child's homeroom teacher.

$$\begin{aligned} 1 \text{ Box Top per month} \times 10 \text{ months} &= \$1.00 \\ \$1.00 \times 400 \text{ students} &= \$400 \end{aligned}$$

### **Amazon Smile:**

Amazon Smile is a simple and automatic way for you to support your favorite charitable organization every time you shop, at no cost to you. When you shop at [smile.amazon.com](https://smile.amazon.com), you'll find the exact same low prices, vast selection and convenient shopping experience as Amazon.com, with the added bonus that Amazon will donate a portion of the purchase price to your favorite charitable organization. Simply select **Indian Mills Home and School Association** as your charitable organization.

### **Shoprite for My School:**

Shoprite For My School is an everyday program that aims to give back money to local schools and it's easy too! Simply click on the link below and set up your profile. Choose your Box Tops eligible school, link your Shoprite Price Plus Card and you're all set!

<https://shopriteformyschool.com/>

# 2018-2019 Indian Mills HSA Membership Form

## Parent / Guardian #1

name (first and last): \_\_\_\_\_

email address: \_\_\_\_\_

phone number: \_\_\_\_\_

## Parent / Guardian #2

name (first and last): \_\_\_\_\_

email address: \_\_\_\_\_

phone number: \_\_\_\_\_

## Kid Info

name	grade	homeroom teacher

## Family Info

address: \_\_\_\_\_

\_\_\_\_\_

alternative email: \_\_\_\_\_

alternative phone number: \_\_\_\_\_

Are you interested in the HSA as a volunteer to help plan and run events?

- Yes!
- No

*The Home and School Association membership fee is \$20 per family per year.  
We are happy to accept your payment in the form of cash, check made out to IMHSA, or  
credit card at any of our events, or sent through your child's homeroom teacher.*