

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 20, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:00 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki, Jeffrey Warner.
Michael Tuman was absent.

Others Present:

Dr. Christine Vespe, Laura Archer, Laura Hoffman, Nicole Moore, Sandy Thurston,
Sean Casey, Seneca Student Board Rep.

The flag salute was conducted.

Jennifer Babbitt, IMS Media Specialist, and five IMS students from Kindergarten and Grade 3, presented demonstrations on the IMS S.T.E.A.M. program. They gave examples of work done in the library, and examples of how they are learning to work together and be creative. Ms. Babbitt acknowledged the Shamong Township Foundation for Educational Excellence, the district's budget, and parents, for their contributions to the program. Christine Vespe, Superintendent, thanked Ms. Babbitt and the students for coming and presenting, and the parents who came and showed their support.

A presentation was made by Girl Scout Troop #24708 on a proposed project in working towards their Bronze Award that they would like to complete at IMS and IMMS. Information was provided on their 'Little Library' proposal, where participants can take a book from those provided (through donations) and leave a book. The containers would be located by the flagpole at IMS, and by the bike rack at IMMS. Troop funds will be used to fund the project, with fathers of the scouts contributing their time and labor. The troop indicated they were asking for the Board of Education's approval of the project. Melissa Ciliberti asked if the designs in the PowerPoint presentation are the plans for the intended containers. The troop's leader indicated the pictures were representative of the intended design, based on resources and research, with additional options available online. Nicole Moore advised that the troop met with her and Tim Carroll, and both principals support the idea. They felt the locations indicated allow for visibility by the building's security cameras. Jeffrey Siedlecki thanked the troop/leaders for the presentation, which is the first one made by a scout troop in the ten years he's been on the Board. Christine Vespe also expressed her support of the idea. The Board of Education approved the project

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:20 p.m. As there were no comments, the meeting was closed at 7:20 p.m.

STUDENT BOARD REPRESENTATIVE REPORTS

Sean Casey provided a report on events at Seneca High School.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including a statement that communication was sent out to parents regarding school security, and that the district's thoughts are with those affected in the recent Florida school shooting, stressing about how hard it hits, despite security drills being done. Dr. Vespe thanked all those who are at school every day, and to the Board that allows Shamong School District to institute/fund continued safety and security items. Dr. Vespe communicated that the NJ State Police have reviewed our district's safety plans and watched security drills, and have taken ideas and observations to other districts for consideration. Dr. Vespe discussed a communication received from a parent regarding district-parent-community communication with a request of what more modern resources can be used. Dr. Vespe indicated she will be using Constant Contact, a program allowing for automatic communication to contacts listed in Realtime Student Software. The district will be considering the same program for distribution of Thursday Packets starting next school year. The website has been upgraded, which is user friendly, and contains up-to-date calendars and resources for information. Dr. Vespe discussed the IMPACT meeting held last month and commended by two parents on Househo0ld Chemistry. She discussed a presentation on Developing a Library MakerSpace area, done by herself, Nelson Vasquez and Anastasia Hanneken in Atlantic City, and that the women superintendents in the area have developed their own group for pertinent discussions for women in leadership. QSAC review was completed by the County Administrative Team, which went very well, and included building tours and staff interviews. The district is waiting for an official letter of approval. Dr. Vespe highlighted the Willy Wonka presentation recently held at IMMS, as well as the Cat in the Hat visit earlier in the day.

Laura Archer, Business Administrator, provided her monthly report, including a welcome to Sandy Thurston, the district's new Director of Pupil Services. She discussed two items on tonight's agenda for Board approval, including a resolution for final pay arrangement of staff, as well as a date change for the March Board meeting from March 13th to March 20th. The meeting date change is the result of a delay in State Aid figures being issued, which are not scheduled until March 15th. She discussed the new portal option for student lunch accounts going into account March 1st, as well as extreme satisfaction with West Bay for completion of the well pit, and how wonderful they were to work with. The generator is scheduled to be delivered on February 22nd, and outlets inside the building and on the generator will be color coded to distinguish from others in the building. Ms. Archer discussed several transportation issues addressed, and stressed that as soon as a comment or complaint is received, the appropriate individuals are contacted, issue is resolved, and parent is contacted with resolution.

Ms. Archer discussed the request by Shamong Township to the school district for placing a cell tower on school property. Christine Vespe, Laura Archer, Michael Tuman and Jeffrey Warner met with a representative from the company, and discussed options, details and safety issues associated with the topic. Original concensus of the Board was there was no interest in pursuing this idea, and after meeting with Centerline Communications, that remains the decision of the Board. A letter was sent by the district to the Township and company representative that the Board will not be pursuing the cell tower option. Jeff Warner communicated that pictures have been seen on social media showing students climbing on such towers, which presents a huge safety issue. He also expressed that when contacted, the insurance company didn't even know how to address coverage. He also communicated that Centerline Communications doesn't approach school districts because of safety issues. Mr. Warner said that access to the cell tower companies can't be controlled and they have

unlimited access, 24/7/365. Money that would be saved/made cannot override the safety aspects.

Ms. Archer provided an overview of the 2018-2019 budget, including the budget process, timeline, planning stage, district ratables, priorities of the 18-19 budget (which must be kept at 2% cap), and key factors that affect the budget, highlighting that staffing and benefits represent 75% of the budget.

Nicole Moore, IMS Principal, provided her monthly report, including an overview of Eagles excitement across all grades by staff and students. She discussed a pep rally held the week before Super Bowl, during which the Fly Eagles Fly song was done, and appreciation that student attendance on the day of the parade wasn't bad as most students were sent to school. Ms. Moore also reported on the resignation of a Preschool Teacher, along with the recommended candidate for replacement. She commended Christine Vespe for all the hard work done in preparation for QSAC, including the Powerpoint presentation developed for showing to the County officials. Recommendation was made for Dr. Vespe to send the presentation to all Board members, and showing to staff at a faculty meeting.

Laura Hoffman, Curriculum Director, provided her monthly report, and expressed appreciation to IMS Media Specialist, Jennifer Babbitt, for incorporating and implementing the standards into action across a variety of avenues, especially in the Library. Ms. Hoffman communicated that Science testing through NJASK was eliminated this year, but a new test will be in place for next year. She highlighted in-service topics from February 16th, including that related arts teachers attended a workshop out-of-district, with each sending district within the Lenape Regional district coordinating one subject area, and that all teachers in each subject area attend with those from other districts on the same day. Ms. Hoffman also discussed that PLC's are in the third year of implementation, and she discussed what stage the district is in within that process.

Sandy Thurston, Director of Pupil Services, expressed her thanks to everyone for the warm welcome. She indicated she had just completed her first day in the district, meeting with members of the Child Study Team and her secretary, as well as the Technology Coordinator. She also visited some classrooms and met with the Business Administrator to review budget, and indicated it was a good day.

INFORMATION ITEMS

A copy of a Thank You note to the Board from STEA was provided.

A reminder of the Shamong Foundation for Educational Excellence Golf Outing was provided.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following:

- 5.01 Minutes of the December 19, 2017 Board meeting
- 5.02 Minutes of the January 16, 2018 Board meetings
- 5.03: Board Secretary’s Report for the month of January 2018
- 5.04: Treasurer’s Report for the month of January 2018
- 5.05: Budget Transfers for the month of January 2018
- 5.06 Nutri-Serve Food Mgmt Financial Report for the month of January 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the Check Runs dated February 20, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

BUSINESS and FINANCIAL

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval to change the March 2018 Board meeting from March 13, 2018 to March 20, 2018.
- 7.03 Approval to adopt the resolution below, requesting a waiver of the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and

Whereas, the Shamong Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, that the Shamong Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-2018 school year.

7.04 Approval to change the March 2018 Board meeting from March 13, 2018 to March 20, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

SEPARATION OF EMPLOYMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the resignation of Kristen Hook, Special Education Teacher – 3 year old class, IMS, effective March 29, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Personnel Appointment items:

- 11.01 Approval to employ Jennifer Frascella as Preschool Teacher – 3 year old class, IMS, effective April 9, 2018, at Step 1 BA+30 of the Teacher Salary Guide of the STEA Bargaining Agreement.
- 11.02 Approval for Karen Davies, Barbara Quimby and Ruthie Stitt to serve as staff for Study Group during the 2017-2018 school year, at the Curriculum During School Year rate on Schedule B of the STEA Bargaining Agreement.
- 11.03 Approval for Lara Abeyta, Jennifer Frascella and Jenna Palko to serve as volunteers during the 2017-2018 school year.
- 11.04 Approval for the following individuals to complete Observation or Fieldwork Experiences in the Shamong School District during the 2017-2018 school year, as indicated:
 - Casey D'Allesandro, East Stroudsburg University - Pennsylvania, three hours of elementary classroom observation, as part of Introduction to Teaching class, at IMS, Kerry Haines - Cooperating Teacher, during March 2018.
 - Loretta Smith, Salus University, Fieldwork experience, as part of her OT program, Alicia Furey, Occupational Therapist - Cooperating Staff Member, during March through June 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PROGRAMS

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Program items:

- 12.01 Approval for implementation of “The Bridge” program at IMS during the Summer 2018. This program will serve to remediate 4th grade skills to assist students in being ready for 5th grade standards, and will be for three hours per day in the areas of writing and math. This program will be funded through NCLB monies.
- 12.02 Approval of the summer remedial program, “Seeds for Success”, during Summer 2018 (final dates to be determined), Monday through Thursday, for identified students in PreK, Kindergarten and Grade 1. This program will be funded through NCLB monies.
- 12.03 Approval of the 2018-2019 school district calendar, contingent on STEA approval/ratification of August 29-30, 2018 as work days.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

POLICIES

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Policy items:

- 13.01 Approval of a first reading for new policy, ADA Compliant Website, Series 6000, Policy #6142.19.
- 13.02 Approval of the following revised policies:

- Local Units - Community Relations, Series 1000, Policy 1410
- Nepotism - Instructional Personnel, Series 4000, Policy #4112.8
- Nepotism - Support Personnel, Series 4000, #4212.8
- Arrest Reporting Requirements - Support Personnel, Series 4000, #4217.27

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:06 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:06 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- March 7-8: Parent Conferences (Early Dismissal)
- March 9: Single Session In-Service PM (Students Early Dismissal)
- March 15: Family Science Night, IMS, Sponsored by H&SA
- March 16: 3v3 Basketball Tournament, IMMS, Sponsored by Indian Mills Booster Club
- March 29: Spring Break (Early Dismissal)
- March 30-April 6: Spring Break (School Closed)

ADJOURNMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:07 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Michael Tuman

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary